

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES

Tuesday, May 11, 2010

Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington St., Urbana, Illinois

MEMBERS PRESENT: Carol Ammons, Jan Anderson, Steve Beckett, Thomas Betz, Lorraine Cowart, Chris Doenitz, Matthew Gladney, Stan James, John Jay, Brad Jones, Greg Knott, Alan Kurtz, Brendan McGinty, Diane Michaels, Steve Moser, Alan Nudo, Steve O'Connor, Michael Richards, Giraldo Rosales, Larry Sapp, Jonathan Schroeder, Samuel Smucker, C. Pius Weibel, Barbara Wysocki

MEMBERS ABSENT: Ron Bensyl, Lloyd Carter, Ralph Langenheim

OTHERS PRESENT: Kat Bork (Administrative Secretary), Deb Busey (County Administrator), David DeThorne (Senior Assistant State's Attorney), Tony Fabri (Auditor), Stan Jenkins (Supervisor of Assessments), Bill Keller (EMA Director), Duane Northrup (Coroner), Andy Rhodes (IT Director), Julia Rietz (State's Attorney), Mark Shelden (County Clerk), Amanda Tucker (HR Generalist), Dan Welch (Treasurer)

CALL TO ORDER

Betz called the regular meeting of the Committee of the Whole to order at 6:44 p.m.

ROLL CALL

Bork called the roll. Ammons, Anderson, Beckett, Betz, Cowart, Doenitz, Gladney, James, Jay, Jones, Knott, Kurtz, McGinty, Michaels, Nudo, O'Connor, Rosales, Schroeder, Smucker, and Wysocki were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF COUNTY BOARD RESOLUTION TO MEET AS COMMITTEE OF THE WHOLE

MOTION by Rosales to approve the County Board Resolution to meet as a Committee of the Whole; seconded by Smucker. **Motion carried with unanimous support.**

Sapp entered the meeting at 6:45 p.m.

APPROVAL OF MINUTES

MOTION by James to approve the Public Hearing on County Board Size & Districts Minutes of March 9, 2010 and the Committee of the Whole minutes of April 13, 2010; seconded by Wysocki. **Motion carried with unanimous support.**

APPROVAL OF AGENDA/ADDENDA

MOTION by McGinty to approve the agenda and three addenda. McGinty asked for the County Administrator's presentation on the current state of the FY2010 budget to be made before public participation. The motion was seconded by Knott. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

Angela Lusk, a County employee and AFSCME member, stated that most union employees have come to a consensus that they would like to discuss furlough days and hear that management is taking furlough days before more jobs are eliminated. She suggested managers take more furlough days than lower paid employees. She understood the County's situation is caused by the State not paying its bills. She appreciated the effort made by the County Board and wanted to know that they were also looking at management to determine if those individuals are actually working full-time to earn their high salaries. She was aware the County Board was unable to address this situation with elected officials, but remarked there are many elected or appointed officials who do not work a full 37.50- hour work week, whereas employees must clock into the Kronos system. She suggested furloughing those officials who are only working part-time. If employees had to take furloughs days, she thought the union would try to work with the Board.

Nora Stewart, President of AFSCME Local 900, said the employees had no problem doing whatever it takes to ensure co-workers continue to have jobs. She objected to employees being asked to take furlough days if management was not also taking furlough days. She calculated that one pay period for management, not including elected officials or their chief deputies, amounted to \$192,000. She claimed employees make crumbs compared to management.

Paula Trail stated she was laid off from Public Defender's Office today. She asked why she was not given the option to take furlough days or work part-time instead of being laid off. She understood the County was in financial trouble, but she did not think her salary would save much debt compared to the higher salaried individuals. She said it was unjust to discuss giving some employees raises when she had been laid off.

Tara McCauley, the AFSCME Council 31 staff representative, commented the financial information presented tonight changed the situation. She stated the plan for the non-bargaining employees had been a concern for the union. In negotiations, the County has been asking to shift healthcare costs to employees. She corrected an email sent by Board Chair Weibel to staff today that employees would be asked to pay 30% of any increase in health insurance costs, not a set dollar amount. The County currently covers insurance for an individual and a portion of family insurance. McCauley was concerned about health insurance and hoped the County Board would continue to keep it in mind.

Betz closed public participation.

COMMUNICATIONS

Wysocki announced that Champaign County lost a good citizen this week with the passing of George Burnison. She knew him as the Ludlow Township Supervisor and a Public Aid Appeals Committee member and spoke highly of him.

