



Champaign County Community Justice Task Force
Monday, June 4, 2012 – 6:00pm
Shields Meeting Room – Brookens Administrative Center
1776 E. Washington St., Urbana

Chair: Michael Richards
Members: Scott Bennett, Lynn Branham, Mark Driscoll, Sheila Ferguson,
James Kilgore, Julian Rappaport, Benita Rollins-Gay, William
Sullivan

Agenda Item

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Participation**
- V. Approval of Minutes – May 1, 2012** 1-3
- VI. Presentation: Current Programs Provided in Champaign County Correctional Centers**
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- VII. Reports on Current Community Programs**
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 - c. Prairie Center Health Systems Drug Court 13-19
 - d. Prairie Center Health Systems Mental Health Court 20-21
 - e. Community Elements Adult Recovery 22-23
 - f. Community Elements Crisis, Access, Benefits & Engagement 24-25
 - g. Community Elements TIMES Center 26-27
 - h. Community Elements Available Services Chart 28-29
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 - j. State's Attorney Adult Diversion Program 32

VIII. Discussion – Next Steps

IX. Open Meetings Act Requirements

- a. Illinois Attorney General OMA Training at:
http://foia.ilattorneygeneral.net/electronic_foia_training.aspx

X. Other Business

XI. Next Meeting Date – Monday, July 2, 2012 – 6:00pm

XII. Adjourn

1 **COMMUNITY JUSTICE TASK FORCE MINUTES**

2 **Tuesday, May 1, 2012**

3 **Shields Meeting Room**

4 **Brookens Administrative Center**

5 **1776 E. Washington St., Urbana**

6
7 **MEMBERS PRESENT:** Scott Bennett, Lynn Branham, Mark Driscoll, Sheila
8 Ferguson, James Kilgore, Julian Rappaport, Michael
9 Richards (Chair), Benita Rollins-Gay, William Sullivan

10
11 **MEMBERS ABSENT:** None

12
13 **OTHERS PRESENT:** Deb Busey (County Administrator), Pattsy Petrie (County
14 Board Member), Kay Rhodes (Administrative Assistant)

15
16 **Call to Order**

17
18 Richards called the meeting to order at 7:02 p.m.

19
20 **Welcome and Introductions**

21
22 Michael Richards, Chair of the Task Force Team, as well as a County Board Member,
23 asked everyone to introduce themselves. The Team members are as follows: Mark Driscoll,
24 Associate Director of the Champaign County Mental Health & Developmental Disabilities
25 Board; Sheila Ferguson, CEO of Community Elements, and a member of the National Alliance
26 for the Mentally Ill; Benita Rollins-Gay, Community Elements Crisis Line Coordinator; James
27 Kilgore, a member of Citizens with Conviction; Julian Rappaport, Emeritus Professor of
28 Psychology; Lynn Branham, visiting Professor of Law - St. Louis University School of Law;
29 William Sullivan, Professor of Landscape Architecture – University of Illinois and member of
30 the Education Justice Project; and Scott Bennett, felony prosecutor for the McLean County
31 State’s Attorney’s office.

32
33 **Approval of Agenda**

34
35 Motion by Sullivan to approve the agenda; seconded by Kilgore. Motion carried.

36
37 **Determination of Regular Meeting Schedule**

38
39 Motion by Sullivan to hold meetings on the first Monday of each month at 6:00 p.m.;
40 seconded by Ferguson. Motion carried.

41
42 **Public Participation**

43
44 There was no public participation.

45
46 **Discussion: Documentation Current Programs to prevent incarceration, reduce recidivism,**
47 **and promote rehabilitation of prisoners available in Champaign County**

48
49 Driscoll explained that the Mental Health Court Program had been in operation for
50 approximately 18 months. He stated the Mental Health Board also funded the Drug Court

51 Program through Community Elements. Driscoll stated the Drug Court Program had been in
52 operation for a long time. He explained the Drug Court Team consisted of the following
53 individuals and agencies: the Judge, States Attorney, Public Defender, Probation, Prairie Center,
54 and TASC (Treatment Alternatives for Safe Communities). Driscoll said in order to graduate
55 from the program an individual must comply with the program and be drug-free for a 12-month
56 period. During this time, they receive treatment services.

57
58 Ferguson stated the Mental Health Court program service capacity is growing and that
59 participation in these programs is voluntary. She explained the treatment is individualized, often
60 including other providers such as psychiatrists and therapists. She explained individuals in
61 Champaign County, who are in or have been involved with the Criminal Justice System within
62 the last 6-12 months, are eligible to participate in the Criminal Justice Program. Ferguson
63 explained this program offers much more intensive services that help curtail recidivism and
64 provide more support than other populations may need.

65
66 Ferguson explained other useful programs interface with the police departments. She
67 explained the Crisis Team has developed an excellent relationship with each local law
68 enforcement agency. She said law enforcement contacts them when an individual has a
69 suspected mental health issue. Often times, law enforcement will use a crisis intervention trained
70 officer. Ferguson stated this is an opportune time to redirect an individual to a treatment program
71 before they are charged and incarcerated. Ferguson said Community Elements also operates the
72 Times Center for the homeless. She explained often the homeless commit minor crimes or
73 trespass because they do not have a place to stay and do not want to sleep on the street.
74 Community Elements works with the police to find alternatives for these individuals instead of
75 incarceration.

76
77 Rappaport asked what conditions an individual should meet in order to qualify for these
78 programs. Ferguson said individuals need the approval of Judge Ford and the States Attorney's
79 office before he or she can enter a program.

80
81 Bennett explained McLean County uses Drug Court based on the same model. He said
82 first they check to see if an individual is already in the system and if they have had prior charges.
83 Bennett said any type of violence, such as domestic battery, DUI's, and dealers are typically not
84 considered for Drug Court. Once all the agencies agree on an individual, Drug Court votes on it.
85 He explained the individual must comply with Drug Court requirements to stay out of the
86 Department of Corrections.

