



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED AS DISTRIBUTED

DATE: Wednesday, November 7, 2018
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Jack Anderson, Tracy Douglas, Giraldo Rosales, Pranjal Vachaspati, Stan Harper
Absent: James Tinsley, Jon Rector

County Staff: Dana Brenner (Facilities Director) Ashley Peete (Recording Secretary)

Others Present: Pius Weibel (County Board Chair)

MINUTES

I. Call to Order

Committee Chair Stan Harper called the meeting to order at 6:30 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda/Addenda

MOVED by Mr. Rosales to approve the agenda; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously**.

IV. Approval of Minutes – October 2, 2018

MOVED by Mr. Vachaspati to approve the minutes; seconded by Ms. Douglas. Upon vote, the **Motion Carried Unanimously**.

V. Public Participation

None

VI. Communications

None

VII. Items to be Approved by Facilities and recommended to County Board

A. Proposed FY2019 Champaign County Courthouse Parking Rates

Mr. Brenner reviewed parking rate options for the courthouse and proposed that the parking fee should be 1.00 per hr. New pay station will take cash, coins and credit cards. If 1.00 does not pass, Mr. Brenner submitted second option for consideration. **Moved** by Mr. Vachaspati for .50 per hr. across the board; seconded by none. Upon vote, the **Motion Fails**. Second proposal of .50 per hr. for first two hours, \$1.00 per hr. after two hours. **Moved** by Mr. Anderson; seconded by Mr. Rosales. Upon vote, the **Motion Carried Unanimously**. **(PLEASE NOTE THAT AUDIO WAS UNAVAILABLE DURING PERIODS OF DISCUSSION)**.

VIII. Items to be Approved by Facilities

A. Proposed Purchase of New Courthouse Pay Station

Mr. Brenner stated that the current pay station will not be able to repaired, as parts will no longer be available in 2019. **(PLEASE NOTE THAT AUDIO WAS UNAVAILABLE DURING PERIODS OF DISCUSSION).**

IX. Facilities Director's Report

A. Update on Courthouse Pay Station

Mr. Brenner has issued a purchase order for the smart parking meter. Meter should be here by end of December 2018 and installed. Mr. Brenner stated that we are hoping to go live on January 2, 2019. There is still work to do on meter as far as logo and art work. **(PLEASE NOTE THAT AUDIO WAS UNAVAILABLE DURING PERIODS OF DISCUSSION).**

X. Chair's Report

None

XI. Other Business

No meeting for December 2018.
This will be Jack Anderson's last meeting.

XII. Designation of Items to be placed on the Consent Agenda

XIII. Adjournment

Meeting was adjourned at 6:53 pm.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*