

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES

**Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, January 14, 2014
Lyle Shields Meeting Room**

MEMBERS PRESENT: Christopher Alix, Astrid Berkson, Lorraine Cowart, Aaron Esry, Stan Harper, Josh Hartke, Stan James, John Jay, Gary Maxwell, Jim McGuire, Diane Michaels, Patti Petrie, James Quisenberry, Michael Richards, Jon Schroeder, Rachel Schwartz

MEMBERS ABSENT: Lloyd Carter, Jeff Kibler, Alan Kurtz, Ralph Langenheim, Max Mitchell, Giraldo Rosales

OTHERS PRESENT: Van Anderson (Deputy County Administrator/Finance), Deb Busey (County Administrator), John Farney (Auditor), Kay Rhodes (Administrative Assistant), Dan Welch (Treasurer)

CALL TO ORDER

Schroeder called the meeting to order at 6:01 p.m.

ROLL CALL

Rhodes called the roll. Alix, Berkson, Cowart, Esry, Harper, Hartke, James, Jay, Maxwell, McGuire, Michaels, Petrie, Quisenberry, Richards, Schwartz, and Schroeder were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF MINUTES

MOTION by James to approve the Committee of the Whole minutes of November 12, 2013; seconded by Hartke. **Motion carried with unanimous support.**

MOTION by Cowart to approve the Committee of the Whole minutes of December 10, 2013; seconded by Esry. **Motion carried with unanimous support.**

APPROVAL OF AGENDA/ADDENDA

MOTION by Cowart to approve the Agenda; seconded by James. Quisenberry removed items VIII-E1-2 from the agenda. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

There was no public participation.

COMMUNICATIONS

Schroeder announced that Kurtz could not attend the meeting due to illness.

JUSTICE & SOCIAL SERVICES

Monthly Reports

OMNIBUS MOTION by Quisenberry to receive the Animal Control-November 2013; Emergency Management Agency-December 2013; Head Start-December 2013; Probation & Court Services-November 2013; Public Defender-November 2013; and the Veterans' Assistance Commission-December 2013 reports and place them on file; seconded by Michaels. **Motion carried with unanimous support.**

There was no other business or Chair's report.

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

MOTION by Schroeder to recommend County Board approval of a resolution authorizing the appointment of Rachel Schroeder to the Bailey Memorial Cemetery Association for an unexpired term ending 6/30/2017; seconded by Jay. **Motion carried with unanimous support.**

Quisenberry noted the list of appointments expiring in 2014 had been provided for information. He encouraged board members to seek qualified applicants for the positions.

County Clerk

MOTION by Esry to receive the December 2013 report and place it on file; seconded by Berkson. **Motion carried with unanimous support.**

Champaign South West Mass Transit District

MOTION by McGuire to recommend County Board approval of a resolution authorizing the discontinuance of Champaign South West Mass Transit District Services and dissolution of the Champaign South West Mass Transit District; seconded by Cowart.

Schroeder asked about the distribution of leftover funds. Busey indicated that if there were any residual funds, they would be absorbed by the County's General Corporate Fund and appropriated by direction of the County Board. Alix said the remaining funds were given to the Community Foundation to support Mass Transit so there were no remaining funds. **Motion carried with unanimous support.**

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

Tuesday, January 14, 2014

Page 3

County Administrator

MOTION by James to receive the Administrative Services December 2013 report and place it on file; seconded by Harper. **Motion carried with unanimous support.**

Other Business

There was no other business.

Chair's Report

Busey announced that the tablets for the County Board test pilot were on their way and would be setup in time for use at the February meetings. Quisenberry said that County Board members Patti Petrie, Josh Hartke, Gary Maxwell, and Jeff Kibler would coordinate the review of the County's Strategic Plan. Jim McGuire would serve as an alternate in the event that Kibler could not serve. Quisenberry clarified that this would group would coordinate the Strategic Plan review, but all board members would have opportunity for input.