87
88 Branham suggested the Task Force reach out to the heads of the various programs for
89 brief descriptions of services and programs, statistics, requirements, term, and the potential for
90 expansion. Branham said they could then work off this material to identify potential areas for
91 improvement. Kilgore asked what resources and authority the Task Force had to accomplish
92 their work. Richards explained the majority of these programs operate through the Court System
93 and the State Attorney. He believed that data could be obtained. Ferguson added that Community
94 Elements programs consist of Crisis and Mental Health Court. They are also involved in the
95 Drug Court and the Criminal Justice Grant. Ferguson will supply information on these four
96 programs.

97

98 Driscoll said the Mental Health Board has reports on their programs that he can share
99 with the Task Force. Rappaport wanted more information on the mental health services provided
100 to those who are incarcerated. Kilgore wanted to explore preventative and re-entry programs.
101 Sullivan suggested the creation of two lists: 1) preventative programs 2) programs after
102 incarceration. Discussion followed.

103

104 Rollins-Gay exited the meeting at 7:45 p.m.

105

106 Richards told the members to email him with any specific questions they had for the
107 programs so they can be included in the request for information. Busey said there were many
108 services that come into the jail that are not publicly funded from which information can be
109 obtained.

110

111 **Discussion: Identification of additional programs, not currently utilized by Champaign**
112 **County, which could bolster or support current programs**

113

114 Bennett stated pretrial services were essential to keep individuals out of jail and prevent
115 recidivism. He said the McLean County jail population dropped significantly in 5 years with an
116 87% success rate. Bennett said it would greatly benefit the Task Force to have a speaker come in
117 to talk about it. Branham agreed. She also suggested pretrial services specifically for the
118 mentally ill, GPS Monitoring, Day Reporting Center, Restorative Work Programs, and Problem-
119 Solving Courts in general.

120

121 Sullivan exited the meeting at 8:10 p.m.

122

123 Kilgore suggested they also look at what other counties did when they considered new
124 jail construction. He said Los Angeles was a good example.

125

126 **Other Business**

127

128 Richards announced the County had released an RFP for Needs Assessment Study for
129 Corrections and bids are due May 25, 2012. He said this should help guide the Task Force as
130 well.

131

132 The next meeting date is June 4, 2012 at 6:00 p.m., in the Lyle Shields Meeting Room.

133

134 The meeting adjourned at 8:23 p.m.

135

136

137

138 Respectfully Submitted,

139

140 Kay Rhodes,

141 Administrative Assistant

PROGRAM REPORT for CHAMPAIGN COUNTY COMMUNITY JUSTICE TASK FORCE

Program Title:

VA Program

Current Number of Active Participants:

6 inmates

Total Number of Participants in 2011:

Since May 2011 a total of 21 inmates have been served.

Eligibility Requirements for Participation:

Only veterans are eligible.

Services Offered to Participants and/or Description of Participation Requirements:

VA referrals for treatment upon release.

Funding Source:

The VA

Cost of Program in 2011:

There is no cost to the Champaign County Jail.

Capacity for Program Expansion:

Expansion is dependant on the veteran population.

PROGRAM REPORT for CHAMPAIGN COUNTY COMMUNITY JUSTICE TASK FORCE

Program Title:

Alcoholics Anonymous

Current Number of Active Participants:

Women: 12

Men: 33

Total Number of Participants in 2011:

Women: 780

Men: 1234

Eligibility Requirements for Participation:

Available to all inmates upon their request. Subject to jail classification and disciplinary status.

Services Offered to Participants and/or Description of Participation Requirements:

Weekly meetings for men and women (held separately in compliance w/ Il Jail Standards)

2 volunteers per week (men and women) for 52 weeks+208 hrs/year

Individual sessions as requested by the inmate population/including step work

Literature provided by local chapter to AA attendees: AA Big Books; Twelve Steps and Twelve Traditions (both pocket editions and Grapevine Periodical.

For ongoing support in the community: AA meeting calendar for meetings

Funding Source:

Local Alcoholics Anonymous Chapter

Cost of Program in 2011:

Cost to the Champaign County Jail is \$0.00

Capacity for Program Expansion:

AA does expand depending on the need to the inmate population. Jail needs are discussed at AA Committee Meeting.

PROGRAM REPORT for CHAMPAIGN COUNTY COMMUNITY JUSTICE TASK FORCE

Program Title:

Church/Bible Study

Current Number of Active Participants:

Women/church-15
Men/church-52

Total Number of Participants in 2011:

Women: 780
Men: 6768
Bible Study men: 2496

Eligibility Requirements for Participation:

Available to all inmates upon request.

Services Offered to Participants and/or Description of Participation Requirements:

A minimum of 14 hours of service offered weekly at the SJ and downtown in weekly church services and in Bible Studies for men and women. Bibles (KJV) and Bible Studies are available upon request. Individual services are provided upon request through out the week and special services are available (Christmas programs, baptisms and special occasions-which will include distribution of greeting cards.

Funding Source:

Jesus Is the Way Prison Ministry

Cost of Program in 2011:

Cost to Champaign County Jail is \$0.00.

Capacity for Program Expansion:

yes-up to capacity of classroom or training room.

PROGRAM REPORT for CHAMPAIGN COUNTY COMMUNITY JUSTICE TASK FORCE

Program Title:

Friday Prayer

Current Number of Active Participants:

8 participants

Total Number of Participants in 2011:

142 participants for year 2011

Eligibility Requirements for Participation:

Inmate Request

Services Offered to Participants and/or Description of Participation Requirements:

Weekly Prayer sessions held for participants, including prayer, prayer instruction, hygiene instruction, Muslim faith information. Friday Prayer is held once per week for 1 hour @ 52 weeks per year. Literature includes Qurans, and other Muslim literature and prayer rugs. Prayer schedules are available on line at www.islamicfinder.org including dates and time for participation Ramadan. Fasting for Ramadan upon request and meals are provided in compliance w/ ILJS.

Funding Source:

Central IL Mosque

Cost of Program in 2011:

Cost to the Champaign County Jail is \$0.00.

