



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE – ELUC/Highway/Justice Agenda
County of Champaign, Urbana, Illinois
Tuesday, August 2, 2011 – 6:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

| | <u>Page Number</u> |
|---|--------------------|
| I. <u>Call To Order</u> | |
| II. <u>Roll Call</u> | |
| III. <u>Approval of Minutes</u> | |
| A. Committee of the Whole – June 7, 2011 | *1-7 |
| IV. <u>Approval of Agenda/Addenda</u> | |
| V. <u>Public Participation</u> | |
| VI. <u>Communications</u> | |
| VII. <u>Highway & Transportation</u> | |
| A. <u>Monthly Reports</u> | |
| 1. County & Township Motor Fuel Tax Claims – June 2011 & July 2011 | *8-11 |
| B. <u>County Engineer</u> | |
| 1. Request Approval of Salt Dome Intergovernmental Agreement (<i>To Be Distributed</i>) | |
| 2. Request to Bring the Hensley Road District Replacement Bridges to the August 18 th County Board Meeting (Letting to be held on August 11 th) | |
| A. <u>Other Business</u> | |
| B. <u>Chair's Report</u> | |
| C. <u>Designation of Items to be Placed on County Board Consent Agenda</u> | |
| VIII. <u>Justice & Social Services</u> | |
| A. <u>Emergency Management Agency</u> | |
| 1. Request Approval Application for and, if Awarded, Acceptance of Annual Emergency Management Grant | *12-24 |
| B. <u>Monthly Reports</u> - Reports are available on each department's webpage at: http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm | |
| 1. Animal Control – May 2011 & June 2011 | |
| 2. Emergency Management Agency – June/July 2011 | |
| 3. Head Start – June 2011 & July 2011 | |
| 4. Probation & Court Services – May 2011 & June 2011 | |
| 5. Public Defender – March 2011 | |

- C. Head Start Update Presentation
- D. Other Business
- E. Chair’s Report
- F. Designation of Items to be Placed on County Board Consent Agenda

IX. Environment & Land Use

- A. Recreation & Entertainment License: Car-X Crazy K, NFP for Charity Race *25-31
Location: Champaign County Fair Grounds, August 27, 2011
- B. Monthly Report (To Be Distributed)
- C. Regional Planning Commission
 - 1. Request to Approve the Consolidated Vehicle Procurement Application for Rural Public Transportation Start-Up Vehicles *32-66
- D. Other Business
- E. Chair’s Report
- F. Closed Session Pursuant to 5 ILCS 120/2 (c) (11) to Consider Pending Litigation Against Champaign County

X. Adjourn

1 **CHAMPAIGN COUNTY BOARD**
2 **COMMITTEE OF THE WHOLE MINUTES**
3

4
5 **Environment & Land Use/Justice & Social Services**
6 **Tuesday, June 7, 2011**
7 **Lyle Shields Meeting Room, Brookens Administrative Center**
8 **1776 E. Washington St., Urbana, Illinois**
9

10 **MEMBERS PRESENT:** Christopher Alix, Jan Anderson, Ron Bensyl, Astrid Berkson,
11 Thomas Betz, Lloyd Carter, Lorraine Cowart, Aaron Esry,
12 Stephanie Holderfield, Stan James, John Jay, Alan Kurtz, Ralph
13 Langenheim, Brendan McGinty, Diane Michaels, Steve Moser,
14 Alan Nudo, Steve O'Connor, Pattsy Petrie, James Quisenberry,
15 Michael Richards, Giraldo Rosales, Larry Sapp
16

17 **MEMBERS ABSENT:** Carol Ammons, Brad Jones, Jonathan Schroeder, C. Pius Weibel
18

19 **OTHERS PRESENT:** Kat Bork (Administrative Assistant), Deb Busey (County
20 Administrator), John Dwyer (EMA Deputy Director), John Hall
21 (Planning & Zoning Director), Bill Keller (EMA Director),
22 Andrew Levy (RPC Planner/Sustainability Coordinator), Susan
23 Monte (RPC Planner)
24

25 **CALL TO ORDER**

26
27 Betz called the meeting to order at 6:07 p.m.
28

29 **ROLL CALL**

30
31 Bork called the roll. Alix, Anderson, Bensyl, Berkson, Betz, Carter, Cowart, Esry,
32 Holderfield, James, Jay, Kurtz, Langenheim, McGinty, Michaels, Moser, Nudo, O'Connor,
33 Petrie, Quisenberry, Richards, Rosales, and Sapp were present at the time of roll call,
34 establishing the presence of a quorum.
35

36 **APPROVAL OF MINUTES**

37
38 **MOTION** by Rosales to approve the Committee of the Whole minutes of May 3, 2011;
39 seconded by Quisenberry. **Motion carried with unanimous support.**
40

41 **APPROVAL OF AGENDA/ADDENDA**

42
43 **MOTION** by Cowart to approve the agenda; seconded by Carter. **Motion carried with**
44 **unanimous support.**
45
46

47 **PUBLIC PARTICIPATION**

48
49 There was no public participation.

