

## **CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES**

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**Finance; Policy, Personnel, & Appointments; Justice & Social Services  
Tuesday, April 15, 2014  
Lyle Shields Meeting Room**

**MEMBERS PRESENT:** Christopher Alix, Astrid Berkson, Lorraine Cowart, Aaron Esry, Stan Harper, Josh Hartke, Stan James, John Jay, Jeff Kibler, Alan Kurtz, Ralph Langenheim, Jim McGuire, Diane Michaels, Max Mitchell, Patti Petrie, Michael Richards, Giraldo Rosales, Jon Schroeder, Rachel Schwartz

**MEMBERS ABSENT:** Lloyd Carter, Lorraine Cowart, Gary Maxwell, James Quisenberry

**OTHERS PRESENT:** Van Anderson (Deputy County Administrator/Finance), Katie Blakeman (Circuit Clerk), Deb Busey (County Administrator), Shane Cook (Jail Administrator), John Dwyer (EMA), John Farney (Auditor), Gordy Hulten (County Clerk), Allen Jones (Chief Deputy Sheriff), Stephanie Joos (Animal Control Director), Kay Rhodes (Administrative Assistant), Dan Walsh (Sheriff), Dan Welch (Treasurer)

### **CALL TO ORDER**

Kurtz called the meeting to order at 6:34 p.m.

### **ROLL CALL**

Rhodes called the roll. Alix, Berkson, Esry, Harper, Hartke, James, Jay, Kibler, Kurtz, Langenheim, McGuire, Michaels, Mitchell, Petrie, Richards, Rosales, Schwartz, and Schroeder were present at the time of roll call, establishing the presence of a quorum.

### **APPROVAL OF MINUTES**

**MOTION** by Schroeder to approve the Committee of the Whole minutes of March 11, 2014; seconded by Langenheim. **Motion carried with unanimous support.**

### **APPROVAL OF AGENDA/ADDENDA**

**MOTION** by James to approve the Agenda/Addenda; seconded by Berkson. Kurtz announced that item X-B, Closed Session, was removed from the agenda. **Motion carried with unanimous support.**

## **PUBLIC PARTICIPATION**

James Kilgore spoke regarding jail facilities. Kilgore reminded the committee of a 2011 recommendation from the National Institute of Corrections suggesting the utilization of a minimum-security structure to house those charged with minor offenses. It would also provide a transitional moment for programs that would reduce the jail population to take effect without committing the County to large bonds. Kilgore also asked for specific information on those with mental health issues who had committed offenses in order to determine the type of facilities needed.

Robin Michael Doyle spoke regarding a proclamation designating June as same sex marriages month. He read the text of his proposed proclamation to the committee. He invited committee members to contact him with any questions regarding his proposal.

Shirley Thornton spoke regarding an election-day issue. She explained that she stopped on her way to work at the Employment Training Center on Mattis Ave. at 6:00 a.m., the designated time the polls were to open, but the doors were locked. She stated that even after they unlocked the doors they were not prepared for voting and she left at 6:23 a.m., without voting.

## **COMMUNICATIONS**

Kurtz announced that IDOT had identified funding to move to the next phase of the I-57/I-74 Interchange Project.

## **JUSTICE & SOCIAL SERVICES**

EMA Report on Gifford Tornado

John Dwyer updated the committee on the Emergency Management Agency's work along with other emergency response teams during and after the tornado that touched down in Gifford. He provided a slide show with aerial views of the path the tornado took through Gifford. He explained it hit the water tower, community building and 200 other structures. The water and sewer service were repaired quickly, thus avoiding the need for the evacuation of nursing home residents on the north side of town.

Dwyer explained that over 100 electric power poles had been damaged as well as 15 transmission towers. Ameren returned power to the community within 4 days. Dwyer stated that the tornado hit Gifford at approximately 12:45 p.m. and they responded on scene with the EMA mobile command post by 1:30 p.m.

