

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES

Tuesday, January 12, 2010

Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington St., Urbana, Illinois

MEMBERS PRESENT: Jan Anderson, Steve Beckett, Ron Bensyl, Thomas Betz, Lloyd Carter, Chris Doenitz, Matthew Gladney, Stan James, John Jay, Brad Jones, Alan Kurtz, Ralph Langenheim, Brendan McGinty, Diane Michaels, Steve O'Connor, Giraldo Rosales, Larry Sapp, Jonathan Schroeder, Samuel Smucker, C. Pius Weibel, Barbara Wysocki

MEMBERS ABSENT: Carol Ammons, Lorraine Cowart, Greg Knott, Steve Moser, Alan Nudo, Michael Richards

OTHERS PRESENT: Kat Bork (Administrative Secretary), Deb Busey (County Administrator), Tony Fabri (Auditor), Kathleen Liffick (Head Start Director), Elizabeth Murphy (RPC Chief Financial Officer), Randy Rosenbaum (Public Defender), Dan Walsh (Sheriff)

CALL TO ORDER

Betz called the meeting to order at 6:03 p.m.

ROLL CALL

Bork called the roll. Anderson, Beckett, Bensyl, Betz, Carter, Doenitz, Gladney, James, Jay, Jones, Kurtz, Langenheim, McGinty, Michaels, O'Connor, Rosales, Sapp, Schroeder, Smucker, Weibel, and Wysocki were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF COUNTY BOARD RESOLUTION TO MEET AS COMMITTEE OF THE WHOLE

MOTION by Beckett to approve the County Board Resolution to meet as a committee of the whole; seconded by Wysocki. **Motion carried with all ayes.**

APPROVAL OF MINUTES

MOTION by Sapp to approve the Finance Committee Minutes of November 5, 2009 and December 10, 2009; Policy, Personnel, & Appointments Committee Minutes of November 4, 2009; and Justice & Social Services Committee Minutes of October 5, 2009; seconded by James. **Motion carried with all ayes.**

APPROVAL OF AGENDA/ADDENDA

MOTION by Beckett to approve the agenda and two addenda; seconded by Wysocki.
Motion carried with all ayes.

PUBLIC PARTICIPATION

There was no public participation.

COMMUNICATIONS

There were no communications.

FINANCE

Budget Amendments & Transfers

Budget Amendment #10-00013, Budget Amendment #10-00018, Budget Amendment #10-00019, Budget Amendment #10-00021, and Budget Amendment #10-00022

MOTION by Wysocki for an omnibus motion to recommend to the County Board approval of Budget Amendment #10-00013 from Fund 075 Regional Planning Commission – Department 859 Tenant Based Rental Assistance-Urbana for increased appropriations of \$110,000 for the Emergency Shelter/Utilities line with increased revenue of \$110,000 from the HUD-H.O.M.E. Investment Partnership line,
Budget Amendment #10-00018 from Fund 104 Early Childhood Fund – Department 609 Early Head Start Expansion-ARRA for increased appropriations of \$105,148 for the Regular Full-Time Employees line, \$222,336 for the Regular Part-Time Employees line, \$25,053 for the Social Security-Employer line, \$27,771 for the IMRF-Employer Cost line, \$3,995 for the Workers' Compensation Insurance line, \$6,902 for the Unemployment Insurance line, \$76,072 for the Employee Health/Life Insurance line, \$50,000 for the Office Supplies line, \$2,500 for the Books, Periodicals, and Manuals line, \$750 for the Postage, UPS, Federal Express line, \$500 for the Food line, \$500 for the Medical Supplies line, \$1,000 for the Custodial Supplies line, \$1,000 for the Gasoline and Oil line, \$2,500 for the Dietary Non-Food Supplies line, \$1,250 for the Equipment Less Than \$1,000 line, \$5,000 for the Operational Supplies line, \$160,000 for the School Supplies line, \$2,500 for the Audit and Accounting Fees line, \$15,000 for the Architect Fees line, \$3,000 for the Medical/Dental/Mental Health line, \$2,500 for the Professional Services line, \$5,000 for the Job-Required Travel Expense line, \$500 for the Field Trips/Activities line, \$10,000 for the Insurance line, \$1,500 for the Computer Services line, \$5,000 for the Gas Service line, \$5,000 for the Electric Service line, \$3,500 for the Water Service line, \$2,500 for the Telephone Service line, \$2,000 for the Pest Control Service line, \$1,500 for the Waste Disposal and Recycling line, \$1,000 for the Automobile Maintenance line, \$185,000 for the Non-County Building Repair-Maintenance line, \$50,400 for the Facility/Office Rentals line, \$5,200 for the Equipment Rentals line for a total increased appropriation of \$993,377 with increased revenue of \$1,112,250 from the HHS-Head Start-American Recovery/Reinvestment line,
Budget Amendment #10-00019 from Fund 104 Early Childhood Fund – Department 609 Early Head Start Expansion-ARRA for increased appropriations of \$3,000 for the Other Service by

