

**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE MINUTES**

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**Finance/ Justice & Social Services/Policy, Personnel, & Appointments  
Thursday, April 11, 2013  
Lyle Shields Meeting Room**

**MEMBERS PRESENT:** Christopher Alix, Astrid Berkson, Lloyd Carter, Lorraine Cowart, Aaron Esry, Stan Harper, Josh Hartke, Stan James, John Jay, Jeff Kibler, Alan Kurtz, Ralph Langenheim, Gary Maxwell, Jim McGuire, Diane Michaels, Max Mitchell, Pattsy Petrie, James Quisenberry, Giraldo Rosales, Jon Schroeder, Rachel Schwartz

**MEMBERS ABSENT:** Michael Richards

**OTHERS PRESENT:** Katie Blakeman (Circuit Clerk), Beth Brunk (Administrative Assistant), Deb Busey (County Administrator), John Farney (Auditor), Kay Rhodes (Administrative Assistant), Dan Welch (Treasurer)

**CALL TO ORDER**

Kurtz called the meeting to order at 6:00 p.m.

**ROLL CALL**

Rhodes called the roll. Alix, Berkson, Carter, Cowart, Esry, Harper, Hartke, James, Jay, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Rosales, Schroeder, Schwartz, and Kurtz were present at the time of roll call, establishing the presence of a quorum.

**APPROVAL OF MINUTES**

**MOTION** by Maxwell to approve the March 12, 2013 Committee of the Whole minutes; seconded by Rosales. **Motion carried with unanimous support.**

**APPROVAL OF AGENDA/ADDENDA**

**MOTION** by James to approve the agenda/addenda; seconded by Carter. **Motion carried with unanimous support.**

**PUBLIC PARTICIPATION**

There was no public participation.

## **COMMUNICATIONS**

Cowart asked the County Board for a moment of silence in remembrance of Mr. Lyle Shields, former County Board member for forty-one years and County Board Chair.

Kurtz thanked everyone for the cards and emails during his own recent illness.

## **POLICY, PERSONNEL, & APPOINTMENTS**

### **Appointments/Reappointments**

**OMNIBUS MOTION** by James to recommend County Board approval of the appointments of the following to their respective Fire Protection District, Term May 1, 2013-April 30, 2016: Clifford Gorman – Philo FPD; Mervin Maier – Thomasboro FPD; Roger Ponton Jr. – Sangamon FPD; Norman Paul - St. Joseph-Stanton; Jeff White – Ivesdale FPD; Patricia Chancellor – Eastern Prairie FPD; Dennis Butler – Pesotum FPD; Frederick Seibold – Sadorus FPD; Roger Hayden – Tolono FPD; Mark McDuffy – Edge-Scott FPD; Tod Courtney – Windsor Park FPD; Ken Osterbur – Ogden-Royal FPD; Bernie Magsamen – Scott FPD; and Lacy Taylor – Broadlands-Longview FPD; seconded by Berkson.

Petrie expressed her concern that many of the applicants seemed to have conflicts of interest and hoped that in the future more applicants would be encouraged to apply. Petrie was also unclear how recently appointed members of these public bodies were monitored in order to ensure the required completion of the Open Meetings Act training within 90 days of their appointment. **Motion carried with unanimous support.**

**OMNIBUS MOTION** by Cowart to recommend County Board approval of the appointments of Shauna Carey and Melvyn Skvarla to the Fine Arts Review Committee for the Lincoln Hall Restoration Project and the Fine Arts Review Committee for the Electrical & Computer Engineering Building Project; seconded by Berkson.

Petrie stated that she had made a great deal of effort to send this information to many people and she was disappointed that only two individuals applied for both committees. Petrie was also concerned because while Carey readily acknowledged any conflicts of interest she may have and indicated she would not act upon them if they arose; Skvarla did not indicate any possible conflicts of interest even though he was employed by the University of Illinois and had been very involved in the Lincoln Hall Restoration.

Carter expressed his desire to meet individuals who apply for County Board appointments and would like those who apply to attend the meeting to introduce themselves. Quisenberry agreed.

