

## **CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES**

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### **Justice & Social Services/Finance/Policy, Personnel, & Appointments**

**Tuesday, February 14, 2012**

**Lyle Shields Meeting Room, Brookens Administrative Center**

**1776 E. Washington St., Urbana, Illinois**

**MEMBERS PRESENT:** Christopher Alix, Carol Ammons, Jan Anderson, Thomas Betz, Astrid Berkson, Lloyd Carter, Lorraine Cowart, Aaron Esry, Stephanie Holderfield, Stan James, John Jay, Alan Kurtz, Ralph Langenheim, Brendan McGinty, Diane Michaels, Steve O'Connor, Patti Petrie, James Quisenberry, Michael Richards, Giraldo Rosales, Jonathan Schroeder, C. Pius Weibel

**MEMBERS ABSENT:** Ron Bensyl, Gary Maxwell, Steve Moser

**OTHERS PRESENT:** Deb Busey (County Administrator), Cameron Moore (RPC Director), Duane Northrup (Coroner), Kay Rhodes (Administrative Assistant), Peter Tracy (Executive Director of MHB/DDB), Dan Walsh (Sheriff), Dan Welch (Treasurer)

### **CALL TO ORDER**

Weibel called the meeting to order at 6:05 p.m.

### **ROLL CALL**

Rhodes called the roll. Alix, Ammons, Anderson, Berkson, Betz, Carter, Cowart, Esry, Holderfield, James, Jay, Kurtz, Langenheim, McGinty, Michaels, O'Connor, Petrie, Quisenberry, Schroeder, and Weibel were present at the time of roll call, establishing the presence of a quorum.

### **APPROVAL OF MINUTES**

**MOTION** by James to approve the January 17, 2012 Committee of the Whole minutes; seconded by Esry. Petrie asked if Anderson's second roll call vote against the approval of the Intergovernmental Agreement Regarding the Clinton Landfill Permit had been reviewed for any discrepancy as requested at the previous meeting. Rhodes stated she reviewed both the meeting audio and video, which confirmed the meeting minutes were an accurate reflection of the vote as written. **Motion carried with unanimous support.**

Rosales entered the meeting at 6:07 p.m.

## **APPROVAL OF AGENDA/ADDENDA**

Weibel explained the Treasurer's report would be added to the agenda after the Auditor's report and an appointment to CUMTD would be removed. **MOTION** by Cowart to approve the agenda as amended; seconded by Carter. **Motion carried with unanimous support.**

## **PUBLIC PARTICIPATION**

Kevin Sandefur discussed the elected official salary increases. Belden Fields, Jeremme Bamberger, Lynn Branham, and Susan Parenti discussed the jail, criminal justice, and the creation of an advisory committee. Steve Ayers, Diane Marlin, Cathe Capel, and Aditi Kambuj discussed the proposed local food policy council. Michael Fuerst discussed the salaries of the Auditor and the Circuit Clerk.

## **COMMUNICATIONS**

Kurtz shared that the City of Bloomington had announced their intent to join the consortium and approve the intergovernmental agreement regarding the Clinton landfill permit at their next meeting. Kurtz said there were also plans to meet with Senator Dick Durbin regarding the landfill.

## **FINANCE**

Budget Amendments/Transfers

### **Budget Transfer #12-00002**

**MOTION** by Langenheim to recommend to the County Board approval of Budget Transfer 12-00002 for Fund/Dept: 641 ACCESS Initiative-053 Mental Health Board for a total amount of \$237,746 to reduce the original personnel budget; seconded by Rosales. Petrie asked for further explanation regarding this transfer. Tracy explained the ultimate plan for the temporary employees currently working for the County is to place them in other community agencies. He stated as the federal grant funds decrease there would be less staff. Two employees have already transitioned to community agencies and the transfer is to move the funds from the personnel line to the community grants service line. Ammons asked what agency would receive these funds. Tracy stated the current contract is with the Don Moyer Boys and Girls Club. **Motion carried.**