Capacity for Program Expansion:

Expansion is limited to training and program room availability .

PROGRAM REPORT for CHAMPAIGN COUNTY COMMUNITY JUSTICE TASK FORCE

Program Title:

GED

Current Number of Active Participants:

18 students

Total Number of Participants in 2011:

257 participants in 2011

Eligibility Requirements for Participation:

Students are eligible if they are over the age of 17 and have not completed their high school diploma or GED.

Services Offered to Participants and/or Description of Participation Requirements:

12 hours of education weekly for 16.6 weeks/semester; GED book and other program materials. Students also receive 4 News Gazette/week for 16.6 weeks per semester through News in Education, News Gazette. In addition a math enrichment class is provided to up to 6 students during the school year @1 hr/week for 16.6 weeks/semester through Project Read.

Funding Source:

Parkland College/Adult Ed Department and the Office of Education

Cost of Program in 2011:

Cost to the Champaign County Jail is \$0.00.

Capacity for Program Expansion:

Available to men only at this time, female population does not provide sustainable attendance to provide a formal GED program.

PROGRAM REPORT for CHAMPAIGN COUNTY COMMUNITY JUSTICE TASK FORCE

Program Title:

Healthcare Facilitation Program

Current Number of Active Participants:

Women: 6

Men: 8

Total Number of Participants in 2011:

start date: 1/5/2012

Eligibility Requirements for Participation:

Available to all Inmates upon request

Services Offered to Participants and/or Description of Participation Requirements:

Weekly curriculum for basic health care, diet, hygiene and spiritual care. Handouts for each class.

Funding Source:

Volunteer provided

Cost of Program in 2011:

Cost to the Champaign County Jail is \$0.00

Capacity for Program Expansion:

Attendance fluctuates, but expansion possibilities exist.

PROGRAM REPORT for CHAMPAIGN COUNTY COMMUNITY JUSTICE TASK FORCE

Program Title:

Inmate Library

Current Number of Active Participants:

113

Total Number of Participants in 2011:

2011 figures are unavailable-2012 first quarter participation was 1,248 inmates.

Eligibility Requirements for Participation:

Library services are available to all inmates.

Services Offered to Participants and/or Description of Participation Requirements:

Weekly browser library services; book orders for inmates interested in particular title, author, genre.

Funding Source:

Books to Prisoners

Cost of Program in 2011:

Cost to the Champaign County Jail is \$0.00.

Capacity for Program Expansion:

Limited to availability of volunteers.

CTJF Program Report

Program Report for Champaign County Community Justice Task Force

Program Title: Champaign County Regional Planning Commission – No Limits Program

Current Number of Active Participants: 60

Total Number of Participants in 2011: 75

Eligibility Requirements for Participation: low income (under 125% federal poverty guideline); interest in identifying and working on goals toward increasing long-term self-sufficiency

Services offered to Participants and/or Description of Participation Requirements:

- Weekly case management to establish goals, provide support and monitor progress on goals
- Assistance with accessing public benefits (LIHEAP, Medicare, SNAP, etc.)
- Referral to local community resources as needed (health care, child care, mental health and legal services, food pantries, etc.)
- Assistance with job /housing search
- Tools/financial assistance as applicable to goals (financial literacy curriculum, matched savings accounts, temporary rent subsidy, partial scholarships, bus passes, etc.)
- Information/advocacy with credit repair

Participant must identify and actively work toward self-sufficiency goals; reviewed quarterly for program continuation.

Funding source: HHS Community Services Block Grant, HUD Community Development Block Grant, HUD Resident Opportunities for Self Sufficiency Program, IL Department of Children and Family Services, IL Department of Insurance, PNC Bank

Cost of Program in 2011: Approx. \$6000 per participant

Capacity for Program Expansion: currently have a wait list; can expand based on funding for additional case managers

PROGRAM REPORT for CHAMPAIGN COUNTY COMMUNITY JUSTICE TASK FORCE

Program Title:

Drug Court Fund

Current Number of Active Participants:

Through the first half of the 2012 contract 72 clients are in the Drug Court program. This includes 58 that were engaged in services prior to the start of the new contract year. Fourteen new clients have been enrolled between 7/1/11 - 12/31/11.

Total Number of Participants in 2011:

For the 2011 contract (7/1/10 - 6/30/11), 118 clients were in the Drug Court program. This includes 67 that were engaged in services prior to the start of the 2011 contract year. Fifty one new clients entered the program during the 2011 contract.

Eligibility Requirements for Participation:

To be eligible for assistance offered through the drug court fund, the individual must be enrolled in Drug Court.

Services Offered to Participants and/or Description of Participation Requirements:

The Drug Court Fund is managed independently of the Drug Court program. The Fund is available to assist clients with specific needs such as access to medical or dental services, education, employment or training, and rent assistance. A repayment agreement must be executed before funds are advance. Failure to repay does not impact program participation, ability to graduate or complete terms of probation. Repayment may be waived under extraordinary circumstances. Funds may also be used for incentives, staff training or other uses as described in the Guidelines for Expenditure of Funds.

Funding Source:

Court fee and designated donations. For FY2011 the Fund had revenue of \$21,836 and CCMHB paid out to Prairie Center (PCHS) \$15,000. PCHS is responsible for any individual payments. PCHS has a balance on hand of about \$4500 at the end of FY 2011. Over the life of the Fund total revenue is \$90,713 and expenses of \$43,500 with a balance of \$47,213.

Cost of Program in 2011:

The Drug Court Fund is managed by the Champaign County Mental Health Board under the terms of a Memorandum of Understanding with the Champaign County Board. No administrative fee is charged by the CCMHB. The CCMHB contracts with Prairie Center to make individual payments for a 10% fee. Any payment needs Drug Court Team approval.

Capacity for Program Expansion:

Use of any Drug Court Fund monies must be made in accordance with approved guidelines including approval by the Drug Court Team. Any expense greater than \$75.00 must be approved by the Specialty Court Steering Committee. Program revenue has exceeded expenses since the creation of the Fund. Any expansion on use of the Drug Court Fund rests with the Specialty Court Steering Committee.