Contract line, \$2,000 for the Legal Notices, Advertising line, \$36,929 for the Indirect Costs/Overhead line, \$28,500 for the Conferences and Training line, \$1,250 for the Food Service line, \$1,500 for the Landscaping Service/Maintenance line, \$3,500 for the Janitorial Services line, \$1,000 for the Parent Activities/Travel line, \$750 for the Parking Lot/Sidewalk Maintenance line, \$25,000 for the Automobiles, Vehicles line, \$5,000 for the Other Equipment line, \$10,000 for the Furnishings, Office Equipment line for a total increased appropriation of \$118,429 with no increased revenue,

Budget Amendment #10-00021 from Fund 104 Early Childhood Fund – Department 607 Infant/Toddler Full Day Head Start for increased appropriations of \$111,243 for the Regular Full-Time Employees line, \$172,965 for the Regular Part-Time Employees line, \$21,742 for the Social Security-Employer line, \$24,101 for the IMRF-Employer Cost line, \$4,529 for the Workers' Compensation Insurance line, \$3,252 for the Unemployment Insurance line, \$61,596 for the Employee Health/Life Insurance line, \$500 for the Food line, \$1,000 for the Custodial Supplies line, \$500 for the Dietary Non-Food Supplies line, \$1,500 for the Equipment Less Than \$1,000 line, \$1,000 for the Medical/Dental/Mental Health line, \$500 for the Job-Required Travel Expense line, \$5,500 for the Insurance line, \$1,500 for the Computer Services line, \$6,100 for the Gas Service line, \$5,500 for the Electric Service line, \$2,500 for the Water Service line, \$2,500 for the Telephone Service line, \$1,000 for the Pest Control Service line, \$1,000 for the Waste Disposal and Recycling line, \$15,000 for the Non-County Building Repair-Maintenance line, \$40,000 for the Facility/Office Rentals line, \$4,500 for the Equipment Rentals line, \$1,000 for the Other Service by Contract line, \$500 for the Legal Notices, Advertising line, \$15,000 for the Indirect Costs/Overhead line, \$1,500 for the Conferences and Training line, \$2,500 for the Janitorial Services line for a total increased appropriation of \$510,028 with increased revenue of \$487,500 from the Illinois Department of Healthcare and Family Services line and \$25,000 from the Child Day Care Charges line for a total increase in revenue of \$512,500, and

