

CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE – Finance/Policy/Justice Agenda
County of Champaign, Urbana, Illinois
Tuesday, February 15, 2011 – 6:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

Page Number

X. Finance:

A. Budget Amendments & Transfers

1. Budget Amendment #11-00014 *28

Fund/Dept: 108 Developmental Disability Fund – 050 Developmental Disability Board

Increased Appropriations: \$3,000

Increased Revenue: \$0

Reason: November payment for professional fees was incorrect. Amount was \$3,000 short, so differential needs to be paid in FY2011, but was not included in the original budget. Expenditure of funds was budgeted for in FY2010.

2. Budget Transfer #11-00003 *29

Fund/Dept: 090 Mental Health – 053 Mental Health Board

Total Amount of Transfer: \$6,377

Reason: To cover personnel costs resulting from a position upgrade approved by the County Personnel Review Committee.

B. Children's Advocacy Center

1. Request Approval of Renewal of the Violent Crime Victims Assistance *30-58

Grant from the Illinois Attorney General

2. Request Approval of Application for Funding from the Champaign County *59-82

Mental Health Board

3. Request Approval of Application for Continued Funding from the Illinois *83-113

Criminal Justice Information Authority – Agreement #210216

C. Hiring Freeze Waiver

1. Physical Plant Request to Fill Custodian Position *114

D. Treasurer

1. Monthly Report – January 2011 *115-127

E. Auditor

1. Purchases Not Following Purchasing Policy (*Provided For Information Only*
– To Be Distributed)
2. Monthly Report – January 2011 *128-135

F. County Administrator

1. General Corporate Fund FY2011 Revenue/Expenditure Projection Report *136-138
2. General Corporate Fund Budget Change Report *139
3. Harris & Harris Monthly Report *140-142

4. Memorandum of Understanding with AFSCME Regarding Administrative Secretary Position in the Auditor’s Office *143
5. Resolution for the Abatement and Reduction of Taxes Heretofore Levied for the Payment of Bonds *144-147
6. Closed Session Pursuant to 5 ILCS 120/2(c)2 for Deliberations Concerning Salary Schedules for One or More Classes of Employees
7. Resolution Establishing FY2011 Salary Increase for Non-Bargaining Employees *(To Be Distributed)*

G. Other Business

H. Chair’s Report

I. Designation of Items to be Placed on County Board Consent Agenda

FUND 100 DEVLPMNTL DISABILITY FUND DEPARTMENT 050 DEVLMTNL DISABILITY BOARD

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
108-050-53377 PROFESSIONAL SERVICES	334,182	334,182	337,182	3,000
TOTALS	334,182	334,182	337,182	3,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: NOVEMBER PAYMENT FOR PROFESSIONAL FEES WAS INCORRECT. AMOUNT WAS \$3,000 SHORT, SO DIFFERENTIAL NEEDS TO BE PAID IN FY11, BUT WAS NOT INCLUDED IN THE ORIGINAL BUDGET. EXPENDITURE OF FUNDS WAS BUDGETED FOR IN FY10.

DATE SUBMITTED

01-31-2011

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

Jancy K Crawford

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 11-00003

FUND 090 MENTAL HEALTH

DEPARTMENT 053 MENTAL HEALTH BOARD

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
090-053-511.03 REG. FULL-TIME EMPLOYEES	5,383.	090-053-533.07 PROFESSIONAL SERVICES
090-053-513.01 SOCIAL SECURITY-EMPLOYER	412.	090-053-533.07 PROFESSIONAL SERVICES
090-053-513.02 IMRF - EMPLOYER COST	560.	090-053-533.07 PROFESSIONAL SERVICES
090-053-513.04 WORKERS' COMPENSATION INS	22.	090-053-533.07 PROFESSIONAL SERVICES

EXPLANATION: TO COVER PERSONNEL COSTS RESULTING FROM A POSITION UPGRADE

APPROVED BY THE COUNTY PERSONNEL REVIEW COMMITTEE.

DATE SUBMITTED: 01-18-11

[Handwritten Signature]
 AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE:

DATE: _____ * PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE:

DATE: _____



January 27, 2011

Mr. Brendan McGinty, Chair
Finance Committee
Champaign County Board Office
Brookens Administrative Center
1776 E. Washington Street
Urbana, IL 61802

RE: Renewal of Violent Crime Victims Assistance Grant

Dear Mr. McGinty and Committee Members:

Enclosed for the Committee's consideration is a copy of our completed application for continued grant funding from the Violent Crime Victims Assistance Program administered by the Illinois Attorney General's Office. The deadline for submission of this application is February 4, 2011, and the funds will be awarded for the 12-month period beginning July 1, 2011. This application was approved by the CAC Governing Board at its meeting on January 27, 2011.

As you can see, we are requesting continuation of an existing grant. The Children's Advocacy Center has received a similar grant from the Illinois Attorney General's Office each year since January 2000. For State FY 2012 beginning July 1, 2011, we are requesting an increase in grant funding from \$16,150 to \$20,000. Please note that there is no match requirement for this grant and that acceptance of the grant requires no financial contribution by Champaign County. In addition, continuation of this grant was contemplated during preparation of the FY 2011 County budget; therefore, a budget amendment will not be necessary.

Also enclosed is the Champaign County Application Form For Grant Consideration, Acceptance, Renewal/Extension, together with the required Financial Impact Statement.



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ACCREDITED
MEMBER

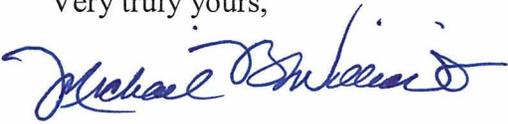
Champaign County Children's Advocacy Center
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

Mr. Brendan McGinty
January 27, 2011
Page Two

On behalf of the Children's Advocacy Center, I am requesting that the Committee approve the acceptance of this grant and forward its recommendation for acceptance to the full County Board.

Thank you for your time and consideration and I encourage you to contact me at 384-1266 if you have any questions or concerns regarding the enclosed application.

Very truly yours,

A handwritten signature in blue ink that reads "Michael B. Williams". The signature is fluid and cursive, with the first name being the most prominent.

Michael B. Williams
Executive Director

Enclosures

**CHAMPAIGN COUNTY
APPLICATION FORM FOR
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION**

Department: Children's Advocacy Center

Grant Funding Agency: Illinois Attorney General

Amount of Grant: \$20,000

Begin/End Dates for Grant Period: July 1, 2011 - June 30, 2012

Additional Staffing to be Provided by Grant: None

Application Deadline: February 4, 2011

Parent Committee Approval of Application: _____

Is this a new grant, or renewal or extension of an existing grant? Renewal

If renewal of existing grant, date grant was first obtained: January 2000

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.) _____ yes no

If yes, please summarize the anticipated impact: _____

Does the implementation of this grant require additional office space for your department that is not provided by the grant? _____ yes no

If yes, please summarize the anticipated space need: _____

Please check the following condition which applies to this grant application:

The activity or service provided can be terminated in the event the grant revenues are discontinued.

_____ The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds. Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: January 27, 2011

SIGNED: 
Department Head

Notice of Award of Grant Received on _____
Approved by Parent Committee: _____
Approved by County Board: _____
Approved by Grant Executive Committee: _____

APPLICATION COVER SHEET

**OFFICE OF THE ATTORNEY GENERAL
VIOLENT CRIME VICTIMS ASSISTANCE PROGRAM
FY2012 GRANT APPLICATION**

APPLICANT ORGANIZATION:

1. NAME: Champaign County Children's Advocacy Center

ADDRESS: 201 W. Kenyon Road, Suite 1

CITY: Champaign

ZIP CODE: 61820

TELEPHONE: (217) 384-1266

FAX #: (217) 344-1214

E-MAIL: mwilliams@co.champaign.il.us

FEIN #: 37-6006910

CHARITABLE TRUST #: N/A

Name and/or address of program applying for funds if other than above.

State's Attorney Julia Rietz, CAC Board Chair
CHIEF EXECUTIVE OFFICER/EXECUTIVE DIRECTOR/
STATE ATTORNEY

Dr. Kathleen Buetow, Secretary/Treasurer
CHIEF FINANCIAL OFFICER

GRANT CONTACT PERSON: Michael B. Williams

PHONE # (217) 384-1266

E-MAIL: mwilliams@co.champaign.il.us

DESCRIBE YOUR SERVICE AREA:

Urban X Suburban X Rural X

2. FY 2011 AMOUNT FUNDED: \$ 16,150

FY2012 AMOUNT REQUESTED: \$ 20,000

3. **ORGANIZATION TYPE:**

- Government Entity
 Not-for-profit Corporation

NUMBER OF YEARS AGENCY HAS PROVIDED VICTIM SERVICES:

10

5. **COUNTIES SERVED:**

Champaign

6. **IMPORTANT NOTICE:**

This state office is requesting disclosure of information that is necessary to accomplish the statutory purpose as outlined under 725 ILCS 240/ et seq. FAILURE TO PROVIDE ALL OF THE REQUESTED INFORMATION MAY PREVENT THIS APPLICATION FROM BEING PROCESSED.

7. **APPLICANT CERTIFICATION:**

To the best of my knowledge, the data and statements in this application are true and correct and the application complies with all format requirements. The applicant agrees to comply with all state/federal statutes and rules/regulations applicable to the program.

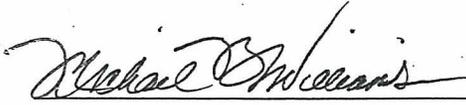
AUTHORIZED OFFICIAL:

Michael B. Williams

Typed Name

Executive Director

Title



Signature

January 27, 2011

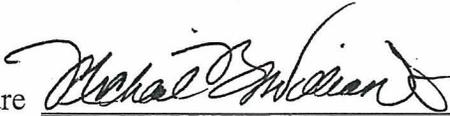
Date

AGENCY REQUIREMENTS:

The agency applying for funding certifies that they have developed and implemented the following requirements (please check). Target dates must be included for those which are yet to be developed. **If a requirement does not apply to your agency, please indicate why it does not.** Copies must be available for inspection.

- X Reasonable accommodation policy for persons with disabilities. (Compliance with ADA requirements.)
- X Written policies for a drug free workplace.
- X Written policies for non discrimination.
- X Written procedures for client intake.
- X Written policies for client rights.
- Written policies for volunteer training. **PLEASE SEE COMMENTS BELOW**
- X Written personnel policies and procedures.
- X Rules to govern conflict of interest situations.
- N/A Fee schedule with detailed charges for specific victim services.

Comments: The only volunteers who work directly with clients are our interns. The CAC Executive Director orients interns as to the operations and policies of the CAC and is responsible for the ongoing training, supervision and evaluation of those interns. Interns also work under the direction of the CAC Case Manager and are supervised by therapist Joanna Kling, M.Ed., LCPC while working with support group participants.

Signature 

Executive Director
Title

January 27, 2011
Date

AGENCY HISTORY AND PURPOSE

Summarize your agency's history and purpose including the program for which funding is sought. Please include any new initiatives in the past year. **No more than ONE (1) page, including this page.** Do not delete these directions.

In 1999, the Champaign County Child Advocacy Advisory Board initiated the task of establishing a Children's Advocacy Center. Under the direction of its 14-member Governing Board, which includes representatives of the State's Attorney's Office, all major law enforcement agencies, the Illinois Department of Children and Family Services, and the Court Services Department, as well as medical, mental health, and education professionals, the Children's Advocacy Center (CAC) pursues its mission of coordinating a timely, comprehensive, and multidisciplinary response to allegations of child sexual and serious physical abuse in a safe, agency-neutral, child-focused setting. The Champaign County CAC facilitates investigations, makes medical and treatment referrals, and assists with any consequent legal proceedings in order to protect and support the children it serves and their families.

In March 2000, the first Executive Director was hired and formal interviews of child victims began in August 2000. In December 2000, renovations began on a County-owned building that was to become the first permanent home for the Center. Renovations were completed in August 2001 and the CAC moved to the site in east Urbana later that month. The CAC's first Case Manager was hired in September 2001. In September 2007, the CAC relocated to its present facility in Champaign. The building is owned by the Champaign-Urbana Public Health District (CUPHD), with whom we have entered into a three-year, renewable lease. The physical layout of the Center enables the CAC to meet its goal of providing support for victimized children and their families in a welcoming, child-focused setting.

PROGRAM DESCRIPTION

Provide a detailed description of the victim/witness program for which funding is sought. Describe your geographic service area and any programmatic service limitations/restrictions. Include a description of the direct services provided by the program. **No more than TWO (2) pages including this page.** Do not delete these directions.

The Champaign County Children's Advocacy Center was established to facilitate a multidisciplinary response to allegations of sexual and serious physical abuse of minors under the age of 18 who live in, have lived in, or who are currently located in Champaign County. The Center is available 24 hours per day, 7 days per week and CAC staff can be reached by pager after normal business hours.

CAC services are designed to facilitate joint investigations, reduce the trauma of repeated victim interviews, and initiate victim and family healing. The CAC provides assigned personnel designated for the investigation and coordination of services for victims of child sexual and serious physical abuse. The CAC Case Manager provides comprehensive case management services which include: establishing social histories with victims and families; identifying areas of concern and areas of need for making referrals; scheduling medical evaluations for children whenever appropriate and providing appropriate information in order to expedite the evaluation process and to minimize distress to the child; identifying community resources and making appropriate referrals for needed services; providing ongoing support; assessing progress in securing services and meeting recovery related goals; assisting with consequent legal proceedings; participating in pre- and post-interview debriefings; and coordinating case-specific staffings and monthly Multidisciplinary Team Case Review meetings.

Through a grant provided by the Illinois Criminal Justice Information Authority, the CAC offers crisis intervention counseling services to clients of the Center and their non-

offending family members. These services are provided by two licensed therapists and include: crisis intervention assessment; short-term crisis intervention counseling and emotional support; information and education for appropriate parental intervention; referrals to and linkage with appropriate mental health services; and support for parents and other non-offending family members in addressing their own needs in the aftermath of child abuse. Crisis intervention counseling services are offered at no cost to clients. The Case Manager works closely with our crisis intervention counselors to coordinate the effective delivery of services and to ensure that children and their families are linked with appropriate long-term therapeutic and other services in as expeditious a manner as possible. The CAC periodically offers a support group for a segment of our client population. In 2010, the support group focused on female victims ages 8-11.

The CAC maintains a comprehensive computerized tracking system to receive and coordinate information concerning child sexual and serious physical abuse. The Case Manager is responsible for inputting data and maintaining the Center's computerized database. The CAC coordinates regular peer review for investigators who conduct child forensic interviews at the Center. Local peer review began in December 2009 and regional peer review (which includes CACs in Champaign, Kankakee, LaSalle, and McLean counties) began in September 2010. Finally, the CAC promotes interdisciplinary communication, participates in and coordinates community education and prevention services, and facilitates specialized training for personnel from local law enforcement departments, child welfare agencies, and social service providers.

In February 2009, the Champaign County CAC was re-accredited by the National Children's Alliance. Accreditation by the NCA is recognition that the Center has achieved a level of multidisciplinary collaboration and coordinated service delivery that significantly improves the experience and well being of children who are subject to child abuse intervention.

CLIENTS SERVED

Define the victim service population of the program for which funding is sought (eg. persons to whom services will be provided). Indicate any services specifically directed to underserved populations. Specify any and all services provided to witnesses and significant others. Explain any age, income, or geographic limitations for clients served. **No more than ONE (1) page, including this page.** Do not delete these directions.

The Champaign County CAC was established to facilitate a multidisciplinary response to allegations of sexual as well as serious physical abuse of minors under the age of 18 who live in, have lived in, or who are currently located in Champaign County. Cases are referred to the CAC by local law enforcement agencies and by the Urbana Field Office of the Illinois Department of Children and Family Services. Although the Center was established for the coordination of child sexual and serious physical abuse cases in Champaign County, interview rooms are also available to any investigator who needs to interview child victims/witnesses of other serious crimes. The Center also makes its facilities available to investigators from area counties not currently served by a children's advocacy center (i.e., Ford and Vermilion counties).

The CAC provides services to a diversified target population regardless of race, color, age, religion, national origin, ancestry, gender, marital status, sexual orientation, physical or mental challenges, socio-economic status or any other cultural descriptors. There are no income limitations set by the Center and it is important to note that CAC services are offered free of charge to all children referred to the Center and their non-offending family members, regardless of whether or not a disclosure of abuse is made. No victim or family member referred through the Multidisciplinary Team process is denied services based on inability to pay.

In order to better serve non-English speaking clients, the CAC has a Networking Agreement with the East Central Illinois Refugee Mutual Assistance Center. We also make available Spanish-language materials describing the services offered by the CAC.

COMMUNITY NEEDS AND RESPONSES

Describe the community support for and involvement with your program. Describe functioning work relationships with other service providers within the community. List any memberships in multidisciplinary organizations/coalitions. Indicate participation in any record/data exchange systems. List the agencies with which you have current networking agreements/MOUs. **New or developing programs should describe their memorandum of intent for proposed network of working relationships, including target dates for implementation. No more than ONE (1) page, including this page. Do not delete these directions.**

The Champaign County Children's Advocacy Center has enjoyed enthusiastic community support since its inception. Funding for the Center has been provided by Carle Foundation, the Champaign County Mental Health Board, the Children's Advocacy Centers of Illinois, the Office of the Illinois Attorney General, the Illinois Criminal Justice Information Authority, the Illinois Department of Children and Family Services, the Junior League of Champaign-Urbana, the National Children's Alliance, Target Stores Community Giving Program, Wal-Mart Stores, and various other civic organizations and private donors.

The CAC maintains close working relationships with local law enforcement agencies, the State's Attorney's Office and the Urbana Field Office of DCFS, which facilitates the tracking of pending cases throughout the investigative and court processes. The CAC also enjoys productive working relationships with many community-based social service organizations, enabling the Center to provide linkage and referrals to needed services for the children and families we serve. The CAC maintains memberships in the following organizations: the Champaign County Child Abuse Prevention Coalition, the Champaign Region Child Death Review Team, the Children's Advocacy Centers of Illinois, the Mental Health Agencies Council of Champaign County, and the National Children's Alliance. The Center has also entered into formal networking agreements with A Woman's Fund (now Center for Women in Transition), Catholic Charities, Rape Advocacy, Counseling & Education Services, and the Refugee Mutual Assistance Center.

FUNDED PROGRAM GOALS

- The goals, objectives, performance measures, and activities of a grant proposal are inherently related.
- *Goals* are broad, general statements of a desired result or outcome of the project.
- *Objectives* are specific results or effects of a program's activities that must be achieved to reach the goals. Objectives must include *performance measures* that are *specific and measurable*. The performance measures identify quantifiable data that determine whether the goals and objectives were met.
- *Activities* are the specific steps taken to meet the objectives.
- **Use the following outline format in this section:**
 - I. Goal(s)**
 - A. Objectives/Performance Measures**
 - 1. Activities**

Each program must submit at least two (2) Goals with three (3) objectives for each Goal. NO MORE THAN THREE (3) PAGES, including this page.
Do **not** delete these directions.

I. Goal

All children under the age of 18 who live in, have lived in, or are currently located in Champaign County and are alleged to have been the victims of sexual and/or serious physical abuse will be interviewed in the safe, agency-neutral, child friendly environment at the Champaign County Children's Advocacy Center and will receive appropriate, individualized treatment referrals/services.

Objectives/Performance Measures

- A. Approximately 185 children will be interviewed at the CAC during FY 2012.
- B. The CAC Case Manager will provide comprehensive case management services to an average of 10-12 new children referred to the CAC each month.
- C. The CAC Case Manager will make an average of 30 referrals for community-based services each month.
- D. The CAC will provide crisis intervention counseling services to 30 clients per quarter.

Activities

- 1. CAC staff will be available 24 hours per day, 7 days per week in order to facilitate interviews at the Center and to initiate the service provision process.
- 2. In those instances when a child is interviewed outside the CAC, the Case Manager will contact the child's parent/guardian to offer and initiate services for the child and his/her family.
- 3. The CAC Case Manager will maintain familiarity with other agencies in the community-based system of care and will actively seek resources and services designed to address the needs of our client population.

4. The Executive Director and Case Manager will staff all cases prior to closure. The Case Manager will review each case to evaluate, among other things: services offered to the family, whether or not the family has accepted those services and/or has experienced any barriers or impediments to the delivery of services, any additional service referrals which might assist the family, any recommendations made by the Multidisciplinary Team, and the status of any criminal or juvenile court proceedings. If after that evaluation the Case Manager determines that the case is eligible for closure, she will discuss that recommendation with the CAC Executive Director, who will grant final approval for closure. The CAC will track the number of cases closed each month.
5. The CAC will hold monthly MDT Case Review Meetings and will document the dates on which meetings are held, the number of cases reviewed, the names and numbers of individuals in attendance, the agencies represented, and the status of each case reviewed. The CAC Case Manager will use the CAC database to document case review meetings in individual case records.

II. Goal

Ensure that all interviews conducted at the Champaign County Children's Advocacy Center are conducted in a manner which is legally sound, of a neutral, fact-finding nature, and coordinated to avoid duplicative interviewing.

Objectives/Performance Measures

- A. All investigators who conduct interviews at the CAC will have completed a course in child forensic interviewing.
- B. Investigators conducting child forensic interviews at the CAC will participate in local and regional peer review.
- C. The CAC will hire a full-time forensic interviewer.

Activities

1. The CAC Executive Director will maintain a database documenting forensic interviewing training completed by investigators assigned to conduct interviews at the CAC.
2. The CAC Executive Director will work with law enforcement and DCFS supervisory personnel to ensure that investigators in need of forensic interviewing training receive the requisite training prior to conducting interviews at the CAC. When possible, the CAC will coordinate forensic interviewing training through the Children's Advocacy Centers of Illinois utilizing the *Finding Words Illinois* training program.
3. The CAC Executive Director will coordinate and facilitate local peer review sessions at least three times per year as well as semi-annual regional peer review sessions.
4. The CAC Executive Director will document the dates of peer review sessions, the names of investigators in attendance, and which investigators submitted interviews for review.

5. The CAC Executive Director will identify and secure a stable, renewable source of funding to pay the salary and fringe benefits for a full-time forensic interviewer at the CAC.
6. The CAC Executive Director will work with the County Job Evaluation Committee to establish a Job Description and to determine an appropriate salary range.
7. The CAC Executive Director will recruit and hire a full-time forensic interviewer.

DATA ELEMENTS

To report a project's achievements, each project must collect data. Please list the number of victims served by the program from July 1, 2009, through June 30, 2010. DO NOT include non-offending significant others or witnesses.

No more than ONE (1) page, including this page. Do not delete these directions.

Crime	Number of Victims Served
Assault	
Battery	
Child Abuse	7
Child Neglect	
Child Sexual Assault	128
Criminal Neglect of the Elderly	
Domestic Violence	
Elder Abuse	
Hate/Bias Crime	
Homicide Survivor	
Sexual Assault/Abuse (Adult)	
Stalking	
Other (specify)	

CONTINUING PROJECTS ONLY - PROGRESS SUMMARY

For projects requesting continuing funding, report the progress that has been achieved with the goals and objectives in the current grant award. Please list the Goals and Objectives from the FY11 application and describe the progress for each one.

No more than TWO (2) pages, including this page. Do not delete these directions.

GOAL #1:

All children under the age of 18 who live in, have lived in, or are currently located in Champaign County and are alleged to have been the victims of sexual and/or serious physical abuse will be interviewed at the Champaign County Children's Advocacy Center.

Objectives:

- All child victims referred to the Children's Advocacy Center will receive immediate, sensitive care in the safe, agency-neutral, child friendly environment of the CAC. It is estimated that 200+ children will be interviewed at the CAC during FY 2011.
- Child victims and their non-offending family members will receive appropriate, individualized treatment referrals/services.

Progress:

CAC staff continues to be available 24 hours per day, 7 days per week in order to facilitate interviews at the Center and to initiate the service provision process.

During the first two quarters of the current grant year (July 1 through December 31, 2010), a total of 92 unduplicated children were interviewed at the Children's Advocacy Center. An unduplicated child is defined as a child not already receiving CAC services at the time of intake.

The CAC Case Manager provided case management services to 64 new child victims referred to the CAC during the reporting period (an average of 10.7 new children per month). In addition, the CAC Case Manager made 224 referrals for community-based services during the First and Second Quarters (an average of 37.3 referrals per month). At the end of the Second Quarter, the CAC Case Manager was providing ongoing services to a total of 143 children representing 127 separate family units.