Draft CCMHB PY13 PROGRAM SUMMARY

AGENCY: Prairie Center Health Systems, Inc.

Program Name: Drug Court

Focus of Application: MH ___ SA X DD ___ ACCESS ___ Qtr Cent ___

Type of Contract: Grant

Financial Information:

PY13 CCMHB Funding Request: \$173,250

PY13 Total Program Budget: \$256,949

Current CCMHB Funding (PY12): \$165,000

Program Staff – CCMHB Funds: 3.83 FTE

Total Program Staff: 4.53 FTE

Budget Narrative: CCMHB funds account for 67% of total program revenue. State fee for service contracts (DASA and Medicaid) provide 25% of projected program revenue. The remaining 8% comes from client fees and insurance. A \$5 fee per service encounter is charged to DASA and CCMHB clients.

Target Population: Adults are referred by Champaign County Court and Treatment Alternatives for Safer Communities (TASC). All referred clients have non-violent felony convictions, may have been incarcerated in the past and have a history of attempted treatment for substance abuse.

Service Locations(s)/Demographics: Champaign County Drug Court, PCHS Urbana location for outpatient care and Champaign location for residential treatment.

Service Description/Type: Counseling. Range of services includes assessments applying ASAM and DSM-IV criteria, individual and group counseling and intensive case management. Program uses the evidence based Matrix Intensive Outpatient curriculum with educational modules on substance abuse, cross-addiction, relapse prevention, corrective thinking and family dynamics. Groups can include gender specific group therapy, and co-occurring disorders groups.

PCHS Drug Court staff works closely with other members of the Drug Court Team and other community partners. The team includes Judge Ford, representatives from State's Attorney, Public Defender, Probation, TASC, and Community Elements. Weekly reports are provided to the Team by PCHS staff. Clients receive an intensive level of treatment and are frequently monitored for compliance. A minimum of one year of sobriety is required before a client may graduate from drug court.

Program Performance Measures

ACCESS: Any Drug Court participant referred to PCHS will be assessed within 3 days of referral, engage in treatment within three days after the assessment is completed, and will receive intensive case management if barriers to treatment exist.

Counseling sessions are available days and most weeknights. Residential services operate 24 hours a day. The Drug Court Case Manager assists clients with barriers such transportation, housing and child care.

CONSUMER OUTCOMES: Three outcome measures linked Drug Court graduation rate are cited. The first is the actual graduation rate. The other two monitor client activity prior to graduation: no legal involvement six months prior to graduation; and involvement in 12-step program or other community support at time of graduation. Of the 24 graduates in 2011, none had new legal involvement and all were involved in some type of community support, 12-step or otherwise.

Program cites measurement tool used by PCHS, Mental Health Statistics Improvement Program (MHSIP) Consumer Satisfaction Survey, used to collect client feedback on services. Results for the agency are compared to Midwest and national averages for the survey. PCHS is outperforming other providers on all measures – access, quality of care, outcomes and general client satisfaction.

UTILIZATION: Program reports unduplicated client totals for 2011 program at 107 of projected 110 Treatment Plan Clients (TPCs). Client target is unchanged at 110 TPCs (50 new and 60 continuing).

Client demographics for the 2011 program finds 100% were adults; 48% were Black, 48% were White, and 4% were other races, including bi-racial/multi-racial; of those clients responding to the question of Hispanic/Latino origin, 5% were of such origin; and 57% of clients were men. Residency by zip code indicates 48% were from Champaign, 31% were from Urbana, 7% from Rantoul, and 14% from the balance of the county.

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING, is entered into this ____ day of _____, 2007, by and between the Champaign County Mental Health Board and the Champaign County Board. The parties hereby enter into this MEMORANDUM OF UNDERSTANDING to delineate respective roles, responsibilities and financial obligations associated with the management and administration of the Champaign County Drug Court Fee and donations to be used in support of the Champaign County Drug Court for various programs related to the treatment, training and rehabilitation of participants in the Champaign County Drug Court program.

WITNESSETH

WHEREAS, the Mental Health Board has a statutory responsibility to plan, fund, monitor and evaluate mental health, substance abuse, and developmental disability services in Champaign County pursuant to 405 ILCS 20/3e; and

WHEREAS, there is an overlap of responsibility between the Mental Health Board and the Champaign County Board pertaining to the treatment and prevention of substance abuse; and

WHEREAS, the Mental Health Board has the authority to accept donations of property and funds for the purposes specified in the Community Mental Health Act pursuant to 405 ILCS 2/3; and

WHEREAS, there is an overlap of responsibility between the Mental Health Board and the Champaign County Board pertaining to the substance abuse service needs of participants in the Champaign County Drug Court; and

WHEREAS, the parties agree that a collaborative arrangement will result in integrated planning for individuals at risk for substance abuse as well as individuals in the court system who suffer from substance abuse, more effective allocation of funds, and inclusion in system of care development and implementation, increased financial and programmatic accountability; and

WHEREAS, the Champaign County Board has the power to enter into contractual agreements with the Mental Health Board and expend county funds for the purpose of providing mental health services to its residents pursuant to 55 ILCS 5/5-1054;

THEREFORE, it is the agreement of the parties that this Memorandum of Understanding is entered into in order to assure an efficient, ongoing, cooperative effort that will benefit participants in the Champaign County Drug Court program.

The Parties Agree to these Provisions to implement their agreement:

1. The Champaign County Board shall assign the Mental Health Board authority for management and administration of Drug Court fees and donations for the period August 1, 2007 through November 30, 2008. All funds which the County Board receives from Drug Court fees and donations shall be transferred to the Community Mental Health Fund or other fund designated for the purposes stated in this Memorandum of Understanding as they are received.

2. Guidelines for expenditure of the said funds shall be those established by Champaign County Drug Court Steering Committee, which said criterion are attached at Exhibit A.

