



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – Approved as Distributed on 12/5/2019

DATE: Tuesday November 5, 2019
TIME: 6:31 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802

Committee Members

Present: Steve Summers, Mike Ingram, Jon Rector, Charles Young, Jodi Wolken, Leah Taylor, James Tinsley
Absent: Stan Harper

County Staff: Dana Brenner (Facilities Director) Dan Busey (Recording Secretary)

Others Present: Giraldo Rosales (County Board Chair) Darlene Kloepfel (County Executive)

MINUTES

I. Call to Order and Roll Call

Committee Vice Chair Steve Summers called the meeting to order at 6:31 p.m.

II. Approval of Agenda/Addenda

MOVED by Mr. Rector to approve the agenda; seconded by Ms. Taylor. Upon Vote, the **Motion Carried Unanimously.**

III. Approval of Minutes-October 7, 2019

MOVED by Ms. Taylor to approve the minutes; seconded by Mr. Ingram. Upon vote, the **Motion Carried Unanimously.**

IV. Public Participation

None

V. Communications

Mr. Summers explained the process for the Semi Annual Review of CLOSED Session Minutes and passed the States Attorneys recommendation around for Board Members to review.

VI. New Business

A. Update on ITB#2019-003 Courthouse Column Base Modification Project

Mr. Brenner gave an update on the Courthouse Column Base Modification Project. Stating that work would begin within the next two weeks and that the Sheriff's Office and Court Security have

been notified of the timeline. Mr. Brenner informed the board that it is anticipated to take a couple months, however they will have a better idea after the first week of work.

B. Update on ITB#2019-004 Brookens POD 100 Roof Replacement Project

Mr. Brenner gave an update on the POD 100 Roof Replacement Project. Stating that work is moving along with the only issues being weather, causing leaks, and issues with glue smell in the building. Both issues were resolved and there are about two and a half weeks of work left before completion, reliant on the weather.

C. Update on ITB#2020-001 METCAD HVAC Replacement Project

A Proposed Project Schedule was provided to Board Members in their Agenda Packets. Mr. Brenner informed the Board that IGW Engineering is putting together a bid document based on the attached schedule. With the estimated time frame in which to bid out for the project being sometime in December. Mr. Brenner explained the flow and timeline in which he hopes to move the approval of the project through committee and the County Board with an estimated start time around mid-March. Mr. Brenner emphasized that none of the work would impair the operation of the 911 Call Center.

D. Update on ITB#2020-002 Video Security Systems – JDC & Courthouse

A Proposed Project Schedule was provided to Board Members in their Agenda Packets. Mr. Brenner mentioned the past problems that have occurred with Video Systems at both the Courthouse and the Juvenile Detention Center. Mr. Brenner informed the committee that bidding for both locations at the same time would have a positive economic impact on the projects budget and that bidding would go on around the end of December or beginning of January. The project will theoretically begin around the end of March or beginning of April.

VII. Other Business

A. Semi Annual Review of CLOSED Session Minutes

Mr. Summers read the States Attorneys recommendation of Semi Annual Review of CLOSED Session Minutes. Mr. Summers informed the committee that none of the applicable Closed Session Minutes are currently ripe for further review and that the need for confidentiality still remains.

Mr. Brenner handed out four possible options in which the Board could move forward on regarding the Sheriff's Facility Master Plan. The expenses and logistics for each of the different scenarios were conveyed to the committee. Discussion followed.

VIII. Presiding Officer's Report

A. Future Meeting-Tuesday December 3, 2019

IX. Designation of Items to be placed on the Consent Agenda

None

X. Adjournment

Meeting was adjourned at 7:00 p.m.

*****Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.***