JUSTICE & SOCIAL SERVICES

Monthly Reports

MOTION by Smucker to receive and place on file the Animal Control – March 2010; Head Start – April 2010; Probation & Court Services – March 2010; and Public Defender – January 2010 & February 2010 monthly reports; seconded by Rosales. **Motion carried with unanimous support.**

Ammons exited the meeting at 7:14 p.m.

Emergency Management Agency

Request Approval of Application for and, if Awarded, Acceptance of Emergency Operation Center Technology Grant from Illinois Emergency Management Association

MOTION by Anderson to approve the application for and, if awarded, acceptance of the Emergency Operation Center Technology Grant from Illinois Emergency Management Association; seconded by Kurtz.

Gladney asked Keller to speak about the grant. Keller remarked this was a one-time grant to purchase equipment. The equipment should be in usable condition for 7-10 years, as it would not be used on a daily basis. Gladney noted Keller was proposing the County spend \$5,000 of its own money for some remodeling if the grant is accepted. He asked where that money would come from. Busey said she would recommend the \$5,000 be allocated from the Capital Facilities Replacement Fund. No money has been specified for this purpose, but there is money available in that fund.

James inquired when the grant would arrive if it was awarded. Keller hypothesized the funding would be available by June 15th. James has toured the EMA building and thought some of the equipment might need to be updated. Cowart asked if Keller would replace the \$5,000 expended from the capital fund when he receives the grant. Keller said he would not.

Motion carried with unanimous support.

Other Business

Semi-Annual Review of Closed Session Minutes

DeThorne advised that all closed session minutes remain closed.

MOTION by Beckett for all closed session minutes to remain closed; seconded by Wysocki. **Motion carried with unanimous support.**

Chair's Report

There was no Chair's report.

Designation of Items to be Placed on County Board Consent Agenda

Agenda item 8.B.1 was designated for the consent agenda.

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

Board of Review

Betz noted there were two positions available on the Board of Review; one was for a Republican and other was for a Democrat. Weibel nominated Steve Bantz for the Republican seat on the Board of Review.

MOTION by Weibel to appoint Steve Bantz to the Republican seat on the Board of Review for a term from June 1, 2010 to May 31, 2012; seconded by Moser. **Motion carried with unanimous support.**

Weibel nominated Wayne Williams for the Democratic seat on the Board of Review.

MOTION by Weibel to appoint Wayne Williams to the Democratic seat on the Board of Review for a term from June 1, 2010 to May 31, 2012; seconded by Cowart.

Nudo was not in favor of a person who recently came onto the Board of Review receiving one of the permanent positions, based on the number of appeals that have been filed. He noted Williams was still training for the position and, while he had no grudge against Williams, did not feel this was the right thing to do at this time. If Laura Sandefur was placed in the permanent position, then Williams could apply for remaining position on the Board of Review.

Ammons returned to the meeting at 7:20 p.m.

Beckett requested a roll call vote and concurred with Nudo that while Williams has a bright future, it is too soon to place him in this position. Steve Bantz, Laura Sandefur, and Stan Jenkins were responsible for one of the major revenue decisions in the State of Illinois when they took on the hospital exemptions decision that made it to the Illinois Supreme Court. It seemed unwise to make a change when revenue is extremely important and in view of Sandefur's experience. Recognizing that he possessed no nominating power, Beckett expressed that his vote against Williams was because the wrong person was being nominated.

Gladney asked if Sandefur would still have a position on the Board of Review if Williams was selected tonight. Betz answered yes.

Weibel asked Jenkins, the Supervisor of Assessments, to speak about Williams' experience. Jenkins commented that he had not been aware he would be asked to speak on this subject. He

stated Williams has demonstrated a willingness to learn and he has spent a lot of time personally training Williams on the Board of Review's procedures. He thought the only thing Williams may not be prepared for is the massive amount of work that has to be done in a hurry between September 11th and December 31st. Jenkins has expressed this concern to both Williams and Weibel. The reason Williams is not prepared for this is because no one can be prepared until they have successfully completed the process of addressing the volume of taxpayers' assessment complaints.

Beckett remarked Sandefur has experienced the complaint workload and Jenkins concurred. Beckett noted Williams is filling out a vacant term (due to a resignation) and there would be an opportunity to appoint him to another term.

Ammons found it commendable that Weibel would consider Williams. She has watched Williams comply with deadlines and put his own money and time into training. She said it was time for the County Board to appoint new people and Williams' appointment represents a new opportunity. She supported Williams' appointment so the Board of Review would have new, young people join in the effort to serve Champaign County.

It was not Jenkins's intention to pit one Board of Review member against another and he pointed out that Williams is more credentialed to step into the job than Jenkins or Sandefur were when they were first appointed to the Board of Review. He confirmed Williams has asked good questions during the training process.