3. The primary purpose of any Drug Court fees and donations made to Champaign County Drug Court shall be to purchase capital equipment related to the

Champaign County Drug Court Program, provide training of Champaign County Drug Court Program team members, pay expenses related to home visits to Drug Court participants, and pay expenses to ensure the successful rehabilitation, treatment, and training of Drug Court participants, which shall include, but not be limited to, expenditures made for the benefit of drug court participants for medical expenses, dental expenses, educational expenses, housing expenses, including security deposits, child care, transportation, and GED testing fees.

4. The Mental Health Board shall make allocation decisions for Champaign County Drug Court fees and donations based on established Champaign County Drug Court Program guidelines, attached to this Memorandum of Understanding as Exhibit A.

5. The Mental Health Board Executive Director shall attend meeting of the Justice and Social Services Committee of the Champaign County Board and/or the Drug Court Steering Committee as requested in order to provide verbal status reports and answer questions about the process.

6. Either party may terminate this Memorandum of Understanding with 180 days written notice to the other. Upon the mutual written consent of both parties, the agreement may be terminated sooner.

7. Nothing contained herein serves to limit, alter, or amend either party's duties, rights, or responsibilities as set out in applicable State and Federal statutes, laws or regulation.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed by their authorized representatives on this _____ day of _____, 2007.

CHAMPAIGN COUNTY

CHAMPAIGN COUNTY MENTAL
HEALTH BOARD

BY: _____

C. Pius Weibel
Champaign County
Board Chair

BY: _____

Champaign County Mental
Health Board Chair

ATTESTED: _____

Mark Shelden
County Clerk and *ex*
officio Clerk to the
Champaign County Board

ATTESTED: _____

Champaign County Mental
Health Board Secretary

Exhibit A: Guidelines for Expenditure of Funds

Drug Court Staff or Drug Court participants shall be eligible to apply for funds expended in relation to Drug Court, as follows:

A Drug Court participant may petition the Drug Court Team for funds to address a qualifying need, which is defined as follows:

- Access to medical and dental services, including medications
- Educational needs (example: GED fees)
- Employment needs (example: Shoes or uniforms)
- Transportation needs (example: bus tokens; taxicab fare; rural transportation)
- Rent assistance
- Training for participant

The Drug Court participant must execute a written repayment agreement to repay any funds advanced to the participant by the Drug Court Program before consideration will be given to the participant's request. Failure to repay these funds will not make the participant ineligible to graduate from Drug Court, nor keep the participant from successfully completing the terms of their probation. *The Drug Court participant may petition the Drug Court Team to waive repayment due to extraordinary financial circumstances which necessitate such a waiver. However, for all Drug Court participants for whom the repayment is not waived, Champaign County will have the authority to collect any unpaid fees from the Drug Court participant as set forth in the written repayment agreement.*

The Drug Court Team will identify needs of the clients and the Drug Court program, and prioritize those needs in their consideration of applications from Drug Court participants. In order to be eligible for consideration, The participant must demonstrate that he or she has been unsuccessful in fulfilling their needs with other existing Champaign County programs. Requests for more than \$75.00 must be approved by the Steering Committee.

A Drug Court staff member may petition the Drug Court Team for funds to address a qualifying need, which is defined as follows:

- Training for staff
- Expenses related to home visits to Drug Court participants
- Capital equipment related to the Drug Court Program
- Coordinator salary
- Incentives for successful Drug Court participants (example: gift certificates)

Draft CCMHB PY13 PROGRAM SUMMARY

AGENCY: Prairie Center Health Systems, Inc.

Program Name: Mental Health Court

Focus of Application: MH ___ SA X DD ___ ACCESS ___ Qtr Cent ___

Type of Contract: Grant

Financial Information:

PY13 CCMHB Funding Request: \$10,000

PY13 Total Program Budget: \$12,902

Current CCMHB Year Funding (PY12): \$0 – New proposal for 2013.

Program Staff – CCMHB Funds: .16 FTE

Total Program Staff: .16 FTE

Budget Narrative: CCMHB is the primary funder at 78% of total projected revenue for the program. Remaining revenue is tied to billing state contracts for services.

Target Population: Adults referred by the Champaign County Mental Health Court Team. A substance abuse issue will have been identified by Community Elements during assessment or by Champaign County Probation prior to referral to Prairie Center.

Service Locations(s): Champaign County Mental Health Court, County Jail, and PCHS Urbana location for outpatient care.

Service Description/Type: Substance Abuse Assessment and Outpatient Counseling. The PCHS Mental Health Court clinician will complete an assessment applying DSM-IV and ASAM criteria to determine level of treatment, case management needs and individual strengths of the client. An individualized client driven treatment plan is prepared based on assessed needs and strengths. Coordinated services include case management, individual and group sessions, as well as monitoring compliance, and client's involvement in community recovery support groups. PCHS will use the Hazelden Co-Occurring curriculum and materials designed specifically for use with persons with a dual diagnosis in a substance abuse treatment setting. PCHS Mental Health Court staff will work closely with other members of the Mental Health Court Team to coordinate services and will provide the team with weekly reports.

Program Performance Measures

ACCESS: Any Mental Health Court participant referred to PCHS will be assessed within five days of referral, engage in treatment within five days after the assessment is completed, and will receive intensive case management if barriers to treatment exist. Counseling sessions are available days and most weeknights.

CONSUMER OUTCOMES: Mental Health Court specific measures to be used are client participation in treatment, completion of treatment goals, graduation from Mental Health Court, and use of GAF scale to track client progress.

Program cites measurement tool used by PCHS, Mental Health Statistics Improvement Program (MHSIP) Consumer Satisfaction Survey, used to collect client feedback on services. Results for the agency are compared to Midwest and national averages for the survey. PCHS is outperforming other providers on all measures – access, quality of care, outcomes and general client satisfaction.

UTILIZATION: Program describes service categories to be used and establishes targets. Service contacts represent assessments completed and treatment plan clients are the number engaging in treatment. Volume projected is low with 5 TPCs.