### **Budget Amendment #12-00009**

**MOTION** by James to recommend to the County Board approval of Budget Amendment #12-00009 for Fund/Dept: 075 Regional Planning Commission-729 IDOT Traffic Signal Retiming with Increased Appropriations of \$22,215 and Increased Revenue of \$22,215 for analysis and retiming of additional designated signalized intersections in Champaign, Urbana, and the University of Illinois; seconded by Kurtz. **Motion carried with unanimous support.**

Budget Amendment #12-00010

**MOTION** by Ammons to recommend to the County Board approval of Budget Amendment #12-00010 for Fund/Dept: 080 General Corporate Fund-041 States Attorney with Increased Appropriations of \$3,000 and no Increased Revenue, from Fund Balance for increased cost of Appellate Prosecutor Services; seconded by Anderson. **Motion carried with unanimous support.**

Budget Amendment #12-00011

**MOTION** by Holderfield to recommend to the County Board approval of Budget Amendment #12-00011 for Fund/Dept: 303 Courts Complex Construction Fund-010 County Board with Increased Appropriations of \$63,200 and no Increased Revenue, from Fund Balance to cover all project costs for the Courthouse sound and video arraignment system as well as overtime for the Court Security personnel to monitor the building during off-hour installation of system; seconded by O'Connor. James asked the Sheriff if this overtime cost could be offset by any future overtime that may be unneeded. Walsh could not predict this and added that this particular overtime was not planned. **Motion carried with unanimous support.**

Budget Amendment #12-00012

**MOTION** by Weibel to recommend to the County Board approval of Budget Amendment #12-00012 for Fund/Dept: 075 Regional Planning Commission-636 Milford Sanitary/Storm Sewer with Increased Appropriations of \$21,000 and Increased Revenue of \$21,000 to reflect receipt of new contract to administer DCEO grant for construction of sanitary/storm sewer separation for the Village of Milford; seconded by Schroeder. **Motion carried with unanimous support.**

Animal Control

Intergovernmental Agreements with the Village of Pesotum

**OMNIBUS MOTION** by Anderson to recommend to the County Board approval of a revised Intergovernmental Agreement for Animal Control Services and an Intergovernmental Agreement for Animal Impound Services with the Village of Pesotum; seconded by Kurtz. **Motion carried with unanimous support.**

Children's Advocacy Center

Violent Crime Victims Assistance Grant

ICJIA Grant

**OMNIBUS MOTION** by James to recommend to the County Board approval of application and if awarded, renewal of Violent Crime Victims Assistance Grant acceptance of continued grant funding from the Illinois Criminal Justice Information Authority, Agreement #211216; seconded by Langenheim. **Motion carried with unanimous support.**

Sheriff

Contracts for Special Police Services with the Villages of St. Joseph, Philo, & Sidney

**OMNIBUS MOTION** by Holderfield to recommend County Board approval of contracts for Special Police Services with the Villages of St. Joseph, Philo, and Sidney; seconded by Kurtz. **Motion carried with unanimous support.**

States Attorney

Violent Crime Victims Assistance Grant

**MOTION** by Anderson to recommend to the County Board approval of application and if awarded, renewal of Violent Crime Victims Assistance Grant; seconded by Holderfield. **Motion carried with unanimous support.**

County Administrator

General Corporate Fund FY2012 Budget Projection Report

General Corporate Fund Budget Change Report

Busey explained the current report included one month of revenue and 2 months of expenditures. She said sales tax revenue was stable. Busey said the County received sales tax in February, which reflected a five percent increase for November. Most of this increase was due to vehicle sales. She stated the budgeted expenditure report would come in at 99.7%. Busey explained two very large mailings from the County Clerk (125,000 pieces) and the Supervisor of Assessments (78,000 pieces) had a significant impact on the postage line. The Summary Projection Report reflected a deficit of about \$700,000 and after the subtraction of the outstanding loan to the nursing home; this places the ending fund balance at \$3.1 million or just under a ten-percent.