Dwyer explained that he and Bill James, the Deputy Coordinator hosted a damage assessment class a month earlier to inform local entities about how to conduct their own damage assessment if necessary. Thanks to the training, officials were able to perform the damage assessment after the tornado with 94% accuracy. Dwyer appreciated the work of the County Highway Department on debris removal. He added that over 100 trips were made to the landfill by IDOT the County and others during the course of Gifford's recovery.

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Free meals were provided at the Lutheran Church for the responders and residents. A FEMA Recovery Center was set-up in Rantoul where the public had the opportunity for one on one consultation with FEMA or the Small Business Association to obtain loans and other entitlements for disaster relief.

Gifford received disaster relief for individual assistance, which meant homeowners and small businesses received disaster assistance through loans or grants. However, they were initially denied public assistance, which covered items such as public infrastructure, police overtime, fuel costs for debris management, as well as wear and tear on vehicles because the State did not meet its disaster threshold.

The Village of Gifford had insurance, but the costs to the Village were still significant. FEMA denied the second appeal for public assistance. Champaign County's threshold is over \$700,000 and the first application for public assistance came in at \$400,000 in eligible costs. The second application for public assistance came in \$1.2 million in eligible costs. The State turned in over \$20 million in eligible costs, but FEMA said that only \$9 million was eligible for reimbursement under their standards. Dwyer pointed out that FEMA only reimburses up to 75% and never makes a community whole. However, the Governor did appropriate \$46 million through grants or bonds for assistance.

Dwyer said he continues to work with the Village of Gifford as a resource, for example, the Village inquired about the ability to provide water to volunteers throughout the summer. Dwyer was able to identify unused pallets of water in Washington as a supply for the volunteer groups assisting Gifford throughout the summer.

Habitat for Humanity will begin construction on homes this spring. The Society of St. Vincent de Paul has a "House in a Box" program that will furnish actual rooms for disaster victims. Dwyer added that other responders were the Salvation Army and the United Way. The Department of Agriculture provided a grant of approximately \$600,000 to the Village of Gifford for the water treatment facility and tower.

Dwyer stated the most important lesson learned from this tornado disaster and the recovery was to document everything because FEMA and IEMA applications for assistance are equivalent to that of an IRS audit. He said that in turn they are revising some procedures and performing outreach such as Damage Assessment and Weather Spotter Training to other municipalities. They secured two multi-function GPS devices for damage assessment and other incident location requirements and secured a \$22,000 grant to assist in the identification of responders.

Dwyer applauded the work of the police, fire, EMS, public works, County Highway department, and non-government agency volunteers. He highlighted the exceptional performance of all and listed the lock down of the town; technical rescue-searching over 200 structures within 4 hours of the touchdown; six medical transports, METCAD dispatch; provision of shelter and food service. He added that over 17,000 volunteer hours were logged during the first two days.

Dwyer concluded the presentation by stating that the outdoor warning sirens are those that are outdoors. They were not intended to warn those who are inside. He encouraged the use of

weather radios for everyone and creating an individual family disaster plan. Lastly, the responder community will be there when a disaster strikes.

#### Circuit Clerk Report on Jury System

Blakeman explained that she had implemented updates to the jury system. She said that they now send a post card allowing four different ways to respond to the jury questionnaire: web-based, automated phone system, texting, and email. There is also an option for email or text jury notifications rather than having to call in every day.

Blakeman stated that the annual cost of the old system was \$13,174 and the cost of the new system in the first six months has been \$3,197. It is anticipated that there will be at least \$6,000 in savings annually. The response rate has increased from 30% to 50% with the use of the post cards. She said the web-based response method was the most popular. Blakeman added that a small percentage of paper questionnaires are still mailed.

Blakeman presented statistics on the ethnicities of those who had received a summons for jury duty. The largest self-reporting group receiving the summons was White, approximately 86.9%, and the second largest self-reporting group was African-American, at approximately 8%. Blakeman said these statistics were slightly off as far as providing a good representation of Champaign County's actual racial demographics according to the census data. The census listed 74-75% of the County's residents as White. Blakeman pointed out that it appeared that the age and gender demographics were all in proportion to each other.