In addition, 24 new children and 34 of their non-offending family members received crisis intervention counseling services during the first two quarters of FY 2011. Also, 9 ongoing clients received crisis intervention services in the First Quarter and 12 ongoing clients received those services in the Second Quarter. These services are provided at no cost to clients and are funded by a grant from the Illinois Criminal Justice Information Authority.

A Multidisciplinary Team Case Review Meeting was held each month during the first two quarters. A total of 71 cases were reviewed and an average of 15.3 Team members attended each MDT Case Review Meeting. Attendance and case status was documented at each meeting and was entered in individual case records using the CAC database.

GOAL #2:

Ensure that all interviews conducted at the Champaign County Children's Advocacy Center are conducted in a manner which is legally sound, of a neutral, fact-finding nature, and coordinated to avoid duplicative interviewing.

Objectives:

Hire a full-time forensic interviewer at the Children's Advocacy Center.

Progress:

The Children's Advocacy Center has not yet been able to identify and secure a stable, renewable source of funding to pay the salary and fringe benefits for a full-time forensic interviewer at the CAC.

GOAL #3:

- Provide a forum in which victims of sexual abuse can gain acceptance, learn to trust, and experience comfort in knowing that they are not alone in their victimization.
- Help prevent family violence by equipping child victims with skills and strategies for coping with their victimization.

Objectives:

- Offer a 12-week support group program for child victims.
- Increase support group attendance by 25%.

Progress:

Beginning in February 2011, the Children's Advocacy Center will offer a victim support group for females ages 8-11. The 12-week support group will be facilitated by Therapist Joanna Kling, who will be assisted by our intern from the University of Illinois, Colleen Hurley. Ms. Hurley's responsibilities will also include identifying and contacting the parents/caregivers of potential participants, arranging for and coordinating transportation, ordering and serving snacks, purchasing arts and crafts supplies, supervising siblings of children participating in the support group, etc.

The support group will meet weekly for one and one-half hours. The first hour each week is the formal support group and the last half-hour is a time for participants to enjoy a snack and to socialize. During the last half-hour, parents of group participants will be invited to meet together informally before picking up their children. Participants will be free to join the group at any time in the process. The group will focus on the following topics: safety; coping with flashbacks and/or other symptoms of sexual abuse; relationships with family and friends; trust; boundaries; assertiveness; and feelings. The group will also address other topics that the participants request. The group has a flexible structure and provides a safe and comfortable place to talk. Art projects, writing, films, and music are some of the media used by group participants to access and enhance expression of their feelings. Group participants will be asked to complete entry and exit surveys, which will be used to assess the efficacy of group sessions and help us plan for future groups. Participants attend group sessions at no cost. Funding for the support group was secured from Target®.

BUDGET WORKSHEETS

Instructions: The proposed budget should include each item for which funding is requested. All sections of the worksheet must be completed. Budget totals must match amount requested and narrative totals. Complete narratives detailing each requested line item and reflecting how those grant funds will be used to accomplish the goals and objectives of the proposal on each worksheet. Please note: the budget narrative is included at the bottom of the budget worksheets and must be completed for each requested item. Please do not attach a separate budget narrative page.

OVERALL BUDGET SUMMARY

CATEGORY	VCVA FUNDS REQUESTED	OTHER FUNDING FOR THIS PROJECT	TOTAL PROJECT COST
A. Personnel	\$20,000.00	\$14,653.30	\$34,653.30
B. Personnel Benefits	0.00	0.00	0.00
C. Contractual	0.00	0.00	0.00
D. Supplies	0.00	0.00	0.00
E. Printing	0.00	0.00	0.00
F. Other	0.00	0.00	0.00
F. Travel	0.00	0.00	0.00
G. Training	0.00	0.00	0.00
TOTAL	\$20,000.00	\$14,653.30	\$34,653.30

PERSONNEL

Instructions: For each requested position, list the job title. List the **total** annual salary* and **total** benefits for this position. List the **total** number of hours this position works in a regular workweek. Determine the number of hours the position will dedicate to VCVA work. List the amount of salary and benefits requested from VCVA funds. List the total request of VCVA funds for this position.

Job Title	Total Annual Salary	Benefits	Total # Hours / Week	% Time on VCVA Service	VCVA Salary Amount Requested	VCVA Benefits Amount Requested	Total VCVA Request
Case Manager	\$34,653.30	\$13,588.92	37.50	57.7% 21.5 hours/Week	\$20,000.00	\$0.00	\$20,000.00
TOTAL PERSONNEL BUDGET					\$20,000.00	\$0.00	\$20,000.00

***Total annual salary:** This is the **total** amount the employee receives from all sources, including other grants, county funds, general agency funds, etc.

Personnel Budget Narrative: The estimated FY 2012 salary for the Case Manager (\$34,653.30) is based on an hourly rate of \$17.40 for the period 07/01 to 11/30/2011 (109 days X 7.5 hours/day X \$17.40/hour = \$14,224.50) and \$17.92 (3% increase) from 12/01/2011 to 06/30/2012 (152 days X 7.5 hours/day X \$17.92/hour = \$20,428.80). We are requesting \$20,000 from the Illinois Attorney General to pay a portion of the Case Manager's salary (57.7%). The remainder of the Case Manager's salary will be funded through grants from the Illinois Department of Children & Family Services and the National Children's Alliance. We would note that CAC staff has not received salary increases for the past two years. The Case Manager works through and with local investigative and service provision agencies to coordinate and facilitate investigations, provides comprehensive case management services to children referred to the Center and their non-offending family members, and provides support for child victims and their families throughout consequent legal proceedings. The importance of the work of the Case Manager cannot be overstated. The fact that users of the Center can count on the almost immediate availability of CAC staff to facilitate interviews and the assurance that children and their families will receive appropriate follow-up services are crucial to the continued support of the CAC by its partners on the Multidisciplinary Team and in the community.

OPERATING EXPENSES

Instructions: List any contractual services requested. Identify all supplies to be purchased by type and amount. Itemize all printing costs and include quantities to be produced. List details of any other requested funds not covered by previous categories. This must be specific.

Contractual Services			
Type (Specify)	Total Amount		VCVA Amount
Contractual Services Subtotal			0.00

Supplies			
Type (Specify)	Cost/Month	# of months	VCVA Amount
Supplies Subtotal			0.00

Printing Expenses			
Type (Specify)	Total Cost		VCVA Amount
Printing Subtotal			0.00

Other Operating Expenses			
Type (Specify)	Total Cost		VCVA Amount
Other Subtotal			0.00
Total Operating Expenses			0.00

Operating Expense Budget Narrative:

TRAVEL AND TRAINING

Instructions: List travel costs for clients and staff and indicate the reason for travel. Indicate the purpose of the training, personnel to attend and anticipated outcomes.

Travel				
	Type	Cost/Month	# of Months	VCVA Amount Requested
Program Staff				
Client Transportation				
Other (Specify)				
			Travel Subtotal	0.00
Trainings – Attendance				
	Total Cost	# of people	# of days	VCVA Amount Requested
Travel				
Per Diem				
Lodging				
Registration				
Other (Specify)				
			Subtotal Training - Attendance	0.00
Trainings – Hosting				
	Total Cost	# of people	# of days	VCVA Amount Requested
Facilities				
Speaker Fees				
Supplies				
Materials				
Other (Specify)				
			Subtotal Training - Hosting	0.00
			Total Travel-Training Expenses	0.00

Travel Narrative:

CHAMPAIGN COUNTY CHILDREN'S ADVOCACY CENTER					
CURRENT BOARD MEMBER LIST					
NAME	ADDRESS	PHONE	EMPLOYER	TERM ENDS	
<i>Chairman: Julia Rietz, State's Attorney</i>	Courthouse, 101 E. Main Street, Urbana, IL 61801	384-3733	State's Attorney's Office	November, 2011	
<i>Secretary: Dr. Kathleen Buetow</i>	1818 E. Windsor Road, Urbana, IL 61802	255-9700	Carle Clinic	November, 2011	
<i>Treasurer: Dr. Kathleen Buetow</i>	1818 E. Windsor Road, Urbana, IL 61802	255-9700	Carle Clinic	November, 2011	
Tamela Atwood, Child Protection Supervisor	508 S. Race Street, Urbana, IL 61801	278-5400	Illinois Department of Children & Family Services		
Chief Patrick Connolly	400 S. Vine Street, Urbana, IL 61801	384-2330	Urbana Police Department		
Chief Paul Farber	109 E. Grove Street, Rantoul, IL 61866	893-0988	Rantoul Police Department		
Sheila Ferguson, Chief Executive Officer	1801 Fox Drive, Champaign, IL 61820	398-8080	Community Elements (formerly Mental Health Center of Champaign County)		
Chief Robert Finney	82 E. University Avenue, Champaign, IL 61820	351-4552	Champaign Police Department		
Interim Chief Jerry Gamble	303 E. Oak Street, Mahomet, IL 61853	586-5533	Mahomet Police Department		
Joseph Gordon, Director	Courthouse, 101 E. Main Street, Urbana, IL 61801	384-3753	Champaign County Probation & Court Services Department		
Lt. Greg Lindemulder	2125 S. First Street, Champaign, IL 61820	278-5000	Illinois State Police - Investigations - Zone 5		
Chief Barbara O'Connor	1110 W. Springfield Avenue, Urbana, IL 61801	333-1216	University of Illinois Police Department		
Jane Quinlan, Superintendent	200 S. Fredrick Street, Rantoul, IL 61866	893-3219	Regional Office of Education		
Dr. Deborah Townsend	809 W. Clark Street, Champaign, IL 61820	352-8885	Champaign County Mental Health Board		
Sheriff Daniel Walsh	204 E. Main Street, Urbana, IL 61801	384-1204	Champaign County Sheriff's Office		
Revised November 2010					

Julia R. Rietz
State's Attorney



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816
email: statesatty@co.champaign.il.us

**Office of
State's Attorney
Champaign County, Illinois**

January 6, 2011

Office of the Illinois Attorney General
Violent Crime Victims Assistance Program
500 South Second Street
Springfield, IL 62706
ATTN: Ms. Dana L. Scheller

Dear Ms. Scheller:

I am writing in support of the Champaign County Children's Advocacy Center's application for Violent Crimes Victims Assistance fund administered through your office for fiscal year 2012

The Attorney General's Office Violent Crime Victims Assistance program has consistently provided grant funding for the Champaign County Children's Advocacy Center for the past several years. The proceeds of that grant have been instrumental in allowing the Champaign County Children's Advocacy Center to provide vital services to child sexual abuse victims in Champaign County. In keeping with the Attorney General's focus on funding direct services, fiscal year 2012 grant funds, will be allocated to pay a portion of the Case Manager's salary. For fiscal year 2012, the Champaign County Children's Advocacy Center is requesting an increase over previously allocated funds. This increase is necessary for the Children's Advocacy Center to continue to provide services as the agency is facing increased expenses and relies on funding sources such as the Violent Crime Victims Assistance program as one of its sole sources of revenue.

The Case Manager works directly with the victims and families in these serious and difficult cases. The Case Manager assists the victims and families with obtaining counseling, advocates on their behalf, and assists in guiding them through what can be a very complicated and long process. In Champaign County, we are proud to be able to provide this service to our citizens. We very much appreciate the assistance the Attorney General's Office has provided in funding this program. As State's Attorney, I am confident that if approved, violent crime victims assistance funds will be well spent and will help us ensure the continued positive difference the Champaign County Children's Advocacy Center has made in the lives of abused children in Champaign County.

Thank you for your consideration. Feel free to contact me with any questions you might have or any additional information you might need.

Sincerely yours,

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned to the right of the text "Sincerely yours,".

Julia R. Rietz
State's Attorney of Champaign County

JRR:jo



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

January 3, 2011

The Honorable Lisa Madigan
Illinois Attorney General
100 W. Randolph St.
Chicago, IL 60601

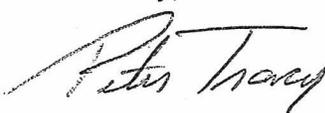
Dear Attorney General:

I am writing to express my support for the 2012 renewal application to the Champaign County Children's Advocacy Center. This application seeks to secure funding for the ongoing operation of the Children's Advocacy Center (CAC) in the amount of \$20,000.

The Champaign County Mental Health Board believes in the mission and vision of the Children's Advocacy Center legislation and the work of our local CAC. We are currently providing funding to support operations. The funding being sought in the current application is essential to the continuing development of this program in Champaign County.

We ask that you give this application full consideration and approve the funding requested so the vital work of the CAC may continue.

Sincerely,



Peter Tracy
Executive Director

Pat Quinn
Governor



Erwin McEwen
Director

Illinois Department of Children & Family Services

January 24th, 2011

The Honorable Lisa Madigan
Illinois Attorney General
100 W. Randolph Street
Chicago, Illinois 60601

The Champaign County Advocacy Center is an invaluable resource to our community. It is both an honor and my privilege to work with a team of such highly dedicated professionals. In the words of the Executive Director, Mike Williams, the Advocacy Center is a facility-based community partnership dedicated to a team approach by professionals pursuing the truth in child abuse investigations. Professionals from child protective services, law enforcement, prosecution, victim advocacy agencies and the medical and mental health communities come together to investigate and intervene in cases of suspected child sexual and serious physical abuse.

I have worked in Child Protective services for the past 17 years in numerous Counties through out the state of Illinois. I can honestly say with out hesitation that the services provided at this Center are top-notch in comparison with all others. I currently supervise a Child Protection Team which covers Champaign and Ford County. This Center allows for a safe, child friendly place to interview victims of some of the most heinous crimes. Everyone who walks in is always made to feel at home. The DVD's (victim statements) that are produced here have been instrumental in the successful prosecution of many cases. They have also helped prevent a number of children from testifying in open court and suffering further trauma at the hands of their perpetrators. For this and many other reasons, I fully support the Champaign County Child Advocacy Center and wish them years of success in all their endeavors. Our community and children deserve the best and this Center always delivers.

If you need any further information, please contact me at 217 278-5400.

Sincerely,

Tamela S. Atwood, MSW

508 South Race Street • Urbana, Illinois 61801-4155
217-278-5400 • 217-278-5421 / DPO Fax • 217-278-5471 / DCP Fax • 217-278-5419 / TTY



ACCREDITED • COUNCIL ON ACCREDITATION FOR CHILDREN AND FAMILY SERVICES

Champaign County Job Description

Job Title: Case Manager
Department: Children's Advocacy Center
Reports To: Executive Director
FLSA Status: Exempt
Grade Range: G
Prepared Date: August, 2009

SUMMARY Works through local agency and service providers to facilitate investigations, medical and treatment referrals, and ongoing legal proceedings to support child victims of sexual and serious physical abuse and their families.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Works with agencies and service providers to facilitate case coordination and information sharing.

Refers child victims and their families to appropriate community agencies such as crisis intervention; legal advocacy; counseling agencies for medical, mental, physical, social and educational needs.

Maintains case records and provides assistance with appropriate documentation.

Works closely with law enforcement agencies, schools, health, and welfare agencies.

Assists with prevention/education curriculum development and presentations.

SUPERVISORY RESPONSIBILITIES May provide some direct supervision to interns and volunteers.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Bachelor's degree (B.A.) from a four-year college or university and a major in social work or a related field. Previous experience in criminal justice, human services and professional training in child abuse is recommended.

LANGUAGE SKILLS Ability to read and interpret documents such as law enforcement reports, government or agency regulations and legal interpretations. Ability to write reports and business correspondence. Ability to speak effectively before individuals, public groups and employees of the organization.

MATHEMATICAL SKILLS Ability to calculate figures and amounts such as discounts, interest, commissions, proportions and percentages.

REASONING ABILITY Ability to solve practical problems and deal with a variety of variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS As required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle or feel; reach with hands and arms; and talk; or hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and distance vision.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. Occasionally will do home or on-site visits. The noise level in the work environment is usually moderate.



January 28, 2011

Mr. Brendan McGinty, Chair
Finance Committee
Champaign County Board Office
Brookens Administrative Center
1776 E. Washington Street
Urbana, IL 61802

RE: Application for Funding from the Champaign County Mental Health Board

Dear Mr. McGinty and Committee Members:

Enclosed for the Committee's consideration is a copy of our completed application for continued grant funding from the Champaign County Mental Health Board. The deadline for submission of this application is February 14, 2011, and the funds will be awarded for the 12-month period beginning July 1, 2011. This application was approved by the CAC Governing Board at its meeting on January 27, 2011.

As you can see, we are requesting continuation of an existing grant. The Children's Advocacy Center has received a similar grant from the Mental Health Board for the past several years. Please note that there is no match requirement for this grant and that acceptance of the grant requires no financial contribution by Champaign County. In addition, continuation of this grant was contemplated during preparation of the FY 2011 County budget; therefore, a budget amendment will not be necessary.

Also enclosed is the Champaign County Application Form For Grant Consideration, Acceptance, Renewal/Extension, together with the required Financial Impact Statement.



NATIONAL
CHILDREN'S
ALLIANCE®

ACCREDITED
MEMBER

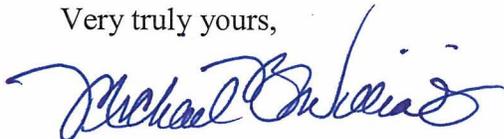
Champaign County Children's Advocacy Center
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

Mr. Brendan McGinty
January 28, 2011
Page Two

On behalf of the Children's Advocacy Center, I am requesting that the Committee approve the acceptance of this grant and forward its recommendation for acceptance to the full County Board.

Thank you for your time and consideration and I encourage you to contact me at 384-1266 if you have any questions or concerns regarding the enclosed application.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Michael B. Williams". The signature is fluid and cursive, with a large initial "M" and "W".

Michael B. Williams
Executive Director

Enclosures

**CHAMPAIGN COUNTY
APPLICATION FORM FOR
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION**

Department: Children's Advocacy Center

Grant Funding Agency: Champaign County Mental Health Board

Amount of Grant: \$37,080

Begin/End Dates for Grant Period: July 1, 2011 - June 30, 2012

Additional Staffing to be Provided by Grant: None

Application Deadline: February 14, 2011

Parent Committee Approval of Application: _____

Is this a new grant, or renewal or extension of an existing grant? Renewal

If renewal of existing grant, date grant was first obtained: 2000

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.) _____ yes no

If yes, please summarize the anticipated impact: _____

Does the implementation of this grant require additional office space for your department that is not provided by the grant? _____ yes no

If yes, please summarize the anticipated space need: _____

Please check the following condition which applies to this grant application:

The activity or service provided can be terminated in the event the grant revenues are discontinued.

_____ The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds. Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: January 28, 2011

SIGNED: 
Department Head

Notice of Award of Grant Received on
Approved by Parent Committee: _____
Approved by County Board: _____
Approved by Grant Executive Committee: _____

lines updatedAction Processed.Submitted to Board X

▶ Instructions

Programs

Name	Amount Requested ▲
Champaign County Children's Advocacy Cen	\$37,080
	\$37,080
	1 - 1

Spreadsheet | Print

Report Details

(Return to Reports / Application Home)

**Mental Health Board / Quarter Cent
Authorization and Cover Form**

Agency **Champaign County Children's Advocacy Center**

Fiscal Year **2012**

Status **Complete**

OK

Date Submitted 01/28/2011 11:22 AM

Submitted By MWILLIAMS

Report Lines

Additional Explanation (if desired by the Agency)

-
-

The person executing this Application on behalf of the Agency acknowledges that they have read and understand the terms herein and hereby warrant that they have the legal authority to submit this Application in behalf of the Agency.

I Agree

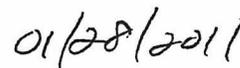
-

Name of Chief Executive Officer who agreed

Michael B. Williams

-





signature

date

lines updatedAction Processed.Submitted to Board X

Instructions

Report Details

(Return to Reports / Application Home)

Mental Health Board / Quarter Cent
Program Service Plan Part 1

Agency Champaign County Children's Advocacy Center

Program Champaign County Children's Advocacy Cen (2012)

Status Complete
OK

Date Submitted 01/28/2011 10:50 AM

Submitted By MWILLIAMS

Report Lines

Funding Source

CCMHB

-

Type of Contract

Grant

-

Description of Other Contract

-

-

Focus of Organization Application (CCMHB funding)

Mental Health

-

Focus of organization funding (for Quarter Cent for Public Safety Funding)

-

-

Total FTE assigned to program

2.00

-

CCMHB funded FTE assigned to program

0.45

-

Annual target number of unduplicated persons to be served

185

-

Target Population (400 words or less)

The Champaign County Children's Advocacy Center was established to provide a multidisciplinary response to all allegations of sexual and serious physical abuse of minors under the age of 18 who live in, have lived in, or who are currently located in Champaign County. Services are offered free of charge to every child referred to the Center and their non-offending family members, regardless of whether a disclosure of abuse is made by the child.

Serious child physical abuse is defined as those cases with allegations listed under Level #1 Standards for Child Abuse and Neglect investigations (DCFS Rule 300). Level #1 allegations of harm are: death, brain damage/skull fracture, multiple fractures or fractures suspicious of abuse, third degree burns, subdural hematoma, internal injuries, wounds, and torture. Level #1 allegations of child sexual abuse are: sexually transmitted diseases, sexual penetration, sexual exploitation, and sexual molestation.

Although the Champaign County Children's Advocacy Center was established for the coordination of child sexual and serious physical abuse cases in Champaign County, interview rooms are available to any investigator who needs to interview child victims of other serious crimes and/or child witnesses to serious crimes. The Executive Director also has discretion to allow use of the Center for interviews of children by investigators from other counties.

Required Eligibility criteria for funded services. (This statement must be retained in all plans submitted). CCMHB will contract with the AGENCY for services to individuals/families who meet the following criteria: (a) are residents of Champaign County as shown by address; (b) have evidence of a need for service based on an assessment; (c) have limited financial resources to meet the cost of their care.

Services to be provided (400 words or less)

From its facilities at 201 W. Kenyon Road in Champaign, the Children's Advocacy Center provides a safe, agency-neutral space with assigned personnel designated for the investigation and coordination of services for children alleged to have been the victims of sexual and/or serious physical abuse. These services are designed to facilitate joint investigations, reduce the trauma of repeated victim interviews, and initiate victim and family healing. Referrals to the Children's Advocacy Center are made by law enforcement agencies and the Illinois Department of Children and Family Services.

Executive Director Michael Williams holds a Bachelor's degree from the University of Illinois and has over 20 years of experience working in the Champaign County justice system, including the past nine years as the Executive Director of the CAC. Case Manager Elaine Carter holds a Bachelor's degree from the University of Santa Clara and has more than 20 years of experience in the social services field, including five years as the CAC Case Manager.

In addition to providing comprehensive case management services, the CAC also assists in scheduling specialized medical evaluations; provides crisis intervention counseling services to clients and their non-offending family members; offers child victim support groups; maintains a comprehensive tracking system to receive and coordinate information concerning child sexual and serious physical abuse; coordinates monthly Multidisciplinary Team Case Review meetings and conducts other periodic reviews of open cases; coordinates and facilitates local and regional peer review for investigators who conduct child forensic interviews; participates in and coordinates community education and prevention services; and facilitates and funds, whenever possible, specialized training for personnel from local law enforcement departments, child welfare agencies, and social service providers.

Since March 1, 2010, the CAC has contracted with two licensed therapists, Joanna Kling and Christine Washo, to provide crisis intervention counseling services to children referred to the CAC and their non-offending family members. Ms. Kling earned a Master of Education in Counseling and Guidance from the University of Arizona, and Ms. Washo has a Master's degree in Social Work from the University of Illinois at Urbana-Champaign. In addition, Ms. Kling is a Licensed Clinical Professional Counselor and Ms. Washo is a Licensed Clinical Social Worker. Crisis intervention counseling services are funded through a grant from the Illinois Criminal Justice Information Authority and are provided at no cost to clients of the Children's Advocacy Center.

Access to services for Rural Residents (100 words or less)

Children and families referred to the Children's Advocacy Center who reside in the rural areas of Champaign County are eligible for all CAC services. Referring agencies typically ensure that families have transportation to the Center for the initial interview. The CAC Case Manager attempts to link families with services in or near their areas of residence and assists families with obtaining transportation for follow-up services.

PROGRAM PERFORMANCE MEASURES (See Instructions)

Consumer Access (The text field displayed below approximates the space available for your response to this section)

To provide timely access to services, the CAC is equipped with two interviewing rooms. In addition, CAC staff is accessible by pager 24 hours per day. This ensures a timely response and provides the Multidisciplinary Team with immediate, round-the-clock access to the facility. Referrals to the CAC are made by law enforcement agencies and the Department of Children and Family

Services in accordance with the CAC Protocol. Although participating agencies typically make arrangements to transport clients to the Center, the CAC Case Manager is also available to assist with transportation arrangements.