50
51 **COMMUNICATIONS**

52
53 There were no communications.

54
55 **JUSTICE & SOCIAL SERVICES**

56 **Monthly Reports**

57
58 Richards announced the reports would be taken individually because EMA staff members
59 were present.

60
61 **MOTION** by Langenheim to receive and place on file the Animal Control April 2011
62 report; seconded by Kurtz. **Motion carried with unanimous support.**

63
64 Keller answered questions about the functions of the Emergency Management Agency.

65
66 **MOTION** by Anderson to receive and place on file the EMA May 2011 report; seconded
67 by Rosales. **Motion carried with unanimous support.**

68
69 **MOTION** by Quisenberry to receive and place on file the Head Start May 2011 report,
70 Probation & Court Services April 2011 report, and Public Defender February 2011 report;
71 seconded by James. **Motion carried with unanimous support.**

72
73 Sapp exited the meeting at 6:23 p.m.

74
75 **Emergency Management Agency**

76 **Request Approval of an Intergovernmental Agreement for Sharing NAVTEQ Proprietary Data**
77 **with the Illinois Department of Transportation**

78
79 **MOTION** by James to approve the Intergovernmental Agreement for Sharing NAVTEQ
80 Proprietary Data with the Illinois Department of Transportation; seconded by Moser. **Motion**
81 **carried with unanimous support.**

82
83 **Other Business**

84
85 Keller introduced John Dwyer, the new EMA Deputy Director, who comes from the
86 public health field.

87
88 **Chair's Report**

89
90 There was no Chair's Report.

91

92 **ENVIRONMENT & LAND USE**

93 **Recreation & Entertainment License**

94
95 **MOTION** by Moser to approve the Recreation & Entertainment License for the
96 Champaign County Fair Association, 302 North Coler Avenue, Urbana IL for July 22 to 30,
97 2011; seconded by Alix.

98
99 Alix wanted to confirm that the Champaign County Fair Association is not-for-profit
100 organization. No one was able to answer. Alix inquired if the same fee is charged to not-for-
101 profit and for-profit business. Kurtz confirmed that was true.

102
103 Sapp returned to the meeting at 6:27 p.m.

104
105 **Motion carried with unanimous support.**

106
107 **Status Report on FY2011 RPC Planning Contract**

108
109 Monte provided an update on the status of the issues listed in the FY2011 work plan. The
110 FY2011 work plan is 60% completed. Many of the LRMP items (items A-D) designated for
111 implementation were rolled over from FY2010. The hours allotted for the Redistricting
112 Commission have been completed. About 220 hours remain for LRMP implementation work.
113 Two more recycling events will be coordinated in FY2011, but most of that work is finished for
114 this fiscal year. The EECBG building code grant report is in progress with about 200 hours of
115 work remaining. There are also remaining hours devoted to administration. Monte noted that
116 other items appearing on tonight's agenda will impact the remaining FY2011 work plan hours.
117 If the County Board decides to integrate a revision of the land evaluation portion of the Land
118 Evaluation and Site Assessment Document (LESA) into this year's work plan, about 20 hours
119 will be displaced to accommodate those activities.

120
121 James inquired what the initials "RR" stood for in LRMP item 19. Monte answered that
122 RR refers to railroads within the County. Michaels asked to have a chart defining the various
123 initials used in document to facilitate more understanding.

124
125 **MOTION** by Rosales to receive and place on file the FY2011 RPC Work Plan Status
126 Report; seconded by Langenheim. **Motion carried with unanimous support.**

127
128 **Proposed FY2012 RPC Planning Contract**

129
130 Levy reviewed the proposed FY2012 work plan. The proposed contract amount for
131 FY2012 is \$70,550. This will maintain the 10% cut implemented for FY2011. The general
132 planning services request for FY2012 has been reinstated. It was not included in the FY2011
133 work plan because this funding was moved the EECBG grant and the Redistricting Commission
134 work. The FY2011 items continued in FY2012 were listed on Page 35. Levy noted Priority
135 Item 5.1.8 on Page 36 should be listed as Priority Item 5.1.8a. Levy estimated the updating
136 content about recycling events will cost RPC about \$250 and cost the County about \$250. RPC

137 is already working on the last five items listed under Priority 10 to amend the Champaign County
138 Zoning Ordinance to include provision of GOPs. Page 42 identifies some potential LRMP
139 priorities for the County Board to consider. Levy stated that RPC is happy to pursue other
140 priorities as determined by the County Board. The FY2012 work plan is a draft contract and
141 staff was looking for the Board's input on the FY2012 work plan. RPC will return in August to
142 request a work plan be formally adopted.

