

**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE AGENDA  
County of Champaign, Urbana, Illinois**



**MINUTES – Approved as Distributed**

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**DATE:** Tuesday September 8, 2020  
**TIME:** 6:30 p.m.  
**PLACE:** Lyle Shields Meeting Room  
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802  
(ZOOM Meeting)

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**Committee Members**

**Present:** Stan Harper, Steve Summers, Charles Young, Jodi Wolken, Mike Ingram, James Tinsley  
**Absent:** Jon Rector

**County Staff:** Dana Brenner (Facilities Director), Dan Busey (Recording Clerk)

**Others Present:** Mary Tiefenbrunn (Humane Society Executive Director)

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**Agenda**

- I. Call to Order and Roll Call**  
Committee Chair Harper called the meeting to order at 6:30 P.M.
- II. Approval of Agenda/Addenda**  
**Moved** by Ms. Taylor to approve the agenda; seconded by Mr. Ingram. Upon Roll Call Vote, the **Motion Carried Unanimously.**
- III. Approval of Minutes – August 4, 2020**  
**MOVED** by Ms. Taylor to approve the minutes; seconded by Mr. Summers. Upon Roll Call vote, the **Motion Carried Unanimously.**
- IV. Public Participation**  
There was no participation by the public.
- V. Communications**  
There were no communications brought before the committee.
- VI. New Business**
  - A. Update on Humane Society New Construction & Remodel – Executive Director Mary Tiefenbrunn**  
Ms. Tiefenbrunn informed the committee of the history of the Humane Society Building that was completed in 1988. The new construction will include; an education area, office space, an expanded lobby, appropriate space for cats and small animals, and updates to the kennels. The education area can also be used for dog training and dog acclimation. The project will also move the surgery suite and lab area. Updates will be made to the air conditioning system as well. Mr. Harper asked Mr. Brenner if the Humane Society had a long-term lease with the county. Mr. Brenner answered

that the lease is through 2026 with the opportunity for three extensions. Mr. Ingram thanked Ms. Tiefenbrunn for the information and for her work.

- B. Update on ITB #2020 002 Courthouse & JDC Video Security Replacement Project  
Mr. Brenner pointed out that minutes have been included in the Agenda Packets from two separate project meetings. Mr. Brenner went on to explain that the wiring for controls at JDC is halfway done at this time. The same process is being executed at the Courthouse and the work is a little further along than JDC. The staff at both facilities have been pleased with the progress and the project is about six weeks out from completion.
- C. Update on July 11, 2020 Hailstorm damage to County Buildings and HVAC equipment  
Mr. Brenner reiterated the totality of the damage to the committee. There is roughly \$800,000 of damage in replacement parts and unit replacements to the HVAC equipment. This information has been reported to the Insurance provider and the Actual Cash Value for the damage should be determined later this week. The Actual Cash Value for the roofs was provided earlier this week and is around 1.8 million dollars. Mr. Brenner explained that the county will work with GHR to create bids which he hopes to finalize by December. The work will likely begin in the spring. Mr. Harper, Mr. Brenner, and Mr. Summers had a conversation about the implementation of hail guards to the HVAC units to prevent damage to the units in the future. The Hail Guards are not covered by insurance and will cost roughly \$61,000.
- D. Discussion of Hosting Urbana Honor Roll World War II Plaque  
The Committee discussed the history of the plaque as well as possible locations in which to display it. Brad Gould (Veterans Assistance Commissioner) has been a liaison for information about the plaque and Mr. Brenner is working with Mr. Gould on possible locations to display the plaque. There was discussion on reaching out to American Legions in the County for funding between Mr. Harper and Mr. Summers. The plaque will cost somewhere between \$1,000 and \$1,500 to restore.

**VII. Other Business**

None.

**VIII. Presiding Officer's Report**

A. Future Meeting – Monday, October 5, 2020 @ 6:30pm

**IX. Designation of Items to be Placed on the Consent Agenda**

None.

**X. Adjournment**

The meeting adjourned at 6:58 P.M.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

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