Moser asked if Williams has completed a full appraisal using the various income, replacement, and comparable approaches. Jenkins did not know, but stated an income approach is not always necessary when the valuation for tax purposes is done. They are doing valuations, not full blown appraisals. Jenkins has worked Williams through coming up with a range of value. Moser thought it should be mandatory that an appraiser be able to handle all three approaches of value. Jenkins stated 95% of the appeals are residential values that require a valuation, not a complete appraisal with all three approaches. There are people on the Board of Review with the necessary experience to perform an appraisal.

Smucker asked if Laura Sandefur was currently on the Board of Review. Betz stated Sandefur is on the Board of Review and her term has time remaining. Sandefur can reapply for her position when the term has expired. He said Williams is currently holding this office after being appointed in March. The nomination is to reappoint Williams for a full term. Sandefur wants this term because it is a longer term. As structured by state law, the political party receiving the highest number of votes in a county-wide race gets the majority of appointments to the Board of Review. Because there are no Democrats running in county-wide races, the Republicans will have one additional seat on the Board of Review. Smucker asked when Sandefur's term expires. Busey answered Sandefur's term expires on June 1, 2011.

McGinty was concerned about the volume of business the Board of Review faces and the importance of having members who can effectively manage the workload. He has spoken directly to the Board of Review members about how the volume of work has greatly increased. Jenkins confirmed the workload volume increased a lot last year, but he does not anticipate it continuing. He spoke about the township multipliers and how the values of most residences have remained

steady, with the exception of houses valued at over \$400,000. McGinty asked why two appointments to the Board of Review were being referred to as permanent by some County Board members. Betz said that labeling was mistaken. McGinty wanted to support the two most experienced candidates who have familiarity completing Board of Review work and those are Bantz and Sandefur. He would not vote in favor of Williams because he was worried about the pace and wants most qualified people doing the work. Williams has the opportunity to apply for the next position.

Betz stated one Board of Review member has a staggered term while the two others expire at the same time. Sandefur's term will expire next June and she wants to be appointed to the term currently available because it has a much longer time to go. He has heard someone suggest that if Sandefur is appointed to this term then Williams could be appointed to Sandefur's previous term. All the appointments are the same expect for the length of the term. Betz stated one person wants a longer term for more job security.

Weibel remarked a complication would occur if Sandefur is appointed to the position because that would leave her current position vacant and it will take at least a month to advertise and appoint a successor, even if it would be Williams.

Ammons stated it was inappropriate to attempt to un-appoint Williams from the position he currently occupies and he was appointed a few months ago because someone else wanted it. Busey pointed out the 3 Board of Review members are all appointed. Two appointments are made, one at the recommendation of Republicans and the other at the recommendation of Democrats, in the even numbered years. In the odd numbered years, the third member is appointed and is recommended by the party receiving the most votes in a county-wide race. She believed Sandefur is applying for this position because it is the Democratic appointment and is more secure.

Rosales praised Sandefur's quality of work in helping him through every step of the process when he appealed a property assessment. He supported Sandefur being appointed to the Democratic position due to her experience. The County Board continued to discuss the attributes of Sandefur and Williams for appointment to the Board of Review slot presently available.

Motion ended in vote of 12 to 12 and was forwarded to the County Board for action without recommendation. Ammons, Anderson, Betz, Cowart, Gladney, James, Kurtz, Richards, Schroeder, Smucker, Weibel, and Wysocki voted in favor of the motion. Beckett, Doenitz, Jay, Jones, Knott, McGinty, Michaels, Moser, Nudo, O'Connor, Rosales, and Sapp voted against the motion.

Scott Fire Protection District

Weibel nominated Bernie Magsamen to the Scott Fire Protection District.

MOTION by Weibel to appoint Bernie Magsamen to the Scott Fire Protection District for a term from May 21, 2010 to April 30, 2013; seconded by Schroeder. **Motion carried with unanimous support.**

Cowart and Gladney exited the meeting at 7:48 p.m.

Urbana-Champaign Sanitary District

Weibel nominated Christopher Alix to the Urbana-Champaign Sanitary District.

MOTION by Weibel to appoint Christopher Alix to the Urbana-Champaign Sanitary District for a term from June 1, 2010 to May 31, 2013; seconded by Beckett. **Motion carried with unanimous support.**

Dewey Community Public Water District

Weibel nominated Edwin Holzauer to the Dewey Community Public Water District.

MOTION by Weibel to appoint Edwin Holzauer to the Dewey Community Public Water District for a term from June 1, 2010 to May 31, 2015; seconded by James. **Motion carried with unanimous support.**

Sapp exited at 7:50 p.m.