143

144 Quisenberry asked about the salary increase request in the work plan and whether there
145 was a salary increase in FY2011. Busey said there was a 10% reduction in the FY2011 work
146 plan from the FY2010 work plan. Quisenberry asked about the average raise for County
147 employees for this year. Busey stated the Board has not yet considered a salary increase for
148 employees in FY2012.

149

150 Betz recalled that Policy 4.1.5 was defeated, not postponed, at a previous Committee of
151 the Whole meeting. He wondered why this item was included in the work plan when it had been
152 defeated. Hall understood the policy was in the work plan because there was a desire for staff to
153 return with a revised proposal for Policy 4.1.5 and 4.1.6 that would address the concerns raised
154 by the Board in April. This was the direction given to staff. Betz did not remember the County
155 Board, as a body, saying that it would return to this issue of 1 per 40 with any revisions.

156

157 Moser asked Hall where he thought the Site Assessment Update Committee and LESA
158 System would go. He was concerned with the PIs on the various soil types and that the County
159 does not have definitions of a farmer or best prime farmland. Hall confirmed the County does
160 have a definition of a farmer that is used daily in the Planning & Zoning Office. The County has
161 had a definition of best prime farmland since 1999. It is now understood that the LESA System,
162 the system by which best prime farmland is defined, contains some errors as a result of the 2002
163 updated soil survey. There are some soils that the current LESA System does not treat properly.
164 He recommended the County update the land evaluation because of these shortcomings. The
165 update will create a much better LESA System, which is more accurate and consistent with all
166 contemporary soil science. Afterwards, Hall hopes the County Board could consider a different
167 definition of best prime farmland. He does not agree with the current best prime farmland
168 definition, but he uses the definition adopted by the Board. He recommended updating the land
169 evaluation portion as well as the site assessment portion of the LESA System.

170

171 Moser spoke about complaints he receives from appraisers about the whole system.
172 Moser does not think Steve Ayers was the best candidate for assessing agricultural land. He
173 prefers Dwight Rob from the University of Illinois. Kurtz suggested Moser save those
174 comments for the next agenda item. Hall explained that the Extension put him in touch with
175 Steve Ayers based on the name of the previous committee member.

176

177 Nudo asked if the 3% increase was incorporated into \$70,550 and if it would reduce the
178 number of work hours. Busey explained the portion of the FY2011 amount that is paid towards
179 salaries has a 3% increase for FY2012. She assumed the \$70,550 amount reflects it. Levy noted
180 the non-staff expenses show a minor reduction.

181

182 Nudo agreed with Betz that Policy 4.1.5 was defeated. He did not understand why the
183 County Board is handed a planning budget on issues that the Board may not feel are priorities.
184 He wanted the Board to prioritize the items before the first planning dollar is spent. He was not
185 saying the budget should be reduced, but that the Board sets the priorities. He did not like the
186 planning department telling the Board what the priorities will be. He wanted the Board to
187 instruct the planning department about what the body wants included in the work plan and then
188 go through the budgetary process. Levy explained that RPC was taking everything from the first
189 three years of the LRMP priorities as approved by the County Board. The work plan can be
190 changed and RPC was looking for the Board's input. Busey confirmed that she met with Susan
191 Chavarria to provide some assistance regarding how to present this document to the Board. She
192 believed it was consistent with providing the Board a starting point based on priorities the
193 County Board has already established. The work plan is presented for the County Board to
194 amend and adjust anyway it sees fit between now and September. Discussion was held over
195 holding a study session about the FY2012 proposed work plan after the Board has had a chance
196 to digest the information.
197

198 Nudo asked about the coal mining issue in Policy 8.3.1 on Pages 44-45 because he was
199 under the impression that the County Board has no authority over coal mining issues. Kurtz said
200 he is waiting for an updated opinion from the Attorney General's Office about what the County
201 can or cannot do with coal mining. The last opinion was issued 17 years ago. Hall confirmed
202 counties where a coal entrance exists do have regulatory authority under current law.
203

204 The Board continued to discuss the FY2012 proposed work plan and whether to include
205 Policy 4.1.5 as a priority.
206

207 **MOTION** by Petrie to hold study session at end of August to evaluate the FY2012
208 proposed work plan; seconded by James.
209

210 The Board discussed when to hold a study session that would not interfere with the
211 budget cycle.
212

213 **MOTION** by Quisenberry to amend the motion to hold the study session in September;
214 seconded by James.
215

216 Busey noted the County Board will be doing budget review meeting at the end of August
217 and suggested August 23rd as a possible date for the study session that would not affect the
218 budget hearings.
219

220 **Motion failed on the amendment.** Langenheim called for a show of hands to verify the
221 votes. A show of hands revealed 10 members voted in support of the amendment and 12
222 members voted against it.
223

224 **MOTION** by Petrie to amend her original motion to hold the study session in July;
225 seconded by Langenheim.