Blakeman explained that the Administrative Office of Illinois Courts, through voter registration data; driver's license, state identification cards and disability cards; and unemployment information compile the initial jury pool every year. She explained that the Circuit Clerk's office then pre-qualifies potential jurors for eligibility through the jury questionnaires. The primary qualifying criteria are: 1) a resident of Champaign County; 2) over the age of 18; 3) a United States citizen.

#### Sheriff Presentation Regarding Jail Facilities

Jones gave a presentation regarding County Jail separation needs. He reminded the committee of the repeated communications to the County Board from Sheriff Walsh regarding the conditions of the jail. Jones asked the committee to keep the NIC Study, the ILPP Study, the CJTF Study, and the follow-up letter from Dr. Kalmanoff in mind during his presentation in relation to all the different aspects of housing and maintaining the custody of the inmates that are the responsibility of the County.

Jones explained that there is one jail system divided into two buildings. The downtown jail capacity is 131 and the satellite jail capacity is 182 equaling 313 bedded. These numbers could easily be exceeded due to people being held in the booking area or a mass arrest. He provided a comparison of the average daily jail population between the years 2004-2013. In 2004, the jail had a very high pre-trial population and significant sentence population. Overtime, the pre-trial number dropped but began to rise again in 2012. Jones explained that one of the hardest things to

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maintain is the pre-trial population because there is no determinant end to when they will be released. It is dependent upon various factors such as when bond is posted and case disposition.

During 2013, the average daily jail population continued the trend with high pre-trial numbers. Since discussions began of how to manage the jail population the numbers have decreased, but jail overcrowding is still influenced by pre-trial population. Jones explained that if the jail population averaged in the 170-180 range, it would seem that the inmates could all be housed at the satellite jail. He explained that the make-up of the jail population and the sub-categories involved are key in understanding the issues that face them every day in the management of the jail population.

Jones reminded the committee that Sheriff Walsh had informed them in March 2014, that the specific layout of the jails is not conducive to the needs of the current inmate population and staff. Jones added that Sheriff Walsh had made similar statements to them in in September 2013 that even if the jail population is reduced, the need still exists to provide the right kind of space to handle the current inmate issues, desirable programs, safe (for staff and inmates) legally required separation, as well as the appropriate and cost effective security levels required.

Jones stated that they do not have the ability to house someone over-night who needs breathing assistance, there are no electrical outlets in any cell to allow them to do this. Jones emphasized that they want to provide for and meet the needs of the inmate population but cannot due to the limitations of the facilities.

Jones explained the anatomy of the downtown jail. He displayed a graph showing the capacity of each cellblock. Many were empty, but could not be utilized for specific needs, such as isolation. Isolation cells are needed for many reasons: inmates who require protection from enemies, medical issues, discipline, suicidal, and special needs. The ability to isolate an inmate at the satellite jail does not exist. Jones quoted Dr. Kalmanoff stating *...that neither of the jail facilities currently offer the flexible range of housing options needed for the range of offenders that a jail typically handles...*

Jones explained that the graph was an attempt to demonstrate this very fact. He said they could physically place them all in blocks at the satellite jail, but it does not take into account the separation issues, the special conditions, or the female population that also is required to be kept separate. Jones quoted Dr. Kalmanoff again stating *...due to structural deficiencies, proper segregation of special needs, mental health, and medical inmates has not been feasible...*

Jones displayed a diagram of the downtown jail and identified 5 cells that are currently designated for isolation because they are the only cells that an officer can stand outside the door and interact with the inmate. He identified 3 other areas where they can house special management inmates, but the officers cannot interact with them through the door. The officers manage these areas from another area outside the cellblock. On the particular day that Jones created this diagram, entire cellblocks that hold up to 18 inmates were empty, but they had inmates in 4 of the 5 isolation cells.

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Jones displayed a diagram of the satellite jail and explained that the only cells that can be used for isolation purposes with face-to-face contact were in the booking area. He stated that the NIC and ILPP had discouraged the use of these cells for this purpose. They have to work within the limitations of the facility, but they try not to overcrowd the booking area. He explained that if an inmate has a mental or medical issue requiring isolation in the booking area the nursing staff has to travel through 2 secured doors in order to respond to them.

