

Champaign County is inviting you to a scheduled Zoom meeting.

Topic: County Facilities

Time: Oct 6, 2020 06:30 PM Central Time (US and Canada)

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**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE AGENDA  
County of Champaign, Urbana, Illinois**



**MINUTES – Pending Approval**

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**DATE:** Tuesday September 8, 2020  
**TIME:** 6:30 p.m.  
**PLACE:** Lyle Shields Meeting Room  
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802  
(ZOOM Meeting)

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**Committee Members**

Present: Stan Harper, Steve Summers, Charles Young, Jodi Wolken, Mike Ingram, James Tinsley  
Absent: Jon Rector

**County Staff:** Dana Brenner (Facilities Director), Dan Busey (Recording Clerk)

**Others Present:** Mary Tiefenbrunn (Humane Society Executive Director)

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**Agenda**

- I. Call to Order and Roll Call**  
Committee Chair Harper called the meeting to order at 6:30 P.M.
- II. Approval of Agenda/Addenda**  
**Moved** by Ms. Taylor to approve the agenda; seconded by Mr. Ingram. Upon Roll Call Vote, the **Motion Carried Unanimously.**
- III. Approval of Minutes – August 4, 2020**  
**MOVED** by Ms. Taylor to approve the minutes; seconded by Mr. Summers. Upon Roll Call vote, the **Motion Carried Unanimously.**
- IV. Public Participation**  
There was no participation by the public.
- V. Communications**  
There were no communications brought before the committee.
- VI. New Business**
  - A. Update on Humane Society New Construction & Remodel – Executive Director Mary Tiefenbrunn  
Ms. Tiefenbrunn informed the committee of the history of the Humane Society Building that was completed in 1988. The new construction will include; an education area, office space, an expanded lobby, appropriate space for cats and small animals, and updates to the kennels. The education area can also be used for dog training and dog acclimation. The project will also move the surgery suite and lab area. Updates will be made to the air conditioning system as well. Mr. Harper asked Mr. Brenner if the Humane Society had a long-term lease with the county. Mr. Brenner answered

that the lease is through 2026 with the opportunity for three extensions. Mr. Ingram thanked Ms. Tiefenbrunn for the information and for her work.

- B. Update on ITB #2020 002 Courthouse & JDC Video Security Replacement Project  
Mr. Brenner pointed out that minutes have been included in the Agenda Packets from two separate project meetings. Mr. Brenner went on to explain that the wiring for controls at JDC is halfway done at this time. The same process is being executed at the Courthouse and the work is a little further along than JDC. The staff at both facilities have been pleased with the progress and the project is about six weeks out from completion.
- C. Update on July 11, 2020 Hailstorm damage to County Buildings and HVAC equipment  
Mr. Brenner reiterated the totality of the damage to the committee. There is roughly \$800,000 of damage in replacement parts and unit replacements to the HVAC equipment. This information has been reported to the Insurance provider and the Actual Cash Value for the damage should be determined later this week. The Actual Cash Value for the roofs was provided earlier this week and is around 1.8 million dollars. Mr. Brenner explained that the county will work with GHR to create bids which he hopes to finalize by December. The work will likely begin in the spring. Mr. Harper, Mr. Brenner, and Mr. Summers had a conversation about the implementation of hail guards to the HVAC units to prevent damage to the units in the future. The Hail Guards are not covered by insurance and will cost roughly \$61,000.
- D. Discussion of Hosting Urbana Honor Roll World War II Plaque  
The Committee discussed the history of the plaque as well as possible locations in which to display it. Brad Gould (Veterans Assistance Commissioner) has been a liaison for information about the plaque and Mr. Brenner is working with Mr. Gould on possible locations to display the plaque. There was discussion on reaching out to American Legions in the County for funding between Mr. Harper and Mr. Summers. The plaque will cost somewhere between \$1,000 and \$1,500 to restore.

**VII. Other Business**

None.

**VIII. Presiding Officer's Report**

A. Future Meeting – Monday, October 5, 2020 @ 6:30pm

**IX. Designation of Items to be Placed on the Consent Agenda**

None.