Penfield Water District

Weibel nominated Michael Trione to the Penfield Water District.

MOTION by Weibel to appoint Michael Trione to the Penfield Water District for a term from June 1, 2010 to May 31, 2015; seconded by James. **Motion carried with unanimous support.**

Sangamon Valley Public Water District

Weibel nominated David Chestnut to the Sangamon Valley Public Water District for a full term and Michael Larson to fill the unexpired term of Jay Dingee from May 21, 2010 to May 31, 2012.

MOTION by Weibel to appoint David Chestnut to the Sangamon Valley Public Water District for a term from June 1, 2010 to May 31, 2015 and Michael Larson to the Sangamon Valley Public Water District for a term from May 21, 2010 to May 31, 2012; seconded by James. **Motion carried with unanimous support.**

Administrator's Report
Vacant Positions Listing

The vacant positions listing was provided for information only.

Richards exited the meeting at 7:50 p.m.

Job Content Evaluation Committee Recommendation for Non-Bargaining Positions Classifications

Busey described her revised recommendation for non-bargaining position classifications as a result of the Job Content Evaluation Committee's re-evaluation of non-bargaining positions, with the exception of the Nursing Home and Regional Planning Commission. She was recommending the wage freeze enacted for non-bargaining employees in FY2010 continue through FY2011, but requested the updated job descriptions and position titles be enacted as recommended by the Job Content Evaluation Committee. The salary increases some positions would have received as a result of moving to a higher classification will not be enacted at this time.

Weibel exited the meeting at 7:51 p.m.

MOTION by McGinty to recommend to the Finance Committee approval of the 2010 updated job classifications and titles with frozen wages for non-bargaining employees as recommended by the County Administrator; seconded by James.

Ammons inquired when the position changes would take effect and when Busey would return with a request for the position salary increases. Busey said they would take effect immediately following approval by the County Board. The changes to job descriptions and titles mostly reflect what is already occurring in the operations of departments. She anticipated returning in a year with the non-bargaining salary administration plan for FY2012.

Sapp returned to the meeting at 7:52 p.m.

Motion carried.

Recommendation to Participate in NACo Sponsored CGI Communications County Website Enhancement

Busey explained the proposal from CGI Communications to post videos about Champaign County on the County Movie Showcase. This is a National Association of Counties (NACo) sponsored initiative.

Weibel re-entered the meeting at 7:53 p.m. Moser and Beckett exited the meeting at 7:53 p.m. Beckett and Moser returned at 7:54 p.m. Moser exited again at 7:54 p.m.

Rhodes gave a demonstration of the website using Jefferson Parish and confirmed the posting would be at no cost to the County. There would be a link to the site with videos about the area on the County's own website. Busey described how this could be considered economic development and it was discussed with John Dimit. CGI Communications sells ad space on its website to cover the costs. CGI has requested the authority to shoot short videos of Champaign County based on things the County Board wanted to highlight. CGI would assist in developing the scripts and consult on video content. The County Movie Tour Book Agreement was distributed to the County Board.

Moser returned to the meeting at 7:57 p.m.

James asked about the results if the County does not get enough sponsors. Busey explained CGI is committed to post the videos for three years. If there were insufficient returns, then CGI would probably not renew the agreement. Rhodes confirmed the host site would undertake advertising solicitation and the County would not be responsible.

MOTION by McGinty to approve the County Movie Tour Book Agreement with CGI Communications; seconded by Beckett. **Motion carried.**

Other Business

County Board Size and Number of Districts Proposals

Betz drew the Board's attention to the pink ballot for a straw poll on County Board size and number of districts. Beckett suggested the Board have a weighted vote with members assigning 3 points to their first priority, 2 points to their second priority, and 1 point to their third priority. The members did not have to assign points to every option. Busey would tally the points to determine which of the proposals are preferred by the Board.

Richards returned to the meeting at 8:02 p.m.

MOTION by James to give unanimous consent to proceeding in this manner; seconded by Nudo.

Smucker called for a point of order and asked if this was an appropriate method of straw polling. Betz stated he and Beckett discussed this proposal at length. The Board members would fill out the form and then cast a public vote over each option. Weibel said Page 5 of the goldenrod handout was an example of a county with large single-member districts.

Motion carried with unanimous support.

