



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, August 13, 2013 – 6:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

- I. Call To Order**
- II. Roll Call**
- III. Approval of Minutes**
A. Committee of the Whole Minutes – June 11, 2013 1-12
- IV. Approval of Agenda/Addenda**
- V. Public Participation**
- VI. Communications**
- VII. Finance:**
- A. Annual Fees Review:
1. Law Library Fee 13-18
 2. Courts Automation Fee *(to be distributed)* 19-25
 3. Circuit Clerk Document Storage Fee
 4. County Clerk Fees *(to be distributed)*
 5. Recorder Fees *(to be distributed)*
 6. Sheriff Fees *(to be distributed)*
- B. Champaign County Municipal Aggregation Program
1. Approval of Supplier Contract for Champaign County Electricity Aggregation Program 26-29
- C. Treasurer
1. Monthly Reports – June & July 2013 - Reports are available on the Treasurer’s webpage at <http://www.co.champaign.il.us/TREAS/reports.htm>
 2. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel Number 23-19-13-202-009 30
 3. Resolution Authorizing the Execution of a Deed of Conveyance of County’s Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #46-21-07-326-007 31
 4. Resolution Authorizing the Execution of a Deed of Conveyance of County’s Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #46-21-07-183-009 32
 5. Resolution Authorizing the Execution of a Deed of Conveyance of County’s Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #06-10-21-400-004 33

6. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #02-01-36-429-020	34
7. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #42-20-12-183-005	35
8. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #29-26-26-489-002	36
9. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #26-30-09-178-005	37
10. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #20-09-02-177-012	38
11. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel #30-061-0020	39
12. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel #30-059-0005	40
D. <u>Auditor</u>	
1. <u>Monthly Reports</u> – June & July 2013_ - Reports are available on the Auditor's webpage at http://www.co.champaign.il.us/auditor/monthlyreports.htm	
2. Request for Creation of a Full-time Accountant Position	41
3. Budget Amendment #13-00041 Fund/Dept: 080 General Corporate-020 Auditor Increased Appropriations: \$4,475 Increased Revenue: None: from Fund Balance Reason: Additional Funds Needed for Staffing Change from Part-time Accountant to Full-time Position	42
E. <u>Monthly Nursing Home Report</u>	43-67
F. <u>Budget Amendments/Transfers</u>	
1. Budget Amendment #13-00040 Fund/Dept: 090 Mental Health-053 Mental Health Board Increased Appropriations: \$61,523 Increased Revenue: None: from Fund Balance Reason: Funds Allocated to Address Identified Community Needs Including Expansion	68

of Programs & Services for People with Mental Illness & Substance Abuse Disorders Who are Also Involved with the Criminal Justice System. Funds are Being Transferred from the Community Mental Health Fund Balance

2. Budget Amendment #13-00042
Fund/Dept: 303 Court Complex Construction Fund-010 County Board 69
Increased Appropriations: \$179,000
Increased Revenue: None: from Fund Balance
Reason: To Appropriate Expenditure for the Courthouse Masonry Repair Project as Documented by County Board Resolution 8499: Funds are Appropriated from the Available Fund Balance in the Courts Construction Fund

G. Children's Advocacy Center

1. Request Approval of Application & If Awarded, Acceptance of Continued Grant Funding from the Illinois Criminal Justice Information Authority- #212216 70-123

H. County Administrator

1. General Corporate Fund FY2013 Budget Report (*to be distributed*)
2. General Corporate Fund FY2013 Budget Change Report (*to be distributed*)
3. Schedule for Legislative Budget Hearings: August 26-28, 2013 124

I. Inter-Committee Memo from County Facilities Committee Regarding Funding of Capital Improvement Plan 125-131

J. Other Business

K. Chair's Report

L. Designation of Items to be Placed on the Consent Agenda

VIII. Justice & Social Services:

- A. Monthly Reports – All reports are available on each department's webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>
1. Animal Control – May & June 2013
2. Emergency Management Agency – June & July 2013
3. Head Start – June 2013
4. Probation & Court Services – May and June 2013 reports; 2nd Quarter Statistical Report
5. Public Defender – June 2013
6. Veterans' Assistance Commission – June & July 2013