The Center's facility at 201 W. Kenyon Road in Champaign is located just south of Interstate 74, one block west of Neil Street. The CAC is within one block of a Mass Transit District bus stop. Ample, free parking, including designated handicapped parking, is adjacent to the facility. The main entrance to the CAC is handicapped accessible via a wheelchair ramp. The interior of the CAC is fully accessible and the CAC's private restroom is equipped with handicapped rails. CAC staff and Team members are available to ensure total physical accessibility of the facility and its amenities. The CAC rents its facilities from the Champaign-Urbana Public Health District. Proximity to the CUPHD benefits many of our clients who access healthcare services through the CUPHD and may encourage others to avail themselves of those services as well. To ensure the privacy and confidentiality of our clients, the CAC has separate entrances from the CUPHD. Entryways to the CAC are kept locked at all times and access to the facility is strictly controlled by CAC staff.

The CAC tracks local demographics utilizing a computerized database system. The CAC also has access to comprehensive state demographics from the Department of Children and Family Services, the Illinois Attorney General's Office and the Children's Advocacy Centers of Illinois, as well as national demographics from the National Children's Alliance. The Executive Director reviews local, state and national demographics to identify potential gaps in services and to ensure that the Center is responding appropriately to access issues.

The CAC has provisions for meeting the needs of non-English-speaking clients throughout the investigative process, medical examination, and follow-up services provided at the CAC. To the extent possible, all services are delivered in the family's language of choice. When necessary, the CAC accesses language interpreter services through various agencies and private parties. The CAC also maintains a list of sign language interpreters to provide assistance for the hearing impaired. The CAC and the Refugee Center have entered into a formal Cooperative Services Agreement to ensure access to services for non-English-speaking clients. The CAC also maintains a number of Spanish-language materials including books for children as well as informational/ educational brochures and pamphlets for parents.

The CAC will continue to address access issues raised in the Surgeon General's Report on Culture, Race and Ethnicity as well as the Shallcross Consultation by improving geographic availability of services, integrating services, improving language access, and coordinating care to vulnerable, high need groups.

In order to track and report consumer residency by zip code for PY 12, the Children's Advocacy Center has included that field in the database used to track clients referred to the Center. The CAC will report that data to the CCMHB on a quarterly basis.

-

For PY11 will the program track and report consumer residency by zip code?

Yes

-

Consumer Outcomes (The text field displayed below approximates the space available for your response to this section)

The CAC tracks and measures consumer outcomes in a number of ways. First, the Case Manager, in consultation with the child's non-offending parent/caregiver, completes a comprehensive needs assessment for each case at the time of intake. The needs assessment serves as a pre-service measure of well-being, assists with the identification of child and family strengths, highlights areas of concern, and serves as a guide for identifying appropriate community-based services and making initial service referrals. The Case Manager tracks the ongoing progress of each client through frequent telephone, in-person, and written contacts. Regular monthly and case-specific Multidisciplinary Team case review meetings provide additional opportunities to measure post-service outcomes.

The Executive Director and Case Manager staff all cases prior to closure. The Case Manager evaluates each case using established case closure criteria. If the Case Manager determines that the case is eligible for closure, she discusses that recommendation with the Executive Director, who grants final approval for closure. The CAC tracks the number of cases closed each month.

During 2010, a total of 120 client satisfaction surveys were mailed to parents/caregivers of children interviewed at the CAC. Surveys were mailed on a quarterly basis. The survey contained 8 questions and clients were also encouraged to share any comments or concerns they had about the Center or the services they received. A total of 24 completed surveys were returned. The response rate of 20.0% was a 4.5% increase over the previous year's response rate. The overwhelming number of responses reflected a high level of satisfaction by consumers. The following is representative of the comments made by respondents: "We are very grateful that the CAC was there to walk us through an uneasy time for all of us. We are very appreciative of how professionally everyone treated us and our crisis. The follow up is a demonstration of concern and is very supportive."

In November 2010, the annual Multidisciplinary Team (MDT) survey was sent to 87 members of the CAC Team. The survey contained 9 questions and Team members were also encouraged to share comments or suggestions. A total of 37 completed surveys were received. The response rate of 42.5% was an 8.7% increase over the previous year's response rate. As with the client satisfaction survey, the overwhelming number of responses to the MDT survey reflected a high level of satisfaction by Team members. Although most comments were also highly favorable, the responses to the question about peer review (a new question on this year's survey) indicated some confusion by Team members. The CAC will respond by ensuring that Team members receive additional information about the peer review process.

Participants in child victim support groups offered by the CAC are asked to complete entry and exit surveys. Information gleaned from surveys is used to help us meet the needs of participants, to assist in planning group activities, to determine the usefulness of group activities, and to assess the effectiveness of the group facilitator. Participants are also asked to provide suggestions as well as optional demographic information.

Finally, Discharge Summaries completed by our crisis intervention counselors provide an additional opportunity for measuring consumer outcomes. The Discharge Summary includes the reason for care, treatment, services; number of sessions; outcome of treatment/change in functioning level; reason for discharge; and follow-up recommendations/linkage or community referrals.

Utilization/Production Data Narrative (Reference the data contained in the Part II Utilization/Production Data Form attached) (The text field displayed below approximates the space available for your response to this section)

New Treatment Plan Clients are defined as clients for whom assessments were completed during the reporting period and whose cases were staffed at a meeting of the Multidisciplinary Team during that same period. Service/Screening Contacts include New Treatment Plan Clients for whom assessments were completed and the Team met during the reporting period, as well as clients for whom assessments were completed but the Team had not yet met. Non-Treatment Plan Clients are non-victim siblings and witnesses interviewed at the CAC. Other includes children for whom the CAC is not providing case management services, juvenile suspects interviewed at the CAC, and courtesy usages of the facility for out-of-county investigations. Community Service Events include public presentations (e.g., television and radio appearances, interviews for newspaper articles), consultations with community groups (e.g., presentations to other service providers, classroom presentations), and meetings with individuals or small groups to publicize or promote the program.

As noted in Part II of our Program Plan, actual numbers for Program Year 2010 were less than 100% of annualized projections in some categories (most notably New Treatment Plan Clients and Service/Screening Contacts). Although we used historical data when making these projections, it appears that that data was not a completely accurate predictor for the services to be delivered in PY 2010. We would note that the numbers of unduplicated children interviewed at the CAC in Calendar Year 2009 (182) and CY 2010 (183) each represented a decrease of approximately 14% over the 9-year average of 212.7 interviews per year from 2002-2010. These decreases could, at least in part, account for the reduction in the number of clients receiving services in PY 2010.

Thus far in PY 2011, a total of 92 children have been interviewed at the CAC. If that number is annualized, we would expect 184 children to be interviewed at the CAC in PY 2011. Although this would again represent a decrease from the 9-year average, it would be entirely consistent with the number of children interviewed at the CAC in each of the past two calendar years. It might also be indicative of a trend whereby the average number of children interviewed at the Center levels off in the mid-180s rather than the higher numbers experienced in previous years.

Given the decreases experienced over the last few years, we revised our projections for PY 2011 and PY 2012 accordingly. Based on actual numbers from the first two quarters of PY 2011, it appears we will meet the annual target for New Treatment Plan Clients and may exceed the targets for Service Contacts and Other. The only category in which we do not project meeting the annual target is New Non-Treatment Plan Clients.

In State FY 2010, 106 unique children in Champaign County were reported to DCFS as having been sexually abused. This is the continuation of a three-year downward trend. When compared to the number of children who were accepted for case management services at the CAC in CY 2010 (126) and factoring in a number of cases that were investigated by law enforcement without the involvement of DCFS, it appears that the DCFS prevalence data is a fairly accurate predictor of service utilization rates at the CAC.

Finally, Multidisciplinary Team Case Review Meetings were held each month in PY 2010 and each month thus far in PY 2011. In PY 2010, a total of 135 cases were reviewed and an average of 16.6 Team members attended each meeting. In the first two quarters of PY 2011, 71 cases have been reviewed and average attendance has been 15.3.

Unexpected or Unintended Results (optional) (200 words or less)

Client/Consumer Service Fees

Are all clients asked to pay some fee?

No

Does the program use a sliding fee scale?

No

Sliding Fee Scale (if applicable)

Is program eligible and willing to participate in the Medicaid Community Mental Health Services Program (i.e., Part 132) or Medicaid services for substance abuse treatment under Part 77?

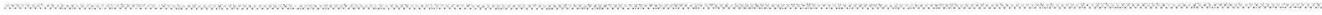
No

-

Fees to be paid by CCMHB (Service Category,Unit Specification,CCMHB Unit Rate)

-

-



Action Processed. ✕

Instructions

Utilization / Production Report

[\(Return to Application Home\)](#)

- Agency **Champaign County Children's Advocacy Center**
- Board **Mental Health Board / Quarter Cent**
- Program **Champaign County Children's Advocacy Cen (2012)**

Status Submitted
 Date Submitted 01/28/2011 11:00 AM
 Submitted By MWILLIAMS

Grant Program

	Past Year Actual	Past Year Target	This Year Actual (est)	This Year Target	Next Year Target
1. Continuing TPC	14	12	9	12	12
2. New TPC	115	140	120	120	120
3. Total TPC	129	152	129	132	132
4. Continuing NTPC	0	0	0	0	0
5. New NTPC	42	40	35	40	40
6. Total NTPC	42	40	35	40	40
7. Service Contacts	124	140	130	120	125
8. Community Service Events	22	15	15	15	15
9. Other	14	20	20	15	20

Fee for Service Program

	Past Year Actual	This Year (12 mth est.)	Next Year Target Levels
1. Unduplicated number of persons served	185	185	185
2. Unduplicated number of persons served under CCMHB Funding (if different from 1)	170	170	170

Action Processed. x

Instructions

(Return to Reports / Application Home)

*** Operating Fund Revenue**

* Agency **Champaign County Children's Advocacy Center**

* Board **Mental Health Board / Quarter Cent**

* Program **Champaign County Children's Advocacy Cen (2012)**

Status **Complete**

Date Submitted 01/28/2011 11:06 AM

Submitted By MWILLIAMS

Operating Fund Revenue

Revenue	Total Agency Budget	Total Budget for CCMHB Contract	CCMHB Budgeted Revenue
1 CC United Way Allocation			
2 U Way Designated Donations			
3 Contributions			
4 Special Events / Fundraising	\$7,000		
5 Contrib / Assoc Organizations	\$4,139		
6 Allocations Other U-Way			
7 Grants - CCMHB	\$37,080	\$37,080	\$37,080
7.01 Grants - Illinois Attorney General	\$16,150		
7.02 Grants - Illinois Criminal Justice Information Authority	\$70,566		
7.03 Grants - Illinois Department of Children & Family Services	\$68,425		
7.04 Grants - National Children's Alliance	\$10,000		
8 Membership Dues			
9 Program Service Fees - CCMHB			
10 Sales of Goods and Services			
11 Interest Income	\$50		
12 Rental Income			
13 In-Kind Contributions			
14 Miscellaneous			

1 - 18

Please list individual revenue sources (do not combine sources) Add lines as necessary

Total Revenue

Total Agency Budget \$213,410

Total Budget for CCMHB Contract \$37,080

CCMHB Budgeted Revenue \$37,080

Action Processed. X

Instructions

(Return to Reports / Application Home)

- * Operating Fund Expenses
 - * Agency Champaign County Children's Advocacy Center
 - * Board Mental Health Board / Quarter Cent
 - * Program Champaign County Children's Advocacy Cen (2012)

Status Complete
 Date Submitted 01/28/2011 11:08 AM
 Submitted By MWILLIAMS

Operating Fund Expenses

Expenses	Total Agency Budget	Total Budget for CCMHB Contract	CCMHB Budgeted Expenses
1 Salaries / Wages	\$83,879	\$22,427	\$22,427
2 Payroll Taxes / Benefits	\$29,874	\$14,153	\$14,153
3 Professional Fees / Consultants	\$70,566		
4 Client Wages / Benefits			
5 Consumables	\$1,500		
6 General Operating	\$5,960		
7 Occupancy	\$250		
8 Conferences / Staff Development	\$500		
9 Local Transportation	\$500		
10 Specific Assistance			
11 Equipment Purchases			
12 Lease / Rental	\$17,681		
13 Membership Dues	\$700	\$500	\$500
14 Interest Expense			
15 Fund Raising Activities	\$2,000		
16 Cost of Production			
17 Miscellaneous			
18 Depreciation			

1 - 18

Total Expenses	Total Revenue	Excess (Deficit) Expenses over Revenue
Total Agency Budget \$213,410	\$213,410	\$0
Total Budget for CCMHB Contract \$37,080	\$37,080	\$0
CCMHB Budgeted Expenses \$37,080	\$37,080	\$0

Action Processed. X

Instructions

Personnel Form

[Return to Application Home](#)

- * Agency **Champaign County Children's Advocacy Center**
- * Board **Mental Health Board / Quarter Cent**
- * Program **Champaign County Children's Advocacy Cen (2012)**

Status Submitted

Date Submitted 01/28/2011 11:14 AM

Submitted By MWILLIAMS

[Reset](#)

Indirect Personnel

Title	Name	Total Agency FTE	Total Agency Salary	Total Program FTE	Total Program Salary	CCMHB Funded FTE	CCMHB Funded Salary
Executive Director	Michael B. Williams	1.00	\$49,818	1.00	\$49,818	0.45	\$22,427
							1 - 1

Indirect Totals

Total Agency FTE	1.00	Total Agency Salary	\$49,818	Total Program FTE	1.00	Total Program Salary	\$49,818	Total CCMHB FTE	0.45	Total CCMHB Salary	\$22,427
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Direct Personnel

Title	Name	Total Agency FTE	Total Agency Salary	Total Program FTE	Total Program Salary	CCMHB Funded FTE	CCMHB Funded Salary
Case Manager	Elaine Carter	1.00	\$34,061	1.00	\$34,061	0.00	\$0
							1 - 1

Direct Totals

Total Agency FTE	1.00	Total Agency Salary	\$34,061	Total Program FTE	1.00	Total Program Salary	\$34,061	Total CCMHB FTE	0.00	Total CCMHB Salary	\$0
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lines updatedAction Processed.Submitted to Board

x

Instructions

Report Details

(Return to Reports / Application Home)

Mental Health Board / Quarter Cent

Budget Narrative

Agency **Champaign County Children's Advocacy Center**

* Program **Champaign County Children's Advocacy Cen (2012)**

Status **Complete**

OK

Date Submitted 01/28/2011 11:17 AM

Submitted By MWILLIAMS

Report Lines

Budget Narrative

Applicants must provide a budget narrative that explains each item listed in the budget for CCMHB, CCDDDB or JJPD/QC funds and how the amount was calculated. Executive Directors, Agency Program Directors and Fiscal Officers should participate in the development of the budget narrative. Format of the narrative is to include the line item, cost and one or two sentences to describe use of the funds in relation to the program and how the cost was determined. See below for more details.

Line items not thoroughly justified in relation to the program may be deleted from the approved budget. The numbers listed in the budget narrative must match those presented on the financial forms – revenue, expense or personnel.

Revenue (The text field displayed below approximates the space available for your response to this section)

The revenue requested from the Champaign County Mental Health Board for Program Year 2012 (\$37,080) is consistent with the multi-year contract entered into for Program Years 2010-11.

The Children's Advocacy Center anticipates receiving funding from the following other sources in FY 2012: the Illinois Attorney General (\$16,150), the Illinois Department of Children & Family Services (\$68,425), the Illinois Criminal Justice Information Authority (\$70,566), and the National Children's Alliance/Children's Advocacy Centers of Illinois (\$10,000). These are long-standing grants/contracts and we anticipate that each of them will remain stable for the foreseeable future. In addition, the CAC expects to receive assessments paid by local law enforcement agencies as well as revenue from fundraising efforts (i.e., the Champions4Children Walk).

Expense (The text field displayed below approximates the space available for your response to this section)

Membership Dues: The Champaign County Children's Advocacy Center proposes to use \$500 in CCMHB funding to pay our annual membership dues to the National Children's Alliance. Membership in and accreditation by the National Children's Alliance is critical to our ability to qualify for other funding (e.g., the Illinois Department of Children & Family Services, the Illinois Attorney General, and the Children's Advocacy Centers of Illinois). Accreditation by the National Children's Alliance also ensures clients, users of the Center, and funders that the Champaign County CAC meets the highest standards of the profession.

No other sources of revenue will be used to pay for membership dues to the National Children's Alliance.

Personnel (The text field displayed below approximates the space available for your response to this section)

1. Salaries/Wages:

Projected expenditures of CCMHB funds for this line item total \$22,427.00, which represents approximately 45.0% of the Executive Director's projected FY 2012 salary of \$49,818.38. The projected FY 2012 salary is based on an hourly rate of \$25.45 for the period 07/01/2011 to 06/30/2012 (261 days x 7.5 hours/day x \$25.45/hour = \$49,818.38). The remainder of the Executive

Director's salary will be funded by renewed contracts/grants with the Illinois Department of Children & Family Services and the National Children's Alliance as well as with assessments paid by local law enforcement agencies and revenues from fundraising efforts.

NOTE: Salary increases for FY 2012 have not yet been considered by the CAC Governing Board. At this point, we are not projecting any salary increases for FY 2012.

As Executive Director, Michael Williams oversees the daily operations of the Children's Advocacy Center and directs the administrative functions of the agency to ensure the provision of a coordinated, timely, comprehensive and multidisciplinary response to allegations of child sexual assault and serious physical abuse in a safe, agency-neutral, child-focused setting. The Executive Director works with the Governing Board to establish policies and programs; assumes responsibility for the development and administration of standards and procedures related to personnel, including staff development, budget and physical facilities; identifies and develops recommendations/applications of funding sources; establishes and maintains relationships with other agencies and organizations in the community toward meeting the Center's mission statement; prepares, distributes and maintains a variety of reports; directs and coordinates fundraising, public relations, and fact finding or research activities; directly supervises the Case Manager, interns and volunteers; works with the Governing Board in hiring and appraising performance of employees; and trains, plans, assigns and directs work of employees.

2. Payroll Taxes/Benefits:

Projected expenditures of CCMHB funds for this line item total \$14,153.00, which represents 86.3% of the estimated FY 2012 fringe benefits to be paid on behalf of the Executive Director. Those benefits include:

Social Security (7.65%) \$3,811.11
IMRF (10.41%) 5,186.09
Unemployment 381.86
Health Insurance
\$548/month (Jul-Nov) 2,740.00
\$575/month (Dec-Jun) 4,025.00
Life Insurance (\$2.60/month) 31.20
Workers' Compensation (\$.44/\$100) 219.20
TOTAL \$16,394.46

The remainder of the Executive Director's fringe benefits will be funded with assessments paid by local law enforcement agencies and with revenue from fundraising efforts.

-

Additional Comments (The text field displayed below approximates the space available for your response to this section)

-

-

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▶ Instructions

Board Member List

([Return to Application Home](#))

* Agency **Champaign County Children's Advocacy Center**

* Board **Mental Health Board / Quarter Cent**

Fiscal Year **2012**

Status Submitted

Date Submitted 01/28/2011 10:36 AM

Submitted By MWILLIAMS

Board Members

Position	Name	Address	Phone	Employer	Term Ends
President	Julia Rietz, State's Attorney	Courthouse, 101 E. Main Street Urbana, IL 61801	384-3733	Champaign County State's Attorney's Office	17-NOV-11
-	Tamela Atwood, Child Protection Supervisor	508 S. Race Street Urbana, IL 61801	278-5400	Illinois Department of Children & Family Services	-
Secretary/Treasurer	Dr. Kathleen Buetow	Carle Clinic, 1818 E. Windsor Road Urbana, IL 61802	255-9700	Carle Clinic	17-NOV-11
-	Chief Patrick Connolly	400 S. Vine Street Urbana, IL 61801	384-2330	Urbana Police Department	-
-	Chief Paul Farber	109 E. Grove Street Rantoul, IL 61866	893-0988	Rantoul Police Department	-
-	Sheila Ferguson, Chief Executive Officer	1801 Fox Drive Champaign, IL 61820	398-8080	Community Elements	-
-	Chief Robert Finney	82 E. University Avenue Champaign, IL 61820	351-4552	Champaign Police Department	-
-	Chief Jerry Gamble	303 E. Oak Street Mahomet, IL 61853	586-5533	Mahomet Police Department	-
-	Joseph Gordon, Director	Courthouse, 101 E. Main Street Urbana, IL 61801	384-3753	Champaign County Probation & Court Services Department	-
-	Lt. Greg Lindemulder	2125 S. First Street Champaign, IL 61820	278-5000	Illinois State Police - Investigations - Zone 5	-
-	Chief Barbara O'Connor	1110 W. Springfield Avenue Urbana, IL 61801	333-1216	University of Illinois Police Department	-
-	Jane Quinlan, Superintendent	200 S. Fredrick Street Rantoul, IL 61866	893-3219	Regional Office of Education	-
-	Dr. Deborah Townsend	809 W. Clark Street Champaign, IL 61820	352-8885	Champaign County Mental Health Board	-
-	Sheriff Daniel Walsh	204 E. Main Street Urbana, IL 61801	384-1204	Champaign County Sheriff's Office	-

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[Spreadsheet](#) | [Print](#)

lines updatedAction Processed.Submitted to Board

▶ Instructions

Report Details

(Return to Reports / Application Home)

Mental Health Board / Quarter Cent

Agreement for Interagency Cooperation

Agency **Champaign County Children's Advocacy Center**

Fiscal Year **2012**

Status **Complete**

OK

Date Submitted 01/28/2011 10:38 AM

Submitted By MWILLIAMS

Report Lines

The above agency does hereby affirm its commitment to cooperation in the planning, delivery and evaluation of comprehensive services for the residents of Champaign County. In demonstration of this commitment, the above named agency agrees to:

1. Receive for service eligible consumers referred by other agencies, subject to the above named agency's admission policy and procedures.
2. Transfer or refer consumers without delay to other mental health, developmental disabilities and substance abuse agencies whenever such a transfer or referral is clinically indicated and is in the best interest of the consumer, and when informed consent has been obtained from the consumer or when legally prescribed involuntary commitment procedures have been observed.
3. Make available, upon obtaining consent for release of information, necessary clinical information concerning a consumer, which was obtained by the above named agency to those responsible for that consumer's care within another mental health, developmental disabilities or substance abuse agency.
4. Where service from more than one agency is indicated, and with consumer consent, collaborate with other agency(ies) in service planning and delivery or through consultation, and allow access to consumer in residential or day setting when practicable and clinically indicated.
5. For Champaign County, recognize the Champaign County Mental Health Board (CCMHB) as the designated unit of local government for mental health, developmental disabilities and substance abuse planning, coordinating and priority setting.
6. Provide input into the development of the CCMHB's One and Three-Year Plans.
7. Provide those elements of comprehensive mental health, developmental disabilities and substance abuse services, which are contained in the Agency Program and Financial Plan, and maintain facilities for those purposes.
8. Cooperate with other mental health, developmental disabilities and substance abuse agencies and such other agencies as appropriate in developing and maintaining an integrated program of mental health, developmental disabilities and substance abuse services for residents of Champaign County.
9. Develop and maintain written working agreements specifying at a minimum the areas of interaction between the agencies, procedures for carrying out these interactions in an efficient and effective manner and any contractual obligations. These agreements are to be reviewed by participating agencies at least every three years.

Agreement for Interagency Cooperation – Page 2

10. Keep the CCMHB informed of any perceived needs for changes in the system of available mental health, developmental disabilities and substance abuse services and any agency plans to address those needs including applications for new or for substantially increased revenue from other funders.
11. Collect and make available to the CCMHB and other appropriate agencies statistical, evaluation, progress, cost and other information necessary to assure compliance with this Agreement.
12. Maintain active participation in the Mental Health Agencies Council to foster collaboration in support of a comprehensive system of care.

Approval

Approved this 27th day of January, 2011

-

Board President Name

Julia Rietz

-

Executive Director Name

Michael B. Williams

-



CHAMPAIGN COUNTY CHILDREN'S ADVOCACY CENTER CULTURAL COMPETENCY PLAN

Introduction

The CAC promotes policies, practices and procedures that are culturally competent. Cultural competency is defined as the capacity to function in more than one culture, requiring the ability to appreciate, understand and interact with members of diverse populations within the local community. Cultural competence involves the awareness of cultural differences and the integration of this awareness into practical skills that enhance one's ability to adequately serve diverse populations. Diversity issues influence nearly every aspect of work with children and families, from welcoming a child to the Center, employing effective interviewing techniques, gathering information, selecting appropriate mental health providers and securing help for a family in a manner which is likely to be utilized.