**X. Adjournment**

The meeting adjourned at 6:58 P.M.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

# GHR Engineers and Associates, Inc.

Mechanical and Electrical Consulting Engineers

## Meeting Notes

September 22, 2020

7257 / 7261

Project Name: Security Camera and Master Control Systems Upgrade  
Champaign County Courthouse / Juvenile Detention Center

Meeting Date: September 22, 2020

Meeting Time: 2:00 pm

Meeting Location: Web Meeting

Purpose of Meeting: Weekly Construction Meeting.

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In attendance:

Dana Brenner	CCAS
Randy Justin	Johnson Controls
Zach Roethlisberger	Johnson Controls
Lucas McGill	GHR

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### Topics discussed

### Action by

1. JDC
  - a. Fiber is complete.
  - b. All camera programming is complete at JDC - training is complete.
  - c. Keith is unhappy with "pod views" and sally port views - this is on JCI's list.
    - i. JCI to provide new camera recommendation.
2. Courthouse
  - a. Speaker at the camera in check-in area isn't sufficient for a "large area". Hanwa does make an external microphone that may help the situation.
  - b. Lagging video is being investigated - hopefully JCI will have more information next week.
  - c. LEM to find another "goose neck" pedestal with shorter "neck".
  - d. JCI waiting on bollard drawing.

- e. Jack from LVS will provide a list of tiles that need to be replaced.
  - f. Card reader cable pull in progress.
3. Schedule
- a. Not a real firm update on phase 2 work yet. Hopefully by next week will understand better.

Please review these notes and notify the author within seven days of any additions and/or corrections.

Meeting notes prepared by:

Lucas McGill

LEM/smh

cc: 7257 and 7261 Meeting Notes  
All in Attendance  
Matt Snyder - Johnson Controls  
Piotr Lewandowski - Johnson Controls

2020.09.22 Meeting Notes.LEM.wpd

# GHR Engineers and Associates, Inc.

Mechanical and Electrical Consulting Engineers

## Meeting Notes

September 29, 2020

7257 / 7261

Project Name: Security Camera and Master Control Systems Upgrade  
Champaign County Courthouse / Juvenile Detention Center

Meeting Date: September 28, 2020

Meeting Time: 2:00 pm

Meeting Location: Web Meeting

Purpose of Meeting: Weekly Coordination Meeting.

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### In attendance:

Dana Brenner	CCAS
Randy Justin	Johnson Controls
Matt Snyder	Johnson Controls
Dean Novak	OSSI
Lucas McGill	GHR

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### Topics discussed

### Action by

1. JDC
  - a. OSSI has not started the programming, but will in parallel with the Courthouse.
    - i. Programming complete November 9, 2020.
    - ii. Software install November 16, 2020.
    - iii. JDC mostly complete by end of November with first week of December for ironing out bugs.
  - b. JCI working with Hanwha on pod cameras and intake cameras to make Keith happy.
  - c. Camera system is complete with the exception of the items mentioned above.
2. Courthouse
  - a. PLC Hardware will be installed and ready to go this week - on Friday
  - b. OSSI has started the programming, but is not complete.
    - i. Programming complete October 13, 2020.

- ii. Software install October 19, 2020.
    - iii. Courthouse mostly complete by end of October with first week of November for ironing out bugs.
  - c. Conduit issue - existing conduit pathway is blocked.
    - i. GHR / Owner doesn't take exception to coring through sally port wall to avoid existing, blocked conduit.
    - ii. Contractors to coordinate with Michelle on time to do this.
    - iii. Will need to borrow lift - coordinate with Dana.
  - d. JCI working on camera with better speaker.
    - i. Solution will use external camera and tie into mic input of camera.
  - e. Intercom at Courthouse - LEM to pick pedestal at gooseneck.
3. Miscellaneous
- a. OSSI software allows User to add credentials to new employees and allow rights.

Please review these notes and notify the author within seven days of any additions and/or corrections.