**MOTION** by Esry to receive the General Corporate Fund FY2012 Projection and Budget Change reports and place on file; seconded by Cowart. **Motion carried with unanimous support.**

Determination of Elected Official Salaries

Busey explained the additional information that she provided in order to aid in the decision making process of determining the elected official salaries. Information regarding comparable counties included elected official longevity, 2004 elected official salary comparisons, and Champaign County elected official salary history back to 1986. **MOTION** by Betz to adopt a four-year wage freeze for the elected offices of the Circuit Clerk, Auditor, Coroner, Recorder, and the County Board Chair; seconded by Quisenberry. **MOTION** by Petrie to amend the motion to reduce the Circuit Clerk salary to \$86,639 and then freeze these salaries for 4 years; seconded by Berkson. James did not agree with the motion to amend. Schroeder did not agree either and said this would place the Circuit Clerk salary under that of those in comparable counties. Schroeder said the elected official salaries should all have a 4-year wage

freeze and no reduction in salary. Discussion followed. **Motion to amend failed. Motion carried.**

#### Additional General Corporate Funding Requests

Busey said at the September meeting the Board agreed it would revisit the FY2012 additional funding requests for evaluation and review in February, towards the end of the first quarter. Busey presented several funding request options to the Board based on the current General Corporate Fund Balance of 10.32% but recommended that none of the funding requests be approved at this time given the ongoing financial challenges the County faces.

**MOTION** by Jay for no approval of funding for any additional requests at this time; seconded by Betz. **MOTION to Amend** by Weibel to bring the requests back to the Board in two months; seconded by James. **Motion to Amend carried.** Petrie asked if there was a possibility for the Coroner's office to lower costs and/or create additional revenue with the addition of another freezer. Northrup stated there was a possibility he could offset the freezer expense by executing a budget amendment for some of the current revenue he did not account for that is going into the General Corporate Fund. Petrie asked if the Sheriff was aware of any grant funding to assist with the purchase of squad car cameras. Walsh indicated there was not.

Quisenberry asked if the revenue referenced by Northrup had been accounted for in the budget. Busey explained she understood the budget presented by Northrup had accounted for all revenue and expenditures. She stated if the Coroner has other revenue than what was presented in the budget, then a revenue neutral budget amendment was a possibility. **Motion carried as amended with unanimous support.**

#### Abatement & Reduction of Taxes Levied for Payment of Bonds

**MOTION** by Weibel to recommend to the County Board approval of a Resolution for the Abatement & Reduction of Taxes Heretofore Levied for the Payment of Bonds; seconded by Alix. **Motion carried.**

**MOTION** by Cowart to receive and place the Auditor's January 2012 report on file; seconded by Rosales. **Motion carried with unanimous support.**

Welch stated the Treasurer's January 2012 report was on the County website. **MOTION** by Quisenberry to receive and place the January 2012 report on file; seconded by Rosales. **Motion carried with unanimous support.**

#### Other Business

##### Collective Bargaining Agreement for FOP Corrections Sergeants

**MOTION** by Betz to recommend to the County Board approval of a resolution authorizing the Board Chair to execute the Collective Bargaining Agreement between the FOP

Labor Council for Corrections Sergeants, the Champaign County board, and the Sheriff of Champaign County; seconded by Schroeder. **Motion carried with unanimous support.**

There was no Chair's report or other business.

Designation of Items to be Placed on County Board Consent Agenda

Items A2-5, B1-2, C1-2, D1-3, E1, F4, and H1 were designated for the County Board Consent Agenda.

**JUSTICE & SOCIAL SERVICES**

Richards announced the Court Services and Probation presentation was canceled.

**OMNIBUS MOTION** by James to receive the Emergency Management Agency – January 2012, Head Start – January 2012, Probation & Court Services – December 2011, and the Public Defender – November 2011 and December 2011 reports and place on file; seconded by Kurtz. **Motion carried with unanimous support.**

Emergency Management Agency

Hazardous Materials Emergency Preparedness Grant

**MOTION** by Jay to recommend approval to the County Board of the application and if awarded, acceptance of the Hazardous Materials Emergency Preparedness Grant; seconded by Esry. Richards explained this grant would support the Local Emergency Planning Committee. **Motion carried with unanimous support.**

Other Business

Establishment of a Citizens Advisory Committee

**MOTION** by Langenheim to establish a Citizens Advisory committee to garner together Impactors in the Social Justice System to present information regarding improvements and implementing suggestions in the jailing communities report; seconded by Ammons. James asked for clarification that this advisory committee would provide information and suggestions, but would not have voting power because this should remain with the County Board. Richards confirmed. He stated they had discussed taking applications until March 2 for this committee.