Quisenberry explained that it was not necessary to act upon the County Board Rules at this meeting due to the language already in place. The rules would be discussed and updated at the February County Board Study Session, however would not be voted on until April 2014.

Designation of Items for the Consent Agenda

Items A1 and C1 were designated for the Consent Agenda.

FINANCE

Treasurer

Welch pointed out that the final debt payment had been made for the County's early retirement incentive program, which began in 2006. **MOTION** by Quisenberry to receive the Treasurer's December 2013 report and place on file; seconded by Berkson. **Motion carried with unanimous support.**

Auditor

MOTION by Hartke to receive the Auditor's December 2013 report and place on file; seconded by Cowart. **Motion carried with unanimous support.**

Nursing Home Monthly Report

MOTION by James to receive the Nursing Home Monthly Report and place it on file; seconded by Hartke. **Motion carried with unanimous support.**

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

Tuesday, January 14, 2014

Page 4

Budget Amendments/Transfers

MOTION by Hartke to recommend County Board approval of a resolution authorizing **Budget Amendment #13-00061** for Fund/Dept. 080 General Corporate-036 Public Defender with increased appropriations of \$3,073 and no increased revenue to cover to cover accrued benefit time paid out to longtime employees terminating employment with the County; seconded by Berkson. **Motion carried with unanimous support.**

MOTION by Esry to recommend County Board approval of a resolution authorizing **Budget Amendment #13-00064** for Fund/Dept. 080 General Corporate-020 Auditor with increased appropriations of \$4,127 and no increased revenue to payout benefits due to retirement because the previous budget amendment did not take into account obligations posted after the December Finance Committee meeting; seconded by Harper. **Motion carried with unanimous support.**

MOTION by Jay to recommend County Board approval of a resolution authorizing **Budget Amendment #14-00005** for Fund/Dept. 083 Highway-060 Highway with increased appropriations of \$150,996 and no increased revenue to pay for truck ordered in July 2013 and not received in in FY2013; seconded by Cowart. **Motion carried.**

County Administrator

MOTION by Cowart to receive and place on file the General Corporate Fund FY 2013 Budget report; seconded by James. **Motion carried with unanimous support.**

MOTION by Esry to receive and place on file the General Corporate Fund FY 2013 Budget Change report; seconded by Jay. **Motion carried with unanimous support.**

MOTION by Quisenberry to approve the release of RFP 2014-001 for Nursing Home Management Services; seconded by Maxwell.

Van Anderson, Deputy County Administrator of Finance was available for questions regarding RFP 2014-001 for Nursing Home Management Services. Anderson explained that if the Finance Committee of the Whole approved the release of the RFP then it would be placed on the County's website the next day. He explained that addenda could be added to the RFP for any clarifications or additional information that they find may be needed throughout the process.

Anderson said the RFP would be published in the News Gazette. He explained that some companies had already requested that they be placed on the bid list. Anderson said that Maxwell had recommended two companies to send the RFP to as well as publishing the RFP with the Illinois Association of Nursing Home Administrators. Anderson said that he would check to see if this service was available with them as well as any costs associated with it. He said that Petrie had also provided a list of organizations to contact in order to list the RFP and that he would follow up on these organizations contingent upon access and affordability.

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

Tuesday, January 14, 2014

Page 5

Petrie recommended that the Pre-proposal meeting be live-streamed to allow more potential bidders to participate in the process if they could not attend the meeting. Anderson added that any clarifications made during the meeting would be added as addenda to the website in order to keep all bidders informed during the bidding process.

MOTION by Petrie to add the language ...*Alternative structures may be proposed and will be considered...* to page 23 of the RFP; seconded by Richards. **Motion carried with unanimous support.**

Designation of Items for the Consent Agenda

Items D1-2 was designated for the County Board Consent Agenda.

OTHER BUSINESS

There was no other business.

Adjourn

The meeting adjourned at 7:24 p.m.

Respectfully submitted,

Kay Rhodes
Administrative Assistant

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.