Meeting notes prepared by:

Lucas McGill

LEM/smh

cc: 7257 and 7261 Meeting Notes  
All in Attendance  
Zach Roethlisberger - Johnson Controls  
Piotr Lewandowski - Johnson Controls

2020.09.29 Meeting Notes.LEM.wpd

**Champaign County Roof Damage - Hail Storm July 11. 2020**

	<u>Replacement Cost</u>	<u>Actual Cash Value</u>	<u>Deductable</u>	<u>Net Claim</u>	<u>Depreciation</u>	<u>Net if Depreciation Recovered</u>
Animal Control	\$ 52,097.60	\$ 33,636.60	\$ 5,000.00	\$ 28,636.60	\$ 18,461.00	\$ 47,097.60
Brookens Administration Center	\$ 596,019.78	\$ 487,317.31	\$ 5,000.00	\$ 482,317.31	\$ 108,702.47	\$ 591,019.78
Courthouse	\$ 334,879.51	\$ 221,602.44	\$ 5,000.00	\$ 216,602.44	\$ 113,277.07	\$ 329,879.51
Highway Garage						
Highway Maintenance	\$ 661,999.04	\$ 583,339.29	\$ 5,000.00	\$ 578,339.29	\$ 78,659.75	\$ 656,999.04
Highway Salt Brine Storage	\$ 1,967.02	\$ 1,911.62	\$ 1,911.42	\$ -	\$ 55.60	\$ -
Emergency Management Garage						
ILEAS	\$ 268,324.57	\$ 173,593.19	\$ 5,000.00	\$ 168,593.19	\$ 94,731.38	\$ 263,324.57
JDC	\$ 20,519.30	\$ 19,964.68	\$ 5,000.00	\$ 14,964.68	\$ 554.62	\$ 15,519.30
METCAD	\$ 129,463.45	\$ 99,560.10	\$ 5,000.00	\$ 94,560.10	\$ 29,903.35	\$ 124,463.45
Physical Plant/Election/Coroner	\$ 311,484.56	\$ 278,829.54	\$ 5,000.00	\$ 273,829.54	\$ 32,655.02	\$ 306,484.56
Satellite Jail	\$ 62,451.74	\$ 23,481.74	\$ 5,000.00	\$ 18,481.74	\$ 38,970.00	\$ 57,451.74
Salt Dome	\$ 75,976.56	\$ 61,540.05	\$ 5,000.00	\$ 56,540.05	\$ 14,436.51	\$ 70,976.56
Sheriff's Garage	\$ 93,481.05	\$ 69,440.85	\$ 5,000.00	\$ 64,440.85	\$ 24,040.20	\$ 88,481.05
Sheriff's Office/Downtown Jail	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 2,608,664.18</b>	<b>\$ 2,054,217.41</b>	<b>\$ 56,911.42</b>	<b>\$ 1,997,305.79</b>	<b>\$ 554,446.97</b>	<b>\$ 2,551,697.16</b>



**Champaign County HVAC Damage - Hail Storm July 11. 2020**

	<u>Replacement Cost</u>	<u>Actual Cash Value</u>	<u>Deductible</u>	<u>Net Claim</u>	<u>Depreciation</u>	<u>Net if Depreciation Recovered</u>
Brookens POD #100	\$ 135,690.00	\$ 93,895.00	\$ -	\$ 93,895.00	\$ 41,795.00	\$ 135,690.00
Brookens POD #200	\$ 16,850.00	\$ 12,729.50	\$ -	\$ 12,729.50	\$ 4,120.50	\$ 16,850.00
Brookens POD #300	\$ 15,541.00	\$ 12,241.00	\$ -	\$ 12,241.00	\$ 3,300.00	\$ 15,541.00
Brookens POD #400	\$ 92,437.00	\$ 65,068.50	\$ -	\$ 65,068.50	\$ 27,368.50	\$ 92,437.00
JDC	\$ 74,104.00	\$ 61,605.00	\$ -	\$ 61,605.00	\$ 12,499.00	\$ 74,104.00
Satellite Jail	\$ 373,107.00	\$ 294,857.00	\$ -	\$ 294,857.00	\$ 78,250.00	\$ 373,107.00
METCAD	\$ 11,465.00	\$ 8,082.00	\$ -	\$ 8,082.00	\$ 3,383.00	\$ 11,465.00
Courthouse	\$ 76,077.00	\$ 45,938.50	\$ -	\$ 45,938.50	\$ 30,138.50	\$ 76,077.00
<b>TOTALS</b>	<b>\$ 795,271.00</b>	<b>\$ 594,416.50</b>	<b>\$ -</b>	<b>\$ 594,416.50</b>	<b>\$ 200,854.50</b>	<b>\$ 795,271.00</b>