Berkson did not see how being involved in the Lincoln Hall Restoration could pose a conflict of interest for someone who seeks appointment to serve on the Fine Arts Review Committee for it. Alix agreed he felt it would be an asset. **Motion carried.**

Quisenberry announced the resignation of John Nelson from the Nelson-Moore-Fairfield Drainage District Board of Trustees, term ending August 31, 2015.

County Clerk

**MOTION** by McGuire to receive the March 2013 report and place it on file; seconded by Langenheim. **Motion carried with unanimous support.**

County Administrator

**MOTION** by Michaels to receive the Administrative Services March 2013 report and place it on file; seconded by McGuire. **Motion carried with unanimous support.**

**MOTION** by Alix to recommend approval to the Finance Committee of the Whole of the classifications of the positions in the Champaign County GIS Consortium: GIS Director – Grade Range L with Market Adjustment to Grade Range M, GIS Programmer – Grade Range I with Market Adjustment to Grade Range J, GIS Business Systems Analyst – Grade Range I with Market Adjustment to Grade Range J, GIS Technician – Grade Range F with Market Adjustment to Grade Range G, GIS Mapping Technician – Grade Range E with Market Adjustment to Grade Range F to the ; seconded by Berkson. **Motion carried with unanimous support.**

Other Business

There was no other business.

Chair's Report

Quisenberry announced he was in discussions with Busey and Kurtz regarding the appointment process and how it could be improved, as well as, a movement towards paperless processes.

Kibler entered the meeting at 6:15 p.m.

Designation of Items for the County Board Consent Agenda

Items A1-14 were designated for the County Board Consent Agenda.

FINANCE

Treasurer

Welch said on April 2, 2013 he executed a loan, with prior County Board authorization, to the General Corporate Fund from Public Safety Fund for \$1 million. He said the loan would be repaid by November 30, 2013.

Welch stated that Provena received a refund for the years 2004 and 2006. An Administrative Law Judge at the Department of Revenue ruled on both years for a refund of \$1.3 million. Welch added that tax bills would be mailed on May 3, 2013.

**MOTION** by Jay to receive the Treasurer's March 2013 report and place on file; seconded by Mitchell. **Motion carried with unanimous support.**

**MOTION** by Esry to recommend County Board approval of a resolution authorizing the County Board Chair to assign a Mobile Home Tax Sale Certificate of Purchase, permanent parcel number 25-900-0042; seconded by Kibler. **Motion carried with unanimous support.**

#### Auditor

**MOTION** by Mitchell to receive the Auditor's March 2013 report and place on file; seconded by James. **Motion carried with unanimous support.**

#### Nursing Home Monthly Report

**MOTION** by Quisenberry to receive the Nursing Home monthly report and place on file; seconded by Petrie. Petrie asked for a brief summary of the bad debt statistics. Maxwell explained that bad debt is part of any nursing home operation. He said they were going back to 2005 to resolve these issues. They have written off approximately \$550,000 and would need to write off another \$292,000. Discussion followed. **Motion carried with unanimous support.**

#### Budget Amendments/Transfers

**MOTION** by Jay to recommend County Board approval of **Budget Amendment #13-00017** for Fund/Dept. 091 Animal Control-247 Animal Warden Services with increased appropriations of \$6,687 and no increased revenue, from Fund Balance because METCAD bill was higher than budgeted; seconded by Mitchell. **Motion carried with unanimous support.**

**MOTION** by Hartke to recommend County Board approval of **Budget Amendment #13-00019** for Fund/Dept: 617 Child Support Services Fund-030 Circuit Clerk with increased appropriations of \$24,500 and no increased revenue, from Child Support Services Fund Balance to pay for AS400 child support data conversion to Jano Justice System interface; seconded by Michaels.