Policy/Procedure

It is the policy of the Champaign County Children's Advocacy Center that children and families from all backgrounds feel welcomed and acknowledged by staff, Multidisciplinary Team members, and Governing Board members, regardless of their appearance, background or beliefs.

While receiving services at the Champaign County Children's Advocacy Center, children and families of all backgrounds are welcomed, valued and respected. To effectively meet the child's needs, Center personnel and Multidisciplinary Team members attempt to understand the child's world-view and adapt practices as needed and as appropriate. The team provides services to a diversified target population regardless of age, race, color, religion, national origin, ancestry, gender, marital status, sexual orientation, physical or mental challenges, socio-economic status or any other cultural descriptors. CAC services are provided free of charge. No victim referred through the Multidisciplinary Team process is denied services based on inability to pay.

The CAC's work environment promotes the highest levels of performance and integrity from its employees and other members of the Multidisciplinary Team. In keeping with this commitment, the Children's Advocacy Center strives to create an environment where its employees and Multidisciplinary Team members are valued as individuals who together comprise the working team.



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Champaign County Children's Advocacy Center

201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

Clients, CAC employees, Multidisciplinary Team members, Governing Board members and anyone else with whom we have dealings are treated with respect, dignity and fairness. Members of the CAC team are encouraged to seek opportunities to develop and reach their full potential as individuals, thereby, achieving both professional and personal goals. Members of the CAC team promote not only awareness of the issues surrounding cultural diversity but demonstrate sensitivity to these issues by interacting in an appropriate manner with members of other cultures.

Implementation

All CAC employees and members of the Multidisciplinary Team in dealing with each other, clients, the Governing Board and the public in general not only value diversity but also:

- Are aware of differences in values, communication styles, spirituality, definitions of family AND are accepting of those differences.
- Are aware of one's own cultural values and identity and understand how cultural conditioning influences our beliefs about human behavior, values, communication, biases, etc.
- Are conscious of the dynamics that are inherent when cultures interact.
- Share cultural knowledge.
- Develop necessary adaptations when delivering services which reflect an understanding of diversity between and within cultures.

These elements are demonstrated in all services that the Children's Advocacy Center delivers. They are also reflected in the practices and policies of the CAC as well as in the attitudes of CAC staff, members of the Multidisciplinary Team and Governing Board members.

In order to accomplish these goals, the CAC provides a system of care that displays cultural sensitivity and competence. This system of care encompasses a number of elements, including environment of care, staff knowledge, skill and attitudes, tools used in the service delivery process and personnel management.

Environment of care refers to the physical setting in which services are delivered to the client. For the Children's Advocacy Center, this primarily refers to the building that houses the program, although services are also delivered in the homes of clients as well as in public settings such as a courthouse or hospital. The Children's Advocacy Center provides a facility that is fully accessible to the entire Champaign County community in need of CAC services. The Children's Advocacy Center is a handicapped-accessible and smoke-free facility. To insure that the environment of care at the CAC is inviting to all children and families, the CAC is decorated with pictures that respect the diversity of its clients. The CAC also provides access to materials and toys that reflect the needs and interests of the diverse population of children served, including dolls representing a variety of cultures, puzzles, crayons, markers, coloring books, drawing pads, a chalkboard, stuffed animals, building blocks, a kitchenette set, videotapes, compact disks, etc.

Staff knowledge, skills and attitudes encompass five elements: Awareness and acceptance of one's own cultural values, awareness of differences, understanding of the dynamics of difference, development of cultural knowledge, and ability to adapt practice skills to fit the cultural context of the client. To help insure that CAC staff and Multidisciplinary Team members have the knowledge, skill and attitudes to provide culturally competent services, the following policies are implemented:

1. The Executive Director insures that professional staff of the CAC attends cultural sensitivity trainings/workshops and reviews professional articles on cultural competency.
2. To help insure that Multidisciplinary Team members have access to information on cultural issues, the CAC Executive Director makes team member agencies aware of opportunities for cultural competency training and distributes to member agencies relevant professional articles on cultural competency.
3. CAC staff and Multidisciplinary Team members should be alert to professional research and literature from which others on the team may benefit. A copy of such relevant literature and research should be provided to the Executive Director for copying and distribution to the team.
4. When an appointment is scheduled, the CAC Case Manager inquires about the child's ethnic/cultural background and determines the need for an interpreter. If an interpreter is needed, arrangements are made at the time of scheduling.
5. During the information gathering process, the interviewer inquires about the ethnic/cultural background of the family and documents findings in the case file. Awareness of the following potential issues and an opportunity to address them with the family enhances service delivery:
 - Child and family perception of the criminal justice system based on cultural experience;
 - Child and family perception and attribution of shame and responsibility for abuse.
6. During the information gathering process, the interviewer inquires about and is sensitive to cultural preferences the family may have for help/healing.
7. Supervision of cases receiving services from the CAC includes discussion by the Multidisciplinary Team of cultural issues unique to the case, and how these issues interface with staff providing services and the service delivery process. These discussions occur during pre- and post-interview briefings, monthly Multidisciplinary Team Case Review Meetings, and case-specific MDT review meetings and are documented by the CAC Case Manager in the respective case records.
8. After consultation with caregivers and members of the Multidisciplinary Team, the CAC attempts to align each client with community-based services that are

culturally appropriate for that client and actively seeks activities that are appropriate for the age, race, gender and interests of the client. Through review of individual providers' cultural competence action plans, the CAC attempts to access services for its clients from providers who have demonstrated a commitment to cultural competence in the provision of its services.

9. Team case reviews include identification and review of cultural issues that might impact upon the case so as to help team members become aware of such issues and to help insure that these issues are considered in the service delivery process. Documentation of this process is made by CAC staff on the Multidisciplinary Team Case Review form, which is made a part of the client's case record.
10. When an investigation involves non-English-speaking children and family members, the CAC makes provisions to overcome any barriers in communication by enlisting the assistance of bi-lingual parties. To the extent possible, all services provided to the child or family are provided in the family's language of choice. When necessary, the CAC accesses language interpreter services through the East Central Illinois Refugee Mutual Assistance Center, the University of Illinois, the Illinois Department of Children and Family Services, local law enforcement agencies, and private parties. The CAC also maintains a list of sign language interpreters to provide assistance for the hearing impaired. Prior to their involvement in an investigation or follow-up services, CAC staff orients interpreters to the applicable CAC and Multidisciplinary Team procedures.
11. It is the policy of the CAC to actively seek outreach opportunities with groups that reflect the diversity of our community. We provide materials, speakers or other means of communicating about child abuse issues to these populations.

Tools that are used in the service delivery process include tools used in the forensic interview process (e.g. anatomical dolls), written handouts or documentation tools, and toys/activities for children. To insure that these items reflect cultural sensitivity, the following policies are implemented:

1. The CAC pursues written materials for victims explaining their rights and our services in different languages.
2. Anatomical dolls and drawings are available in a variety of skin tones.
3. Toys and games for children include dolls/action figures of different ethnic backgrounds.

Personnel management refers to recruiting, hiring and maintaining professional staff, volunteers and Governing Board members that are representative of the cultural groups served at the CAC. The CAC supports a policy of broad representation that reflects the demographics of the community. The CAC Constitution and By Laws expressly provide that, in all activities, the CAC will not discriminate against any

person or entity on the basis of age, race, color, religion, national origin, ancestry, gender, marital status, sexual orientation, physical or mental challenges, socio-economic status or any other cultural descriptors. Furthermore, the CAC complies with the Equal Employment Ordinance of the County of Champaign, and all advertisements for employment state that the CAC is an equal opportunity employer. The Children's Advocacy Center recruits, hires and retains staff, volunteers and Governing Board members that are representative of the cultural groups served by the CAC. To accomplish this goal, the following policies are implemented:

1. The CAC Governing Board and the Executive Director insure aggressive and thorough recruitment of multicultural persons to fill vacant staff positions by advertising and otherwise recruiting in places where multicultural applicants live, work and attend school.
2. The CAC Governing Board is comprised of the representatives of 13 different law enforcement, educational, mental health, and medical agencies. The Governing Board acknowledges the importance of diversity among its members and encourages current Governing Board members to assign minority members of their staff to the Multidisciplinary Team and to the CAC Governing Board. Furthermore, the CAC Governing Board actively recruits Governing Board members of ethnic backgrounds consistent with the population served by the CAC.

Adopted February 26, 2004
Revised October 25, 2007



February 8, 2011

Mr. Brendan M. McGinty, Chairman
Finance Committee
Champaign County Board Office
Brookens Administrative Center
1776 E. Washington Street
Urbana, IL 61802

RE: Application for Continued Grant Funding from
the Illinois Criminal Justice Information Authority
Agreement #210216

Dear Mr. McGinty and Committee Members:

Enclosed for the Committee's consideration is a copy of our Application for continued grant funding from the Child Advocacy Center Services program funded by the Illinois Criminal Justice Information Authority (the "Authority"). The Application consists of a Program Narrative (Exhibit A) and a Program Budget (Exhibit B). Grant funding in the amount of \$50,337.00 beginning March 1, 2011 has been approved by the Authority, contingent upon execution of an Agreement between the Authority and Champaign County. The Children's Advocacy Center has received funding for this program since 2002.

As you can see, we will be contracting with two local therapists to provide crisis intervention services to clients of the Children's Advocacy Center. The therapists are self-employed and will not be employees of Champaign County, the Children's Advocacy Center, or the Illinois Criminal Justice Information Authority. Furthermore, the required match will be met by contributing a portion of the CAC Case Manager's salary that is paid by non-federal sources. Accordingly, acceptance of this grant will have no financial impact on the County of Champaign. In addition, we anticipated receipt of this grant and included it in our County FY 2011 budget request; therefore, a Budget Amendment will not be necessary.

Also enclosed is the Champaign County Application Form For Grant Consideration, Acceptance, Renewal/Extension, together with the required Financial Impact Statement.



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ACCREDITED
MEMBER

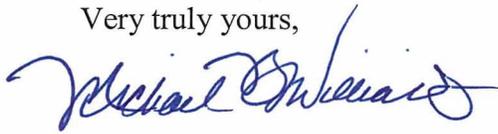
Champaign County Children's Advocacy Center
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

Mr. Brendan M. McGinty
February 8, 2011
Page Two

On behalf of the Children's Advocacy Center, I am requesting that the Committee approve the acceptance of this grant and forward its recommendation for acceptance to the full County Board. We will, of course, notify the County Board Chair upon receipt of the Agreement.

Thank you for your time and consideration and I encourage you to contact me at 384-1266 if you have any questions or concerns regarding the enclosed Application.

Very truly yours,



Michael B. Williams
Executive Director

Enclosures

CHAMPAIGN COUNTY
APPLICATION FORM FOR
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION

Department: Children's Advocacy Center

Grant Funding Agency: Illinois Criminal Justice Information Authority

Amount of Grant: \$50,337

Begin/End Dates for Grant Period: March 1, 2011 - February 29, 2012

Additional Staffing to be Provided by Grant: None

Application Deadline: February 11, 2011

Parent Committee Approval of Application: _____

Is this a new grant, or renewal or extension of an existing grant? Renewal

If renewal of existing grant, date grant was first obtained: 2002

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.) _____ yes no

If yes, please summarize the anticipated impact: _____

Does the implementation of this grant require additional office space for your department that is not provided by the grant? _____ yes no

If yes, please summarize the anticipated space need: _____

Please check the following condition which applies to this grant application:

The activity or service provided can be terminated in the event the grant revenues are discontinued.

_____ The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds. Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: February 8, 2011

SIGNED: 
Department Head

Notice of Award of Grant Received on

Approved by Parent Committee: _____

Approved by County Board: _____

Approved by Grant Executive Committee: _____

PROGRAM TITLE: Child Advocacy Center Services

AGREEMENT NUMBER: 210216

PREVIOUS AGREEMENT NUMBER(S): 202216, 204216, 205216, 207216, 208216, 209216

ESTIMATED START DATE: March 1, 2011

SOURCES OF PROGRAM FUNDING:

Victims of Crime Act FFY 10 Funds: \$ 50,337.00

Matching Funds: \$ 12,585.00

Over-Matching Funds: \$ 0.00

Total: \$ 62,922.00

IMPLEMENTING AGENCY: Champaign County on behalf of the Champaign County Children's Advocacy Center

ADDRESS: Brookens Administrative Center
1776 E. Washington Street
Urbana, IL 61801

FEDERAL EMPLOYER IDENTIFICATION NUMBER: 37-6006910

DATA UNIVERSAL NUMBERING SYSTEM NUMBER and CCR Registration Expiration Date (IMPLEMENTING AGENCY): 097322861 05/19/2011
CAGE Code 4VB73

DATA UNIVERSAL NUMBERING SYSTEM NUMBER and CCR Registration Expiration Date (PROGRAM AGENCY): 828835137 11/16/2011
CAGE Code 5EVU0

AUTHORIZED OFFICIAL: C. Pius Weibel

TITLE: County Board President

TELEPHONE: (217) 384-3722

PROGRAM FINANCIAL OFFICER: Daniel J. Welch

TITLE: County Treasurer

TELEPHONE: (217) 384-3743

PROGRAM AGENCY: Champaign County Children's Advocacy Center

ADDRESS: 201 W. Kenyon Road
Suite 1
Champaign, IL 61820

PROGRAM DIRECTOR: Michael B. Williams

TITLE: Executive Director

TELEPHONE: (217) 384-1266

E-MAIL: mwilliams@co.champaign.il.us

FISCAL CONTACT PERSON: Michael B. Williams

AGENCY: Champaign County Children's Advocacy Center

TITLE: Executive Director

TELEPHONE: (217) 384-1266

FAX: (217) 344-1214

E-MAIL: mwilliams@co.champaign.il.us

PROGRAM CONTACT PERSON: Michael B. Williams

TITLE: Executive Director

TELEPHONE: (217) 384-1266

FAX: (217) 344-1214

E-MAIL: mwilliams@co.champaign.il.us

**EXHIBIT A:
PROGRAM NARRATIVE**

VICTIMS OF CRIME ACT

Organization Name: Champaign County Children's Advocacy Center

Organization Address: 201 W. Kenyon Road, Suite 1

Champaign, IL 61820

Type of Implementing Agency (Check one)

- Criminal Justice- Government
 Law Enforcement
 Prosecution
 Probation
 Other Children's Advocacy Center
 Private Non-Profit

Please Provide the Total Amounts of Funding Allocated to Victim Services Based on Your Agency's Current Fiscal Year Budget:

Federal (Excluding VOCA) \$ 10,000

VOCA Funds \$ 50,337

State \$ 84,575

Local \$ 37,080

Other \$ 15,550

How many FTE (Full-time Equivalent) volunteer staff are used by your agency as a whole? 10.5%

What activities do they perform?

Coordinate the child victim support group program and provide assistance to the Champaign County Children's Advocacy Center ("CAC") Case Manager as needed.

If you do not use volunteers please check this box and complete the volunteer waiver certification included in the continuation packet.

The following information is required (attachments are acceptable).

Federal Congressional District(s) 15th

Counties Served by VOCA Program Champaign

Cities Served by VOCA Program All cities in Champaign County

State Legislators representing these Areas Senator Shane Cultra, Senator Michael Frerichs, Senator Dale Righter, Rep. Jason Barickman, Rep. Chad Hays, Rep. Naomi Jakobsson, Rep. Chapin Rose

Population of Service Area 195,671

This proposal makes a special effort to target any Un-Served or Underserved Populations (Check if Applicable)

If So, Please Check All Un-Served or Underserved Populations being Targeted

African American

Mentally Disabled

Hispanic

Physically Disabled

Rural

Underserved Urban

Elderly

Children

Other (specify) _____

Non-English Speaking

Identify the Victim(s) to be served through this VOCA-Funded Program and the amount of **federal** funds allocated accordingly

\$ _____ All Victims of Crime

\$ _____ Survivors of Homicide Victims \$ 1,259 Child Physical Abuse

\$ _____ Adult Sexual Abuse \$ 49,078 Child Sexual Abuse

\$ _____ Domestic Violence \$ _____ Robbery

\$ _____ Elder Abuse \$ _____ Other Violent Crimes

\$ _____ DUI/DWI Crashes \$ _____ Other (name type)

Please respond to each of the items in the following seven sections. The answers to these questions will be your proposal. You may use additional sheets if necessary.

I. Description of Organization

In this section, we are trying to gain a general sense of your agency's overall goals and activities, NOT solely the program for which you are seeking VOCA funds.

1. Please provide a *brief* description of your agency.

The Champaign County Children's Advocacy Center ("CAC" or "the Center") coordinates a timely, comprehensive and multidisciplinary response to allegations of sexual assault and serious physical abuse of minors under age 18 who live in, have lived in, or who are currently located in Champaign County, in a safe, agency-neutral, child-focused setting. The Children's Advocacy Center facilitates forensic interviews of children who may be victims of sexual assault or serious physical abuse, offers medical and treatment referrals to children and their families, and assists with any consequent legal proceedings in order to protect and support victimized children and their families. The Children's Advocacy Center is a child-friendly and child-focused place where children and their families receive needed services and whose goal is to improve the community's response to abused children.

2. Besides the services funded through this grant, what other services does your agency provide?

From its facilities at 201 W. Kenyon Road in Champaign, the Champaign County Children's Advocacy Center provides a safe, agency-neutral space with assigned personnel designated for the investigation and coordination of services for victims of child sexual assault and serious physical abuse. These services are designed to facilitate joint investigations, reduce the trauma of repeated victim interviews, and initiate victim and family healing. While referrals to the CAC can come from any number of sources, investigations can only be initiated by law enforcement agencies and/or the Illinois Department of Children and Family Services ("DCFS"). The Children's Advocacy Center is available 24 hours per day, 7 days per week in order to facilitate investigations and to initiate the service provision process. CAC staff can be reached by pager after normal business hours.

In addition to providing comprehensive case management and crisis intervention counseling services, the Children's Advocacy Center assists in scheduling specialized medical evaluations; offers child victim support groups; maintains a comprehensive tracking system to receive and coordinate information concerning child sexual assault and serious physical abuse; coordinates monthly Multidisciplinary Team Case Review meetings and conducts other periodic reviews of open cases to ensure that victims and their families are receiving adequate support and appropriate community services; coordinates and facilitates local and regional peer review for investigators who conduct child forensic interviews; participates in and coordinates community education and prevention services; and facilitates and funds, whenever possible, specialized training for personnel from local law enforcement departments, child welfare agencies, and social service providers.

5. Please indicate the total number of staff dedicated to victim services at your agency.

Type of staff	Number of staff
Number of staff providing direct service. <i>(Do not include managerial and support staff in this count).</i>	1
Number of managerial staff	1
Number of administrative support staff	0

II. Summary of Program

This section will help us understand the program for which you are seeking VOCA funds. This must include all direct services to be provided to crime victims with VOCA and match funds. **Do not** include a description of activities that will not be funded with VOCA or match funds.

1. How many staff members are funded under this grant program (Federal & Match)?

Title of Staff Person	Full Time Equivalent*	% time on VOCA funded program
CAC Case Manager	1	49%
Crisis Intervention Counselor (Contractual)	N/A	10%
Crisis Intervention Counselor (Contractual)	N/A	10%

*FTE (Full Time Equivalent) calculated as number of hours worked/ number of hours in average workweek. A full time position is calculated as 1.

2. Please provide a brief summary of the VOCA funded program. Please indicate the number of jobs created or retained in Full-Time Equivalency (FTE) by use of the 12% increase in this year's designation. If retention please provide a description of reason why jobs, or hours worked, were to be lost.

Crisis Intervention Counseling: This program assures that child victims and their non-offending family members or significant others receive immediate, short-term crisis intervention counseling and support to reduce the severity of the crisis following a report of child sexual assault or serious physical abuse. Crisis intervention counseling provides victims with a sense of safety and security, allows them the chance for ventilation and validation, and gives them accurate information, prediction, and preparation for the future. Crisis intervention services include: crisis intervention assessments for child victims and their non-offending family members or significant others; crisis counseling and emotional support in the short-term; education, information and referral; and linkage to long-term treatment, when appropriate.

We will use VOCA funding to continue contracting with two licensed therapists to provide crisis counseling services. We estimate that the Crisis Intervention Counselors will spend a combined 396 hours annually providing crisis intervention counseling services, which translates to .20 FTE. VOCA funding will ensure that we are able to provide crisis intervention counseling services for the entire grant period.

Case Management Services: The CAC Case Manager provides comprehensive case management services which include: establishing social histories with victims and families, identifying areas of concern and areas of need for making referrals, making appropriate referrals for needed services, identifying community resources for victims and families, providing ongoing support, assessing progress in securing appropriate services and meeting recovery-related goals, assisting with consequent legal proceedings, facilitating follow up-interviews, and participating in pre- and post-interview case debriefings and Multidisciplinary Team ("MDT") Case Review meetings.

We are projecting a deficit of approximately \$4,400 in regular funding for the CAC Case Manager's salary during the period March 1, 2011 through February 29, 2012. The use of VOCA funds for a portion of the Case Manager's salary will allow us to eliminate the projected deficit without reducing the Case Manager's salary. Without VOCA funding, the CAC will have to consider reducing the Case Manager's annual hours by approximately 12.77%. Any reduction in the Case Manager's hours will result in a reduction in services to children referred to the CAC and their non-offending family members and significant others.

3. Which of the following direct client services to crime victims will **this program** provide? *(Please refer to the Instructions' section for service definitions)*

Check all that apply	Direct Client Services
X	Crisis Counseling
	Therapy
X	Follow Up Contact
	Group Treatment
X	Information and Referral (In-person)
X	Information and Referral (Telephone Contacts)
	Criminal Justice Support / Advocacy
	Emergency Financial Assistance
	Emergency Legal Advocacy
X	Assistance in Filing Compensation Claims
	Personal Advocacy
	Medical Advocacy
	Crisis Hotline Counseling
	Other (Specify)
X	Case Management Services
	Other (Specify)
X	Information and Referral (Written)

4. Does **this program** provide direct services for all crime victims that come into contact with your agency, **OR** a sub-population of crime victims (*e.g. domestic violence victims, non-English speaking victims, disabled victims, teenage victims*)?

CHECK ONE:

ALL CRIME VICTIMS

SUB-POPULATION OF CRIME VICTIMS

If SUB-POPULATION OF CRIME VICTIMS, please identify:

Child Victims of Sexual Assault and Serious Physical Abuse and their Non-Offending Family Members or Significant Others.

5. What are the primary qualifications of program-funded staff? **Please attach an updated job description for each position including duties and qualifications.** If this position is not 100% VOCA-funded, asterisk the duties that apply to this program on the job description.

Crisis Intervention Counselors: Qualifications include a minimum of a Master's of Social Work or related degree from an accredited college or university, or a Bachelor's of Social Work or related degree and three years' experience counseling with sexually abused children. Although not required, a Master's Degree is preferred. In addition, licensure as a Licensed Clinical Social Worker (LCSW) or Licensed Clinical Professional Counselor (LCPC) is recommended. Additional qualifications include:

1. The ability to communicate orally and in writing;
2. Experience working with children and families in crisis, preferably those who have been impacted by sexual or serious physical abuse;
3. Completion of 60 hours of specialized training in child sexual abuse and related issues within three (3) months of the start date of the contract;
4. Training in working with child victims of sexual and serious physical abuse and their non-offending family members;
5. Prior experience collaborating with local service providers; and
6. Any relevant licensure.

CAC Case Manager: Qualifications include a Bachelor's degree from a four-year college or university and a major in social work or a related field. Previous experience in criminal justice, human services and professional training in child abuse is recommended.

6. Who oversees this program?

Michael B. Williams, CAC Executive Director

7. How does this program complement the other activities and services provided at your agency?

Crisis Intervention Counseling: This project complements the activities and services provided at the Champaign County Children's Advocacy Center by assuring that child victims and their non-offending family members or significant others receive immediate, short-term crisis intervention services and support to reduce the severity of the crisis following a report of child sexual assault or serious physical abuse. This helps us meet our goals of alleviating trauma for child victims and initiating victim and family healing

in as expeditious a manner as possible. Crisis intervention services include: crisis intervention assessments for child victims and their non-offending family members or significant others; crisis counseling and emotional support in the short-term; education, information and referral; and linkage to long-term treatment, when appropriate. Whenever possible, the crisis intervention assessment is initiated at the Children's Advocacy Center in conjunction with the forensic interview by the investigative team and the information gathering (social history) process conducted by the CAC Case Manager. In this way, we hope to establish an immediate connection between the family and the Crisis Intervention Counselor which we hope will encourage a greater level of engagement with ongoing services.