Beckett described how sample maps could be prepared for the June meeting rendering the top two options selected tonight. These sample maps would show possible districts based on the 2000 Census figures. GIS is willing to produce the sample maps for free. The Board discussed the different proposals. The Board members reported the points they assigned to the 4 options for County Board size and number of districts. The points were tallied as follows:

	17 Members/ 17 Districts	18 Members/ 9 Districts	22 Members/ 11 Districts	No change
Ammons	0	1	3	2
Anderson	0	1	2	3
Beckett	0	2	3	1
Betz	3	0	2	0
Doenitz	0	1	2	3
James	0	0	3	0
Jay	0	0	0	3

Jones	1	2	3	0
Knott	0	1	3	0
Kurtz	0	0	0	3
McGinty	1	2	3	0
Michaels	0	0	3	0
Moser	0	0	2	3
Nudo	1	2	3	0
O'Connor	3	1	0	0
Richards	0	2	3	1
Rosales	1	3	2	0
Sapp	1	0	3	0
Schroeder	0	0	2	3
Smucker	0	0	0	3
Weibel	3	0	0	2
Wysocki	2	1	3	0
TOTAL	16	19	45	27

Betz wanted action items on the June agenda about the top two proposals: keep the current 27-member County Board with 9 districts versus changing to a 22-member County Board with 11 districts. The County Board agreed to that approach.

Semi-Annual Review of Closed Session Minutes

Busey stated legal counsel’s recommendation was for all closed session minutes to remain closed.

MOTION by Beckett for all closed session minutes to remain closed; seconded by Wysocki.

Ammons asked if there was any provision for older records to become public. Busey noted David DeThorne is working on an extensive review of the closed session minutes and preparing guidelines for the Board to make decisions about opening closed session minutes. This will possibly be presented at the next semi-annual review of closed session minutes. O’Connor inquired why the performance appraisals of retired or dead County employees are retained. Betz stated those are confidential personnel documents.

Motion carried with unanimous support.

Chair’s Report

There was no Chair’s report.

Designation of Items to be Placed on County Board Consent Agenda

Agenda items 9.A.1 (Bantz) and 9.A.2-6 were designated for the consent agenda.

FINANCE

Budget Amendments & Transfers

Budget Amendment #10-00043

MOTION by Wysocki to recommend to the County Board approval of Budget Amendment #10-00043 from Fund 476 Self-Funded Insurance – Department 118 Property/Liability Insurance for increased appropriations of \$13,100 for the Auto Damage/Liability Claims line and \$54,913 for the Property Loss/Damage Claims line with increased revenue of \$13,100 from the Other Miscellaneous Revenue line and \$54,913 from the Insurance Claims Reimbursement line; seconded by Ammons. **Motion carried with unanimous support.**

Budget Amendment #10-00047

MOTION by Ammons to recommend to the County Board approval of Budget Amendment #10-00047 from Fund 075 Regional Planning Commission – Department 864 ILARC-Energy Efficiency Grant-ARRA for increased appropriations of \$43,250 for the Regular Full-Time Employees line, \$500 for the Office Supplies line, \$250 for the Postage, UPS, Federal Express line, \$150 for the Gasoline and Oil line, \$500 for the Job-Required Travel Expense line, \$475,000 for the Contributions and Grants line, and \$350 for the Conferences and Training line with increased revenue of \$520,000 from the DOE-Energy Efficiency, Conservation-ARRA line; seconded by Wysocki. **Motion carried with unanimous support.**

Budget Amendment #10-00048

MOTION by Moser to recommend to the County Board approval of Budget Amendment #10-00048 from Fund 080 General Corporate – Department 020 Auditor for increased appropriations of \$4,196 for the State-Paid Salary Stipend line with increased revenue of \$4,196 from the State Revenue-Salary Stipends line; seconded by Rosales.

James asked if the stipend money had been received from the State and Busey confirmed the County had received it.

Motion carried with unanimous support.

County Administrator

General Corporate Fund FY2010 Revenue/Expenditure Projection Report

Busey distributed her reports to the County Board and reviewed the projections with the budget presentation earlier in the meeting.

General Corporate Fund Budget Change Report

The budget change report was provided and is unchanged from last month.

Harris & Harris Monthly Collections Report

MOTION by Beckett to receive and place on file the General Corporate Fund FY2010 Revenue/Expenditure Projection Report, General Corporate Fund Budget Change Report, the Harris & Harris monthly collections report; seconded by Wysocki. **Motion carried with unanimous support.**

IMRF Update

Busey reported preliminary notice has been received from IMRF of rate increases. The regular IMRF phase-in rate will increase 10% and the SLEP phase-in rate will increase 8.85%. Busey wanted to include information next month for the Board's consideration to pay the IMRF actuarial required contribution for the current year (an additional \$390,000) in order to positively impact the County's FY2011 rate. The rate does not have to be adopted until August.