Jones concluded the presentation by stating that the County needs to start planning now in order to have the ability manage the inmate population better in the future.

Schwartz asked the committee how the County could plan a facility that would adapt to the needs of the inmate population in the future without ending up in the same position 15-20 years from now. James explained that they could only do what is best at the time and there were no guarantees.

Sheriff Walsh said when he first took office the County did not have nearly the number of mental health issues that they experience now with inmates. Walsh explained that ten years ago no one knew the state would close all of its mental health facilities. Walsh added that the County could hire the best experts and make the best predictions to deal with the future inmates issues, but if all of the sudden something changes like the state reopens the mental health facilities, a new State's Attorney is elected, or a new Sheriff, for example, the dynamic could change.

### Monthly Reports

**OMNIBUS MOTION** by James to receive the Animal Control-February 2014; Emergency Management Agency-March 2014; Head Start-March 2014; Probation & Court Services-February 2014; Public Defender-February 2014 and March 2014; and the Veterans' Assistance Commission-March 2014 reports and place them on file; seconded by Kurtz. **Motion carried with unanimous support.**

### Animal Control

Joos explained that the Animal Control Facility opened in July of 2005, and at that time the Animal Services office was open seven days a week to accommodate citizens claiming their pets that were impounded on weekends. She stated that in 2009 the County Board approved a change in the business hours to eliminate the Sunday office hours. There was not enough business on Sundays to justify staying open. At that time, they also eliminated the part time clerk position to save administrative costs.

Joos explained that in fiscal year 2012/2013 the Animal Services Facility generated \$7,250.00 in fees from reclaimed animals on Saturdays. The reclaiming owner could pay these fees Monday through Friday. Joos stated that currently animals reclaimed on Saturdays that need a rabies vaccine or microchips do not go home until Monday when the veterinarian returns.

Joos said that the animal control department employs nine people and although they operate the department with a small number of employees, the level of care and service is superb.

However, the small number of employees does create hardships for the department; they often have little to no funds available to pay for overtime and employees accrue large amounts of comp-time instead. The employees then have large amounts of time off, which often has the department operating one or two employees short.

Joos proposed that the County Board consider closing the Animal Services Facility on Saturdays and increasing the hours of service by one hour on Mondays, Wednesdays, and Thursdays to accommodate citizens that work during the week. She explained that they do not have enough business on Saturdays to justify keeping the office open. Closing on Saturdays would also assist with employee scheduling and management. Animal Control officers would still be on duty to assist citizens with animal complaints and would be trained to release an animal if the owner reclaims it on a Saturday.

Joos said the proposed office hours would be Mondays, Wednesdays and Thursdays - 8 a.m. - 6 p.m. Tuesdays and Fridays- 8 a.m. - 5 p.m. She stated the change in hours would require changes to all intergovernmental agreements with all contracting cities and villages. In addition, the clerk and animal caretaker's work hours would be changed.

Michaels and James disagreed with this proposal and thought the office should be opened on the weekend to accommodate the public.

**MOTION** by Kurtz to recommend County Board approval of a resolution changing the business hours of the Animal Control office; seconded by McGuire. **Motion carried.**

There was no other business, chair's report or items designated for the consent agenda.

The Committee of the Whole took a ten-minute recess at 8:40 p.m. and resumed session at 8:50 p.m.

## **FINANCE**

Treasurer

**MOTION** by Quisenberry to receive the Treasurer's March 2014 report and place on file; seconded by James. **Motion carried with unanimous support.**

**MOTION** by Mitchell to recommend County Board approval of a resolution authorizing an amendment to the Delinquent Tax Program Agreement; seconded by Hartke. **Motion carried with unanimous support.**

**MOTION** by Esry to recommend County Board approval of a resolution designating depositories for funds; seconded by James. **Motion carried with unanimous support.**

Auditor

**MOTION** by Kibler to receive the Auditor's March 2014 report and place on file; seconded by Berkson. **Motion carried with unanimous support.**