As part of the Children's Advocacy Center's Multidisciplinary Team, the Crisis Intervention Counselors also attend meetings, staffings, and case reviews at various locations and advocate for clients and their families. In most cases, clients and their non-offending family members and significant others receive crisis intervention services for a period of approximately six to eight weeks following the forensic interview, or until the client has been linked with long-term mental health services, if appropriate.

Case Management Services: The services provided by the CAC Case Manager complement the other activities and services provided at the Center by ensuring that the facility is readily, if not immediately, available to members of the Multidisciplinary Team and that the service provision process can begin without delay. The Case Manager facilitates interviews of children in the safe, agency-neutral and child-friendly environment of the Children's Advocacy Center, develops appropriate plans of treatment/referrals, and facilitates integrated service coordination for children referred to the Center and their non-offending family members or significant others. The availability of these services is crucial to the continued support of the Children's Advocacy Center by our partners on the Multidisciplinary Team and in the community.

III. Review of Goal(s) and Objectives

This section provides an overview of your program's accomplishments during the current performance period, and also helps us learn about what helped or hindered your program during this time. *(This section should provide guidance as to whether objectives or program strategies should be modified for the upcoming year.)*

A universal goal was developed for your current grant program. Please indicate the goal that was chosen for your current performance period.

To provide direct services to (CHECK ONE BELOW):

ALL CRIME VICTIMS

Child Victims of Sexual Assault and Serious Physical Abuse and their Non-Offending Family Members or Significant Others

(Insert sub-population of crime victims here.)

for the purpose of alleviating trauma and suffering incurred from victimization.

A list of objectives was included in the materials the Authority provided to you for your current performance period. The following is a list of those objectives. **Please respond only to the questions that pertain to the objectives you identified for your current VOCA funded program. Authority staff recognizes that the period of performance may not have ended for your program.**

1. Provide Crisis Counseling Services to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? 120
- b. To date, how many clients actually received this service during your period of performance? 141
- c. To date, what percentage of your objective has been met (item b ÷ item a)? 118%
- d. Do you anticipate that your objective will be met by the end of your period of performance? Yes
- e. If you do not anticipate meeting you objective (or you percentage indicated in [c] is less than 75%), please explain why? _____

2. Provide Therapy to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? N/A
- b. To date, how many clients actually received this service during your period of performance? _____
- c. To date, what percentage of your objective has been met (item b ÷ item a)? _____
- d. Do you anticipate that your objective will be met by the end of your period of performance? _____
- e. If you do not anticipate meeting you objective (or you percentage indicated in [c] is less than 75%), please explain why? _____

3. Provide Follow-Up contact to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? 160
- b. To date, how many clients actually received this service during your period of performance? 415
- c. To date, what percentage of your objective has been met (item b ÷ item a)? 259%
- d. Do you anticipate that your objective will be met by the end of your period of performance? Yes
- e. If you do not anticipate meeting you objective (or you percentage indicated in [c] is less than 75%), please explain why? _____

4. Provide Support Group Services to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? N/A
- b. To date, how many clients actually received this service during your period of performance? _____
- c. To date, what percentage of your objective has been met (item b ÷ item a)? _____
- d. Do you anticipate that your objective will be met by the end of your period of performance? _____
- e. If you do not anticipate meeting you objective (or you percentage indicated in [c] is less than 75%), please explain why? _____

5. Provide In-Person Information and Referral Services to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? See #15 below.
- b. To date, how many clients actually received this service during your period of performance? 85
- c. To date, what percentage of your objective has been met (item b ÷ item a)? 100+%
- d. Do you anticipate that your objective will be met by the end of your period of performance? Yes
- e. If you do not anticipate meeting your objective (or your percentage indicated in [c] is less than 75%), please explain why? _____

6. Provide Telephone Information and Referral Services to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? See #15 below
- b. To date, how many clients actually received this service during your period of performance? 125
- c. To date, what percentage of your objective has been met (item b ÷ item a)? 100+%
- d. Do you anticipate that your objective will be met by the end of your period of performance? Yes
- e. If you do not anticipate meeting your objective (or your percentage indicated in [c] is less than 75%), please explain why? _____

7. Provide Criminal Justice Support/Advocacy Services to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? N/A
- b. To date, how many clients actually received this service during your period of performance? _____
- c. To date, what percentage of your objective has been met (item b ÷ item a)? _____
- d. Do you anticipate that your objective will be met by the end of your period of performance? _____
- e. If you do not anticipate meeting your objective (or your percentage indicated in [c] is less than 75%), please explain why? _____

8. Provide Financial Assistance to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? N/A
- b. To date, how many clients actually received this service during your period of performance? _____
- c. To date, what percentage of your objective has been met (item b ÷ item a)? _____
- d. Do you anticipate that your objective will be met by the end of your period of performance? _____
- e. If you do not anticipate meeting your objective (or your percentage indicated in [c] is less than 75%), please explain why? _____

9. Provide Emergency Legal Advocacy to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? N/A
- b. To date, how many clients actually received this service during your period of

- performance? _____
- c. To date, what percentage of your objective has been met (item b ÷ item a)? _____
 - d. Do you anticipate that your objective will be met by the end of your period of performance? _____
 - e. If you do not anticipate meeting you objective (or you percentage indicated in [c] is less than 75%), please explain why? _____

10. Provide Assistance in Filing Compensation Claims to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? 20
- b. To date, how many clients actually received this service during your period of performance? 82
- c. To date, what percentage of your objective has been met (item b ÷ item a)? 410%
- d. Do you anticipate that your objective will be met by the end of your period of performance? _____
- e. If you do not anticipate meeting you objective (or you percentage indicated in [c] is less than 75%), please explain why? _____

11. Provide Personal Advocacy Services to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? N/A
- b. To date, how many clients actually received this service during your period of performance? _____
- c. To date, what percentage of your objective has been met (item b ÷ item a)? _____
- d. Do you anticipate that your objective will be met by the end of your period of performance? _____
- e. If you do not anticipate meeting you objective (or you percentage indicated in [c] is less than 75%), please explain why? _____

12. Provide Medical Advocacy Services to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? N/A
- b. To date, how many clients actually received this service during your period of performance? _____
- c. To date, what percentage of your objective has been met (item b ÷ item a)? _____
- d. Do you anticipate that your objective will be met by the end of your period of performance? _____
- e. If you do not anticipate meeting you objective (or you percentage indicated in [c] is less than 75%), please explain why? _____

13. Provide Crisis Hotline Counseling Services to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? N/A
- b. To date, how many clients actually received this service during your period of performance? _____
- c. To date, what percentage of your objective has been met (item b ÷ item a)? _____
- d. Do you anticipate that your objective will be met by the end of your period of performance? _____
- e. If you do not anticipate meeting you objective (or you percentage indicated in [c] is

less than 75%), please explain why? _____

14. Provide Case Management Services to clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? 140
- b. To date, how many clients actually received this service during your period of performance? 233
- c. To date, what percentage of your objective has been met (item b ÷ item a)? 166%
- d. Do you anticipate that your objective will be met by the end of your period of performance? Yes
- e. If you do not anticipate meeting you objective (or you percentage indicated in [c] is less than 75%), please explain why? _____

Specify other direct services provided to clients each year.

15. Provide Information & Referral (In-Person, Telephone & Written) services to 100 clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? 100
- b. To date, how many clients actually received this service during your period of performance? 305 (85 In-Person, 125 Telephone and 95 Written). Please note that in our original grant proposal these services were combined into one category. During the grant period, we tracked and reported these services separately. Please refer to #5 and #6 above for details on In-Person Information and Referral Services and Telephone Information and Referral Services provided during the reporting period.
- c. To date, what percentage of your objective has been met (item b ÷ item a)? 305%
- d. Do you anticipate that your objective will be met by the end of your period of performance? Yes
- e. If you do not anticipate meeting you objective (or you percentage indicated in [c] is less than 75%), please explain why? _____

16. Provide _____ services to _____ clients each year.

- a. How many clients did you anticipate would receive this service during your **entire** period of performance? N/A
- b. To date, how many clients actually received this service during your period of performance? _____
- c. To date, what percentage of your objective has been met (item b ÷ item a)? _____
- d. Do you anticipate that your objective will be met by the end of your period of performance? _____
- e. If you do not anticipate meeting you objective (or you percentage indicated in [c] is less than 75%), please explain why? _____

17. What were the successes of your program during the current performance period?

The success of this program is evidenced by the number of individuals who received services. From March 1, 2010 through December 31, 2010, 124 new child victims and 213 of their significant others received VOCA-funded services. Please see the preceding section for breakdowns of the specific services provided. The CAC Case Manager and the Crisis Intervention Counselors are integral and respected members of the MDT and

the crisis intervention services program allows the CAC to provide services to a number of individuals far beyond that which we could accommodate given our current staffing level.

The CAC surveys its clients on a quarterly basis. As part of that survey, we ask clients to assess the services provided to them by the CAC, including those provided by the Crisis Intervention Counselors. Respondents are asked whether they "feel that the Crisis Intervention Counselor was helpful." Of the 15 responses received since May 2010, five respondents answered that question "Yes, all of the time," two respondents answered "Yes, most of the time," one respondent answered "A little," and seven did not answer. When asked for additional comments, one mother remarked: "We were able to meet with a recommended counselor... before our children were interviewed. She met us at the interview and it was very helpful to have a familiar face present. I feel that should become standard operating procedure."

When asked whether they "feel that the CAC Case Manager was helpful," 10 respondents answered that question "Yes, all of the time," two respondents answered "Yes, most of the time," and three did not answer. The following is representative of comments provided by respondents: "We are grateful that the CAC was there to walk us through an uneasy time for all of us. We are very appreciative of how professionally everyone treated us and our crisis. The follow up is a demonstration of concern and is very supportive."

We also believe that we are making better decisions with respect to which children and families are in need of and receptive to long-term mental health services and we are doing a better job linking families with those services. Prior to the advent of the crisis intervention services program in 2002, almost every child interviewed at the CAC was referred to the Mental Health Center for an assessment. In many cases, weeks passed before the assessment could be completed. Children and their families then waited several more weeks until services could be initiated. This gap in services was acutely evident during the four-month period (November 2009-February 2010) when direct crisis intervention counseling services were not available through the Children's Advocacy Center. During that time, the CAC was restructuring the program and we ultimately moved from contracting for services with an agency (the Mental Health Center) to contracting with two local therapists.

The crisis intervention services program has allowed us to divert from an already overburdened system those children and families for whom long-term mental health services are not appropriate or necessary. With many families who have participated in this program, such linkage has not been necessary due to the stabilizing influence of timely crisis intervention services. With other families, however, timely linkage with long-term services has proven to be a significant factor in the families' ability to overcome the crisis related to the abuse of a child.

18. What barriers did you experience in implementing your program during the current performance period? How did you respond to them?

The single most significant barrier to the provision of crisis intervention counseling services continues to be the lack of engagement in those services on the part of some families. Whenever possible, the crisis intervention assessment is initiated at the

Children's Advocacy Center in conjunction with the forensic interview by the investigative team and the information gathering (social history) process conducted by the CAC Case Manager. In this way, we hope to establish an immediate connection between the family and the Crisis Intervention Counselor which we hope will lead to a greater level of engagement with ongoing services. The Crisis Intervention Counselors also utilize multiple written and telephone contacts in an attempt to increase client participation in services. In addition, both of our Crisis Intervention Counselors maintain non-traditional office hours in order to accommodate those clients whose schedules do not permit them to access services during normal working hours.

After moving to a more office-based service provision model in the current grant period, we have been sensitive to transportation and other access barriers. Although clients are assigned to Crisis Intervention Counselors on a rotating basis, those clients who have indicated that they have transportation difficulties have been referred to the Counselor closest to their home. Clients are also provided with information on the availability of public transportation and the CAC is able to provide bus tokens for any client lacking the financial resources for public transportation.

The CAC and Crisis Intervention Counselors will continue to be alert to access barriers and will seek innovative solutions for helping families overcome those difficulties so that they and their children can fully engage in crisis counseling services.

19. Is there anything else you would like us to know based on your experiences with the current performance period? If so, please describe here.

IV. Statement of Problem

This section will help us understand why your program is important to crime victims that come into contact with your agency as well as the community you serve. This section should document the problem(s) the organization continues to face and justify a need for continued funding.

1. What is the problem(s) identified among crime victims that come into contact with your agency that **this program** addresses? (*What do crime victims need that they would not get or would receive less of if this program were not continued?*)

Crisis Intervention Counseling: Prior to the advent of the crisis intervention services program in December 2002, the CAC Case Manager assessed child abuse victims referred to the CAC and their non-offending family members for referrals to mental health services. If a referral was deemed appropriate in a particular case, the CAC Case Manager contacted the Mental Health Center and scheduled an appointment for the child victim and their primary caregiver. Although the Mental Health Center made tremendous efforts to accommodate our requests for mental health assessments in as timely a manner as possible, escalating demand for their services coupled with cuts in Medicaid and other funding sources made it impossible for the Mental Health Center to provide those services to CAC clients at anything approaching the necessary level.

This became acutely evident following the expiration of our most recent Agreement with

the Authority on October 31, 2009 and the Mental Health Center's decision not to renew their contract with the CAC. While the CAC was restructuring the crisis intervention services program, the CAC Case Manager attempted to link clients with existing community-based mental health services. Unfortunately, we found that those services are limited, especially for those clients who rely on Medicaid for payment, and oftentimes involved waiting lists.

The crisis intervention counseling services program allows us to eliminate this gap in services by providing a qualified, trained specialist who offers direct crisis intervention counseling services to victims and their families during the interval between assessment and linkage with long-term mental health services, if appropriate. The period following the report of child sexual abuse and the onset of services is often fraught with anxiety for victims and their families and they are often without adequate resources, financial or emotional, to cope with the attendant stresses following the disclosure of abuse. Even for those clients who possess adequate financial resources to pay for counseling services, those services are not always immediately available.

Making direct crisis intervention services available immediately and at no cost to clients is critical to meeting our goal of initiating victim and family healing as soon as possible. Without the crisis intervention services program, many of our clients would not have received services or would have experienced a lengthy delay before the onset of services.

Case Management Services: As noted previously, the CAC Case Manager works through and with local investigative and service provision agencies to coordinate and facilitate investigations, provides comprehensive case management services to children referred to the Center and their non-offending family members, makes medical and treatment referrals, and provides support for child victims and their families throughout consequent legal proceedings. The CAC Case Manager is a dedicated advocate for child victims and their non-offending family members and helps them wade through the often overwhelming and complicated legal and social service systems. The fact that users of the Center can count on the almost immediate availability of CAC staff to facilitate interviews at the Center and the assurance that clients will receive appropriate follow-up services is crucial to the continued support of the CAC by its partners on the Multidisciplinary Team and in the community. Anecdotal information gathered through periodic surveys of CAC clients and Team members indicates a high level of satisfaction with the services provided by the CAC and its staff.

2. How are you aware that this problem exists? *(Please provide data that supports the need for your proposed program and include the source of any such data. You may also use anecdotal information based on experiences of agency staff or other sources within your jurisdiction. Please do not use names or any other information that would identify a specific victim. The Instructions section contains a list of potential data sources for your use.)*

For State FY 2010 ended June 30, 2010, 106 unique children were reported as having been sexually abused in Champaign County. Of that number, 24 children were indicated for sexual abuse by the Illinois Department of Children and Family Services (source: www.state.il.us/dcf). These numbers do not account for those children reported to have been sexually abused whose cases were not investigated by DCFS (i.e., cases where the alleged perpetrator was not a "qualified caretaker" under DCFS guidelines). We would

note that the number of children reported to DCFS as having been sexually abused in Champaign County has decreased in each of the past three fiscal years. The CAC has also seen a decline in the number of children interviewed at the Center in the past three calendar years; from 236 in 2007 to 183 in 2010. It appears that recent DCFS prevalence data is a fairly accurate predictor of service utilization rates at the CAC.

In calendar year 2010, a total of 183 unduplicated children* were interviewed at the Champaign County Children's Advocacy Center, which included 126 children accepted for case management services, 10 children for whom the Center did not provide case management services, 36 non-victim siblings/witnesses, 2 alleged juvenile offenders (neither of whom received VOCA-funded services), out-of-county courtesy usages of the facility during which a total of 8 children were interviewed, and 1 re-opened case. In addition, 2 children who were not interviewed at the CAC were assessed and accepted for services in 2010. (*An unduplicated child is defined as a child not currently receiving CAC services at the time of intake.)

The total number of children interviewed at the CAC in 2010 was up 1 from the number of children interviewed at the CAC in 2009 (182). Since our first full year of operation in a permanent facility (2002), an average of 213 children have been interviewed at the CAC each year, and an average of 141 children per year have been accepted for case management services.

As noted above, the CAC has experienced a decline in the number of children interviewed over the past three years; from 236 in 2007 to 183 in 2010. Combined with the fact that the number of children reported to DCFS as having been sexually abused in Champaign County has decreased in each of the past three fiscal years, this might be indicative of a trend whereby the number of children interviewed at the CAC each year levels off in the mid-180s rather than the higher numbers we experienced in previous years. This possible trend will bear watching.

From March 1, 2010 through December 31, 2010, 124 new child victims and 213 of their significant others received VOCA-funded services through the Champaign County Children's Advocacy Center.

Anecdotal information provided by the CAC Case Manager prior to the advent of the crisis intervention services program revealed that many clients experienced a wait of several weeks between the time they received an assessment at the Mental Health Center and the initiation of formal mental health counseling services. The scarcity of community-based mental health services, especially for those clients who rely on Medicaid for payment, was confirmed during the recent period (November 2009-February 2010) when the CAC was restructuring the crisis intervention program and was unable to offer those direct services to clients.

Although the CAC Case Manager is available to provide supportive services, she does not possess the formal education and training necessary to provide the intensive crisis intervention counseling offered by this program. Furthermore, her case management responsibilities limit the amount of time she can devote to providing crisis intervention services. The availability of crisis intervention counseling enables the CAC Case Manager to concentrate on providing effective, quality case management services, while at the same time ensuring that victims and their families receive vital support during the anxiety-filled period following disclosure of abuse.

3. How will your program be affected if VOCA funds were not available?

Without these funds, child victims and their non-offending family members would not have access to immediate, no-cost crisis intervention counseling services and would, most likely, be placed on a waiting list for services at the Mental Health Center.

V. Goal and Objectives

This section will help us better understand where your program is ultimately going (GOAL) and how it will get there (OBJECTIVES). Remember that goals and objectives should **only include VOCA grant and match** funded activities.

1. **Goal:** A universal goal has been developed for all VOCA funded programs. Please indicate the appropriate goal for your intended program.

To provide direct services to (CHECK ONE BELOW):

____ ALL CRIME VICTIMS AND/OR NON-OFFENDING SIGNIFICANT OTHERS

X Child Victims of Sexual Assault and Serious Physical Abuse and their Non-Offending Family Members or Significant Others

(Insert sub-population of clients here.)

for the purpose of alleviating trauma and suffering incurred from victimization.

2. **Objectives:** Please complete the following objectives by inserting the number of clients that will be provided with that service **each quarter**. If you will not be providing a specific type of service, place a zero in the blank.

Example: *Provide court accompaniment to 6 victims each quarter.*

1. Provide crisis-counseling services to 45 clients each quarter.
2. Provide therapy to _____ clients each quarter.
3. Provide follow-up contact to 120 clients each quarter.
4. Provide support group services to _____ clients each quarter.
5. Provide in-person information and referral services to 25 clients each quarter.
6. Provide telephone information and referral services to 35 clients each quarter.
7. Provide criminal justice support / advocacy services to _____ clients each quarter.
8. Provide emergency financial assistance to _____ clients each quarter.
9. Provide emergency legal advocacy services to _____ clients each quarter.

10. Provide assistance in filing compensation claims to 60 clients each quarter.
(Although VOCA regulations mandate that you provide this service in order to receive VOCA funds, this objective should only be filled in if the VOCA funded position provides this service.)

11. Provide personal advocacy to _____ clients each quarter.

12. Provide medical advocacy to _____ clients each quarter.

13. Provide crisis hotline counseling services to _____ clients each quarter.

14. Provide case management services to 60 clients each quarter.

Objectives 15 and 16 are blank so that you may indicate other direct services not listed above. Please note you will be required to maintain the data relative to these objectives and report their progress on your quarterly data report.

15. Provide written information and referral services to 25 clients each quarter.

16. Provide _____ services to _____ clients each quarter.

VI. Program Implementation

The problem statement has described the issue(s) to be addressed. Goals/objectives have defined the ends to be achieved. This section will tell us how these ends are going to be accomplished by describing how the **VOCA grant and match funded activities** will be implemented in clear, logical detail and should provide a clear picture of how the program will operate in order to achieve its goals and objectives.

1. Please describe the specific activities each staff member under **this program** will provide to crime victims.

Crisis Intervention Counseling: Counselors assigned to this project will ensure that child victims referred to the Children's Advocacy Center and their non-offending family members or significant others receive immediate, short-term services and support to reduce the severity of the crisis. Crisis intervention services include: crisis intervention assessments for child victims and their non-offending family members or significant others; crisis counseling and emotional support in the short-term; education, information and referral; and linkage to long-term treatment, when appropriate.

Case Management Services: The CAC Case Manager will provide comprehensive case management services which include establishing social histories with victims and families; identifying areas of concern and areas of need for making referrals; making appropriate referrals for needed services; identifying community resources for victims and families; providing ongoing support; assessing progress in securing appropriate services and meeting recovery-related goals; assisting with consequent legal proceedings; facilitating follow up-interviews; and participating in pre- and post-interview case debriefings and Multidisciplinary Team Case Review meetings.

2. How do the activities listed above benefit your target population?

Crisis Intervention Counseling: Crisis intervention counseling services benefit the target population by ensuring that children and their families can begin the healing and recovery process with minimal, if any, delay and without the need to endure a waiting list before the onset of services. Whenever possible, the crisis intervention assessment is initiated at the Children's Advocacy Center in conjunction with the forensic interview by the investigative team and the information gathering (social history) process conducted by the CAC Case Manager. In this way, we hope to establish an immediate connection between the family and the Crisis Intervention Counselor which we hope will lead to a greater level of engagement with ongoing services.

The Crisis Intervention Counselors provide the victims and their families with identification of, referrals to, and linkage with all necessary and appropriate mental health services; short-term crisis intervention counseling designed to address the immediate effects of the crisis and to reduce the severity of the crisis both for the victims and their families; emotional support in the short-term as the victims and their families attempt to cope with the aftereffects of sexual or serious physical abuse; information about behaviors exhibited by victimized children and strategies for appropriate parental intervention and support; and support for parents and other family members in addressing their own needs in the aftermath of child abuse.

Case Management Services: By working through and with local agency and service providers to facilitate investigations, making medical and treatment referrals, and assisting with consequent legal proceedings, the CAC Case Manager helps to support child victims of sexual and serious physical abuse and their families. The CAC Case Manager serves as a single point of contact for clients as they attempt to navigate the oftentimes confusing and complicated legal and social service systems and ensures that children and families receive the critical help they need as soon as possible.

3. Given any new issues or barriers to implementation that you encountered during the current performance period, what steps will be taken to address these issues during the new program period?

We will continue to be aware of and sensitive to transportation issues and other possible access barriers and will seek innovative solutions for helping families overcome those difficulties so that they and their children can fully engage in services.

4. What training needs have you identified for the staff funded under this program?

It is imperative that the Crisis Intervention Counselors and the CAC Case Manager maintain an awareness and understanding of current and emerging local, State, and national issues and resources related to childhood sexual and serious physical abuse, as well as victims' rights and services. Crisis intervention services provided by the CAC must also meet the National Children's Alliance's accreditation standards for specialized trauma-focused mental health services.

5. How will you address those training needs? If unable to address those needs, please explain why:

Limited funding severely hinders the CAC's ability to address training needs. Nevertheless, the CAC will continue to search for local, low-cost training opportunities to ensure that Crisis Intervention Counselors and the CAC Case Manager receive training designed to enhance their ability to work with abused children and their non-offending family members and to ensure that they maintain an awareness and understanding of current and emerging local, State, and national issues and resources related to childhood sexual and serious physical abuse, as well as victims' rights and services.

VII. Implementation Schedule

The implementation schedule should be used as a planning tool for the program and should reflect a realistic projection of how the program will proceed. The Implementation Schedule should indicate: the VOCA funded activities and services that will be provided; the month the activity/service begins; the month the activity/service is completed; the personnel responsible for each activity/service; and the frequency with which the activity/service will be provided. Please use the following implementation schedule form using examples as a guide.