B. Other Business

C. Chair's Report

IX. Policy, Personnel, & Appointments:

- A. Appointments/Reappointments – (*Italics indicate incumbent*)

Drainage Districts – 1 Vacancy Each-Term 9/1/2013-8/31/2016

1. Beaver Lake – <i>Joseph Irle</i>	132
2. Blackford Slough – <i>Valerie Rogers</i>	133
3. Conrad & Fisher – <i>Richard Rayburn</i>	134
4. Kankakee – <i>James Boland</i>	135
5. Kerr & Compromise – <i>Carl Park</i>	136
6. Lower Big Slough- <i>Frank Ehler</i>	137
7. South Fork – <i>Ken Decker</i>	138
8. #10 Town of Ogden – <i>Leon Bluhm</i>	139
9. Okaw – <i>Steven Stierwalt</i>	140
10. Owl Creek – <i>John Nelson</i>	141
11. Pesotum Slough – <i>Dennis Butler</i>	142
12. Prairie Creek – <i>Arlen Buhr</i>	143
13. Raup – <i>Kenneth T. Schmidt</i>	144
14. Salt Fork – <i>James Kirk</i>	145
15. Sangamon & Drummer- <i>William Siegfried</i>	146
16. Silver Creek – <i>Steve Moser</i>	147
17. St. Joseph #3 – <i>Michael Hastings</i>	148
18. St. Joseph #6 – <i>Gary Gannon</i>	149
19. Two Mile Slough – <i>Jerry Heinz</i>	150
20. Union DD of Stanton & Ogden Townships – <i>Ray Aden</i>	151
21. St. Joseph #4 – <i>Francis Osterbur</i>	152
22. Triple Fork – <i>Cody Cundiff</i>	153
23. Union #1 Philo & Crittenden – <i>Jerry Thinnas</i>	154
24. Union #2 St. Joseph & Ogden – <i>William Wilson</i>	155

25. Upper Embarras River Basin – <i>Dudley Carroll</i>	156
26. Union DD #1 of Philo & Urbana – <i>Donald Rice</i>	157
27. Willow Branch – <i>Mrs. Marion Wagner</i>	158
28. Wrisk – <i>Dennis Riggs</i>	159
29. Longbranch Mutual – <i>Dave Mennenga</i>	160
30. #3 DD South Homer & Sidney – <i>Kevin Wienke</i>	161
31. Nelson Moore Fairfield- 2 Terms	162-165
a) <i>John Heiser</i> – Term 9/1/2013-8/31/2014	
b) <i>David Bright</i> – Term 9/1/2013-8/31/2016	
32. Fountain Head – 1 Vacancy-Term 9/1/2013-8/31/2016	166-169
Applicants:	
• <i>Marc Shaw</i>	
John Huston	
33. Appointment of County Board Alternate to Labor/Management Health Insurance Committee	170
• <i>Astrid Berkson</i>	
B. <u>County Clerk</u>	
1. June & July 2013 Reports	171-172
C. <u>County Administrator</u>	
1. Administrative Services June & July 2013 Reports	173-178
2. Job Content Evaluation Committee Recommendation for:	
a) Auditor’s Office Administrative Secretary	179-180
b) Circuit Clerk Jury Coordinator	181-185
c) IT Department Software/Reporting Analyst	186-190
D. <u>Other Business</u>	
E. <u>Chair’s Report</u>	
F. <u>Designation of Items to be Placed on the County Board Consent Agenda</u>	
X. <u>Finance</u>	
A. <u>County Administrator</u>	
1. Job Content Evaluation Committee Recommendation for:	
a) Circuit Clerk Jury Coordinator	181-185
b) IT Software /Reporting Analyst	186-190

XI. Other Business

***Closed session pursuant to 5 ILCS 120/2 (c) 1 to consider the employment, compensation, discipline, performance, or dismissal of an employee.**

XII. Adjournment