

**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE AGENDA  
County of Champaign, Urbana, Illinois**

**MINUTES – Approved as Distributed**

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**DATE:** Tuesday October 6, 2020  
**TIME:** 6:30 p.m.  
**PLACE:** Lyle Shields Meeting Room  
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802  
(ZOOM Meeting)

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**Committee Members**

**Present:** Steve Summers, Charles Young, Jodi Wolken, Mike Ingram, James Tinsley, Jon Rector  
**Absent:** Stan Harper

**County Staff:** Dana Brenner (Facilities Director), Dan Busey (Recording Clerk)

**Others Present:** None

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**Agenda**

- I. Call to Order and Roll Call**  
Vice Committee Chair Summers called the meeting to order at 6:30 P.M.
- II. Approval of Agenda/Addenda**  
**Moved** by Mr. Ingram to approve the agenda; seconded by Ms. Taylor. Upon Roll Call Vote, the **Motion Carried Unanimously.**
- III. Approval of Minutes – September 8, 2020**  
**Moved** by Ms. Wolken to approve the agenda; seconded by Mr. Ingram. Upon Roll Call Vote, the **Motion Carried Unanimously.**
- IV. Public Participation**  
There was no participation by the public.
- V. Communications**  
There were no communications brought before the committee.
- VI. New Business**
  - A. Update on ITB #2020 002 Courthouse & JDC Video Security Replacement Project Mr. Brenner pointed out the attached Meeting Notes from 9/22/2020 and 9/29/2020 Meeting. The new system is in use at both the Courthouse and JDC. The Courthouse has complete video coverage. Master Control work for locks etc. is still being worked on and should be completed in the first/second week of November for the Courthouse and by the end of November for JDC. The corrections staff at the Courthouse and the staff at the Detention Center are reportedly very happy with the results of the project.
  - B. Update on July 11, 2020 Hailstorm damage to County Buildings Roofs and HVAC equipment. Mr. Brenner pointed out the attached Insurance Excel Sheet Listing Roof

Damage Amounts and Excel Sheet Listing HAVAC Damage Amounts. An RFQ, architectural and engineer, need to be done. Mr. Brenner hopes to find a quality company within the county to do the work. Mr. Brenner gave a run down of the locations and the replacement costs of said locations. Mr. Brenner went into detail of the different types of roofs and what type of work they will entail. Mr. Brenner also gave information about the work that will need to be done the HVAC units hit by the hailstorm. Mr. Brenner suggested marrying the insurance funds with Capital Asset Funds to replace the Satellite Jail HVAC units instead of repairing them. This would be to save costs since replacement was forecasted for the next fiscal year anyway. The work will most likely begin next year. Mr. Rector questioned if the buildings that had the most damage would have issued over the winter. Mr. Brenner stated that there are no signs of leaking. Mr. Brenner stated that about seven thousand dollars was spent on GHR Engineering that delivered a document to the insurance agency that was money well spent as it validated the damage to the roofs.

C. Discussion of Hosting Urbana Honor Roll World War II Plaque

Mr. Brenner informed the committee that the wall at Brookens seems to be a great option for the plaque. This would place the plaque directly across from a plaque that honors Champaign County residents that lost their lives in WWII. Mr. Summers, Vice Chair, chose to defer taking this to the full board until Chair Harper is available to put in his input. Mr. Brenner agreed that waiting may be a good idea as it would give more time to get info from Graham Trophies of Urbana, about the repair costs, and it allows Brad Gould, the Veterans Affairs Commissioner, to further research informational history regarding development and funding for both plaques.

D. Discussion and approval of Capital Asset Updated Plan Assumptions and Priorities (attached 2018 Assumptions and Priorities)

Mr. Brenner spoke about the 2018 Assumptions and Priorities suggesting that it be changed slightly. Since the Sheriffs Office and Downtown Jail was not originally included in the plan, Mr. Brenner suggested putting in a place holder for demolition of said building. Mr. Brenner also suggested creating a plan for paint and carpet as a last priority if funds would be available. For Assumptions funding Mr. Brenner suggested creating a plan through 2030 with all County Facilities being included. Mr. Brenner stated that priorities would still be building envelopes, roofs, and exterior skin as a first priority, followed by mechanics, mechanical controls, and emergency building continuation, sidewalks and parking lots, and building interiors. Mr. Brenner asked for the committee to approve him to create this ten-year plan. Mr. Summers asked for the committees' thoughts on approval. Mr. Brenner stated that he would come back with the plan and the committee would approve it to go to the full board. There were no objections to the creation of the plan.

**VII. Other Business**

None.

**VIII. Presiding Officer's Report**

A. Future Meeting – Wednesday, November 4, 2020 @ 6:30pm

**IX. Designation of Items to be Placed on the Consent Agenda**

None.

**X. Adjournment**

The meeting adjourned at 6:55 P.M.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.