Elected Officials' Salaries Recommendation

Busey presented a revised recommendation for the County Clerk, Treasurer, Sheriff, and County Board Chair salaries. Her recommendation was for the County Clerk, Treasurer, and Sheriff to receive 0% increases for FY2011 and FY2012. She recommended these offices receive salary increase in FY2013 and FY2014 based on the CPI adjustment, capped at 5%. Busey stated that if salary freezes are adopted then larger salary increase are typically adopted at a later time to keep these positions competitive. She believed this recommendation matched the wage freezes applied to employees.

MOTION by Beckett to approve the Resolution Establishing Salaries of Elected Officials – County Clerk, Treasurer, Sheriff, & County Board Chair; seconded by Jones.

Jones was very pleased with the revised recommendation to tie the increases to the CPI and how it removes politics from the decision. He was concerned about the CPI changes over a multi-year period and distributed a chart showing the CPI changes. The inflation rate has been in 2.4% range for some time. He supported lowering the cap to 2% instead of 5%. He felt this was reasonable as the elected officials are highly compensated and County employees are having their wages frozen for 2 years.

MOTION by Jones to amend the proposal to cap the FY2013 and FY2014 elected officials' salary increase at 2%; seconded by Michaels.

Schroeder thanked Jones for his amendment and providing the information. Ammons concurred a 2% cap was a safer approach based on unknown economic factors and projections.

James exited the meeting at 8:28 p.m.

Motion carried on the amendment with unanimous support.

Weibel clarified that the County Board Chair's salary is set for 2 years because this position has a shorter term. He thought the Chair's salary could be set for 2 terms. Beckett and Wysocki did not think the Chair's salary could be set for 2 consecutive terms at one time. Busey noted the County Board will reorganize in FY2012 and she would not recommend attempting to set the Chair's salary beyond a single 2-year term.

Motion carried on original motion as amended with unanimous support.

Job Content Evaluation Committee Recommendation for Non-Bargaining Positions Classifications

Busey suggested the Board consider adopting the Job Content Evaluation Committee recommendation for non-bargaining position classifications and the non-bargaining employees FY2011 salary recommendation together.

MOTION by Beckett to approve the new evaluations for non-bargaining employees as recommended by the Job Content Evaluation Committee and a wage freeze in FY2011 for non-bargaining employees in FY2011; seconded by Moser. **Motion carried with unanimous support.**

Non-Bargaining Employees FY2011 Salary Recommendation

This item was approved in the previous motion.

Budget Process Resolution

Busey requested no action be taken on the Budget Process Resolution until June because there have been so many recent changes. The Board concurred and took no action.

Recommendation for Amendment to the FY2010 Budget

Busey distributed documents on the recommendation to amend the FY2010 Budget.

Moser, Richards, and Weibel entered the meeting at 6:47 p.m.

On the General Corporate Fund (GCF) Projection Report, Busey noted sales taxes are performing fairly well and the May distribution was received today. This reflects February retail sales in Champaign County. The Quarter Cent Sales Tax revenue was up 9.75%. This is the first time in 17 months there has been an increase in this revenue stream. The Public Safety Quarter Cent Sales Tax revenue was up 6%, which is the first time in 16 months this revenue stream has increased. The good news is the sales tax revenues may come close to meeting the budget projections for this fiscal year. However, the state reimbursement from the Administrative Offices of the Illinois Courts for Probation & Court Services and Juvenile Detention Center salaries has a significant deficit. The income tax revenue is projected to be down by almost \$810,000. Both the salary reimbursement and income tax revenue streams are experiencing significant slowdown in payments from the State. The only income tax payments received this year were payments that

should have been received last year. According to all indicators, Busey does not anticipate improvement with the State's payments. She urged the Board to be realistic about the revenue it will not see from the State in FY2010. The County cannot afford to have the GCF drop significantly. The other significant area of loss is in General Government, which is the fees and fines revenue all the County offices collect. The General Government revenue is projected to be down almost \$463,000 over what in budgeted in FY2010. The total revenue shortfall is over \$2 million or 94% of this year's budget.