Budget Amendment #10-00022 from Fund 104 Early Childhood Fund – Department 647 Age 3-5 Full Day Head Start for increased appropriations of \$25,000 for the Regular Full-Time Employees line, \$30,000 for the Regular Part-Time Employees line, \$4,208 for the Social Security-Employer line, \$4,664 for the IMRF-Employer Cost line, \$1,850 for the Workers' Compensation Insurance line, \$1,500 for the Unemployment Insurance line, \$12,000 for the Employee Health/Life Insurance line \$1,000 for the Food line, \$1,000 for the Custodial Supplies line, \$1,000 for the Dietary Non-Food Supplies line, \$2,500 for the Equipment Less Than \$1,000 line, \$1,000 for the Operational Supplies line, \$1,500 for the Medical/Dental/Mental Health line, \$500 for the Job-Required Travel Expense line, \$4,500 for the Insurance line, \$1,000 for the Computer Services line, \$5,000 for the Gas Service line, \$3,500 for the Electric Service line, \$1,500 for the Water Service line, \$2,000 for the Telephone Service line, \$1,000 for the Pest Control Service line, \$1,000 for the Waste Disposal and Recycling line, \$15,000 for the Non-County Building Repair-Maintenance line, \$19,500 for the Facility/Office Rentals line, \$3,000 for the Equipment Rentals line, \$1,000 for the Other Service by Contract line, \$500 for the Legal Notices, Advertising line, \$15,000 for the Indirect Costs/Overhead line, \$1,500 for the Conferences and Training line, \$2,000 for the Janitorial Services line for a total increased appropriation of \$164,722 with increased revenue of \$150,000 from the Illinois Department of Healthcare and Family Services line and \$15,000 from the Child Day Care Charges line for a total increase in revenue of \$165,000. The motion was seconded by Beckett.

Wysocki asked for a description of the Tenant Based Rental Assistance Program, including how much an individual can receive and the types of properties considered for assistance. Neither Liffick nor Murphy were familiar enough with the Tenant Based Rental Assistance Program to provide more information.

Motion carried with all ayes.

Budget Amendment #10-00017

MOTION by Beckett to recommend to the County Board approval of Budget Amendment #10-00017 from Fund 080 General Corporate – Department 075 General County for increased appropriations of \$25,000 for the Attorney Fees line with no increased revenue; seconded by Weibel. **Motion carried with all ayes.**

Budget Amendment #10-00024

MOTION by Wysocki to recommend to the County Board approval of Budget Amendment #10-00024 from Fund 105 Capital Asset Replacement Fund – Department 059 Facilities Planning for increased appropriations of \$15,000 for the Architect Fees line and \$50,000 for the Engineering Fees line for a total increased appropriation of \$65,000 with no increased revenue; seconded by Weibel.

James asked about the expenditure because he thought the A/E fees had been limited at last week's Committee of the Whole meeting. Beckett verified the figures included both the architect and engineering fees and were discussed at last week's meeting. The architect fees are not to exceed \$15,000 and the engineering fees represented 10% of a \$500,000 project.

Motion carried.

Budget Amendment #10-00023

MOTION by Sapp to recommend to the County Board approval of Budget Amendment #10-00023 from Fund 080 General Corporate – Department 071 Public Properties for increased appropriations of \$15,000 for the Furnishings, Office Equipment line with no increased revenue; seconded by Beckett.

Kurtz thought the pay station cost \$7,500, not \$15,000. Busey directed the County Board members to the supporting documents provided at their desks, including an option describing the cost of replacing the parking station with meters. The original pay station cost \$7,000. Replacing the nonfunctioning pay station with another is the more economical option and is recommended by the County Administrator. The budget amendment would cover costs up to \$15,000 because the County is waiting to hear responses from two other vendors. The most responsive and best solution will be selected when all vendors' responses are received.

Schroeder asked if a new pay station would fit in the same location as the existing station. Busey answered that the enclosure will continue to be useful. James asked if this issue would return to the Committee of the Whole. Busey explained the Facilities Director would make a purchase following the Purchasing Policy once the money is appropriated.

Motion carried.

Budget Amendment #10-00025

MOTION by Schroeder to recommend to the County Board approval of Budget Amendment #10-00025 from Fund 105 Capital Asset Replacement Fund – Department 059 Facilities Planning for increased appropriations of \$18,231 for the Engineering Fees line with no increased revenue; seconded by Bensyl. **Motion carried with all ayes.**

Budget Transfer #09-00018

MOTION by Wysocki to recommend to the County Board approval of Budget Transfer #09-00018 from Fund 080 General Corporate – Department 026 County Treasurer for a transfer of \$1,252 to the Full-Time Employees line from the Stationary and Printing line and a transfer of \$350 to the Full-Time Employees line from the Professional Services line; seconded by Beckett. **Motion carried with all ayes.**

McGinty stated the originals of the budget amendments and transfer would be distributed for only Finance Committee members to sign because there was insufficient room for all County Board members to place their signatures.