**MOTION to Amend** by Weibel to include the statement that applications would be accepted until March 2 and the Deputy Chair of the Justice & Social Services Committee would appoint nine members of the public to serve on this committee; seconded by Quisenberry. Petrie was concerned that the committee would not be subject to the open meetings act. Richards stated the committee would follow the open meetings act similar to the Citizens Advisory Committee for Jury Selection.

Rosales asked how the Board arrived at the term “advisory” because he was under the impression that the creation of this committee would be similar to the Jail Assessment committee created by the Facilities committee. Rosales wanted to see both committees have equal input on the Jail issues and construction. He believed the committee created by Justice would be able to present alternatives that could be supported by the quarter-cent sales tax. Rosales was concerned the construction of the jail was being fast-tracked without discussing any alternatives. Richards said they were looking to create a sociologically, racially, and geographically diverse group with the possibility of input from criminal justice professors, various community activists, advocates for the mentally ill, or ex-offender groups.

Betz stated the County Board would make every decision as to what happens with the jail, committees do not have this ability. He said some have dramatically misunderstood the nature of the decisions made at the Facilities committee meeting. Betz explained that when a facility assessment process begins, the company hired looks at every aspect, not just the building itself. He said they perform an analysis of the jail population, the diversion programs, victim/offender reconciliation programs, and all other statistics. Betz said there is not a stake in building more cells if they are not needed. Betz said combining nine members of the community with the jail assessment committee would not be a good idea. Betz said only County Board members are governed by the open meetings act; however, any committee can use and follow these rules. Quisenberry said the committee should be approved by the County Board and not just appointed by the Deputy Chair of Justice & Social Services.

Alix asked for clarification that the main motion as amended would give the Deputy Chair of Justice & Social Services the authority to select nine members to appoint to this advisory committee and it did not provide any restrictions on the selections. Richards confirmed this was correct. Langenheim stated the County Board appoints a committee and gives it a task. The Board does not direct the committee as to what conclusions to report back. Conversely, the conclusion of the committee is a recommendation report and does not instruct the Board on what actions to take based on this report.

**MOTION** by Ammons to suspend the rules to allow discussion with Ms. Branham, a member of the public; seconded by Berkson. **Motion carried with unanimous support.**

Ammons asked Ms. Branham for her recommendations as to how the Jail Assessment committee and the Jail Advisory committee should be connected. Ms. Branham suggested the use of a criminal justice planner who works with both committees holding some joint meetings and a consultant who assists both groups. She said most of the research she had seen included looking at whether people belong in prison or if there were alternatives and this involved input from the public. Kurtz said the Board does not have the authority to determine who belongs in the prison system. He said the Board’s task is to run a facility that works and accommodates the needs of inmates and the security force. Ms. Branham said while the Board has an obligation to make sure the jail is safe for the staff and the inmates, it should also ensure that jail operations are cost effective. She said that she had found that once all data had been examined there were always ways to do things better. Discussion followed. **Motion to amend carried.**

Alix said the jail project began at Facilities because of the poor conditions sited at the downtown jail. The Facilities committee decided to put a team together to look at options to deal with the poor conditions either by renovation of the building or expansion of the satellite jail. He said these are facilities issues and felt it had been dealt with appropriately by bringing in an expert to provide expertise on the options available and the cost associated with them. He respected the opinions of those who stated the way justice was administered was linked with the jail because they are closely related. Alix supported the advisory task force because many have expressed concerns that go beyond the construction of a jail. These concerns encompass the overall administration of the criminal justice system in Champaign County. Alix said the County Board is obligated to look at these issues in the context of the county jail and beyond.