Activity/Service	Month Begun	Month Completed	Personnel Responsible	Frequency
EXAMPLE Distribute brochures	Month 1	Ongoing	Volunteers	As Needed
EXAMPLE Hire medical advocate	Month 1	Month 2	Coordinator	N/A
EXAMPLE Provide support groups	Month 2	Month 12	Advocate	Weekly
Provide Crisis Counseling Services	Month 1	Ongoing	Crisis Intervention Counselors	As Needed
Provide Follow-Up Contact	Month 1	Ongoing	CAC Case Manager	As Needed
Provide In-Person Information and Referral Services	Month 1	Ongoing	CAC Case Manager	As Needed
Provide Telephone Information and Referral Services	Month 1	Ongoing	CAC Case Manager	As Needed
Provide Assistance in Filing Compensation Claims	Month 1	Ongoing	CAC Case Manager	As Needed
Provide Case Management Services	Month 1	Ongoing	CAC Case Manager	As Needed
Provide Written Information and Referral Services	Month 1	Ongoing	CAC Case Manager	As Needed

**EXHIBIT B: BUDGET
IDENTIFICATION OF SOURCES OF FUNDING**

Implementing Agency: Champaign County on behalf of the Champaign County CAC
Agreement #: 210216

	<u>SOURCE</u>	<u>AMOUNT</u>
Federal Amount:	Victim of Crime Act Funds	\$50,337
	Subtotal:	\$50,337
Match:	Champaign County on behalf of the Champaign County CAC	\$12,585
	Subtotal:	\$12,585
Over Match:	Champaign County on behalf of the Champaign County CAC	\$0
	Subtotal:	\$0
	GRAND TOTAL	\$62,922

<u>EQUIPMENT</u> <u>Item</u>	<u>Cost per Unit</u>	<u># of Units</u>	<u>Pro-rated</u> <u>Share</u>	<u>Federal</u> <u>Amount</u>	<u>Match</u> <u>Contribution</u>	<u>Total Cost</u>
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
TOTAL EQUIPMENT COST				\$ -	\$ -	\$ -

Budget Narrative for Equipment. Please give a brief description for each line of the Equipment Budget.

(See Attached Budget Instructions)

COMMODITIES					
<u>Item</u>	<u>Cost / Month</u>	<u># of Months</u>	<u>Federal Amount</u>	<u>Match Contribution</u>	<u>Total Cost</u>
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
TOTAL COMMODITIES COST			\$ -	\$ -	\$ -

Budget Narrative for Commodities. Please give a brief description for each line of the Commodities Budget.
 (See Attached Budget Instructions)

TRAVEL	<u>Cost/Mile</u>	<u># of Miles/mo</u>	<u># of Months</u>	<u>Federal Amount</u>	<u>Match Contribution</u>	<u>Total Cost</u>
Program Staff Mileage*	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
Client Transportation	\$ -			\$ -	\$ -	\$ -
Conference Travel**	<u>Cost/ person</u>	<u># of people</u>	<u># of days</u>	\$ -	\$ -	\$ -
Airfare	\$ -			\$ -	\$ -	\$ -
PerDiem	\$ -			\$ -	\$ -	\$ -
Lodging	\$ -			\$ -	\$ -	\$ -
Other (Specify)	\$ -			\$ -	\$ -	\$ -
* State rate is calculated at \$.55/mile. If agency rate is lower use that lower rate.						
** Out of State Travel requires prior Authority approval.						
TOTAL TRAVEL COST				\$ -	\$ -	\$ -

Budget Narrative for Travel. Please give a brief description for each line of the Travel Budget.

(See Attached Budget Instructions)

CONTRACTUAL	Cost/month	Dollar/hour	# of hours per month	Pro-rated Share	Federal Amount	Match Contribution	Total Cost
Cell Service	\$ -				\$ -	\$ -	\$ -
Telephone Service	\$ -				\$ -	\$ -	\$ -
Pager service	\$ -				\$ -	\$ -	\$ -
Conference Registration Fees	\$ -				\$ -	\$ -	\$ -
Other: (Specify)	\$ -				\$ -	\$ -	\$ -
Other (Specify)	\$ -				\$ -	\$ -	\$ -
Use Boxes Below for Contractual Personnel					\$ -	\$ -	\$ -
Crisis Intervention Counselors (Direct Services)		\$ 119.88	30		\$ 43,156.80	\$ -	\$ 43,156.80
Crisis Intervention Counselors (Attendance at Multidisciplinary Team Case Review Meetings and Other Staffings)		\$ 77.24	3		\$ 2,780.64	\$ -	\$ 2,780.64
		\$ -			\$ -	\$ -	\$ -
TOTAL CONTRACTUAL COST					\$ 45,937.44	\$ -	\$ 45,937.44

Budget Narrative for Contractual. Please give a brief description for each line of the Contractual Budget.

(See Attached Budget Instructions)

The Champaign County Children's Advocacy Center (CAC) will continue to contract with two licensed therapists to provide crisis intervention counseling services to children referred to the CAC and their non-offending family members or significant others as described in the Program Narrative. These services will be made available pursuant to a Contract with each therapist and will be billed at the following rates:

Direct Services will be billed at the rate of \$119.88 per hour.

Attendance at Multidisciplinary Team Case Review Meetings and Other Staffings will be billed at the rate of \$77.24 per hour.

The above rates were determined using rates for similar services published in the State of Illinois Community Mental Health Services Service Definition and Reimbursement Guide.

We estimate that the Crisis Intervention Counselors will spend a combined 396.00 hours annually providing crisis intervention counseling services (.20 FTE).

GRAND TOTAL	<u>Federal Amount</u>	<u>Match Contribution</u>	<u>Total Cost</u>
PERSONNEL SERVICES	\$ 4,400.00	\$ 12,584.50	\$ 16,984.50
EQUIPMENT	\$ -	\$ -	\$ -
COMMODITIES	\$ -	\$ -	\$ -
TRAVEL	\$ -	\$ -	\$ -
CONTRACTUAL	\$ 45,937.44	\$ -	\$ 45,937.44
TOTAL COST	\$ 50,337.44	\$ 12,584.50	\$ 62,921.94

All procurements must be competitive

FRINGE BENEFIT WORKSHEET: Agreement #

210216

Use this sheet to calculate the fringe benefits to be paid for project personnel. For each element of the benefit package, indicate the rate as a percentage of salary or the dollar amount of the flat rate paid per employee. Use the TOTAL FRINGE BENEFITS amount from this worksheet as the fringe benefit dollar amount on the BUDGET under PERSONNEL SERVICES (CELL C-12 AND D-112)

RATED FRINGE BENEFITS	Rate as % of Salary
FICA	7.650%
UNEMPLOYMENT	
RETIREMENT/PENSION	
WORKER'S COMP	
DENTAL/VISION	
HOSPITALIZATION	
Other (Specify)	
Total % Fringe Rate	7.650%
Total Salary Paid By Grant (Federal and Match - Please use figure from cell I-12 in the Budget Detail)	
TOTAL RATED FRINGE BENEFITS	\$0
FLAT RATE FRINGE BENEFITS	\$ per FTE
HEALTH/MEDICAL INSURANCE	
OTHER (SPECIFY)	
Total Flat Rate Fringe	\$0.00
Number of grant-funded FTE (full-time equivalent) positions receiving Flat Rate Fringe Benefits. (Please use figure from cell F-11 of Budget Detail)*	
FLAT RATE FRINGE BENEFITS	\$0
TOTAL FRINGE BENEFITS: (Total rated + Total flat rate benefits)	\$0

*PLEASE REFER TO YOUR RESPONSE IN EXHIBIT A, SECTION II, QUESTION #1.



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
DATA PROCESSING
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

To: Finance Committee
From: Alan Reinhart
Date: February 10, 2011
Re: Request to fill Custodian Position

The Physical Plant is requesting approval to fill a Full-time Custodian position effective February 16, 2011. This position, assigned at the Courthouse, became vacant January 24, 2011. Filling this position is necessary as it is one of the three full-time positions staffed at the Champaign County Courthouse. Leaving a full-time position vacant for the full three-month waiting period would create a hardship on the Custodian staff. The Physical Plant would continue to hold vacant a part-time Custodian position that was created January 28, 2011. Janitorial services are beginning to decline from pulling staff to cover this vacant position and to cover for those individuals out ill or on vacation.

Thank you for your consideration.

**Champaign County Treasurer
Monthly Financial Report
January 2011**

**Champaign County Committee of the Whole
February 15, 2011**

Champaign County Treasurer's Fund Balance Report:				
Daniel J. Welch, Champaign County Treasurer				Page 1
January 31, 2011	Fund	Certificate of	Cash	Illinois Funds
Fund Name	Balance	Deposit		(Incl. in Cash)
074 - Nursing Home Bond Debt Service	\$1,401,448.96	\$0.00	\$1,401,448.96	Combined Trust & Agency
075 - Regional Planning Commission	\$297,913.87	\$0.00	\$297,913.87	Combined RPC
076 - Tort Immunity	(\$663,574.75)	\$0.00	(\$663,574.75)	Combined Trust & Agency
080 - General Corporate	\$576,826.73	\$0.00	\$576,826.73	Combined Gen Corp
081 - Nursing Home (Enterprise)	\$400,195.10	\$0.00	\$400,195.10	\$277,504.42
083 - County Highway	\$121,980.51	\$0.00	\$121,980.51	Combined Highway
084 - County Bridge	\$1,557,083.66	\$0.00	\$1,557,083.66	Combined Highway
085 - County Motor Fuel	\$4,021,230.17	\$0.00	\$4,021,230.17	Combined Highway
086 - Township Motor Fuel	\$1,291,125.34	\$800,000.00	\$491,125.34	Combined Highway
087 - Township Bridge	\$230,292.56	\$0.00	\$230,292.56	Combined Highway
088 - I.M.R.F.	\$965,485.69	\$0.00	\$965,485.69	Combined Trust & Agency
089 - Public Health	\$347,166.70	\$0.00	\$347,166.70	Combined Trust & Agency
090 - Mental Health	\$1,305,264.09	\$0.00	\$1,305,264.09	Combined Trust & Agency
091 - Animal Control	(\$43,083.97)	\$0.00	(\$43,083.97)	Combined Trust & Agency
092 - Law Library	\$95,008.09	\$0.00	\$95,008.09	Combined Trust & Agency
094 - Payroll	\$0.00	\$0.00	\$0.00	N/A
095 - Inheritance	\$0.10	\$0.00	\$0.10	Combined Trust & Agency
097 - Estate	\$30,566.30	\$0.00	\$30,566.30	Combined Trust & Agency
098 - Accounts Payable	\$0.00	\$0.00	\$0.00	N/A
103 - Highway Federal Matching	\$342,820.88	\$0.00	\$342,820.88	Combined Highway
104 - Head Start	\$975,871.89	\$0.00	\$975,871.89	Combined RPC
105 - Capital Equipment Replacement	\$1,171,761.76	\$0.00	\$1,171,761.76	Combined Gen Corp
106 - Public Safety Sales Tax	\$2,081,929.64	\$0.00	\$2,081,929.64	Combined Trust & Agency
107 - Geographic Information System	\$306,306.96	\$0.00	\$306,306.96	Combined Trust & Agency
108 Developmental Disability	\$925,739.64	\$0.00	\$925,739.64	Combined Trust & Agency

Champaign County Treasurer's Fund Balance Report:				
Daniel J. Welch, Champaign County Treasurer				Page 2
January 31, 2011	Fund	Certificate of	Cash	Illinois Funds
Fund Name	Balance	Deposit		(Incl. in Cash)
109 Delinquency Prevention Grant	\$89,308.24	\$0.00	\$89,308.24	Combined Trust & Agency
188 - Social Security	\$198,526.67	\$0.00	\$198,526.67	Combined Trust & Agency
303 - Court Complex Construction	\$998,702.14	\$0.00	\$998,702.14	Combined Construction
304 - Highway Facility Construction	\$155,073.14	\$0.00	\$155,073.14	Combined Construction
305 - Art Bartell Construction	\$1,585,286.30	\$0.00	\$1,585,286.30	Combined Trust & Agency
350 - Highway Bond Debt Service	\$519.78	\$0.00	\$519.78	N/A
474 - RPC / USDA Loan	\$250,161.56	\$0.00	\$250,161.56	Combined RPC
475 - R.P.C. Economic Development Loans	\$713,804.39	\$0.00	\$713,804.39	Combined Trust & Agency
476 - Self-Funded Insurance	\$1,444,913.06	\$0.00	\$1,444,913.06	Combined Trust & Agency
610 - Working Cash	\$377,778.88	\$0.00	\$377,778.88	Combined Trust & Agency
611 - Co. Clerk Death Certificate Surcharge	\$0.00	\$0.00	\$0.00	Combined Trust & Agency
612 - Sheriff Drug Forfeitures	\$78,839.97	\$0.00	\$78,839.97	Combined Trust & Agency
613 - Court's Automation	\$206,204.61	\$0.00	\$206,204.61	Combined Trust & Agency
614 - Recorder's Automation	\$559,910.04	\$0.00	\$559,910.04	Combined Trust & Agency
617 - Child Support Service	\$529,271.44	\$0.00	\$529,271.44	Combined Trust & Agency
618 - Probation Services	\$454,730.62	\$0.00	\$454,730.62	Combined Trust & Agency
619 - Tax Sale Automation	\$48,213.16	\$0.00	\$48,213.16	Combined Trust & Agency
620 - Health-Hospital Insurance	\$255,865.89	\$0.00	\$255,865.89	Combined Trust & Agency
621 - State Attorney Drug Forfeiture	\$20,510.00	\$0.00	\$20,510.00	Combined Trust & Agency
627 - Property Tax Interest Fee	\$101,004.52	\$0.00	\$101,004.52	Combined Trust & Agency
628 - Election Assistance / Accessibility	\$33,131.05	\$0.00	\$33,131.05	Combined Trust & Agency
629 - Courthouse Museum	\$1,291.08	\$0.00	\$1,291.08	Combined Trust & Agency
630 - Circuit Clerk Administration	\$73,840.91	\$0.00	\$73,840.91	Combined Trust & Agency
631 Shf Fed Assesst Forfeitures	\$0.00	\$0.00	\$0.00	Combined Trust & Agency
632 Cir Clk electronic Citations	\$0.00	\$0.00	\$0.00	Combined Trust & Agency
641 - Access Initiative Grant	\$811,710.65	\$0.00	\$811,710.65	Combined Trust & Agency
658 - Jail Commissary	\$297,205.07	\$0.00	\$297,205.07	Combined Trust & Agency

Monthly Portfolio Management Summary

January 2011

Daniel J. Welch-Champaign County Treasurer

Investment Type	# Accounts	Amount	% of Portfolio	
Certificates of Deposit	1	\$800,000.00	2.88%	
Bank Accounts	9	\$6,013,908.93	21.67%	
Illinois Funds Investment Pool	6	\$20,937,017.03	75.45%	
<hr/>				
Totals		\$27,750,925.96	100.00%	
<hr/>				
Certificates of Deposit:	# CD's	Avg. Rate	Amount	Avg. Term
Current Month Purchases	1	0.250%	\$800,000.00	91
Portfolio	1	0.250%	\$800,000.00	91
<hr/>				
Investment Aging Report - Days	# CD's	Amount	% of Portfolio	
1 - 30	0	\$0.00	0.00%	
31 - 60	0	\$0.00	0.00%	
61 - 90	1	\$800,000.00	100.00%	
91 - 180	0	\$0.00	0.00%	
181+	0	\$0.00	0.00%	
<hr/>				
Totals	1	\$800,000.00	100.00%	

Illinois Funds Average Daily Yield:

	January 2011	January 2010
Money Market Fund	0.114%	0.097%

Revenue Report for General Corporate Fund			2011		January		Daniel J. Welch - Champaign County Treasurer		
Collection Period	One Cent Sales Tax	Quarter Cent Sales Tax	Income Tax	Personal Prop. Replace Tax	Local Use Tax	OTB	County Auto Rental Tax		Totals
Jan.2011	\$98,236.22	\$418,063.46		\$93,207.42		\$3,041.07	\$613.37		\$613,161.54
% Change	18.98%	8.44%	-100.00%	-17.75%	-100.00%	-16.97%	-58.16%		-28.08%
Feb.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	N/A	-100.00%	-100.00%	-100.00%		-100.00%
Mar.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%		-100.00%
Apr.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%		-100.00%
May.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%		-100.00%
Jun.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	N/A	-100.00%	-100.00%	-100.00%		-100.00%
Jul.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%		-100.00%
Aug.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%		-100.00%
Sep.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	N/A	-100.00%	-100.00%	-100.00%		-100.00%
Oct.2011									\$0.00
% Change	-100.00%	-100.00%	ERR	-100.00%	-100.00%	-100.00%	-100.00%		-100.00%
Nov.2011									\$0.00
% Change	-100.00%	-100.00%	ERR	N/A	-100.00%	-100.00%	-100.00%		-100.00%
Dec.2011									\$0.00
% Change	-100.00%	-100.00%	ERR	-100.00%	-100.00%	-100.00%	-100.00%		-100.00%
Totals:	\$98,236.22	\$418,063.46	\$0.00	\$93,207.42	\$0.00	\$3,041.07	\$613.37		\$613,161.54

Champaign County Public Safety Sales Tax - Monthly Report			
Daniel J. Welch, County Treasurer			January
January 1, 2011 to December 31, 2011			
Year 12		Total to Date:	\$44,978,215.96
Month/Year		13th Payment	Totals

Jan.11	\$366,252.45		\$366,252.45
% Change	4.12%		
Feb.11			\$0.00
% Change	-100.00%		
Mar.11			\$0.00
% Change	-100.00%		
Apr.11			\$0.00
% Change	-100.00%		
May.11			\$0.00
% Change	-100.00%		
Jun.11			\$0.00
% Change	-100.00%		
Jul.11			\$0.00
% Change	-100.00%		
Aug.11			\$0.00
% Change	-100.00%		
Sep.11			\$0.00
% Change	-100.00%		
Oct.11			\$0.00
% Change	-100.00%		
Nov.11			\$0.00
% Change	-100.00%		
Dec.11			\$0.00
% Change	-100.00%		
=====			
Totals	\$366,252.45	\$0.00	\$366,252.45

Champaign County Hotel / Motel Tax Collections

Daniel J. Welch-Champaign County Treasurer

January

2011 Collection Period	Motel 6	Sweet Dreams Bed & Breakfast	Totals
Jan. 2011	\$513.56	\$0.00	\$513.56
Feb. 2011			\$0.00
Mar. 2011			\$0.00
Apr. 2011			\$0.00
May. 2011			\$0.00
Jun. 2011			\$0.00
Jul. 2011			\$0.00
Aug. 2011			\$0.00
Sep. 2011			\$0.00
Oct. 2011			\$0.00
Nov. 2011			\$0.00
Dec. 2011			\$0.00
Totals:	\$513.56	\$0.00	\$513.56

Outstanding Inter-Fund Loans

January 2011

Daniel J. Welch, Champaign County Treasurer

Date	FROM: Fund Number	Fund Name	Amount	TO: Fund Number	Fund Name
11/18/2010	080	General Corporate	\$333,142.00	081	Nursing Home

\$333,142.00

Outstanding Loan Amounts By Fund:

January 2011

Fund Number	Fund Name	Amount
081	Nursing Home	\$333,142.00
Total Outstanding		<u>\$333,142.00</u>

County Collector Fund Balances as of the end of				January 2011
Daniel J. Welch County Treasurer				
Accounts	Balance as of December 2010	Receipts	Distribution	Current Balance
Real Estate	\$0.00	\$0.00	\$0.00	\$0.00
Mobile Home	\$0.00	\$0.00	\$0.00	\$0.00
Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Interest/Penalty	\$1,433.67	\$1,604.77	\$1,433.67	\$1,604.77
Advance Payments	\$642,807.86	\$1,939,110.00	\$2.40	\$2,581,915.46
Transfer	\$0.00	\$995.00	\$995.00	\$0.00
Collector Interest	\$0.00	\$22.02	\$0.00	\$22.02
Special Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Due to Taxing District	\$3,699.83	\$11,920.17	\$0.00	\$15,620.00
Pollution Control	\$0.00	\$0.00	\$0.00	\$0.00
Railroads	\$0.00	\$0.00	\$0.00	\$0.00
Cost	\$0.00	\$0.00	\$0.00	\$0.00
Over/Short	\$18,650.81	\$0.00	\$0.00	\$18,650.81
Duplicate Payments	\$0.00	\$0.00	\$0.00	\$0.00
Due from Taxing District	(\$2,960.88)	\$0.00	\$7,002.75	(\$9,963.63)
Partial Payments	\$11,266.83	\$3,593.05	\$3,365.50	\$11,494.38
Pilot	\$0.00	\$0.00	\$0.00	\$0.00
R.E. Distribution	\$0.00	\$0.00	\$0.00	\$0.00
R.E./Drainage Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Delinquent Tax Trustee	\$7,701.70	\$0.00	\$0.00	\$7,701.70
Unclaimed Property	\$6,265.71	\$0.00	\$0.00	\$6,265.71
City of Champaign Streetscape	\$0.00	\$0.00	\$0.00	\$0.00
Credit Card Returns	\$0.00	\$0.00	\$0.00	\$0.00
Tax Sale Registration Fee	\$0.00	\$0.00	\$0.00	\$0.00
=====	=====	=====	=====	=====
Totals	\$688,865.53	\$1,957,245.01	\$12,799.32	\$2,633,311.22
Balance to:				\$2,633,311.22
				\$0.00

County Collector Bank Balances as of the end of:			January 2011	
Daniel J. Welch County Treasurer				
Bank Name	Balance as of December 2010	Receipts	Distribution	Current Balance
Busey 2 - Collector	\$538,583.09	\$1,957,223.08	\$2,012,799.32	\$483,006.85
Bank of Rantoul	\$8,866.49	\$1.88	\$0.00	\$8,868.37
BankChamp	\$5,331.72	\$2.27	\$0.00	\$5,333.99
Commerce	\$6,179.82	\$0.00	\$0.00	\$6,179.82
Busey Tellers	\$230.54	\$0.00	\$0.00	\$230.54
CIB	\$4,298.67	\$0.55	\$0.00	\$4,299.22
Dewey	\$3,590.10	\$0.49	\$0.00	\$3,590.59
First Fed	\$6,284.70	\$0.53	\$0.00	\$6,285.23
First Mid Illinois	\$5,953.79	\$1.01	\$0.00	\$5,954.80
First Midwest	\$5,058.56	\$0.21	\$0.00	\$5,058.77
Sidell/Homer	\$3,536.26	\$0.15	\$0.00	\$3,536.41
Ivesdale	\$7,108.15	\$0.97	\$0.00	\$7,109.12
Ogden	\$6,279.26	\$0.80	\$0.00	\$6,280.06
Fisher	\$3,600.86	\$0.30	\$0.00	\$3,601.16
Gifford	\$5,287.33	\$0.67	\$0.00	\$5,288.00
Longview	\$5,303.37	\$1.35	\$0.00	\$5,304.72
Marine	\$2,768.16	\$0.00	\$0.00	\$2,768.16
First State	\$3,483.17	\$1.39	\$0.00	\$3,484.56
Freestar	\$6,705.85	\$0.57	\$0.00	\$6,706.42
Philo	\$7,411.06	\$0.63	\$0.00	\$7,411.69
Prospect	\$3,880.35	\$0.82	\$0.00	\$3,881.17
Savoy	\$7,579.25	\$1.42	\$0.00	\$7,580.67
Midland States/Strategic	\$5,476.68	\$0.66	\$0.00	\$5,477.34
U of I Credit Union	\$4,823.15	\$1.23	\$0.00	\$4,824.38
Regions	\$4,615.02	\$0.21	\$0.00	\$4,615.23
Centrue	\$4,754.88	\$1.18	\$0.00	\$4,756.06
Heartland	\$7,381.42	\$1.25	\$0.00	\$7,382.67
Hickory Point	\$4,887.72	\$1.04	\$0.00	\$4,888.76
Collector CD	\$0.00	\$0.00	\$0.00	\$0.00
Credit Cards In House	\$7,662.33	\$0.16	\$0.00	\$7,662.49
Credit Cards Internet	\$686.15	\$0.07	\$0.00	\$686.22
II Funds Money Market	\$1,257.63	\$2,000,000.12	\$0.00	\$2,001,257.75
=====	=====	=====	=====	=====
Totals	\$688,865.53	\$3,957,245.01	\$2,012,799.32	\$2,633,311.22
Balance To:				\$2,633,311.22
				\$0.00