226 James stated there could be difficulty in obtaining a quorum in July because of the
227 activities and holidays that occur in that month.

228

229 **Petrie withdrew her original motion to hold a study session.**

230

231 **MOTION** by Nudo to hold a study session on August 23rd to discuss the FY2012 work
232 plan priorities; seconded McGinty. **Motion carried.** A show of hands revealed 18 members
233 voted in favor of the motion and 3 voted against it.

234

235 Levy asked to receive any comments about priorities in advance of the study session to
236 make it as productive as possible. This would allow RPC to develop some estimates to help the
237 Board at the study session.

238

239 **Request to Authorize An Update to the Land Evaluation Portion of the Champaign County**
240 **Land Evaluation and Site Assessment (LESA) System**

241

242 **MOTION** by Nudo to authorize an update to the land evaluation portion of the
243 Champaign County Land Evaluation and Site Assessment (LESA) System; seconded by
244 Langenheim.

245

246 Betz asked why the existing Site Assessment Update Committee could not perform the
247 function of the proposed LE (Land Evaluation) Committee by inviting soil expert to present
248 testimony. He noted four proposed members of the LE Committees already serve on the Site
249 Assessment Update Committee. Instead of having two committees, the existing Site Assessment
250 Update Committee would draft the land evaluation portion of the LESA System as part of its
251 mission. Hall explained that the Site Assessment Update Committee members have no particular
252 expertise with soils and there is no one from the NRCS. The NRCS has to be involved with the
253 update of the land evaluation portion of the LESA System. In answer to Betz's question, Hall
254 confirmed a soil expert and others could be added to the Site Assessment Update Committee.

255

256 Langenheim exited the meeting at 7:14 p.m.

257

258 Betz wanted to have one committee handle both the site assessment and land evaluation
259 by added the needed experts to the SA Update Committee. Moser agreed with Betz and noted
260 the committee did not include an appraiser who understands soils in this county. The Board
261 discussed the LE portion of the LESA System.

262

263 Langenheim returned to the meeting at 7:16 p.m.

264

265 **Motion carried with unanimous support.**

266

267 **Formation of LE Committee**

268

269 Betz asked Hall how many people, based on their expertise, are statutorily required to be
270 involved in the land evaluation portion. Hall said the only person who is absolutely needed is

271 Kevin Donoho, the USDA NRCS District Conservationist. Monte commented that the Site
272 Assessment Update Committee has a scope and a program to which the members have agreed.
273 This is amenable to change, perhaps with the committee's agreement.
274

275 **MOTION** by Betz to expand the existing Site Assessment Update Committee to 8 or 9
276 members to include land evaluation in their scope of work instead of forming a separate LE
277 Committee; seconded by James.
278

279 The Board discussed whether to have one or two committees based on the scope of work
280 that needs to be accomplished and the impact on the committee membership. Monte explained
281 that the land evaluation portion is very specific to soil factors. The site assessment receives
282 output from the land evaluation. Betz requested a roll call vote on the motion.
283

284 **Motion carried with a vote of 23 to 0.** Alix, Anderson, Bensyl, Berkson, Betz, Carter,
285 Cowart, Esry, Holderfield, James, Jay, Kurtz, Langenheim, McGinty, Michaels, Moser, Nudo,
286 O'Connor, Petrie, Quisenberry, Richards, Rosales, and Sapp voted in favor of the motion.
287

288 Bensyl and James exited the meeting at 7:34 p.m.
289

290 **Monthly Report**

291 **MOTION** by Betz to receive and place on file the Planning & Zoning May 2011 report;
292 seconded by Langenheim. **Motion carried with unanimous support.**
293
294

295 **Other Business**

296
297 There was no other business.
298

299 **Chair's Report**

300
301 There was no Chair's Report.
302

303 **Designation of Items to be Placed on County Board Consent Agenda**

304
305 No items were designated for the consent agenda.
306

307 **ADJOURN**

308
309 The meeting was adjourned at 7:35 p.m.
310

311 Respectfully submitted,

312

313 Kat Bork

314 Administrative Assistant

315

316 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*