Draft CCMHB PY13 PROGRAM SUMMARY

AGENCY: Community Elements, Inc.

Program Name: Adult Recovery: CJ & Specialty

Focus of Application: MH SA DD ACCESS Qtr Cent

Type of Contract: Grant

Financial Information:

PY13 CCMHB Funding Request: \$150,860

PY13 Total Program Budget: \$150,860

Current CCMHB Year Funding (PY12): \$150,930

Program Staff – CCMHB Funds: 2.2 FTE

Total Program Staff: 2.2 FTE

Budget Narrative: CCMHB is the sole funder of the program and is essentially unchanged from the 2012 contract. Salary and benefits account for 83% of expenses. Specific assistance, used for purchase of services required by a client but beyond the scope of this contract, is 11% of total program funding. This is slightly reduced from 2012 budget at 15%. The direct service staff includes a fulltime coordinator and fulltime clinician, 10% of the Community Support Manager's time and 2% of the Adult Services Director's time.

Target Population: Adults involved with either Champaign County Drug Court, Champaign County Mental Health Court or current or recent involvement the criminal justice system in general.

Service Locations(s): Champaign County court system and jail, at Community Elements locations, and client's home/place of residence.

Service Description/Type: Assessments, Outpatient Counseling and Support Services. Any person with current criminal justice system involvement, or referred to Mental Health Court or any client referred by Drug Court are screened followed by an assessment if warranted. Results of the assessment determine level of care and services appropriate to the diagnosis. Services may include case management, individual and group counseling, medication monitoring, psychosocial rehabilitation, and psychiatric services. Respite, supportive living, and specialized clinical services are available as specific assistance. Service coordination and collaboration occurs through the Specialty Court Teams and the Specialty Court Steering Committee. Clients with open cases prior to Specialty Court involvement would continue to be served by that staff member and coordinated with the Community Elements Specialty Court staff. Staff credentials are identified for the primary staff positions and supervisors. Additional staff support will be provided by a graduate student at the U of I School of Psychology for interviews and assessments.

Program Performance Measures

ACCESS: Clients referred from the Specialty Courts will have immediate access to services. Measure for clients not participating in Specialty Courts is described – contact within 48 hours and access within 5 days.

CONSUMER OUTCOMES: Program identifies measures and reports results as available. Measures include: clients enrolled for 30 days will have assessment completed within the 30 days; coordinated care for all clients with co-occurring disorders (MISA); 65% will engage in services for a minimum of 3 months; and anyone potentially eligible for enrollment in a benefits/entitlement program will be referred to the Benefits Acquisition Case Manager.

UTILIZATION: The 2012 contract was the first year for this reconfigured program. Projected performance will exceed target of 90 Treatment Plan Clients (TPCs) and 20 Non-Treatment Plan Clients (NTPCs). Through two quarters, program reports serving 102 TPCs of which 34 were continuing TPCs (entered program prior to start of fiscal year and continued to engage in services) and 68 new TPCs.

Client demographics are for current FY 2012 contract (1st and 2nd quarters) due to reconfiguration of program from 2011 to 2012. Data reported indicates 96% were adults, and 4% were seniors (age 60 or older); 49% were White, 49% were Black, and 2% were other races including bi-racial/multi-racial; no clients are reported being of Hispanic/Latino origin; and 63% were men. Residency by zip code finds 58% were from Champaign, 25% were from Urbana, 9% from Rantoul, and 11% from the balance of the county.

Community Elements increases target for 2013 that would allow for growth beyond current projected performance. Sole category to be tracked is Treatment Plan Clients (TPC). Target for 2013 is 160 TPCs with 90 being continuing TPCs (engaged in services prior to start of FY2013 program and 70 will be new TPCs (new clients engaged during 2013 program)

Volume of service contacts, for activities such as assessments completed or number service encounters between staff and clients will not be reported.

Draft CCMHB PY13 PROGRAM SUMMARY

AGENCY: Community Elements, Inc.

Program Name: Crisis, Access, Benefits, & Engagement

Focus of Application: MH_X_SA ___ DD ___ ACCESS ___ Qtr Cent ___

Type of Contract: Grant

Financial Information:

PY13 CCMHB Funding Request: \$194,500

PY13 Total Program Budget: \$770,253

Current CCMHB Year Funding (PY12): \$188,945

Program Staff – CCMHB Funds: 4.18 FTE

Total Program Staff: 14.76 FTE

Budget Narrative: CCMHB funds are 25% of total projected revenue for the 2013 program. State contracts represent 58% of the revenue (19% grant and 39% fee for service). The remaining 17% of revenue comes from local contracts, primarily with the hospitals.

Target Population: Crisis services are provided to any adult in crisis and to any child or youth determined to be ineligible for SASS by the CARES Line (state funded crisis services for youth). Access will serve children, adolescents and adults with social/emotional or behavioral health needs that meet the admission criteria of Community Elements.

Service Locations(s): Initial contact with Access services may be by telephone, or on designated days as a walk-in. The crisis team will complete an assessment if warranted based on the initial screening. Services were realigned for the 2012 contract.

Service Description/Type: Crisis, Access and Support Services. Community Elements links Crisis and Access services to address state created gaps for persons without Medicaid by enabling the agency to engage the consumer until they are referred to another program and/or are assisted with applying for entitlement programs such as Medicaid.

Services provided by Crisis and Access represent initial contact points providing engagement and assistance to consumers seeking help with a crisis or other urgent mental health issue.

Crisis services include support for the 24 hour crisis line, short term interventions by the crisis team and community education.

Access engages clients at intake providing support, screening and linkage to appropriate care. Access services include “walk-in” days where clients can be served without having an appointment.

Assistance with applying for benefits/entitlement programs (Medicaid, Supplemental Security Income, Social Security Disability Insurance) to receive behavioral health care and to other programs helping to

meet basic needs is provided by the Benefits Case Manager and Access Clinician. Regarding benefits assistance, of particular interest to CCMHB are the applications to entitlement programs.