Hiring Freeze Waiver Requests

Request to Fill Part-time Custodian Position

MOTION by Beckett to allow the Facilities Manager to fill a part-time Custodian position after the three-month vacancy period is complete; seconded by Weibel. **Motion carried.**

Request to Fill an Account Clerk Position in the Treasurer's Office

MOTION by Smucker to allow the Treasurer to fill an Account Clerk position after the three-month vacancy period is complete; seconded by Beckett. **Motion carried with all ayes.**

Request to Fill Assistant Public Defender Position

MOTION by Beckett to allow the Public Defender to fill an Assistant Public Defender position after the three-month vacancy period is complete; seconded by Kurtz.

Wysocki wanted to address all three requests regarding the hiring freeze. She was disturbed because the hiring freeze was intended to keep a position open for three months and

then a department head could request it be filled if the position was necessary. She thought the intention was not to fill every position following the initial three months, but to evaluate on an individual basis if the department could manage without the position. These requests are to allow department heads to begin advertising a position and immediately fill it once the initial three months are complete.

Beckett knew the hiring freeze strongly affects the quality of service the Public Defender's Office is able to give and he could not imagine the County Board would not approve giving that office needed staffing. Busey reminded the Board that there are 30 fewer positions in the General Corporate Fund today compared to a year ago. The hiring freeze was implemented prior to positions being eliminated to reduce the FY2010 Budget. Busey believed almost all of the departments are now operating at minimum required staffing levels to get their jobs done. In comparison to other counties of similar size, most Champaign County General Corporate Fund departments are at lower staffing levels than comparable counties. Holding a position vacant for three months is difficult enough for a department at current staffing levels. She offered to provide staffing level comparisons at the request of the County Board. Most department heads would argue that they have already made as many personnel cuts as they could absorb and still provide current levels of service. Wysocki asked Busey if the savings from the three-month vacancies was enough to keep the budget on track. Busey answered yes.

Michaels said the County Board needs to be very careful adding position back to avoid reaching the same previous staffing levels. Busey explained the 30 eliminated positions are not budgeted and could not be added back by a department head without County Board approval. The hiring freeze affects budgeted positions that become vacant during this fiscal year.

Langenheim stated the County could get along with less staff, but the services would be affected. Each request should be judged on whether those services are truly needed. The Treasurer's Account Clerk position and the Public Defender's attorney position are obviously needed, but he was not convinced the part-time Custodian position was necessary.

Motion carried with all ayes.

County Administrator

General Corporate Fund FY2009 Revenue/Expenditure Final Report

Busey distributed her reports. The final FY2009 General Corporate Fund revenue was \$1.7 million less than originally projected or 95% of the projected budget. There were shortfalls in Non-Business Licenses & Permits line and State-Shared revenues. The income tax and interfund transfers shortfalls were greater than anticipated. Overall revenue was down 7.7% from FY2008. General Government and Fines revenues came in at 8.5% over FY2008. This is a positive reflection on the criminal justice system offices operation.

On the expenditure side, Busey reported the budget was under spent by \$1.375 million. This meant 96% of the budget was spent. The GCF spent 8.5% less than in FY2008. The FY2009 deficit was \$543,855, which was higher than what has been projected for the past

several months. The GCF ending balance is \$1,520,772 or 4.64%. This is an improvement from the start of the fiscal year. Busey documented the anticipated revenues not received in FY2009 on Page 4. These included \$134,000 in interfund transfers that will be executed in the next month. Reminders were sent to departments. The County has historically received twelve months of income and use tax from the state and this year the County only received ten months. This is a shortfall of about \$367,000. Busey predicted the FY2010 budget should hold true if the County can continue holding the line on expenses and the revenue does not continue to decrease.

Jones asked how much of the fines revenue was obtained by the Harris & Harris firm contracted to collect unpaid court fees and fines. Busey said none of the reported revenue was generated by Harris & Harris. The County is just starting to receive revenue from the firm's contract. She promised the County Board would receive a monthly report on this revenue.

MOTION by Jones to receive and place on file the County Administrator's General Corporate Fund FY2009 Revenue/Expenditure Final Report; seconded by Kurtz. **Motion carried with all ayes.**

General Corporate Fund Budget Change Report

Busey reported the FY2010 Budget had increased by 0.5%. Most of the changes involve re-encumbering funds.

MOTION by Rosales to receive and place on file the County Administrator's budget change report; seconded by James. **Motion carried with all ayes.**

Approval of Amended Hiring Freeze Resolution

Busey recommended a change to the Hiring Freeze Resolution because there has been some discussion about the hiring freeze's intention. This change states a department head who has an employee leave may have internal movement within the department to affect the best operation and manage within the departmental budget. For example, the Circuit Clerk requested to fill a Translator/Legal Clerk position last April without leaving the position vacant. The Circuit Clerk had another Legal Clerk who had the ability to be the Translator. The Finance Committee effectively told the Circuit Clerk she had the ability to promote the current employee to the Translator/Legal Clerk position and leave the Legal Clerk position vacant under the terms of the hiring freeze. This is how Busey as Personnel Director has interpreted the hiring freeze policy throughout the past year.

MOTION by Beckett to approve the amended Hiring Freeze Resolution; seconded by Rosales.

Betz requested a roll call vote.

Motion carried with a vote of 17 to 4. Anderson, Beckett, Bensyl, Doenitz, Gladney, James, Jay, Jones, Kurtz, Langenheim, McGinty, Michaels, Rosales, Sapp, Schroeder, Weibel,

and Wysocki voted in favor of the motion. Betz, Carter, O'Connor, and Smucker voted against the motion.

Determination of Funding for Downtown Correctional Center Chiller Replacement

Busey supplemented the information provided at the last Committee of the Whole meeting with a memo from the Sheriff and funding options. The Board asked to hear from Sheriff on this issue.

Walsh spoke about how problems exist with the Downtown Correctional Center facility and he would not advise putting a lot of money into a facility without a long-term benefit. He thought it was reasonable to proceed with only Phase 1 of the chiller replacement. He thought the prisoner housing could be managed in the short-term if the chiller breaks down, but it does not take a lot for prisoner numbers to increase. Busey explained they are recommending only Phase 1 of project, which is the replacement of the chiller and tower. There is existing back-up equipment, though it is not new. Alan Reinhart, the Facilities Director, has a similar opinion to the Sheriff's. The new chiller will be under warranty and if the total system fails it will be subject to replacement under the warranty. The worst case scenario is that a part fails and it takes a week to replace. In this case, the Sheriff offered an operational solution to temporarily move the downtown prisoners to the Satellite Jail. The Board approved Phases 1-3 at the last Committee of the Whole meeting under Facilities. Busey asked for the recommendation to be amended to approve Phase 1 with an estimated cost of \$200,000. This will have an impact on the budget amendment because the engineering fees will be less. This project must move forward to replace the chiller before the warm weather arrives. Busey identified three funding options for the \$200,000: 1. the General Corporate Fund, 2. the Public Safety Sales Tax Fund, or 3. the issuance of debt. Busey recommended paying for the project from the Public Safety Sales Tax Fund. She does not recommend the other options because the General Corporate Fund balance is not healthy and issuing debt would cost about \$80,000. She provided an overview of the Public Safety Sales Tax Fund budget. This expenditure would have a marginal impact on the future capability of this fund to absorb additional debt. The Public Safety Sales Tax Fund projections have always included issuing debt to replace the Downtown Correctional Center at the Satellite Jail in 2013.