**MOTION** by Mitchell to receive the Auditor's Quarterly Financial Report and place it on file; seconded by Esry. **Motion carried with unanimous support.**

#### Nursing Home Monthly Report

**MOTION** by Kurtz to receive the Nursing Home Monthly Report and place it on file; seconded by Langenheim. **Motion carried with unanimous support.**

#### Re-Entry Program

**MOTION** by Kurtz to recommend County Board approval of a resolution authorizing the application for, and if awarded, the acceptance of the Bureau of Justice Second Chance Act Prisoner Re-Entry Initiative Grant; seconded by Berkson. **Motion carried with unanimous support.**

#### Budget Amendments/Transfers

**MOTION** by McGuire to recommend County Board approval of a resolution authorizing **Budget Amendment #14-00012** for Fund/Dept. 630 Circuit Clerk Operation & Administration-030 Circuit Clerk with increased appropriations of \$60,000 and no increased revenue, from Fund Balance to encumber funds not allocated in previous fiscal year; seconded by Kibler. **Motion carried with unanimous support.**

**MOTION** by Esry to recommend County Board approval of a resolution authorizing **Budget Amendment #14-00013** for Fund/Dept. 089 County Public Health Fund-049 Board of Health with increased appropriations of \$3,724 and no increased revenue to reimburse the CUPHD for additional services provided to the county during the Gifford Tornado response efforts, as approved by the County Board of Health on 3/18/14; seconded by McGuire. **Motion carried with unanimous support.**

**MOTION** by Harper to recommend County Board approval of a resolution authorizing **Budget Amendment #14-00014** for Fund/Dept. 080 General Corporate-010 County Board with increased appropriations of \$12,917 and no increased revenue to increase the legal fees line to carry over unspent funds for the original 2012 \$14,000 commitment for the Clinton Landfill legal challenge and an increase to the professional services line to carry over unspent funds from the original 2013 \$14,000 commitment to the Mahomet Aquifer Sole source Designation Project; seconded by Jay. **Motion carried with unanimous support.**

**MOTION** by Rosales to recommend County Board approval of a resolution authorizing **Budget Amendment #14-00015** for Fund/Dept. 075 Regional Planning Commission-780 Summer Youth Employment Program with increased appropriations of \$200,000 and increased revenue of \$200,000 to administer payroll processing for the City of Champaign Summer Youth Employment Program in cooperation with Unit 4 School District; seconded by Esry. **Motion carried with unanimous support.**



**MOTION** by Esry to recommend County Board approval of a resolution authorizing **Budget Amendment #14-00016** for Fund/Dept. 110 Workforce Development-ACCEL Training-Illinois Manufacturing with increased appropriations of \$18,536 and increased revenue of \$18,536 to accommodate pass-through funding from Decatur Local Workforce Investment Area to our 4-County Local Workforce Investment Area 17; seconded by McGuire. **Motion carried with unanimous support.**

**MOTION** by Kurtz to recommend County Board approval of **Budget Amendment #14-00017** for Fund/Dept. 080 General Corporate-127 Veterans Assistance Commission with increased appropriations of \$500 and increased revenue of \$500 from the VFW #603 Ladies Auxiliary as a gift for food vouchers for veterans; seconded by Langenheim. **Motion carried with unanimous support.**

**MOTION** by Rosales to recommend County Board approval of **Budget Amendment #14-00018** for Fund/Dept. 075 Regional Planning Commission-779 Weatherization Training-DCEO with increased appropriations of \$45,000 and increased revenue of \$45,000 to pay for staff training salaries and conferences sponsored by the Illinois Department of commerce and Economic Opportunity; seconded by McGuire. **Motion carried with unanimous support.**

**MOTION** by Rosales to recommend County Board approval of a resolution authorizing **Budget Transfer #14-00003** for Fund/Dept. 679 Child Advocacy Center-179 Child Advocacy Center with a total transfer of \$33,665 because employee moved from contractual to temporary employee; seconded by Richards. **Motion carried with unanimous support.**

