



**Champaign County Board  
Facilities Committee  
County of Champaign, Urbana, Illinois**

**MINUTES – Approved as Distributed on February 4, 2020**

---

**DATE:** Tuesday January 7, 2020  
**TIME:** 6:30 p.m.  
**PLACE:** Lyle Shields Meeting Room  
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802

---

**Committee Members**

**Present:** Steve Summers, Jon Rector, Charles Young, Jodi Wolken, Leah Taylor, James Tinsley, Stan Harper  
**Absent:** Mike Ingram

**County Staff:** Dana Brenner (Facilities Director), Dan Busey (Recording Clerk)

**Others Present:** None

---

**MINUTES**

**I. Call to Order and Roll Call**

Committee Chair Stan Harper called the meeting to order at 6:30 p.m.

**II. Approval of Agenda/Addenda**

**MOVED** by Ms. Taylor to approve the agenda; seconded by Mr. Young. Upon Vote, the **Motion Carried Unanimously**.

**III. Approval of Minutes – December 3, 2019**

**MOVED** by Ms. Taylor to approve the minutes; seconded by Mr. Young. Upon vote, the **Motion Carried Unanimously**.

**IV. Public Participation**

Rohn Koester addressed the committee regarding the demographics of the current Champaign County Jail population, historical jail information, and future plans.

**V. Communications**

Ms. Taylor informed the committee that Thursday January 9, 2020 State Representative Carol Ammons will host a town hall on Criminal Justice Reform at the City of Champaign City Council Chambers from 6-8 p.m. Mr. Rector pointed out that in the letter Ms. Ammons released it stated that there was a Jail Proposal, which there is not one at this time. Mr. Young stated that the NAACP is co-partnering with the project and that he would bring this to the attention of those that created the letter.

## VI. New Business

### A. Approval of Contract for ITB#2020-001 METCAD HVAC Replacement Project Bid Document.

Mr. Brenner explained the details of the METCAD HVAC Replacement Project Bid Document. The committee was provided with a Bid Tabulation Form (Handout VI-A-i) and a GHR Engineering Recommendation (Handout VI-A-ii). There were six bidders, the low bid being \$747,200 (United Mechanical Group, Inc.) and the highest bid was at \$943,000, an almost \$200,000 difference. United Mechanical, a local Champaign County business, purposely bid the lowest in an effort to go after the project and were very thorough in mapping out the project with their engineers. Mr. Brenner also mentioned that he would look into the 2018 and 2019 Capital Campaign to see what funds were still available to put toward to the project. **Motion** by Ms. Taylor to approve the METCAD HVAC Replacement Project Bid Document; seconded by Mr. Summers. Upon vote, the **Motion Carried Unanimously.**

### B. Update on ITB#2020-002 Courthouse and JDC Video Security System Replacement Project.

Mr. Brenner informed the committee that an updated Project schedule was provided in the Agenda Packet for the Committee Members. It was discovered at the pre-bid meeting on December 18th, from the seven different companies, that the JDC Electronic Locks are very complicated to produce and require a lot of pre-preparation. This is the reason for extending the deadline. There will be another pre-bid meeting on January 8<sup>th</sup> at 2p.m. at the Brookens Administrative Building. Discussion followed.

### C. Update on ITB#2019-002 JDC Roof Replacement Project

Mr. Brenner delivered an update on the JDC Roof Replacement Project. Informing the committee that the project is completed by the fixed deadline of December 18th. The warranty walk through of the EPDM provider is scheduled for January 8 at 7:30a.m. The final payments and final check issue will be prior to the end of this month, within the FY2019 budget deadline.

### D. Update on ITB#2019-004 Brookens POD 100 Roof Replacement Project

Mr. Brenner informed the committee of the progress of the POD 100 Roof Replacement Project. The project is complete and is currently awaiting the warranty inspection. The inspection is likely to be done within the next week as well as final payments and final check issue will be prior to the end of this month, well within the FY2019 budget deadline.

## VII. Other Business

Mr. Summers suggested that the Facility Committee begin having a dialogue about the Facilities Committees direction for their portion of the Jail Proposal creating a concrete plan to put forward to the public. Mr. Tinsley used the metaphor of school picture packages available to parents to describe the options available for the committee to choose from in describing the Jail Proposal. Going on to state that based on the study suggested that the committee does not necessarily need the "deluxe package" when determining how much to spend on the project. Mr. Harper stressed that the plan should be created in committee and then taken to the full board so the public can be educated on exactly what is being proposed. Mr. Summers mentioned that what is coming out of the Facilities Committee is not necessarily what the full board will decide and to make that clear to the public. Ms.

Wolken feels that the perception of some of the community is that the board is trying to build a bigger jail. She went on to state that the goal is not a bigger jail, but it is to close the downtown jail, and that changes need to be made to the Satellite Jail to do so. Ms. Wolken emphasized that the County Board needs to address the public that the plan is not necessarily a forty seven million dollar plan to build a bigger jail. Mr. Young questioned how as a committee they could convey this to the public. Mr. Harper explained that to provide the services and requirements of today's standards that the community should be educated about where the money is being spent. Mr. Brenner suggested having further discussion that would include the sheriff and architects on the committee level to see what exactly is possible. Mr. Harper described the cost of not doing anything with the Downtown Jail and the liability issues that lie within.

**VIII. Presiding Officer's Report**

A. Future Meeting – Tuesday, February 4, 2020

**IX. Designation of Items to be Placed on the Consent Agenda**

None.

**X. Adjournment**

Meeting was adjourned at 6:59 p.m.

***\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.***