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/11

FUND	NAME	F Y 2 0 1 0				F Y 2 0 1 1					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/10)	-BUDGET- CURRENT (AS OF 1/31/11)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
073	SUPERVISOR OF ASSESSMENT										
	REVENUE	0	0	0	100	0	0	0	0	0	
	EXPENDITURE	0	0	0	100	0	0	0	0	0	
074	2003 NURS HM BOND DBT SRV										
	REVENUE	1,613,047	751	1,602,386	99	1,609,484	1,609,484	0	240	343	
	EXPENDITURE	1,580,884	188,081	1,579,884	100	1,577,515	1,577,515	0	188,081	188,081	12
075	REGIONAL PLANNING COMM										
	REVENUE	20,883,514	604,179	11,072,193	53	13,758,053	13,758,053	0	971,221	1,216,895	9
	EXPENDITURE	21,466,718	827,572	11,287,334	53	14,697,853	14,697,853	0	814,901	1,218,078	8
076	TORT IMMUNITY TAX FUND										
	REVENUE	1,080,548	0	1,075,408	100	1,118,682	1,118,682	0	280	283	
	EXPENDITURE	1,399,500	60,561	1,375,950	98	1,337,000	1,337,000	0	32,318	54,982	4

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/11

FUND	NAME	FY 2010				FY 2011					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/10)	BUDGET- CURRENT (AS OF 1/31/11)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
080	GENERAL CORPORATE										
010	COUNTY BOARD										
	REVENUE	329,468	4,041	313,714	95	329,468	336,968	7,500	4,712	8,162	2
	EXPENDITURE	250,178	20,869	246,181	98	256,165	263,665	7,500	16,755	68,800	26
013	DEBT SERVICE										
	REVENUE	714,050	33,790	405,824	57	710,688	710,688	0	33,602	33,602	5
	EXPENDITURE	405,674	233,451	404,208	100	403,796	403,796	0	235,254	235,254	58
016	ADMINISTRATIVE SERVICES										
	REVENUE	143,132	5,509	141,141	99	144,426	144,426	0	6,052	6,122	4
	EXPENDITURE	1,407,267	171,108	1,333,048	95	1,377,515	1,377,515	0	71,492	198,418	14
017	COOPERATIVE EXTENSION SRV										
	REVENUE	416,962	0	417,065	100	399,056	399,056	0	0	1	
	EXPENDITURE	417,415	565	417,413	100	399,056	399,056	0	0	1	
020	AUDITOR										
	REVENUE	109,200	0	118,676	109	107,604	107,604	0	25,713	25,713	24
	EXPENDITURE	304,309	22,999	303,259	100	312,694	312,694	0	21,960	47,020	15
021	BOARD OF REVIEW										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	108,555	10,271	107,713	99	114,736	114,736	0	8,078	15,375	13
022	COUNTY CLERK										
	REVENUE	319,598	14,680	326,013	102	266,000	266,000	0	25,543	25,543	10
	EXPENDITURE	877,791	45,553	844,194	96	799,562	799,562	0	82,468	124,209	16
023	RECORDER										
	REVENUE	1,718,268	76,601	1,609,412	94	1,423,928	1,423,928	0	109,810	227,968	16
	EXPENDITURE	993,268	156,313	941,892	95	857,669	857,669	0	159,586	177,176	21
025	SUPERVISOR OF ASSESSMENT										
	REVENUE	61,308	35	55,383	90	42,675	42,675	0	2	8	
	EXPENDITURE	322,642	23,039	306,426	95	404,873	404,873	0	20,889	40,462	10
026	COUNTY TREASURER										
	REVENUE	646,515	7,845	700,139	108	764,950	764,950	0	1,624	1,816	
	EXPENDITURE	255,297	15,946	244,197	96	249,686	249,686	0	18,105	38,509	15
030	CIRCUIT CLERK										
	REVENUE	2,347,650	161,633	1,957,632	83	2,112,645	2,112,645	0	156,834	156,834	7
	EXPENDITURE	1,048,408	77,368	1,046,179	100	1,091,160	1,091,160	0	74,068	144,997	13
031	CIRCUIT COURT										
	REVENUE	20,000	0	730	4	1,000	1,000	0	0	50	5
	EXPENDITURE	1,041,357	97,475	1,028,774	99	1,012,227	1,012,227	0	84,573	164,169	16
032	JURY COMMISSION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	39,094	1,791	24,266	62	31,563	31,563	0	1,847	3,705	12

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/11

FUND	NAME	F Y 2 0 1 0				F Y 2 0 1 1						
		-BUDGET-	ACTUALS			-BUDGET-	ACTUALS-			YTD %		
		FINAL	CURRENT MONTH	YEAR-TO DATE	BEGINNING (12/01/10)	CURRENT (AS OF 1/31/11)	CHANGE	CURRENT MONTH	YEAR-TO DATE			
080	GENERAL CORPORATE	(CONTINUED)										
036	PUBLIC DEFENDER											
	REVENUE	141,295	4,555	231,526	164	127,358	127,358	0	8,664	8,664	7	
	EXPENDITURE	972,083	75,240	969,669	100	980,762	980,762	0	71,925	149,360	15	
040	SHERIFF											
	REVENUE	996,473	26,791	968,116	97	936,465	936,465	0	72,706	124,039	13	
	EXPENDITURE	4,319,663	301,491	4,183,604	97	4,420,164	4,420,164	0	353,303	629,879	14	
041	STATES ATTORNEY											
	REVENUE	1,444,765	82,763	1,525,244	106	1,379,978	1,379,978	0	91,118	93,176	7	
	EXPENDITURE	2,020,672	179,565	2,009,148	99	2,019,161	2,019,161	0	176,934	323,067	16	
042	CORONER											
	REVENUE	25,000	978	22,226	89	14,100	14,402	302	2,425	2,727	19	
	EXPENDITURE	451,216	26,580	440,753	98	452,966	453,268	302	32,037	55,902	12	
043	EMERGENCY MANAGEMENT AGCY											
	REVENUE	226,149	7,277	124,408	55	32,000	51,548	19,548	0	0		
	EXPENDITURE	306,881	8,836	271,023	88	113,068	132,616	19,548	8,176	16,173	12	
051	JUVENILE DETENTION CENTER											
	REVENUE	886,803	261,569	956,173	108	935,549	935,549	0	124,354	124,354	13	
	EXPENDITURE	1,566,842	122,764	1,546,362	99	1,582,476	1,582,476	0	119,510	227,052	14	
052	COURT SERVICES -PROBATION											
	REVENUE	527,305	235,287	561,832	107	477,232	477,232	0	22,576	22,576	5	
	EXPENDITURE	1,422,639	106,934	1,409,928	99	1,410,584	1,410,584	0	103,737	196,629	14	
057	DEPUTY SHERIFF MERIT COMM											
	REVENUE	0	0	0		0	0	0	0	0		
	EXPENDITURE	20,859	722	13,189	63	20,025	20,025	0	422	422	2	
071	PUBLIC PROPERTIES											
	REVENUE	1,452,181	16,577	1,300,930	90	1,515,167	1,576,091	60,924	442,824	460,611	29	
	EXPENDITURE	2,982,602	218,398	2,759,469	93	2,744,068	2,804,992	60,924	174,733	283,610	10	
075	GENERAL COUNTY											
	REVENUE	18,062,638	990,701	18,233,471	101	17,855,635	17,855,635	0	855,870	931,334	5	
	EXPENDITURE	2,843,112	200,967	2,784,449	98	3,251,019	3,251,019	0	60,850	269,921	8	
077	ZONING AND ENFORCEMENT											
	REVENUE	87,912	10	36,523	42	50,700	59,025	8,325	33	937	2	
	EXPENDITURE	357,927	20,440	351,325	98	333,467	341,512	8,045	15,666	34,939	10	
124	REGIONAL OFFICE EDUCATION											
	REVENUE	0	0	0		0	0	0	0	0		
	EXPENDITURE	217,772	0	207,572	95	209,062	209,062	0	0	0		
130	CIRC CLK SUPPORT ENFORCE											
	REVENUE	61,515	0	64,080	104	57,883	57,883	0	0	0		
	EXPENDITURE	47,570	3,233	45,306	95	48,784	48,784	0	2,968	5,963	12	

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/11

FUND	NAME	F Y 2 0 1 0				F Y 2 0 1 1						
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/10)	-BUDGET- CURRENT (AS OF 1/31/11)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	
080	GENERAL CORPORATE	(CONTINUED)										
140	CORRECTIONAL CENTER											
	REVENUE	884,634	52,792	824,730	93	865,216	865,216	0	62,280	72,595	8	
	EXPENDITURE	5,723,357	406,389	5,581,041	98	5,651,518	5,651,518	0	428,742	838,746	15	
141	STS ATTY SUPPORT ENFORCE											
	REVENUE	390,446	0	326,124	84	371,261	371,261	0	24,532	24,532	7	
	EXPENDITURE	376,948	24,515	354,775	94	373,158	373,158	0	23,448	44,818	12	
TOTAL	GENERAL CORPORATE											
	REVENUE	32,013,267	0	31,221,112	98	30,920,984	31,017,583	96,599	2,071,208	2,351,364	8	
	EXPENDITURE	31,101,398	24,515	30,175,363	97	30,920,984	31,017,303	96,319	2,367,526	4,334,576	14	

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/11

FUND	NAME	FY 2010				FY 2011					
		-BUDGET-		ACTUALS		-BUDGET-		CHANGE	-ACTUALS-		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/10)	CURRENT (AS OF 1/31/11)		CURRENT MONTH	YEAR-TO DATE	YTD %
081	NURSING HOME										
	REVENUE	16,911,132	1,019	14,512,516	86	15,296,331	15,296,331	0	1,303	2,238	
	EXPENDITURE	16,905,875	1,010,762	14,840,629	88	15,796,464	15,796,464	0	1,010,443	1,678,771	11
083	COUNTY HIGHWAY										
	REVENUE	2,815,371	20,802	2,743,552	97	2,448,713	2,448,713	0	3,408	4,207	
	EXPENDITURE	2,764,482	183,923	2,638,186	95	2,452,131	2,559,891	107,760	166,514	301,117	12
084	COUNTY BRIDGE										
	REVENUE	1,034,533	1,551	1,061,741	103	1,058,646	1,058,646	0	96,700	96,703	9
	EXPENDITURE	1,021,000	130	703,103	69	1,031,000	1,031,000	0	18,136	18,136	2
085	COUNTY MOTOR FUEL TAX										
	REVENUE	3,599,143	179,947	3,305,767	92	2,721,643	2,721,643	0	166,124	166,124	6
	EXPENDITURE	7,054,240	47,743	6,954,922	99	3,775,404	3,775,404	0	1,153,692	1,259,013	33
088	ILL.MUNICIPAL RETIREMENT										
	REVENUE	4,010,261	133,007	4,072,605	102	4,883,414	4,883,414	0	200,117	241,001	5
	EXPENDITURE	4,356,701	621,040	4,393,970	101	4,884,984	4,884,984	0	680,878	680,878	14
089	COUNTY PUBLIC HEALTH FUND										
	REVENUE	1,416,409	78,890	1,414,810	100	1,304,310	1,304,310	0	16,928	70,706	5
	EXPENDITURE	1,490,352	19,326	1,387,537	93	1,304,310	1,304,310	0	4,812	9,438	1
090	MENTAL HEALTH										
	REVENUE	3,882,334	25,406	3,886,519	100	4,000,037	4,000,037	0	43,125	71,485	2
	EXPENDITURE	3,882,334	260,849	3,759,847	97	4,000,037	4,000,037	0	318,501	613,764	15
091	ANIMAL CONTROL										
	REVENUE	487,149	34,239	422,350	87	483,149	483,149	0	20,409	39,488	8
	EXPENDITURE	557,172	30,501	525,309	94	524,007	524,007	0	31,297	58,351	11
092	LAW LIBRARY										
	REVENUE	111,257	5,105	68,295	61	68,225	68,225	0	6,046	6,046	9
	EXPENDITURE	114,257	6,395	103,634	91	81,190	81,190	0	1,892	3,262	4
103	HWY FED AID MATCHING FUND										
	REVENUE	12,145	24	8,356	69	8,323	8,323	0	35	35	
	EXPENDITURE	0	0	0		0	0	0	0	0	
104	EARLY CHILDHOOD FUND										
	REVENUE	10,805,850	398,228	6,850,889	63	7,279,475	7,279,475	0	392,511	678,385	9
	EXPENDITURE	10,820,621	396,645	6,355,249	59	7,275,125	7,275,125	0	386,872	735,363	10
105	CAPITAL ASSET REPLCMT FND										
	REVENUE	695,292	10,254	925,507	133	273,511	273,511	0	10,014	10,014	4
	EXPENDITURE	1,128,035	8,393	612,239	54	868,872	868,872	0	7,820	22,861	3
106	PUBL SAFETY SALES TAX FND										
	REVENUE	4,351,686	351,869	4,318,507	99	4,384,903	4,512,403	127,500	366,635	367,014	8
	EXPENDITURE	5,198,129	1,746,920	4,921,846	95	4,083,632	4,211,132	127,500	1,797,936	1,825,032	43
107	GEOGRAPHIC INF SYSTM FUND										
	REVENUE	296,250	22,936	276,405	93	282,100	282,100	0	26,037	26,037	9
	EXPENDITURE	311,836	21,338	309,667	99	316,162	316,162	0	17,854	39,328	12

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/11

FUND	NAME	FY 2 0 1 0				FY 2 0 1 1					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/10)	BUDGET- CURRENT (AS OF 1/31/11)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
108	DEVLPMNTL DISABILITY FUND										
	REVENUE	3,463,084	1,304	3,456,030	100	3,585,739	3,585,739	0	208	219	
	EXPENDITURE	3,499,084	292,070	3,495,499	100	3,585,739	3,585,739	0	290,092	579,790	16
109	DELINQ PREVENTN GRNT FUND										
	REVENUE	216,734	65	216,761	100	203,116	203,116	0	18	18	
	EXPENDITURE	224,895	13,718	224,895	100	203,116	203,116	0	17,608	35,216	17
188	SOCIAL SECURITY FUND										
	REVENUE	2,564,667	20,913	2,579,423	101	2,770,393	2,770,393	0	95,790	128,122	5
	EXPENDITURE	2,559,417	201,903	2,547,136	100	2,766,542	2,766,542	0	199,991	278,761	10
303	COURT COMPLEX CONSTR FUND										
	REVENUE	192,000	152	111,028	58	1,200	1,200	0	96	107	9
	EXPENDITURE	558,631	184	533,489	95	0	0	0	0	0	
304	HIGHWAY FACILTY CONST FND										
	REVENUE	0	16	276		0	0	0	15	15	
	EXPENDITURE	0	0	0		0	0	0	0	0	
305	202 ART BARTELL BLDG CNST										
	REVENUE	0	0	0		2,200,200	2,200,200	0	2,004,483	2,004,483	91
	EXPENDITURE	0	0	0		2,200,000	2,200,000	0	1,178	358,478	16
350	HWY FACIL BOND DEBT SERV										
	REVENUE	201,289	47	202,072	100	199,663	199,663	0	15	15	
	EXPENDITURE	200,869	173,475	199,364	99	199,600	199,600	0	175,394	175,394	88
474	RPC USDA REVOLVING LOANS										
	REVENUE	772,000	0	250,142	32	551,750	551,750	0	19	19	
	EXPENDITURE	280,000	0	0		115,000	115,000	0	0	0	
475	RPC ECON DEVELOPMNT LOANS										
	REVENUE	1,052,250	73,810	668,812	64	521,700	521,700	0	18,312	19,126	4
	EXPENDITURE	725,000	5,610	416,968	58	525,000	525,000	0	8,186	17,856	3
476	SELF-FUNDED INSURANCE										
	REVENUE	1,624,096	92,742	2,102,269	129	1,913,500	1,913,500	0	48,789	86,130	5
	EXPENDITURE	2,136,032	524,893	1,438,326	67	1,848,889	1,848,889	0	16,572	705,802	38
610	WORKING CASH FUND										
	REVENUE	4,500	206	2,062	46	1,700	1,700	0	65	65	4
	EXPENDITURE	4,500	913	2,975	66	1,700	1,700	0	0	0	
611	COUNTY CLK SURCHARGE FUND										
	REVENUE	12,000	534	8,169	68	12,000	12,000	0	535	535	4
	EXPENDITURE	12,000	534	8,169	68	12,000	12,000	0	535	535	4
612	SHERIFF DRUG FORFEITURES										
	REVENUE	31,700	32	44,052	139	20,375	20,375	0	14	14	
	EXPENDITURE	33,335	122	23,422	70	28,333	28,333	0	0	533	2
613	COURT'S AUTOMATION FUND										
	REVENUE	324,200	21,527	281,064	87	286,800	286,800	0	22,023	22,023	8
	EXPENDITURE	268,289	7,256	265,078	99	384,742	384,742	0	8,207	105,641	27

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/11

FUND	NAME	FY 2010				FY 2011					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/10)	BUDGET- CURRENT (AS OF 1/31/11)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
614	RECORDER'S AUTOMATION FND										
	REVENUE	195,000	18,338	215,811	111	182,500	182,500	0	20,074	20,074	11
	EXPENDITURE	293,918	61,071	252,941	86	260,764	260,764	0	10,032	68,631	26
617	CHILD SUPPORT SERV FUND										
	REVENUE	58,000	4,649	56,433	97	52,500	52,500	0	3,837	3,837	7
	EXPENDITURE	128,288	1,885	57,166	45	150,240	150,240	0	2,192	4,511	3
618	PROBATION SERVICES FUND										
	REVENUE	265,200	27,741	425,525	160	363,500	363,500	0	25,755	25,855	7
	EXPENDITURE	663,143	332,275	501,337	76	414,414	414,414	0	165,258	241,343	58
619	TAX SALE AUTOMATION FUND										
	REVENUE	27,850	169	32,140	115	36,840	36,840	0	78	439	1
	EXPENDITURE	47,064	120	35,698	76	40,933	40,933	0	0	0	
620	HEALTH-HOSP. INSURANCE										
	REVENUE	5,372,972	401,850	4,813,205	90	5,640,158	5,640,158	0	90,541	517,500	9
	EXPENDITURE	5,393,885	405,227	4,827,189	89	5,640,158	5,640,158	0	604	428,007	8
621	STS ATTY DRUG FORFEITURES										
	REVENUE	27,000	3	28,217	105	27,000	27,000	0	2,852	2,857	11
	EXPENDITURE	27,000	45	15,038	56	27,000	27,000	0	56	106	
627	PROPERTY TAX INT FEE FUND										
	REVENUE	49,100	274	60,000	122	61,000	61,000	0	143	743	1
	EXPENDITURE	121,100	49,100	121,100	100	60,100	60,100	0	0	0	
628	ELECTN ASSIST/ACCESSIBLTY										
	REVENUE	117,130	3	147,093	126	100,000	100,000	0	27,965	27,965	28
	EXPENDITURE	176,000	0	147,033	84	100,000	100,000	0	0	0	
629	COUNTY HISTORICAL FUND										
	REVENUE	25	1	7	28	25	25	0	0	0	
	EXPENDITURE	0	0	0		0	0	0	0	0	
630	CIR CLK OPERATION & ADMIN										
	REVENUE	75,000	934	88,489	118	84,300	84,300	0	4,919	4,919	6
	EXPENDITURE	50,000	0	38,078	76	88,145	88,145	0	0	0	
632	CIR CLK ELCTRNC CITATIONS										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	0	0	0		0	0	0	0	0	
641	ACCESS INITIATIVE GRANT										
	REVENUE	679,596	0	1,223,117	180	1,078,424	1,078,424	0	142	108,475	10
	EXPENDITURE	679,597	0	436,968	64	1,083,424	1,083,424	0	41,748	82,915	8
658	JAIL COMMISSARY										
	REVENUE	26,000	1,999	30,339	117	26,000	26,000	0	3,098	3,098	12
	EXPENDITURE	24,950	723	13,362	54	24,950	24,950	0	3,013	3,208	13
659	COUNTY JAIL MEDICAL COSTS										
	REVENUE	32,000	2,871	34,017	106	30,500	30,500	0	2,213	2,213	7
	EXPENDITURE	22,000	0	20,000	91	46,016	46,016	0	0	0	

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/11

FUND	NAME	FY 2010				FY 2011					
		-BUDGET- FINAL	-CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/10)	BUDGET- CURRENT (AS OF 1/31/11)	CHANGE	-CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
670	COUNTY CLK AUTOMATION FND										
	REVENUE	40,250	1,731	53,758	134	20,100	20,100	0	1,690	1,690	8
	EXPENDITURE	84,540	4,664	79,367	94	81,975	81,975	0	6,211	11,501	14
671	COURT DOCUMENT STORAGE FD										
	REVENUE	179,000	12,601	155,290	87	157,000	157,000	0	11,317	11,317	7
	EXPENDITURE	320,146	7,352	242,210	76	278,348	278,348	0	7,232	18,016	6
675	VICTIM ADVOCACY GRT-ICJIA										
	REVENUE	43,914	10,360	40,810	93	34,991	34,991	0	0	0	
	EXPENDITURE	43,614	3,342	39,302	90	34,891	34,891	0	2,674	5,013	14
676	SOLID WASTE MANAGEMENT										
	REVENUE	7,125	37	1,016	14	1,700	1,700	0	111	1,261	74
	EXPENDITURE	8,379	0	2,958	35	5,450	5,450	0	0	0	
677	JUV INTERVENTION SERVICES										
	REVENUE	50	7	68	136	50	50	0	2	2	4
	EXPENDITURE	10,000	0	0		10,000	10,000	0	0	0	
679	CHILD ADVOCACY CENTER										
	REVENUE	217,035	20,699	191,556	88	218,621	218,621	0	3,095	7,531	3
	EXPENDITURE	211,751	9,556	164,614	78	216,617	216,617	0	12,134	21,664	10
681	JUV INF SHARING SYS GRANT										
	REVENUE	11,250	3	2,134	19	11,250	11,250	0	1	1	
	EXPENDITURE	11,250	0	5,788	51	11,250	11,250	0	0	0	
685	DRUG COURTS PROGRAM										
	REVENUE	21,500	2,023	24,266	113	21,500	21,500	0	1,664	1,764	8
	EXPENDITURE	21,500	0	0		21,500	21,500	0	15,000	15,000	70
850	GEOG INF SYS JOINT VENTUR										
	REVENUE	487,117	21,101	407,644	84	469,239	469,239	0	22,353	41,132	9
	EXPENDITURE	505,547	30,370	410,152	81	468,350	468,350	0	29,972	47,486	10
TOTAL ALL FUNDS	REVENUE	25,448,066	2,835,982	113,486,525	446	12,785,317	13,009,416	224,099	6,804,573	8,391,932	65
	EXPENDITURE	31,594,002	8,450,088	111,946,389	354	15,861,856	16,193,435	331,579	10,013,362	16,246,438	100