**POD 100**  
HEAD START  
REGIONAL PLANNING COMMISSION  
LIHEAP  
SENIOR SERVICES  
PLANNING & ZONING  
←

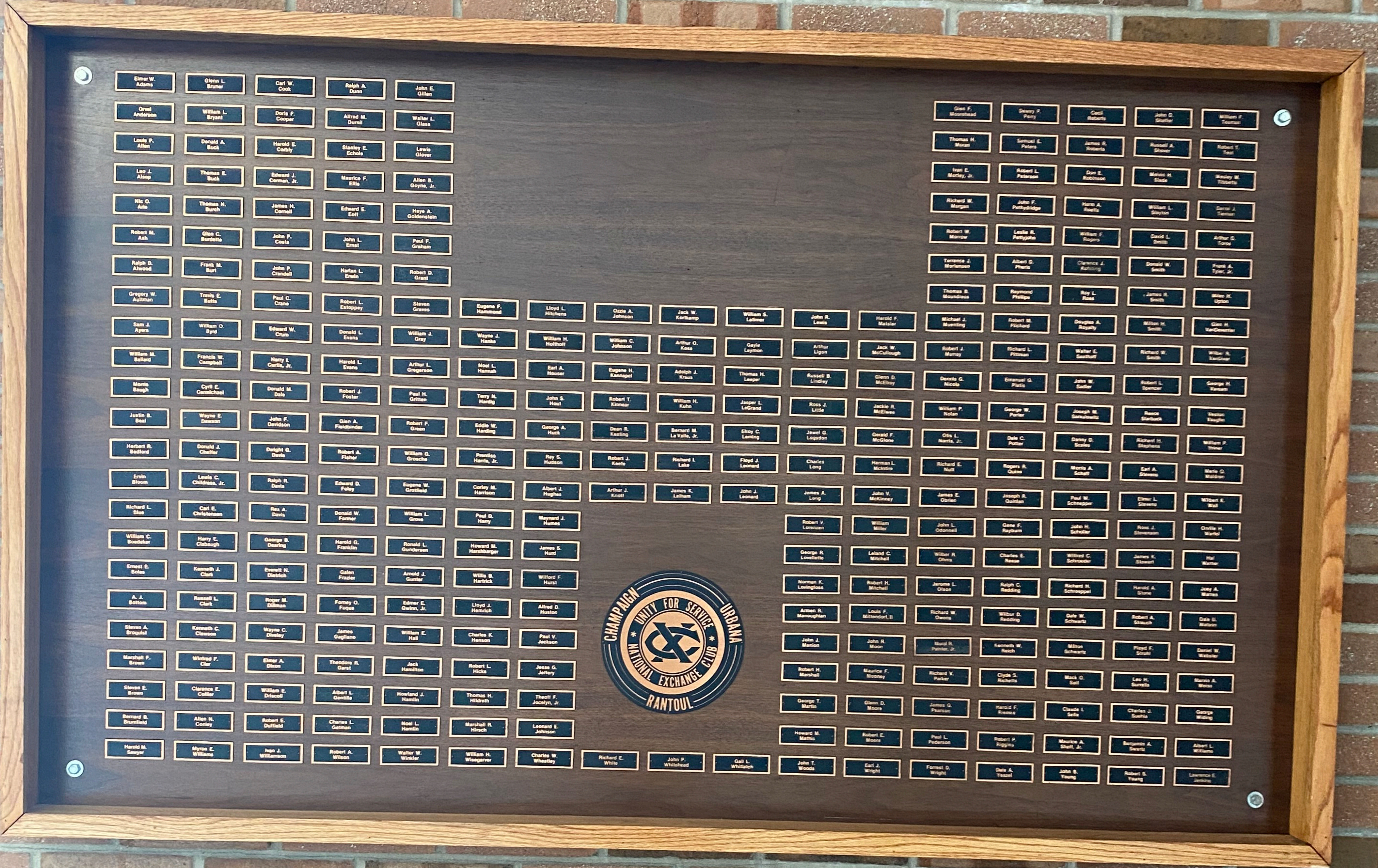
**POD 300**  
ADMINISTRATIVE SERVICES  
COUNTY BOARD MEETING RM 1  
COUNTY BOARD MEETING RM 2  
COUNTY BOARD MEETING RM 3  
→

A large display rack containing various brochures and pamphlets. The brochures include information about the Department of Planning and Zoning, the Chamber County Board, and various safety notices such as 'HEAT SAFETY', 'YARDWORK SAFETY', 'WATER SAFETY', and 'FLOOD SAFETY'.