RFP 2014-001 Nursing Home Management Services Evaluation Committee

**MOTION** by Hartke to approve the evaluation team's recommendation for the top ranked firm – MPA and proceed with contract negotiations; seconded by Esry. Hartke explained there were 3 formal applications received, but 1 was disqualified because cost analysis was based on a percentage of revenue which was considered too high. This left MPA and Presence, and MPA scored the highest in almost every category except for depth of organization. He explained that some members of the committee were concerned with the fact that Presence is a religious organization. He added that he was concerned that their application mentioned changing culture without specific examples. Petrie was concerned about the length of the contract. **Motion carried.**

Alix appointed the Contract Negotiation Team consisting of himself, the County Administrator, Chief of the States Attorney's office Civil Division, Hartke, and Maxwell.

Harper left the meeting at 9:20 p.m.

County Administrator

**OMNIBUS MOTION** by James to receive and place them on file the General Corporate Fund FY 2014 Budget Projection and the General Corporate Fund FY 2014 Budget Change reports; seconded by Kibler. **Motion carried with unanimous support.**

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**\*Motion to Amend** by Jay to return to the original recommendation made by the County Administrator, which was 2% per year for the elected officials and change the County Board chair's salary to \$20,000 with no stipends for attending other meetings; seconded by Rosales. (*\*Committee of the Whole meeting of March 11, 2014 action – defer further action on the establishment of elected official salaries for those elected in November 2014 until the April 15, 2014 Committee of the Whole meeting*)

**MOTION** by Rosales to divide the amended question; seconded by Schwartz. **Motion carried with unanimous support.**

Jay's motion to amend was divided for separate vote. James requested a roll call vote. Discussion followed.

**Motion to Amend the question back to the County Administrator's original wage increase recommendation of 2% per year for those officials elected in November 2014 carried with a roll call vote of 9-8.** Alix, Esry, Jay, Kibler, Langenheim, McGuire, Michaels, Mitchell, and Schwartz voted in favor of the amended motion. Berkson, Hartke, James, Kurtz, Petrie, Richards, Rosales, and Schroeder voted against it.

**Motion to Amend the question by decreasing the County Board Chair's salary to \$20,000 per year for 2014-2016 with no additional compensation failed with a roll call vote of 6-11.** Esry, Jay, Kurtz, Langenheim, Michaels, and Schroeder voted in favor of the motion to amend. Alix, Berkson, Hartke, James, Kibler, McGuire, Mitchell, Petrie, Richards, Rosales, and Schwartz voted against it.

**MOTION** by Kibler to divide the main motion; seconded by James. **Motion carried.** Hartke requested a roll call vote; seconded by Rosales.

**First half of the Main Motion to recommend County Board approval of a resolution establishing elected official salary increases for those elected in November 2014 at 2% per year carried with a roll call vote of 9-8.** Alix, Esry, Jay, Kibler, Langenheim, McGuire, Michaels, Mitchell, and Schwartz voted in favor of the motion. Berkson, Hartke, James, Kurtz, Petrie, Richards, Rosales, and Schroeder voted against it.

**Second half of the Main Motion to recommend County Board approval of a resolution establishing the County Board Chair's salary at \$29,274 per year for 2014-2016 as well as keeping any compensation through per diems carried with a show of hands.**

Designation of Items for the Consent Agenda

Items A2-3; D1; E1-8 were designated for the County Board Consent Agenda.

### **POLICY, PERSONNEL, & APPOINTMENTS**

Appointments/Reappointments

**MOTION** by Kurtz to recommend the appointment of County Board members Astrid Berkson and Jim McGuire to the Re-Entry council; seconded by Mitchell. **Motion carried with unanimous support.**

**MOTION** by Kurtz to recommend County Board approval of resolutions authorizing the reappointments of Elizabeth Burgener-Patton and Mark Whitsitt to the Board of Review-term 6/1/2014-5/31/2016; seconded by Mitchell. **Motion carried.**

**OMNIBUS MOTION** by Kurtz to recommend County Board approval of resolutions authorizing the following appointments to their respective Fire Protection Districts: Linda Kates-Eastern Prairie; Dorothea Hunt-Edge/Scott; Denny Jayne-Ivesdale; James Kirk-Ludlow; James Vickers-Ogden-Royal; Raymond Hettinger-Pesotum; Kevin Chalmers-Philo; William Eckerty-Sadorus; David Bright-Sangamon Valley; Chris Karr-Scott; Howard Marsh-St. Joseph/Stanton; William Kurth-Thomasboro; Ann Jack Haluzak-Tolono; and Ruth Mitchell-Windsor Park; terms 5/1/2014-4/30/2017; seconded by Schroeder. **Motion carried with unanimous support.**

**MOTION** by Kurtz to recommend County Board approval of a resolution authorizing the appointment of Kris Ehler to the Thomasboro Fire Protection District for an unexpired term ending 4/30/2016; seconded by Esry. **Motion carried with unanimous support.**

**MOTION** by Kurtz to recommend County Board approval of a resolution authorizing the appointment of Steven Westfall to the Upper Embarrass River Basin Drainage District for an unexpired term ending 8/31/2016; seconded by Schroeder. **Motion carried with unanimous support.**

**MOTION** by Kurtz to recommend County Board approval of a resolution authorizing the appointment of Andrew Edwards to the Upper Embarras River Basin Drainage District for an unexpired term ending 8/31/2014; seconded by James. **Motion carried with unanimous support.**

**MOTION** by Kurtz to recommend County Board approval of a resolution authorizing the appointment of Phillip Nigg to the Yearsley Cemetery Association for an unexpired term ending 6/30/2014; seconded by Berkson. **Motion carried with unanimous support.**

Sheriff

**MOTION** by Esry to recommend County Board approval of a resolution designating the week of May 4 as National Correctional Officer Week; seconded by Richards. **Motion carried with unanimous support.**

**MOTION** by Kurtz to recommend County Board approval of a resolution designating the week of May 11 as National Police Week; seconded by James. **Motion carried with unanimous support.**

County Clerk

**MOTION** by Langenheim to receive the March 2014 report and place it on file; seconded by Berkson. **Motion carried with unanimous support.**

Hulten updated the committee on the March 18, 2014 Primary Election. He explained that an issue was caused by the ballot design. He explained that they design their ballots in-house and

they had inadvertently introduced an error on to the ballot, which caused vote errors to be reported in the unofficial results for the Democratic races for State Central Committee Woman, State Central Committee Man, and Precinct Committeeman. He stated that these were all unopposed races. They consulted with the Democratic Party Chairman, the State's Attorney, and the State Board of Elections to verify that they had diagnosed the problem correctly and tallied the votes correctly before they released the official results. Hulten assured the committee that they now have a procedure in place that will catch any discrepancies. Discussion followed.

County Administrator

**MOTION** by Kurtz to receive the Administrative Services March 2014 report and place it on file; seconded by Schroeder. **Motion carried with unanimous support.**

**MOTION** by James to recommend County Board approval of a resolution authorizing the Amended Agreement Concerning the Provider and Administration of METCAD by and Between the Cities of Champaign and Urbana; Champaign County; Champaign County Sheriff; the University of Illinois; and the Village of Rantoul; seconded by Michaels. **Motion carried with unanimous support.**

**MOTION** by Hartke to recommend County Board approval of a resolution in support of 911 funding; seconded by Esry. **Motion carried with unanimous support.**

There was no other business.

Chair's Report

Discussion of County Board Rules

**MOTION** by Alix to forward the Amendments to the County Board Rules to the full board without recommendation due to the late hour; seconded by Hartke. **Motion carried with unanimous support.**

Designation of Items for the Consent Agenda

Items A2-6; B1-2; D2-3 were designated for the Consent Agenda.

### **OTHER BUSINESS**

**MOTION** by Alix to change the date of the May Committee of the Whole meeting to May 15, 2014; seconded by James. **Motion carried with unanimous support.**

### **Adjourn**

The meeting adjourned at 11:00 p.m.

Respectfully submitted,

Kay Rhodes, Administrative Assistant

*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*