**MOTION to Amend** by Ammons to require the Jail Assessment committee to include recommendations made by the Citizens Advisory in their report to the County Board; seconded by Rosales. Quisenberry was concerned this requirement may hamper the ability of the Jail Assessment committee to complete their work in a timely manner. Busey explained the Jail Assessment committee is writing an RFP to hire a consultant to conduct a needs assessment. Once written, this RFP would come back to the Board for approval. Busey said the Board could direct the consultant to work with the Citizens Advisory committee once established. The Jail Assessment project team consists of staff that will work on initiatives to bring work product to the County Board to make decisions. Busey stated it is important for everyone to understand that no group other than the County Board has the authority to make decisions regarding the jail project. Discussion followed. **Motion to amend failed. Original motion as amended by Weibel carried 21-1** with Alix, Ammons, Anderson, Berkson, Betz, Carter, Cowart, Esry, Holderfield, James, Jay, Kurtz, Langenheim, McGinty, Michaels, O'Connor, Petrie, Quisenberry, Richards, Schroeder, and Weibel voting in favor of the motion and Rosales voting against it.

#### Chair's Report

Richards announced the first in another series of public service radio announcements regarding jury participation began. Additionally, the Citizens Advisory Committee for Jury Selection would investigate the placement of similar ads on Mass-Transit District buses.

#### Designation of Items to be Placed on County Board Consent Agenda

Item C1 designated for the County Board Consent Agenda.

#### **POLICY, PERSONNEL, & APPOINTMENTS**

##### Appointments/Reappointments

**OMNIBUS MOTION** by Weibel to appoint Jack Knott to the Mount Olive Cemetery Association for an unexpired term ending 6/30/2014 and appoint James Prather to the Mount Olive Cemetery Association for an unexpired term ending 6/30/2017; seconded by Alix. **Motion carried with unanimous support.**

**OMNIBUS MOTION** by Weibel to appoint Jeff Kibler and Max Mitchell to the County Board for the unexpired terms of Alan Nudo and Brad Jones for District 3; seconded by Quisenberry. **Motion carried with unanimous support.**

**OMNIBUS MOTION** by Weibel to appoint Ron Bensyl to the Nursing Home Board of Directors for an unexpired term ending 11/30/2012 and appoint Diane Michaels to the Lincoln Exhibits Committee for an unexpired term ending 11/30/2012 and appoint John Jay to the Labor Committee to fill an unexpired term ending 11/30/2012 and appoint Astrid Berkson to the VAC Committee; seconded by Carter. **Motion carried with unanimous support.**

Regional Planning Commission

Revised Purchasing Policy

**MOTION** by Quisenberry to recommend to the County Board approval of the RPC revised purchasing policy; seconded by Kurtz. **Motion carried with unanimous support.**

Strategic Planning Committee

2012 Plan Update

**MOTION** by James to recommend to the County Board approval of the Champaign County Strategic Plan 2012 Update; seconded by Holderfield. Alix asked for a copy of all the Board member comments. Busey would distribute copies to all Board members. **Motion carried with unanimous support.**

County Administrator

Release of RFP 2012-002

**MOTION** by Jay to approve the release of RFP 2012-002 for Champaign County Sheriff's Office Prisoner Transport Bus; seconded by Esry. **Motion carried with unanimous support.**

County Clerk

Monthly Report-January 2012

**MOTION** by Betz to receive and place on file the January 2012 report; seconded by Quisenberry. **Motion carried with unanimous support.**

Other Business

Proposal for Local Food Council

**MOTION** by McGinty to recommend to the County Board approval of the Proposal for a Local Food Policy Council; seconded by Quisenberry. Ammons recommended the proposal be brought back as a resolution to the Committee of the Whole in March. **MOTION** by Quisenberry to defer action until the March; seconded by Kurtz. **Motion to defer carried.**

There was no Chair's report.

Designation of Items to be Placed on County Board Consent Agenda

Items A4-5, A7-12, B1, and C1 were designated to be placed on the County Board Consent Agenda.

There was no other business.

The meeting adjourned at 9:02 p.m.

Respectfully submitted,

Kay Rhodes  
Administrative Assistant

*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*