

**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA
County of Champaign, Urbana, Illinois**



MINUTES – Approved September 8, 2020

DATE: Tuesday August 4, 2020
TIME: 6:38 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802
(ZOOM Meeting)

Committee Members

Present: Steve Summers, Jon Rector, Charles Young, Jodi Wolken, Mike Ingram, James Tinsley
Absent: Stan Harper

County Staff: Dana Brenner (Facilities Director), Dan Busey (Recording Clerk)

Others Present: Board Chair Rosales, Jim Gleason (CEO of GHR Engineers)

Minutes

I. Call to Order and Roll Call

Vice Committee Chair Steve Summers called the meeting to order at 6:38 pm.

II. Approval of Agenda/Addenda

Moved by Mr. Ingram to approve the agenda; seconded by Ms. Taylor. Upon Vote, the **Motion Carried Unanimously.**

III. Approval of Minutes – June 2, 2020

MOVED by Mr. Rector to approve the minutes; seconded by Mr. Ingram. Upon vote, the **Motion Carried Unanimously.**

IV. Public Participation

There was no participation by the public.

V. Communications

Board Chair Rosales asked the clerk to note his presence at the meeting. Mr. Young stated that today is Barack Obama’s Birthday.

VI. New Business

A. Final update on ITB#2020-001 METCAD HVAC Replacement Project
Mr. Brenner informed the committee that the project was completed ten days ago. The final pay application has been received and is under review. Additional controls are being added by Alpha controls, in order to detect carbon dioxide and air movement to combat COVID. Mr. Brenner stated that this would be paid through A FEMA COVID Grant.

- B. Update on ITB #2020 002 Courthouse & JDC Video Security Replacement Project
Mr. Brenner referenced Page 6 in the Committee Members packets. Stating that the work at the Courthouse is ninety percent complete. With only a few cameras still being programmed in specific locations in the Courthouse. Johnson Controls will begin work at the Juvenile Detention Center on August tenth. Precautions are being put in place to keep the Juvenile Detention Center COVID free. A three to five day shutdown will take place to fully integrate the new system before the current system becomes obsolete.
- C. Update on July 11, 2020 Hailstorm damage to County Buildings and HVAC equipment
Mr. Brenner gave an overview of the hail damage to County AC Units and rooftops. The Fins on many AC Units were damaged and the roofs of ILEAS and the Courthouse suffered significant damage. Research has been done into the pricing of repairing the hail damage. Jim Gleason, CEO of GHR Engineers, gave recommendations on what should be repaired and what should be replaced. Mr. Gleason recommended the installation of hail guards to County AC Units. Mr. Gleason stated that he will begin the process to report the damage to insurance. Mr. Rector inquired about the County deductible to which Mr. Brenner stated it was fifty thousand dollars.
- D. Update on security glass/screens for County Buildings
Mr. Brenner updated the committee on the work that has been done by Bacon & VanBuskirk providing security glass/screens to County Buildings. The States Attorney, Public Defender, Court Security, Court Rooms, Supervisor of Assessments, Planning and Zoning, Treasurer, County Clerk, Recorder of Deeds and Animal Control have all been provided with different applications of this precaution. The Circuit Clerk's Office will have microphones installed due to problems communicating with the public. The County Clerk's Office will be installing more glass to guard the internal office space.
- E. Update on Covid-19 Sanitization Efforts in County Buildings
Mr. Brenner informed the committee on the ongoing sanitation efforts of the county to combat COVID 19. E-spray guns have been purchased for each building that are used to sanitize the buildings with a chemical that kills COVID 19 on surfaces. Mr. Brenner informed the committee of the schedule and particulars of how the process works.
- F. Discussion of Hosting Urbana Honor Roll World War II Plaque
A discussion was had about placing the Plaque that Honors World War II Veterans in a possible new location within a County Building. The plaque currently resides at the Urbana VFW.

VII. Other Business

None.

VIII. Presiding Officer's Report

- A. Future Meeting – Tuesday, September 8, 2020 @ 6:30pm

IX. Designation of Items to be Placed on the Consent Agenda
None.

X. Adjournment

The meeting adjourned at 7:18 pm.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.