

**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA
County of Champaign, Urbana, Illinois**

MINUTES – Approved as Distributed

DATE: Tuesday November 4, 2020
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802
(ZOOM Meeting)

Committee Members

Present: Steve Summers, Charles Young, Jodi Wolken, Mike Ingram, Jon Rector, Stan Harper
Absent: James Tinsley

County Staff: Dana Brenner (Facilities Director), Dan Busey (Recording Clerk)

Others Present: None

Agenda

- I. Call to Order and Roll Call**
Committee Chair Harper called the meeting to order at 6:30 P.M.
- II. Approval of Agenda/Addenda**
Moved by Ms. Taylor to approve the agenda; seconded by Mr. Ingram. Upon Roll Call Vote, the **Motion Carried Unanimously**.
- III. Approval of Minutes – October 6, 2020**
Moved by Mr. Rector to approve the agenda; seconded by Ms. Taylor. Upon Roll Call Vote, the **Motion Carried Unanimously**.
- IV. Public Participation**
There was no participation by the public.
- V. Communications**
There were no communications brought before the committee.
- VI. New Business**
 - A. Update on ITB #2020 002 Courthouse & JDC Video Security Replacement Project. Mr. Brenner referenced the attached Meeting Notes from 10/20/2020 and 10/27/2020. As well as the Courthouse Punch List from 10.20.2020 relating to the work done. Mr. Brenner informed the committee that the Courthouse portion is substantially complete. The Courthouse Corrections Staff is reportedly very pleased with the new system. Superintended Willis of the Juvenile Detention Center has been involved in the process at JDC to cameras readjusted within the pods. In the next week the Door Controls at JDC will be up and running and another walk through will be done.

- B. Discussion and Location Approval of Hosting Urbana Honor Roll World War II Plaque. Mr. Brenner pointed out the pictures of the new location included in the committee members packets. Mr. Brenner has been working with Brad Gould, The Veterans Assistance Commissioner, to reach out to the Veterans involved with the plaque. Graham's Trophies of Urbana volunteered to restore the plaque free of charge. Some of the language that will be used on the plaque still needs to be finalized. Mr. Ingram thanked Graham's Trophies and asked if the committee do so formally. **Moved** by Mr. Ingram; seconded by Mr. Summers. Upon Roll Call Vote, the **Motion Carried Unanimously to be taken to the County Board for approval.**
- C. Discussion and Approval of Updated Capital Asset Plan. Mr. Brenner pointed out that the updated plan in the committee members packet added one fiscal year to bring the plan through Fiscal Year 2030. Included are demolition costs for the both the Sheriffs Office and the Downtown Jail. Painting and carpet have been reflected on a year by year basis. Mr. Brenner also spoke to juggling projects based on need by a year to year basis. Insurance and Capital Asset dollars have been denoted. **Moved** by Mr. Summers; seconded by Ms. Wolken. Upon Roll Call Vote, the **Motion Carried Unanimously to be taken to the County Board for approval.**
- D. Discussion and Approval of Engineering RFQ. Mr. Brenner stated that the county is seeking proposals currently. The selected firm will supply services for the next three fiscal years, with an option for extension. The goal is to obtain a firm to perform comprehensive recommendations for the counties systems. The selected firm must be able to assist the county in identifying AMEREN utility grants when applicable. Submitting terms need to have all documentation turned in by the November 20th. **Moved** by Mr. Rector; seconded by Ms. Taylor. Upon Roll Call Vote, the **Motion Carried Unanimously to be taken to the County Board for approval.**
- E. Discussion and Approval of Architectural RFQ. Mr. Brenner stated that the county is seeking proposals currently. This will follow the same timeline and requirements as the Engineering RFQ. Mr. Brenner explained the importance of timing especially for Architectural Firms. Reason being the recent hail damage to roofs and the need to make repairs while weather allows. **Moved** by Mr. Ingram; seconded by Mr. Summers. Upon Roll Call Vote, the **Motion Carried Unanimously to be taken to the County Board for approval.**

VII. Other Business

Mr. Brenner asked for the Chair and Vice Chair to be involved, as well as the Maintenance Director and Director of Finance, to be involved in the RFQ hiring process.

VIII. Presiding Officer's Report

A. Future Meeting – Tuesday, January 5, 2021 @ 6:30pm

IX. Designation of Items to be Placed on the Consent Agenda

Items VI: B, C, D, and E.

X. Adjournment

The meeting adjourned at 6:51 P.M.

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