FY2011 General Corporate Fund Revenue Projection Report

February 10, 2011

SIGNIFICANT REVENUE LINE ITEMS/CATEGORIES	FY2010 YTD 1/31/2010	FY2010 YTD 11/30/2010	FY2010 YTD as % of Actual	FY2011 BUDGET 12/1/2010	FY2011 YTD 1/31/2011	Projected % to be Received	Projected \$\$ to be Received	\$ Difference to Original Budget
PROPERTY TAXES (CURRENT)	\$0	\$8,043,992	0.00%	\$8,104,010	\$0	100%	\$8,104,010	\$0
PROPERTY TAXES (ESCROW)	\$0	\$0	#DIV/0!	\$0	\$0	#DIV/0!	\$0	\$0
PROPERTY TAXES (BACK)	\$0	\$14,560	0.00%	\$5,200	\$0	100%	\$5,200	\$0
MOBILE HOME TAXES	\$0	\$8,996	0.00%	\$10,000	\$25	100%	\$10,000	\$0
PAYMENT IN LIEU OF TAXES	\$3,895	\$7,501	51.93%	\$4,500	\$0	100%	\$4,500	\$0
COUNTY HOTEL/MOTEL TAX	\$6	\$27,580	0.02%	\$31,000	\$514	100%	\$31,000	\$0
COUNTY AUTO RENTAL TAX	\$1,466	\$14,552	10.07%	\$15,000	\$613	100%	\$15,000	\$0
PENALTIES ON TAXES	\$5,119	\$640,898	0.80%	\$724,000	\$1,674	90%	\$650,000	-\$74,000
BUSINESS LICENSES & PERMITS	\$1,300	\$32,164	4.04%	\$41,750	\$1,028	100%	\$41,750	\$0
NON-BUSINESS LIC. & PERMITS	\$101,760	\$816,498	12.46%	\$724,500	\$98,121	111%	\$801,710	\$77,210
FEDERAL GRANTS	\$7,277	\$514,188	1.42%	\$500,679	\$37,795	100%	\$500,679	\$0
STATE GRANTS	\$0	\$201,248	0.00%	\$215,762	\$10,727	100%	\$215,762	\$0
CORP. PERS. PROP. REPL. TAX	\$0	\$852,937	0.00%	\$866,754	\$0	100%	\$866,754	\$0
1% SALES TAX (UNINCORPOR.)	\$82,568	\$1,063,758	7.76%	\$1,071,574	\$98,236	100%	\$1,073,160	\$1,586
1/4% SALES TAX (ALL COUNTY)	\$385,539	\$4,857,463	7.94%	\$4,936,129	\$418,063	101%	\$5,003,187	\$67,058
USE TAX	\$29,593	\$399,249	7.41%	\$415,000	\$47,029	100%	\$415,000	\$0
INHERITANCE TAX	\$164,579	\$334,125	49.26%	\$165,709	\$0	100%	\$165,709	\$0
STATE REIMBURSEMENT	\$250,306	\$1,271,402	19.69%	\$1,265,203	\$8,676	100%	\$1,265,203	\$0
SALARY REIMBURSEMENT	\$0	\$371,302	0.00%	\$122,075	\$0	255%	\$311,075	\$189,000
STATE REV./SALARY STIPENDS		\$38,159	0.00%	\$31,100	\$0	100%	\$31,100	\$0
INCOME TAX	\$230,124	\$2,167,472	10.62%	\$2,509,827	\$319,123	100%	\$2,509,827	\$0
CHARITABLE GAMES LIC/TAX	\$0	\$1,098	0.00%	\$0	\$0	0%	\$0	\$0
OFF-TRACK BETTING	\$4,295	\$58,112	7.39%	\$65,000	\$3,041	82%	\$53,000	-\$12,000
LOCAL GOVERNMENT REVENUE	\$0	\$728,644	0.00%	\$530,276	\$49,467	100%	\$530,276	\$0
LOCAL GOVERNMENT REIMBURSE.	\$3,664	\$494,694	0.74%	\$484,848	\$39,302	100%	\$484,848	\$0
GENERAL GOVERNMENT	\$377,599	\$4,151,842	9.09%	\$4,201,376	\$434,781	100%	\$4,201,376	\$0
FINES	\$77,528	\$1,051,402	7.37%	\$1,067,500	\$79,696	86%	\$916,215	-\$151,285
FORFEITURES	\$0	\$18,706	0.00%	\$15,000	\$250	53%	\$8,000	-\$7,000
INTEREST EARNINGS	\$3,633	\$49,718	7.31%	\$23,500	\$2,069	105%	\$24,619	\$1,119
RENTS & ROYALTIES	\$30,050	\$587,699	5.11%	\$618,754	\$457,933	165%	\$1,018,754	\$400,000
GIFTS & DONATIONS	\$496	\$23,002	2.16%	\$22,504	\$4,350	100%	\$22,504	\$0
OTHR FIN. SOURCES--FIX. ASSETS	\$5,824	\$15,692	37.12%	\$6,000	\$0	100%	\$6,000	\$0
OTHR. MISC. REVENUE	\$13,328	\$82,117	16.23%	\$77,505	\$13,379	100%	\$77,505	\$0
INTERFUND TRANSFERS	\$371,751	\$1,876,282	19.81%	\$1,706,699	\$221,403	100%	\$1,706,699	\$0
INTERFUND REIMBURSEMENTS	\$1,329	\$404,054	0.33%	\$438,849	\$4,067	100%	\$438,849	\$0
OTHER FINANCING SOURCES								
TOTALS	\$2,153,027	\$31,221,106	6.90%	\$31,017,583	\$2,351,363	102%	\$31,509,272	\$491,689

FY2011 General Corporate Fund Expenditure Projection Report

SIGNIFICANT EXPENDITURE LINE ITEMS/CATEGORIES	FY2010 YTD 1/31/2010	FY2010 ACTUAL 11/30/2010	FY2011 BUDGET 12/1/2010	FY2011 YTD 1/31/2011	PROJECTED % TO BE SPENT	PROJECTED \$ TO BE SPENT	\$ DIFFERENCE TO ORIGINAL BUDGET (+/-)
PERSONNEL							
Regular Salaries & Wages	\$1,913,109	\$12,393,248	\$12,452,646	\$1,811,014	100.00%	\$12,452,646	\$0
SLEP Salaries	\$1,064,696	\$6,887,878	\$6,793,650	\$972,299	100.00%	\$6,793,650	\$0
SLEP Overtime	\$57,699	\$303,605	\$416,676	\$57,658	100.00%	\$416,676	\$0
Fringe Benefits	\$415,143	\$2,460,951	\$2,748,265	\$211,111	100.00%	\$2,748,265	\$0
COMMODITIES							
Postage	\$65,741	\$168,377	\$240,282	\$65,983	100.00%	\$240,282	\$0
Purchase Document Stamps	\$120,000	\$495,800	\$448,800	\$120,000	110.47%	\$495,800	\$47,000
Gasoline & Oil	\$1,755	\$166,864	\$247,214	\$16,160	100.00%	\$247,214	\$0
All Other Commodities	\$53,383	\$497,956	\$613,180	\$61,831	111.39%	\$683,033	\$69,853
SERVICES							
Gas Service	\$44,939	\$400,422	\$400,000	\$11,984	100.11%	\$400,422	\$422
Electric Service	\$56,509	\$898,374	\$900,000	\$55,780	100.00%	\$900,000	\$0
Medical/Professional Services	\$182,735	\$1,147,926	\$1,059,127	\$201,108	100.00%	\$1,059,127	\$0
All Other Services	\$375,216	\$3,490,196	\$3,927,820	\$505,644	100.00%	\$3,927,820	\$0
CAPITAL							
Vehicles	\$0	\$19,140	\$80,000	\$0	100.00%	\$80,000	\$0
All Other Capital	\$0	\$173,007	\$28,278	\$0	100.00%	\$28,278	\$0
TRANSFERS							
To Capital Improvement Fund	\$0	\$137,020	\$123,028	\$0	100.00%	\$123,028	\$0
All Other Transfers	\$0	\$172,845	\$176,358	\$0	100.00%	\$176,358	\$0
DEBT REPAYMENT							
	\$242,201	\$361,741	\$361,979	\$244,004	100.00%	\$361,979	\$0
TOTAL	\$4,593,128	\$30,175,350	\$31,017,303	\$4,334,575	100.38%	\$31,134,577	\$117,274

FY2011 General Corporate Fund - Fund Balance Projection Report

FUND BALANCE 11/30/10 (<i>unaudited</i>)	\$2,899,655	<i>Fund Balance Less Loan</i> \$2,566,528
BEGINNING FUND BALANCE % OF BUDGET -	9.35%	8.27%
	<i>Budgeted</i>	<i>Projected</i>
ADD FY2011 REVENUE	\$31,017,583	\$31,509,272
LESS FY2011 EXPENDITURE	\$31,017,303	\$31,134,577
Revenue to Expenditure Difference	\$280	\$374,695
FUND BALANCE PROJECTION - 11/30/11	\$2,899,935	\$3,274,350
% OF 2011 Expenditure Budget	9.35%	10.56%
<i>Outstanding Loan to Nursing Home</i>	<i>-\$333,127</i>	<i>-\$333,127</i>
Unreserved Fund Balance Projection - 11/30/11	\$2,566,808	\$2,941,223
% of FY2011 Budget	8.28%	9.48%

GENERAL CORPORATE FUND - FY2011 BUDGET CHANGE REPORT

General Corporate Fund Original Budget As Of:	12/1/2010
Expenditure	\$30,920,984
Revenue	\$30,920,984
Revenue/Expenditure Difference	\$0

General Corporate Fund Budget As Of:		2/10/2011		
Expenditure	\$31,017,303	% Inc/Dec	0.31%	<i>Revenue/Exp.</i> \$280
Revenue	\$31,017,583	% Inc/Dec	0.31%	

EXPENDITURE CHANGES

Department	Description	Expenditure Change	Revenue Change	Difference
Physical Plant	Brookens Lighting Grant	\$60,924	\$60,924	\$0
County Board	MLK Event Accounting	\$7,500	\$7,500	\$0
EMA	EOC Grant	\$19,548	\$19,548	\$0
Planning & Zoning	Grant for Building Code Feasibility Study	\$8,045	\$8,325	\$280
Coroner	Indigent Cremation	\$302	\$302	\$0
TOTAL		\$96,319	\$96,599	\$280

<i>Changes Attributable to Recurring Costs</i>	\$302	\$302	\$0
<i>Changes Attributable to 1-Time Expenses</i>	\$96,017	\$96,297	\$280

2011 - General Corp Collections Summary

Account	Account Name	County Line #	Total Payments	December	January	February	March
5400	Bond Fees	080-030-341.36	\$260.00	\$185.00	\$75.00		
5940	Bond Forfeitures	080-041-351.10	\$446.00	\$223.00	\$223.00		
5220	Circuit Clerk Filing Fees	080-030-341.36	\$4,156.53	\$1,571.65	\$2,584.88		
5323	County Ordinance	080-041-351.15	\$617.75	\$207.75	\$410.00		
5222	County Traffic (38.675%)	080-030-341.36	\$4,272.84	\$1,260.32	\$3,012.52		
5320	Court Finance Fees	080-030-341.36	\$248.55	\$216.45	\$32.10		
5240	Court Security	080-140-341.19	\$2,828.84	\$972.16	\$1,856.68		
5530	Crime Laboratory Fees	080-030-341.36	\$18.02	\$10.00	\$8.02		
5420	Criminal Surcharge	080-030-341.36	\$19.91	\$5.12	\$14.79		
5654	Domestic Battery	080-030-341.36	\$0.99	\$0.91	\$0.08		
5409	DUI Fine	080-040-351.11	\$0.00				
5410	Fines	080-040-351.10	\$886.19	\$231.96	\$654.23		
5330	Miscellaneous Fees	080-030-341.36	\$3.00		\$3.00		
5208	Motion to Vacate	080-030-341.36	\$0.00				
5215	Notices Mailed First Class	080-030-341.36	\$329.81	\$111.81	\$218.00		
5325	Overage & Shortage Fees	080-030-341.36	\$0.00				
5282	Preliminary Hearing Fees	080-041-341.10	\$0.00				
5470	Public Defender Fees	080-036-341.10	\$85.00	\$85.00			
5337	Regular Drug Fines	080-041-351.10	\$0.00				
5270	Sheriff's Fees	080-040-341.10	\$265.15	\$59.86	\$205.29		
5620	Spinal Cord	080-030-341.36	\$0.24	\$0.12	\$0.12		
5532	State Offender DNA	080-030-341.36	\$13.51	\$14.02	-\$0.51		
5280	States Attorney Fees	080-041-341.10	\$1,233.03	\$502.26	\$730.77		
5335	Street Value Drug Fine	080-041-351.10	\$47.33	\$47.33	\$0.00		
5421	Traffic/Criminal Surcharge	080-030-341.36	\$74.71	\$29.78	\$44.93		
5610	Trauma Fund	080-030-341.36	\$8.37	\$4.69	\$3.68		
5385	Unsatisfied Judgment	080-041-351.10	\$1,011.25	\$858.25	\$153.00		
5273	Work Release Fees	080-140-341.28	\$0.00				
Totals:			\$16,827.02	\$6,597.44	\$10,229.58	\$0.00	\$0.00

FY 2011 - YTD Collections Account Summary

Account Description	Total: YTD	County: YTD	State: YTD	Agency: YTD	Other: YTD
% Breakdown-County	\$4,272.84	\$4,272.84	\$0.00	\$0.00	\$0.00
% Breakdown-State	\$2,023.77	\$0.00	\$2,023.77	\$0.00	\$0.00
Arrestee's Medical	\$500.25	\$500.25	\$0.00	\$0.00	\$0.00
Automation	\$1,452.46	\$1,452.46	\$0.00	\$0.00	\$0.00
Bond Fees	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00
Bond Forfeitures	\$446.00	\$446.00	\$0.00	\$0.00	\$0.00
Circuit Clerk Filing Fees	\$4,156.53	\$4,156.53	\$0.00	\$0.00	\$0.00
City Attorney Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Clerk Operation/Administration	\$25.00	\$25.00	\$0.00	\$0.00	\$0.00
Collection Fees	\$20,898.10	\$0.00	\$0.00	\$0.00	\$20,898.10
Construction Safety	\$125.00	\$0.00	\$125.00	\$0.00	\$0.00
County Ordinance	\$617.75	\$617.75	\$0.00	\$0.00	\$0.00
Court Finance Fees	\$248.55	\$248.55	\$0.00	\$0.00	\$0.00
Court Security	\$2,828.84	\$2,828.84	\$0.00	\$0.00	\$0.00
Crime Laboratory Fees	\$180.29	\$18.02	\$162.26	\$0.00	\$0.00
Crime Stoppers	\$77.70	\$0.00	\$0.00	\$77.70	\$0.00
Criminal Surcharge	\$997.08	\$19.91	\$977.11	\$0.00	\$0.00
Document Storage	\$1,323.50	\$1,323.50	\$0.00	\$0.00	\$0.00
Domestic Battery	\$10.00	\$0.99	\$8.99	\$0.00	\$0.00
Domestic Violence	\$129.27	\$0.00	\$129.27	\$0.00	\$0.00
Driver's Education	\$2,287.11	\$0.00	\$2,287.11	\$0.00	\$0.00
Drug Court Program	\$250.50	\$250.50	\$0.00	\$0.00	\$0.00
Drug Fund - Local	\$8.47	\$0.00	\$0.00	\$8.47	\$0.00
Drug Fund Assessment	\$410.00	\$0.00	\$410.00	\$0.00	\$0.00
DUI - 80% Illinois	\$876.50	\$0.00	\$876.50	\$0.00	\$0.00
DUI Fine	\$88.00	\$0.00	\$70.40	\$17.60	\$0.00
Fines	\$27,550.06	\$738.31	\$0.00	\$26,811.75	\$0.00
Fire Prevention Fund	\$30.00	\$0.00	\$30.00	\$0.00	\$0.00
Fire Truck Revolving Fund	\$30.00	\$0.00	\$30.00	\$0.00	\$0.00
Foreign Service Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fees	\$8,914.90	\$8,914.90	\$0.00	\$0.00	\$0.00
LEADS Maintenance Fund	\$203.38	\$0.00	\$203.38	\$0.00	\$0.00
Miscellaneous Fees	\$3.00	\$3.00	\$0.00	\$0.00	\$0.00
Mandatory Assessment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Motion to Vacate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Notices Mailed First Class	\$329.81	\$329.81	\$0.00	\$0.00	\$0.00
Overage & Shortage Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Preliminary Hearing Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Prison Review Board	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Probation Monitoring Fees	\$2,174.83	\$2,174.83	\$0.00	\$0.00	\$0.00
Public Defender Fees	\$85.00	\$85.00	\$0.00	\$0.00	\$0.00
Regular Drug Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Restitution	\$1,206.11	\$0.00	\$0.00	\$0.00	\$1,206.11
School District Fine	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00
Serious Traffic Violations	\$80.00	\$20.00	\$60.00	\$0.00	\$0.00
Sex Offender Registration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sheriff's Fees	\$265.15	\$265.15	\$0.00	\$0.00	\$0.00
Spinal Cord	\$10.00	\$0.24	\$9.74	\$0.00	\$0.00
State Offender DNA	\$280.64	\$14.02	\$266.59	\$0.00	\$0.00
State Police Service	-\$10.53	-\$0.51	-\$9.99	\$0.00	\$0.00
States Attorney Fees	\$1,233.03	\$1,233.03	\$0.00	\$0.00	\$0.00

FY 2011 - YTD Collections Account Summary

Account Description	Total: YTD	County: YTD	State: YTD	Agency: YTD	Other: YTD
Street Value Drug Fine	\$240.98	\$47.33	\$15.77	\$58.80	\$0.00
TR/CR Conviction Pen	\$72.00	\$0.00	\$72.00	\$0.00	\$0.00
Traffic School Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Traffic/Criminal Surcharge	\$3,738.01	\$74.71	\$3,663.20	\$0.00	\$0.00
Trauma Fund	\$338.24	\$8.37	\$329.71	\$0.00	\$0.00
Unsatisfied Judgment	\$1,011.25	\$1,011.25	\$0.00	\$0.00	\$0.00
Vehicle Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Victim's Fund	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00
Victims Fund Fine	\$1,448.07	\$0.00	\$1,448.07	\$0.00	\$0.00
Work Release Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals:	\$93,897.44	\$31,340.58	\$13,308.88	\$27,024.32	\$22,104.21

CHAMPAIGN COUNTY)
)
 And)
)
 AMERICAN FEDERATION of STATE)
 COUNTY, and MUNICIPAL EMPLOYEES,)
 COUNCIL 31, LOCAL 900A)

MEMORANDUM OF UNDERSTANDING

C. Pius Weibel, County Board Chair; Tony Fabri, County Auditor; Nora Stewart, President, Local AFSCME 900A; and Tara McCauley, AFSCME representative; agree to the following with respect to Champaign County General Unit Collective Bargaining Agreement:

1. Appendix C of the Agreement shall be amended with regard to the position of Administrative Secretary, assigned to the Auditor’s Office, as follows: the Administrative Secretary, listed as assigned to Range E, is hereby amended as assigned to Grade Range F.
2. The re-assignment to Grade Range F for the Administrative Secretary shall take effect on February 28, 2011.
3. This Memorandum of Understanding shall not create any right or obligations except as specifically stated herein, shall not create any obligation to bargain except as specifically stated herein, and shall not be considered a past practice for any purpose.

I have read and understood this Memorandum of Understanding, and I agree that this represents the mutual understanding of Pius Weibel, County Board Chair; Tony Fabri, County Auditor; Nora Stewart, President, Local AFSCME 900A; and Tara McCauley, AFSCME representative, regarding this Agreement.

 C. Pius Weibel, County Board Chair

 DATE

 Tony Fabri, County Auditor

 DATE

 Nora Stewart, President, AFSCME Local 900A

 DATE

 Tara McCauley, Staff Representative
 AFSCME Local 900A

 DATE

RESOLUTION NO. _____

RESOLUTION FOR THE ABATEMENT AND REDUCTION OF TAXES HERETOFORE LEVIED FOR THE PAYMENT OF BONDS

WHEREAS, the Champaign County Board has heretofore adopted Ordinance No. 592, An Ordinance Authorizing the Issuance of \$23,800,000 General Obligation (Public Safety Sales Tax Alternate Revenue Source) Bonds, Series 1999, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has heretofore adopted Ordinance No. 605, An Ordinance Authorizing the Issuance of \$5,000,000 General Obligation (Public Safety Sales Tax Alternate Revenue Source) Bonds, Series 1999, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has heretofore adopted Resolution No. 4765, a Resolution Authorizing the Issuance of General Obligation Refunding Bonds, Series 2004A, and General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2004B, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has heretofore adopted Resolution No. 4920, a Resolution Authorizing the Issuance of General Obligation Refunding Bonds, Series 2005A, and General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2005B, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has heretofore adopted Ordinance No. 774, An Ordinance Authorizing the Issuance of \$2,450,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2006, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has heretofore adopted Ordinance No. 786, An Ordinance Authorizing the Issuance of \$4,000,000 General Obligation (General Sales Tax Alternate Revenue Source) Bonds, Series 2006A, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has heretofore adopted Ordinance No. 817, An Ordinance Authorizing the Issuance of \$5,955,000 General Obligation (Public Safety Sales Tax Alternate Revenue Source) Bonds, Series 2007A, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has heretofore adopted Ordinance No. 817, An Ordinance Authorizing the Issuance of \$1,480,000 General Obligation (General Sales Tax Alternate Revenue Source) Bonds, Series 2007B, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has determined that pursuant to the collection of the public safety sales tax in the calendar year 2010, an abatement of the 2010 Levy of Taxes in the amount of \$400,125 to pay the principal of and interest on the General Obligation Bonds, Series 1999 as adopted with Ordinance No. 592 is appropriate, and that said abatement shall be in the amount of \$400,125; and

WHEREAS, the Champaign County Board has determined that pursuant to the collection of the public safety sales tax in the calendar year 2010, an abatement of the 2010 Levy of Taxes in the amount of \$1,137,780 to pay the principal of and interest on the General Obligation Bonds, Series 2000 as adopted with Ordinance No. 605 is appropriate, and that said abatement shall be in the amount of \$1,137,780; and

WHEREAS the Champaign County Board has determined that an abatement of the 2010 Levy of Taxes in the amount of \$2,025,000 to pay the principal of and interest on the General Obligation Refunding Bonds, Series 2004A as adopted with Resolution No. 4765 is appropriate, and that said abatement shall be in the amount of \$2,025,000; and

WHEREAS the Champaign County Board has determined that pursuant to the collection of the public safety sales tax in calendar year 2010, an abatement of the 2010 Levy of Taxes in the amount of \$1,137,780 to pay the principal of and interest on the General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2004B as adopted with Resolution No. 4765 is appropriate, and that said abatement shall be in the amount of \$1,137,780 and

WHEREAS, the Champaign County Board has determined that an abatement of the 2010 Levy of Taxes in the amount of \$1,648,838 to pay the principal of and interest on the General Obligation Bonds, Series 2005A as adopted with Resolution No. 4920 is appropriate, and that said abatement shall be in the amount of \$1,648,838; and

WHEREAS, the Champaign County Board has determined that pursuant to the collection of the public safety sales tax in the calendar year 2010, an abatement of the 2010 Levy of Taxes in the amount of \$1,972,966 to pay the principal of and interest on the General Obligation Bonds, Series 2005B as adopted with Resolution No. 4920 is appropriate, and that said abatement shall be in the amount of \$1,972,966; and

WHEREAS, the Champaign County Board has determined that an abatement of the 2010 Levy of Taxes in the amount of \$600,000 to pay the principal of and interest on the General Obligation Bonds, Series 2006 as adopted with Ordinance No. 774 is appropriate, and that said abatement shall be in the amount of \$600,000; and

WHEREAS, the Champaign County Board has determined that an abatement of the 2010 Levy of Taxes in the amount of \$308,909 to pay the principal of and interest on the General Obligation Bonds, Series 2006A as adopted with Ordinance No. 786 is appropriate, and that said abatement shall be in the amount of \$308,909; and

WHEREAS, the Champaign County Board has determined that pursuant to the collection of the public safety sales tax in the calendar year 2010, an abatement of the 2010 Levy of Taxes in the amount of \$158,389 to pay the principal of and interest on the General Obligation Bonds (Public Safety Sales Taxes Alternate Revenue Source), Series 2007A as adopted with Ordinance No. 817 is appropriate, and that said abatement shall be in the amount of \$158,389; and

WHEREAS, the Champaign County Board has determined that an abatement of the 2010 Levy of Taxes in the amount of \$199,413 to pay the principal of and interest on the General Obligation Bonds (General Sales Taxes Alternate Revenue Source), Series 2007B as adopted with Ordinance No. 817 is appropriate, and that said abatement shall be in the amount of \$199,413;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the 2010 payment of bonds due pursuant to Ordinance No. 592, said abatement to be in the amount of \$400,125; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2010 payment of bonds due pursuant to Ordinance No. 605, said abatement to be in the amount of \$1,137,780; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2010 payment of the 2004A bonds due pursuant to Resolution No. 4765, said abatement to be in the amount of \$2,025,000; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2010 payment of the 2004B bonds due pursuant to Resolution No. 4765, said abatement to be in the amount of \$1,137,780; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2010 payment of the 2005A bonds due pursuant to Resolution No. 4920, said abatement to be in the amount of \$1,648,838; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2010 payment of the 2005B bonds due pursuant to Resolution No. 4920, said abatement to be in the amount of \$1,972,966; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2010 payment of the bonds due pursuant to Ordinance No. 774, said abatement to be in the amount of \$600,000; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2010 payment of the bonds due pursuant to Ordinance No. 786, said abatement to be in the amount of \$308,909; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2010 payment of the 2007A bonds due pursuant to Ordinance No. 817, said abatement to be in the amount of \$158,389; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2010 payment of the 2007B bonds due pursuant to Ordinance No. 817, said abatement to be in the amount of \$199,413.

PRESENTED, ADOPTED, APPROVED and RECORDED this 24th day of February, A.D. 2011.

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board