Blakeman explained the purpose of the amendment was to provide funding for the data conversion of the existing child support data on the County AS400 to Jano Justice System. She explained that there had been some programming issues earlier preventing the conversion and Champaign County would be the first county to convert their data to the Jano System. **Motion carried with unanimous support.**

Facilities Director

**MOTION** by James to recommend County Board approval of Public Sector Energy Efficiency Program, Double-up Natural Gas Grant application and if awarded, acceptance for boiler tune-ups; seconded by Hartke. **Motion carried with unanimous support.**

County Administrator

**MOTION** by Quisenberry to receive the General Corporate Fund FY2013 Budget Projection and Change Reports and place on file; seconded by Rosales. Busey pointed out that the projection showed a shortfall \$163,200 in property taxes this year. This occurred because Carle filed for an exemption on the last day. She said this happened too late in the tax cycle to apply the change to the EAV (Equalized Assessed Value). The exemption is being treated as a certificate of error. All taxing districts with Carle properties within their boundaries will receive levies smaller than what they had anticipated. Busey said this was a one-time event and will not affect property taxes next year.

The General Corporate Fund will experience a loss of \$163,200; Mental Health Board will lose \$74,000; DD Board will lose \$68,000; County Highway will lose \$41,000; and County Bridge will lose 20,623. Other Funds impacted are IMRF, Social Security, Liability Insurance, Extension Education, Nursing Home, Public Health, and Nursing Home Bonds for a total loss of \$561,470 of revenue.

Quisenberry asked how many other taxing bodies felt the impact of the exemption. Busey responded that the most significant taxing body would be the school districts. Discussion followed. **Motion carried with unanimous support.**

**MOTION** by Kurtz to recommend County Board approval of classifications of GIS Consortium job positions; seconded by Esry. **Motion carried with unanimous support.**

Financial Forecast for General Corporate, Public Safety  
& Capital Asset Replacement Funds

Busey explained the purpose of the Financial Forecast is to assist the County Board in its decisions regarding the annual budget and Champaign County Board Goals and Strategic Plan as it begins the process of setting parameters for preparation and adoption of the FY2014 budget. Busey gave a full presentation covering FY2013 through FY2017 for General Corporate Fund Revenue and Expenditures, Public Safety Sales Tax Fund Revenue and Expenditures, and the Capital Asset Replacement Fund.

Busey explained the long term challenges for the General Corporate Fund were maintaining the fund balance at a minimum 12.5% level; the development of a Comprehensive Plan for County Facilities and Campuses; identification and appropriation of funding for Capital Replacement and Improvement Plans; developing a plan for management of personnel costs within available revenues; and the replacement of real estate tax cycle and accounting systems software.

Other Business

There was no other business.

Chair's Report

There was no Chair's report.

Designation of Items for the County Board Consent Agenda

Items A2, D1-2, E1, and F3 were designated for the Consent Agenda.

**JUSTICE & SOCIAL SERVICES**

Monthly Reports

**OMNIBUS MOTION** by James to receive the monthly reports for Animal Control: February 2013; EMA: March 2013; Head Start: March 2013; Probation & Court Services: February 2013; Public Defender: February 2013 and Veterans' Assistance Commission: March 2013 and place on file; seconded by Mitchell. **Motion carried as amended with unanimous support.**

Other Business

There was no other business.

Chair's Report

Consideration of Resolution in Support of SB No. 1854

Berkson explained that some time ago a judge in the western part of the state ruled that people on mandatory sentences could not serve their sentences on the electronic home detention program and were required to serve their sentences under the custody of the sheriff in the jail. Berkson said this created large costs of up to \$20 million per year. She explained another negative effect of the mandatory imprisonment was that the offender very often lost his or her job and home and as a result no longer paid taxes.

Berkson rationalized that when an offender is placed on the electronic home detention program that they are required to pay for the device and they can continue working to maintain their home and pay taxes. She explained that SB 1854 would allow a qualifying offender to serve his or her mandatory sentence using the electronic home detention program.

**MOTION** by Quisenberry to recommend County Board approval of a resolution in support of SB 1854; seconded by Hartke. **Motion carried as amended with unanimous support.**

**Other Business**

There was no other business.

**Adjourn**

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Kay Rhodes  
Administrative Assistant

*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*