A smaller display rack containing several brochures, including one titled 'WE CAN BE CENSUS TAKERS' and another titled 'CALLING ALL RESEARCH VOLUNTEERS!'.







Elmer W. Adams	Glenn L. Bruner	Carl W. Cook	Robert A. Dams	John E. Gillen
Orval Anderson	William L. Bryant	Doris F. Cooper	Alfred M. Darril	Walter L. Glass
Leslie P. Allen	Donald A. Beck	Harold E. Cobley	Stanley E. Echols	Leslie Glover
Leo J. Altop	Thomas E. Beck	Edward J. Corbett, Jr.	Maurice F. Ellis	Allen B. Goyne, Jr.
Wm. O. Aule	Thomas H. Barth	James H. Cantel	Edward E. Eoff	Hayes A. Gundersen
Robert M. Ash	Glen C. Burdette	John P. Costa	John L. Ernst	Paul F. Graham
Ralph D. Atwood	Frank M. Burt	John P. Crandall	Helen L. Erwin	Robert D. Grant
Gregory W. Atkinson	Travis E. Batts	Paul C. Cook	Robert L. Esteppey	Steven Gross
Sam J. Ayers	William O. Byrd	Edward W. Chan	Donald L. Evans	William J. Gray
William H. Baird	Francis W. Campbell	Harold L. Evans	Arthur L. Grogerson	Wayne J. Hanks
Marth Baugh	Cyril E. Carlschmid	Donald M. Dale	Robert J. Foster	Paul H. Gorman
Justin B. Bell	Wayne E. Dawson	John F. Davidson	Glen A. Fleisher	Robert F. Green
Harold B. Bellard	Donald J. Chaffin	Dwight G. Davis	Robert A. Fisher	William G. Grimes
Erin Bloom	Leslie C. Chalmers, Jr.	Ralph B. Davis	Edward B. Foley	Evans W. Grimsrud
Richard L. Blue	Carl E. Christensen	Rex A. Davis	Donald W. Foster	William L. Gross
William C. Bunker	Harry C. Clough	George B. Dearing	Harold G. Franklin	Ronald L. Gundersen
Ernest E. Sells	Kenneth J. Clark	Ernest H. Deaton	Galen Frazer	Arnold J. Gumbert
A. J. Bottom	Renald L. Clark	Roger B. Ellison	Fernley O. Foye	Edgar E. Gustin, Jr.
Shawn A. Bradford	Kenneth C. Cleason	Wayne C. Dickey	James Ogilvie	William E. Hall
Marshall F. Brown	Wichard F. Clark	Elmer A. Dixon	Thompson R. Gant	Jack Hamilton
Shawn E. Brown	Clarence E. Collier	William E. Dwyer	Albert L. Gumbel	Herland J. Hamill
Donald B. Brumfield	Allen H. Conley	Robert E. DeWald	Charles L. Gustin	Noel L. Hamlin
Harold M. Beyer	Shawn E. Williams	Irvin J. Williamson	Robert A. Wilson	Walter W. Winkler

Eugene F. Hammond	Lloyd L. Hitchcock	Ozale A. Johnson	Jack W. Kertkamp	William B. Lettner
William H. Holtford	William C. Johnson	Arthur O. Koss	Gayle Layton	Arthur Lyon
Wayne J. Hanks	Wayne J. Hanks	William H. Hoover	Robert T. Kinner	William H. Kahn
Noel L. Hamish	Earl A. Houser	Eugene H. Hammond	Adolph J. Kraus	Thomas H. Leaper
Yerry H. Harbig	John S. Haut	Robert T. Kinner	William H. Kahn	James L. Laidlaw
Ernie W. Harding	George A. Huck	Dean R. Fawcett	Bernard M. LeVelle, Jr.	Elroy C. Lanning
Albert J. Hughes	Arthur J. Craig	James K. Latham	John J. Leonard	James A. Long
Wayne J. Hanks	Wayne J. Hanks	Wayne J. Hanks	Wayne J. Hanks	Wayne J. Hanks