MOTION by Beckett to proceed with and fund only Phase 1 of the Downtown Correctional Center Chiller Replacement from the Public Safety Sales Tax Fund; seconded by Wysocki

Smucker inquired about the other two phases. Busey stated the other phases involved replacing the second chiller and efficiency upgrades. Considerable repair has been completed on the second chiller in the last year and it remains operational. Walsh described how the facility has some built-in redundancies. The second chiller is smaller and insufficient to cool the entire facility when the temperature reaches above 70 degrees. If the new big chiller fails, the Sheriff will try to house the downtown inmates at the Satellite Jail until the big chiller is repaired.

James expressed reservations about “piece-mealing” the work when Phase 1 still leaves the facility tied into two systems that have to work together. He said the County Board needed time to digest this issue and consider using the Public Safety Sales Tax Fund. He was tired of supporting expensive projects and wanted the County to look at the bigger issue to see how all facilities projects tie together.

In response to Carter’s questions about the chiller issue, McGinty and Beckett described the thorough discussion held at last week’s Committee of the Whole meeting. Beckett stressed that the Downtown Correctional Center must have an effective cooling system when the warm weather comes.

Michaels asked what the optimal situation would be for the chiller system. Beckett stated the cost for all three phases was over \$500,000. Phase 1 would be effective and the County could implement the recommended Phases 2 and 3 at a later time. The County Board made a commitment to all three phases at the January 5th meeting with the realization that the finances would have to be determined.

James said last week’s discussion was brief and he was worried about any project after the problems with the Nursing Home HVAC system. He understood this was a life safety issue, but he wondered if the County would have to spend more money to redo the work in a few years. He wanted the Board to really look at projects to determine whether they were important enough to be done. He asked to let the engineer give the County Board a good report with some figures on the phases before making any decisions. He did not see how waiting a month would cause any problems.

Smucker asked whether doing the project in piecemeal would be more expensive. Busey stated Jim Gleason provided a memo in last week’s agenda packet, including cost information. She believed Gleason assumed the County would only proceed with Phase 1 and his estimates are based on what he knows at this time. Gleason’s timeframe showed the project must start this month to be completed by mid-May. Smucker asked Busey if Phase 2 could be funded next year. Busey said it did not make sense to spend the money for the second and third phases if Phase 1 could work for five years and the County Board might consider a different use for the building. She concurred with the Sheriff’s recommendation to not put \$500,000 into the downtown building when the County Board has talked about replacing that operation by adding onto the Satellite Jail.

Jay stated the bigger problem is the County Board has not assessed adequate funding to maintain the buildings it has constructed. This will continue to be a problem until the issue is addressed and he urged the Board to think about it.

Carter asked if the Board was allowed to ask the engineer some questions. Beckett stated Jim Gleason attended last week’s meeting for the Facilities Committee discussion. Kurtz asked for Gleason to be invited to the full Board meeting if his schedule permits. Carter spoke about spending money to finish the Courthouse.

MOTION by Doenitz to call the question; seconded by James. **Motion carried with all ayes.**

Motion carried to proceed with and fund only Phase 1 of the Downtown Correctional Center Chiller Replacement from the Public Safety Sales Tax Fund.

Resolution Authorizing Loan to the General Corporate Fund from Probation Services Fees Fund and Resolution Authorizing Loan to the General Corporate Fund from Recorder Automation Fund

Busey recommended authorizing these loans to the General Corporate Fund in the amount of \$600,000 from the Probation Services Fees Fund and in the amount of \$400,000 from the Recorder Automation Fund after reviewing the GCF's cash flow with the Treasurer. They anticipate GCF cash flow may require these additional loans to get through May 2010.

Kurtz exited the meeting at 6:59 p.m.

MOTION by Beckett to approve the Resolution Authorizing Loan to the General Corporate Fund from Probation Services Fees Fund and the Resolution Authorizing Loan to the General Corporate Fund from Recorder Automation Fund; seconded by Langenheim. **Motion carried with all ayes.**

Nursing Home Financial Report – January 6, 2010

McGinty noted the Nursing Home is projected to lose \$180,000 this year compared to losing \$1.8 million last year. This is an improvement, but work still needs to be done. Agency costs in the Nursing Department, which has been a concern for years, are dropping. The census is critical to the operation's success and it will need to be increased. Anderson reported that Mike Scavatto statement that today's Nursing Home census was 189.

Langenheim exited the meeting at 7:01 p.m.

MOTION by James to receive and place on file the Nursing Home Financial Report – January 6, 2010; seconded by Wysocki. **Motion carried with all ayes.**

Treasurer
Monthly Report

The Treasurer's report was distributed. The Treasurer was unable to attend tonight's meeting.

MOTION by Jones to receive and place on file the Treasurer's December 2009 report; seconded by Wysocki. **Motion carried with all ayes.**

Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel No. 03-002-0029

MOTION by Wysocki to approve the Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel No. 03-002-0029; seconded by Doenitz. **Motion carried with all ayes.**

Kurtz re-entered the meeting at 7:03 p.m.

Auditor

Purchases Not Following Purchasing Policy

The purchases not following Purchasing Policy list was distributed only for information. Fabri stated most of the items represented the change from FY2009 to FY2010. All departments are given thirty days to clear out the previous fiscal year.

O'Connor inquired about how RPC could make a \$1,400 appliance purchase on a Sears commercial account without being in accordance with the Purchasing Policy. Fabri said the department had the authority to make the purchase. He thought the only reason that item was on the list was because it was purchased in FY2009 and the Auditor's Office did not receive the voucher until FY2010. O'Connor was not comfortable with people being able to make purchases at Sears without the County Board finding out until under the fact. Fabri stated the County Board adopted a credit card policy that allows the Auditor's Office less control than in prior years.

Langenheim re-entered the meeting at 7:04 p.m.

Monthly Report – November 2009

MOTION by Jones to receive and place on file the Auditor's November 2009 report; seconded by Rosales. **Motion carried with all ayes.**

Other Business

Smucker reiterated the request for Jim Gleason to attend the January County Board meeting to answer further questions about the chiller issue.

Chair's Report

There was no Chair's report.

Designation of Items to be Placed on County Board Consent Agenda

McGinty designated agenda items VIII A1-6 & 9-10, C5-6, & E2 for the consent agenda.

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

Champaign Southwest Mass Transit District Board

MOTION by Weibel to appoint Steven Holland to the Champaign Southwest Mass Transit District Board for a term commencing January 22, 2010 and ending December 31, 2014; seconded by Schroeder.

Beckett questioned if there were any other applicants for the appointment. Weibel confirmed Holland was the only applicant. Beckett noted that when the County Board made the appointment of Edward Vaughan, Jr. to this body a year ago, Vaughan represented that the Champaign Southwest Mass Transit District Board would look into addressing the transportation needs of residents within their jurisdiction. He was concerned after reading in the newspaper that the Champaign Southwest Mass Transit District Board meets only to raise enough money to pay their lawyers and is not addressing anyone's transportation needs. Weibel concurred with Beckett's recollection. Beckett asked what would happen if the County Board does not approve this appointment. Weibel promised to research the question and have an answer by the Board meeting. Anderson was also concerned that the Champaign Southwest Mass Transit District Board was proud they collected \$40,000 in taxes to pay their lawyers and did not provide any services to residents. Kurtz thought the district was in litigation and was waiting on a court ruling as to whether this district could exist. Langenheim said he would vote against it because he does not support maintaining a dog in the manger. Smucker recalled that Edward Vaughan, Jr. answered a direct question from Beckett that the district was going to research ways to provide services during the prior meeting. If this was not on the district's agenda, he would not support another appointment. James thought the current appointment of Steven Holland will continue unless someone else was appointed to the Champaign Southwest Mass Transit District Board.

Motion carried.

Champaign-Urbana Mass Transit District Board

MOTION by Weibel to appoint Willard Broom to the Champaign-Urbana Mass Transit District Board for a term commencing January 22, 2010 and ending December 31, 2014; seconded by James. **Motion carried with all ayes.**

Penfield Water District Board

MOTION by Weibel to appoint Melquiadas Salcido to the Penfield Water District Board to complete the term left vacant by the death of Mary Miles commencing January 22, 2010 and ending May 31, 2014; seconded by James. **Motion carried with all ayes.**

Compiled List of All Appointments Expiring in 2010

James asked if any of the appointed positions on list were paid positions. Betz said it was very rare for any appointed positions to receive payment. The sanitary districts and mass transit districts provide a stipend similar to the per diem receive by County Board members.

Recorder

Policy for Compliance with HB0547 and HB5586

MOTION by James to approve the Recorder's policy for compliance with HB0547 and HB5586; seconded by Weibel. **Motion carried with all ayes.**

Administrator's Report

Vacant Positions Listing

The vacant positions listing was provided for information only.

County Clerk Monthly Fees Report

MOTION by Kurtz to receive and place on file the County Clerk monthly fees reports for October 2009, November 2009, and December 2009, and the semi-annual report; seconded by Langenheim. **Motion carried with all ayes.**

Other Business

There was no other business.

Chair's Report

Draft Ordinance Establishing the Number of County Board Members & Establishment of Single Member Districts

Betz said the draft ordinance was not for discussion tonight. The Policy, Personnel, & Appointments Committee has a schedule for discussing topics of County Board reform and the size and structure of the Board is the next item. He stated any member may propose matters for the public hearing during the recess of the February 9th Committee of the Whole meeting. Betz wanted to announce the public hearing to various groups such as the league of Women Voters, the Urban League, the Farm Bureau, and the Institute of Government Affairs at the University of Illinois.

Anderson asked if the County Board would vote on the ordinance or other proposal in February. Betz did not plan on it being an actionable agenda items because the Board needs to hear from the people before making a decision. Sapp inquired how Board members could make recommendations if the item would not be actionable. Betz said the Board could take a straw poll or do any number of things. He anticipated Board members would propose other ordinances in terms of Board size and composition. He viewed this as a fermentation study process to

gather information. Carter wanted to know who had problem with size of the County Board. Betz reminded him of the Policy Committee's ongoing discussion reform issues that has occurred over many months. This is the next item on the list of reform topics for consideration.

Beckett asked if the county-wide elected Chair issue would be on a future agenda. Betz thought that issue would be better addressed in March. Beckett inquired about redistricting. Betz said redistricting was not one of the structural options because they have no census data. Beckett asked if the County Board could begin discussion about redistricting without census data. Betz said the Board could have that discussion. McGinty was also interested in a redistricting discussion. He has contacted Professor Rich, the Director of the University of Illinois Institute of Government and Public Affairs, in an effort to take some of the politics out of the discussion and make it as scientific as possible. Rich has helped the County before with the strategic planning process and McGinty recommended involving his office. Betz reiterated that the draft ordinance's intention was to generate discussion, not to be the sole option. He encouraged Board members to submit other proposals. James stated he would also like to talk about redistricting issues and redrawing lines.

Public Hearing Date Regarding Draft Ordinance

The public hearing about the number of County Board members and the establishment of single-member districts is scheduled for February 9th at 7:00 p.m. It will occur during the recess of the February 9th Committee of Whole meeting.

Designation of Items to be Placed on County Board Consent Agenda

Betz designated agenda items IX A2-3 & B1 for the consent agenda.

JUSTICE & SOCIAL SERVICES

Monthly Reports

MOTION by Rosales to received and place on file the Animal Control – September 2009, October 2009, & November 2009; Coroner – August 2008, February 2009, & April 2009; EMA October 2009 & November 2009; Probation & Court Services – September 2009, October 2009, & November 2009; & Public Defender – August 2009, September 2009, & October 2009 monthly reports; seconded by James. **Motion carried with all ayes.**

Other Business

There was no other business.

Chair's Report

Gladney reminded the Board that the MLK Celebration would be held January 15th at 4:00 p.m. at the Hilton Garden Inn in Champaign. The Citizens Advisory Committee on Jury Selection would meet on January 22nd at 5:00 p.m.

Designation of Items to be Placed on County Board Consent Agenda

No items were designated for the consent agenda.

ADJOURNMENT

MOTION by James to adjourn; seconded by Rosales. **Motion carried with all ayes.**
The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Kat Bork
Administrative Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.