Program Performance Measures

ACCESS: Access services reference 75% of initial contacts by telephone will be answered by an Access Clinician (actual result was 72%) and those not answered live are to receive a call back within 24 hours. Access offers “walk-in” appointments for assessments twice a week. The 75% of calls answered live, call backs within 24 hours for all other calls and the availability of walk-in appointments two days per week can be considered measures for access services. Quantity/volume of Access contacts is not reported.

For Crisis Line calls no clear measure is described and is a weakness of the application identified in 2012 program summary and noted again here. Prior to 2012, the measure was 90% of calls would be answered or a call back made within 15 minutes. Program projects receiving 4,500 crisis calls.

CONSUMER OUTCOMES: Program has implemented “Client Writes” as a means of assessing program performance based on client satisfaction. Results for 2012 will not be available until the end of the program year.

No timeframe for accessing services is referenced as a benchmark other than 75% of Access contacts answered live. Engagement groups are available during times clients must wait to access other services but this service is reported to be underutilized.

UTILIZATION: Community Elements is implementing the Anasazi software program to track services. Access activity to be reported is limited to number of benefits applications completed (350 - Other) and for crisis services it is crisis line calls (4,200 Service Contacts) and community education (45 Community Service Events).

Through the second quarter of FY 2012 (7/1/11-6/30/12), there have been 2074 crisis line calls, the Access program has completed 495 intake screening forms, and 129 clients have been assisted with benefit applications.

Demographic data reported is for 129 clients receiving application assistance from the benefits case manager in the 1st and 2nd quarter of 2012 program. Data reported finds 92% were adults, 5% were seniors, and 3% were 18 or under; 59% were White, 37% were Black, and 4% were either other races or not reported; 1% was of Hispanic/Latino origin; and 56% were women. Residency by zip code indicates 44% were from Champaign, 20% from Urbana, 9% from Mahomet, 8% from Rantoul and 25% from the balance of the county.

Draft CCMHB PY13 PROGRAM SUMMARY

AGENCY: Community Elements, Inc.

Program Name: TIMES Center (Screening MI/SA)

Focus of Application: MH X SA X DD ACCESS Qtr Cent

Type of Contract: Fee for Service (FFS)

Financial Information:

PY13 CCMHB Funding Request: \$50,960

PY13 Total Program Budget: \$391,627

Current CCMHB Year Funding (PY12): \$48,000

Program Staff – CCMHB Funds: 1.27 FTE

Total Program Staff: 9.18 FTE

Budget Narrative: CCMHB funds account for 13% of total program revenue. This contract is fee for service with Community Elements billing CCMHB for screens of TIMES Center residents and participation in engagement groups by any person who is homeless or in a transitional housing program. Projected revenue from various state contracts represents 43% of program revenue. HUD provides 11%. The remaining 33% come from contributions, other local funders, and fee for service contract. Overall, program revenue is projected to decline by 7% from 2012 to 2013, primarily from reduced contributions.

Target Population: Men who are homeless.

Service Locations(s)/Demographics: On-site at TIMES Center.

Service Description/Type: CCMHB funding supports Screening and Outpatient Counseling. Intent is to screen all clients upon admission to TIMES Center for mental health, alcohol abuse and/or substance use disorders. Based on result, linkage and referral services are provided. For clients with co-occurring disorders, effort is made to engage the client on-site due to limited capacity in the community to serve this specific population. This can include an ASAM assessment, treatment planning, and individual and group counseling. Groups offered at TIME Center include substance abuse recovery, coping skills and emotional regulation with other groups initiated based on need. Co-occurring services apply evidence based practices endorsed by SAMHSA.

Program Performance Measures

ACCESS: TIMES Center is open 24 hours a day, 365 days a year. Staff participates in a number of collaborative organizations to coordinate and promote services to the homeless population. All residents are screened for mental health, alcohol abuse, and substance use disorders upon admission.

CONSUMER OUTCOMES: Use of the consumer satisfaction survey “Client Writes” was adapted for and implemented at TIMES Center in 2011. Results for Level I and Level II services at TIMES Center were evaluated. Results for Level I were reported on general satisfaction with services (69% reported satisfaction), interaction with the Case Manager (83% reported satisfaction), and improved ability to

manage personal problems (94% reported improved ability) and would the person recommend the services (91% indicated would recommend). Level II surveys had a low response rate and agency is collecting more surveys before reporting results. Client Writes does not have/collect comparable national data or benchmarks for this particular type of service.

In FY 2011 TIMES Center provided more than 17,000 nights of care to 299 homeless men and served more than 69,000 meals to individuals in need of lunch or dinner. Mental health and substance abuse screenings were conducted on 93% of clients (278) receiving transitional housing at TIMES Center. During the last APR report to HUD in 2010, 82% of clients leaving the Level II program left for permanent housing, 77% obtained employment within 4 months, and 60% were actively participating in substance use or mental health treatment at the time of discharge.

UTILIZATION: The volume of screening to residents is almost 100%. Outcome determines what referral and linkage services are necessary/provided. Dual diagnosis cases have individual plans prepared. Target for clients screened in 2013 is unchanged from 2012 at 300. Services billable to CCMHB are for screens and for participation in engagement/treatment groups.

Client demographics reported for 2011 finds 96% were adults, 3% were seniors, and 1% were age 18 or under; 50% were Black, 46% were White and 4% were other races; 3% reported being of Hispanic/Latino origin; and all were men. Residency by zip code indicates 82% were from Champaign (75% from 61820), 9% from Urbana, 4% from Rantoul, and 5% from the balance of the county.