Busey reported that the GCF looks to under spend its budget by \$514,000, in other words spend 98.4% of the budget. This means the department heads are being careful, but the GCF is rarely able to spend 100% of its budget. The impact of those projections is a \$1.6 million deficit for the GCF in FY2010. This would bring the fund balance to a negative position. Busey determined the FY2010 budget needed to be cut by \$1 million and hopes there will be improvement in revenue throughout the remainder of the fiscal year. The request to cut the budget from sent to GCF elected officials and department heads last week. Busey identified cutting the remainder of the Stationary & Printing line and Conferences & Training line for all GCF departments for the rest of the fiscal year. The capital transfer to pay for future reserves for GCF equipment was completely cut. This left about \$720,000 to be cut. This equals about one GCF payroll. Busey asked every GCF department to cut the value of one payroll from their expenditures for the balance of this fiscal year. The results of that effort were documented in a handout. Total personnel cuts equal \$437,588. Busey was not able to cut the entire amount identified for Stationary & Printing, but was able to cut \$63,762. Total Commodities were cut by \$135,866. The Conferences & Training budget was not cut by anticipated amount, but was cut by \$38,069. The total cuts in Services were \$190,573. This amounts to a total of \$983,113 being cut from the GCF budget. This information will be brought to the County Board as a formal budget amendment at the May 20th meeting to begin implementing the cuts.

Busey pointed out that she provided a revised recommendation for elected officials' salary increases. These salaries must be set for a four-year term and the new recommendation is 0% increase for FY2011 & FY2012 and a cost-of-living adjustment as defined by the CPI for FY2013 and FY2014. Busey's revised recommendation for non-bargaining employees salary administration was for a wage freeze in FY2011. The non-bargaining employees also had a wage freeze in FY2010.

Gladney exited the meeting at 6:55 p.m. and returned at 7:12 p.m.

Schroeder asked if general fees were collected and shown in the Local Government Revenue column. Busey explained how the fees the County collects are called General Government. Local Government Revenue is revenue from other local governments for intergovernmental agreements. Schroeder stated there was a bill on the Governor's desk that would cost counties like Champaign \$61,000 in fees because the State was going to raise the fees. He asked if this amount was included in the deficit total. Busey said the State will take \$10 the County currently receives from speeding fines and place it in a special fund for state troopers. This loss was not included in the projected deficit.

Wysocki saw that employees taking furlough days was listed in the cuts made to GCF departments and asks if those furloughs were non-union employees. Busey remarked the furloughs were not necessarily non-bargaining employees. The information about budget cuts was just received from departments, so they are still working on it. Some department heads and elected officials are hopeful that furlough days of union employees will be a part of the cuts they have to achieve. Wysocki questioned whether this proposal violated the union agreements. Busey stated she would speak with the union immediately after the County Board approves moving forward with these recommendations.

McGinty spoke about the difficult financial situation facing every local government throughout the country. The cuts being proposed are in the interest of saving jobs. He was very appreciative of the cooperative efforts of department heads and employees to make these changes and hoped it would continue. He felt the deficit will be something that will have to be addressed every month. He encouraged patience and working together on these issues.

Ammons suggested setting the elected officials' salaries at 0% for two years and then re-evaluating the salaries in FY2013. Busey stated the elected officials' salaries cannot be changed during their terms. The salaries have to be set for four years.

Weibel asked what appointed official was referred to in the third line of the proposed budgets cuts from the County Board budget. Busey said she was the appointed official who would be taking three furlough days. Weibel asked the same action apply to him as County Board Chair.

Betz stated the Board would return to its budget discussion and moved on to public participation. The Board returned to discussing the proposed budget cuts at 8:32 p.m.

MOTION by Beckett to approve incorporating the departmental cuts to the FY2010 General Corporate Fund budget and direct the County Administrator to prepare an appropriate budget amendment for the May County Board meeting; seconded by Knott.

Smucker inquired if the projected department budget cuts included layoffs. Busey confirmed the Public Defender eliminated one position he believed was no longer needed and provided notice to the employee today. There may be layoffs of temporary employees. Rietz verified there would be layoffs in the State's Attorney Office. The State's Attorney's budget cuts were presented as a lump sum so Busey and the Board do not have the specifics of those cuts. Smucker encouraged working with employees on furloughs and options other than layoffs, unless the layoff is indicated by the work organization. Busey thought the layoffs being done are considered the most reasonable and responsible action to take by the affected elected officials or department head. Smucker said money can be moved and, while overstaffing should be eliminated, there can be creative ways to save money. Busey submitted the elected officials and department heads are well aware and have done everything they can to use other measures to accomplish the necessary cuts unless it makes more operational sense to eliminate a position.

James returned to the meeting at 8:34 p.m.

McGinty added that he has met with some department heads who are working hard to make non-personnel cuts, especially after the budget cuts enacted last year. Smucker said some departments have less flexibility than others to make non-personnel cuts. Busey explained the Board's direction was needed to move forward with implementing the cuts so discussions could be held with the bargaining agents before the June County Board meeting. There may be some variations to the exact cuts by the full Board meeting. Knott commended the elected officials and department heads for their work in a second year of budget cuts to minimize staffing changes and being proactive to address the budget.

Nudo asked what the next step would be if the full shortfall projection of \$1.6 million was realized since the County is only cutting \$1 million from the FY2010 budget. Busey said the fund balance would drop if the full shortfall occurs.

Motion carried with unanimous support.

Ordinance Increasing Statutory County Clerk Fees for Champaign County, Illinois

Busey explained the County Clerk proposed increasing his fees. A cost analysis of the County Clerk's operation was completed by Maximus in 2002-2003 indicating the fee could be raised to \$9.51. The fee was only increased to \$8 at that time. The increased fee of \$9 could potentially generate new revenue of \$20,000 in a year.

MOTION by O'Connor to approve the Ordinance Increasing Statutory County Clerk Fees for Champaign County; seconded by Smucker.

Beckett inquired why the fees were not being raised more if the cost analysis from 2002 indicated the fee could be increased to \$9.51. Busey said another cost analysis would have to be performed for necessary documentation to raise the fee above \$9.51. The County Clerk selected \$9 fee instead of \$9.51. Ammons asked about the current fee. Busey stated the fee is applied to birth certificates, death certificates, and marriage licenses. The cost analysis indicated the County's actual cost of producing the certificates was \$9.51 in 2002.

Motion carried.

Treasurer
Monthly Report

Wysocki exited the meeting at 8:41 p.m.

Welch reported the GCF balance is \$257,000 today. He reminded the Board that the 1 month GCF payroll costs \$1.5 million. The fund is not overdrawn because it shares a bank account with the Capital Asset Fund. Real estate tax proceeds should be received this month. Tax bills were mailed on April 30th. The GCF has borrowed \$2.1 million that must be repaid this year.

MOTION by Moser to receive and place on file the Treasurer's April 2010 report; seconded by Beckett. **Motion carried with unanimous support.**

Wysocki returned to the meeting at 8:43 p.m.

Auditor

Purchases Not Following Purchasing Policy

The purchases not following Purchasing Policy list was distributed only for information. The only items were FY2009 expenditures paid in FY2010.

Monthly Report

MOTION by Beckett to receive and place on file the Auditor's April 2010 report; seconded by Kurtz. **Motion carried with unanimous support.**

State's Attorney

Request Approval of Intergovernmental Agreement between the Department of Healthcare & Family Services and the State's Attorney

MOTION by Kurtz to approve the Intergovernmental Agreement between the Department of Healthcare & Family Services and the State's Attorney; seconded by Wysocki. **Motion carried with unanimous support.**

Other Business

Semi-Annual Review of Closed Session Minutes

MOTION by Beckett for all closed session minutes to remain closed based on the advice of legal counsel; seconded by Moser. **Motion carried.**

Approval of Intergovernmental Agreement for JAG Program

MOTION by James to approve the Intergovernmental Agreement for the JAG Program; seconded by Kurtz. **Motion carried with unanimous support.**

Closed Session Pursuant to 5 ILCS 120/2(c)2 to Consider Deliberations Concerning Salary Schedules for One or More Classes of Employees

MOTION by Wysocki to enter into closed session pursuant to 5 ILCS 120/2(c)2 to consider deliberations concerning salary schedules for one or more classes of employee. He further moved the following individuals remain present: County, legal counsel, County Administrator, Recording Secretary, elected officials, department heads, and HR Generalist. Motion seconded by Ammons. **Motion carried with a roll call vote of 20 to 1.** Ammons, Anderson, Beckett, Betz, Doenitz, James, Jay, Jones, Knott, Kurtz, McGinty, Michaels, Moser, Nudo, Richards, Rosales, Sapp, Schroeder, Smucker, and Wysocki voted in favor of the motion. O'Connor voted against the motion. Weibel had exited the meeting at 8:45 p.m. and returned during the closed session at 8:49 p.m. The Committee of the Whole entered into closed session at 8:46 p.m. and resumed open session at 9:13 p.m. Moser exited during the closed session at 9:11 p.m.

Chair's Report

There was no Chair's report.

Designation of Items to be Placed on County Board Consent Agenda

Agenda items 10.A.1-3, B5-7, B.9, E.1, & F.2 were designated for the consent agenda.

APPROVAL OF CLOSED SESSION MINUTES

MOTION by Beckett to approve the Committee of the Whole closed session minutes of April 13, 2010; seconded by Anderson. **Motion carried with unanimous support.**

ADJOURNMENT

MOTION by Wysocki to adjourn the meeting; seconded by Smucker. **Motion carried with unanimous support.**

Betz adjourned the meeting at 9:16 p.m.

Respectfully submitted,

Kat Bork
Administrative Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.