John R. Lewis	Harold F. Melrose	Michael J. Manning	Robert M. Pritchard	Douglas A. Reayley
John W. McCullough	Richard J. Pritchard	Richard L. Pritchard	Walter E. Seifried	Richard W. Smith
Glenn D. McElroy	Dennis G. Nicols	Emmett G. Platts	John W. Smith	Robert L. Smith
Jackie R. McElroy	William P. Nolan	George W. Puffer	Joseph M. Samuels	Robert L. Smith
Charles J. McElroy	Charles J. McElroy	Charles J. McElroy	Charles J. McElroy	Charles J. McElroy

Harold F. Melrose	Michael J. Manning	Robert M. Pritchard	Douglas A. Reayley	William H. Smith
Richard J. Pritchard	Richard L. Pritchard	Walter E. Seifried	Richard W. Smith	William H. Smith
John W. Smith	Robert L. Smith	George H. Tamm	Robert L. Smith	George H. Tamm
Robert L. Smith	George H. Tamm	Robert L. Smith	George H. Tamm	Robert L. Smith
George H. Tamm	Robert L. Smith	George H. Tamm	Robert L. Smith	George H. Tamm

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John L. O'Connell	Gene F. O'Connell	John H. O'Connell	Ross J. O'Connell	Orville H. O'Connell
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James K. O'Connell	Joseph A. O'Connell	Paul W. O'Connell	Elmer L. O'Connell	William E. O'Connell



# Champaign County Facilities 10-Year Capital Plan

9.1.18

Updated and Approved by Facilities Committee 10.2.18

## Assumptions

- 1 Funding for FY2018 is \$532,000
- 2 Two facilities not included in this 10-Year Capital Plan are as follows:  
CCNH  
Sheriff's Office/Downtown Jail
- 3 Interiors are not covered in Capital Plan - paint/carpet
- 4 Priorities for scheduling deferred maintenance are as follows:  
1st priority - building envelope  
2nd priority - building mechanicals  
3rd priority - building mechanical controls (pneumatic to digital)  
4th priority - business continuation/emergency preparedness  
5th priority - parking lots, roads and sidewalks

<u>CAPITAL ASSET FUND</u>	<u>Proposed Amount</u>
<u>FY2019</u>	\$ 1,155,000.00
<u>FY2020</u>	\$ 2,195,000.00
<u>Fy2021</u>	\$ 2,185,000.00
<u>FY2022</u>	\$ 2,135,000.00
<u>FY2023</u>	\$ 2,110,000.00
<u>FY2024</u>	\$ 2,340,000.00
<u>FY2025</u>	\$ 2,270,000.00
<u>FY2026</u>	\$ 2,280,000.00
<u>FY2027</u>	\$ 2,200,000.00
<u>FY2028</u>	\$ 2,235,000.00
<u>FY2029</u>	\$ 2,100,000.00
<u>10-Year Total</u>	<u>\$ 23,205,000.00</u>

<u>FY2019</u>	<u>Amount</u>
Art Bartell Road      Install Sidewalk per Plat Revision Agreement	\$ 300,000.00
Brookens                Replace POD 100 Roof	\$ 175,000.00
JDC                      Install Backflow Preventer	\$ 5,000.00
JDC                      Replace existing ballasted roof with White EPDM (existing roof 1996)	\$ 600,000.00
Satellite Jail          Replace overhead garage doors (2)	\$ 75,000.00
<b><u>TOTAL FY2019</u></b>	<b><u>\$ 1,155,000.00</u></b>

<u>FY2020</u>	<u>Amount</u>
Brookens                Replace Pod 300 roof	\$ 250,000.00
Brookens                Replace POD 100 13 AHU; install digital controls	\$ 325,000.00

# **Proposed Capital Asset Fund Plan Assumptions and Priorities**

## **Assumptions**

1. Funding continues through FY2030
2. All County Facilities to be included
3. Sheriff's Office/Downtown Jail and Old Nursing Home inclusion for demolition costs only
4. Interiors (paint and carpet) to be included in Plan

## **Priorities**

1. Building Envelope – roofs and exterior skins
2. Building Mechanicals
3. Building Mechanical Controls (pneumatic to digital)
4. Building Emergency/Continuation
5. Building Sidewalks, Parking Lots, and, Art Bartell Road
6. Building Interiors (paint and carpet)