Program	Eligibility Criteria	Services Offered	Duration	Funding Source
Criminal Justice	Resident of Champaign County Involvement with Criminal Justice System within the past six months or less Assessment indicates need for mental health services Limited financial resources to meet cost of care.	Mental Health Assessment Case Management Medication monitoring Individual Counseling Group Counseling Psychosocial Rehabilitation Psychiatric Services *Crisis and Respite services are available if needed	Individualized treatment plans and progress toward treatment goals dictate the length of time an individual participates in services. This varies according to the client's needs and recovery	Champaign County Mental Health Board
Drug Court	Determined by the court (Champaign County residents only)	Community Elements provides mental health assessments and mental health treatment services, if recommended, for Drug Court clients who also have mental health needs. Substance abuse counseling (individual and group) are provided through Prairie Center Health Systems, Inc.	Up to two years with follow-up for one year	Champaign County Mental Health Board
Mental Health Court	Champaign county residents with a pending case for criminal justice involvement and an Axis I Diagnosis. The Mental Health court team reviews candidates for the Mental Health Court and makes the final decision in regard to who will be accepted.	Mental Health Assessment Case Management Case consultation Medication monitoring Individual Counseling Group Counseling Psychosocial Rehabilitation Psychiatric Services	Varies and dependent on treatment goals and progress toward these goals.	Champaign County Mental Health Board

		*Crisis and Respite Services are available if needed		
Program	Eligibility Criteria	Services Offered	Duration	Funding Source
Crisis Services	Any person, across the lifespan, presenting, by phone or in person, with a mental health crisis in Champaign County.	<p>24 hour telephone service staffed by trained volunteers with clinically trained staff available for face to face crisis assessment, triage and consultation to stabilize situation and provide follow-up for appropriate referral and linkage.</p> <p>Services may be provided at the Emergency Departments of local hospitals, at the agency or on site in a client's home or elsewhere in the community (with the assistance of local law enforcement).</p>	Crisis services are short term with 24 hour follow-up to ensure safety and linkage of client to appropriate services.	<p>State funding</p> <p>Champaign County Mental Health Board assists with costs of managing the Crisis Line and training on crisis intervention and prevention to the community.</p>
T.I.M.E.S Center (Transitional Initiatives and Men's Empowerment Services Center)	Homeless adult men in Champaign County in need of shelter and supportive services in order to establish self-sufficiency and independent living.	<p>Shelter and meals</p> <p>Mental Health and Substance Abuse Screenings</p> <p>Case Management with referral and linkage to needed community services</p> <p>Assistance with job search/vocational goals</p> <p>Educational groups</p> <p>Substance abuse treatment (outpatient)</p>	Varies according to progress and need of client. (Minimum of three months)	<p>Champaign County Mental Health Board</p> <p>United Way</p> <p>State and federal grants</p> <p>City of Urbana</p> <p>Local churches, civic groups and private donations</p>

Additional Resources:

Cognition Works, Inc.

507 West Springfield Avenue

Urbana, Illinois 61801

Phone: (217) 239-0142

Cognition Works, Inc. offers individual, couples, and group counseling that treats all forms of patterned irresponsible behavior such as: poor work habits, unreliability, traffic violations, theft, truancy, chemical abuse, anger, domestic violence, poor performance in schools, fighting and disruptive behavior at home. A sliding fee scale is offered. Cognition Works, Inc. also provides educational groups, seminars, and workshops.

Jesus is the Way Prison Ministries, Inc.

620 South Liberty Avenue

PO Box 98

Rantoul, Illinois 61866

Phone: (217) 892-4044

The Ministry provides chapel services, counseling, and spiritual direction to adult inmates of the county Correctional Center, to juvenile inmates of the county Youth Detention Center, and to prison populations throughout Illinois. It also provides follow-up assistance to just-released inmates with employment, housing, food, and spiritual needs. Additionally, Christian after-care for those being released from prison (up to 20 men) is available. Mailing address: P.O. Box 98, Rantoul, Illinois 61866. Website: www.jesusisthewayprisonministry.org

Salvation Army Stepping Stone Shelter

2212 North Market

Champaign, Illinois 61822

Phone: (217) 373-7830

The shelter provides temporary and transitional housing for homeless men on a nightly basis; two meals (evening and breakfast) are available. Qualifying individuals may work on a long-term style change action plan. Scheduled evening intake is from 7pm- on.

Champaign House- Greater Community AIDS Project (GCAP)

P.O. Box 713

Champaign, Illinois 61820

Phone: (217) 351-2437

GCAP offers a variety of services for people living with HIV/AIDS including Transitional and Permanent Housing, monthly Foodbank and Emergency assistance. It is suggested that all potential consumers are either in or establishing CARE Connect case management through all Champaign-Urbana Public Health Department. E-mail: gcapnow@sbcglobal.net.

CHANGE (groups for perpetrators of domestic violence)

507 West Springfield

Urbana, Illinois 61801

Phone: (217) 239-0142

CHANGE provides separate groups for men and for women specifically designed to confront the dynamics of domestic abuse. There are twenty-four weekly and one and one-half hour groups offered on a sliding fee scale.

Restoration Urban Ministries

P.O. Box 3277

1213 Parkland Court

Champaign, IL 61826-3277

Phone: (217) 355-2662

Restoration Urban Ministries provides food pantry and clothing, religious services, youth programs, drug and alcohol support groups and a 74-unit transitional housing program. It also offers a couples group. The Wraparound project provides services to families of children who are in custody of DCFS or who are at risk of being placed. Services include advocacy, referral and assistance, transportation and training. Food Pantry hours M.Tu, Thu & Fri. 10:00 am to 1:00 pm.

PROGRAM REPORT for CHAMPAIGN COUNTY COMMUNITY JUSTICE TASK FORCE

Program Title:

Adult Diversion

Current Number of Active Participants:

Total Number of Participants in 2011:

approximately 325/annually

Eligibility Requirements for Participation:

First offender misdemeanors, no prior convictions, resident of Champaign County, 18 years of age or older.

Services Offered to Participants and/or Description of Participation Requirements:

Participants have the opportunity to avoid a misdemeanor criminal conviction by completing public service work, paying restitution, completing counseling and completing on-line education classes.

Funding Source:

Champaign County State's Attorney's Office budget

Cost of Program in 2011:

personnel to staff the program, 2 FTE

Capacity for Program Expansion: