

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES

**Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, March 10, 2015
Lyle Shields Meeting Room**

MEMBERS PRESENT: Christopher Alix, Jack Anderson, Astrid Berkson, Lorraine Cowart, Aaron Esry, Stan Harper, Josh Hartke, Shana Harrison, John Jay, Jeff Kibler, Gary Maxwell, Jim McGuire, Diane Michaels, Max Mitchell, Patti Petrie, James Quisenberry, Giraldo Rosales, Jon Schroeder, Rachael Schwartz, Sam Shore, C. Pius Weibel

MEMBERS ABSENT: Lloyd Carter

OTHERS PRESENT: Van Anderson (Deputy County Administrator/Finance), Bruce Barnard (Community Elements), Celeste Blodgett (Community Elements), Deb Busey (County Administrator), John Farney (Auditor), Gordy Hulten (County Clerk), Stephanie Joos (Animal Control Director), Chief Deputy Sheriff Allen Jones, Barbara Ramsay (Chief Deputy Auditor), Kay Rhodes (Administrative Assistant), Sheriff Dan Walsh, Dan Welch (Treasurer)

CALL TO ORDER

Petrie called the meeting to order at 6:30 p.m.

ROLL CALL

Rhodes called the roll. Alix, Anderson, Berkson, Cowart, Esry, Harper, Harrison, Hartke, Jay, Kibler, Maxwell, McGuire, Michaels, Mitchell, Petrie, Rosales, Schroeder, Schwartz, and Shore were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF MINUTES

OMNIBUS MOTION by Rosales to approve the minutes of November 14, 2014 and January 13, 2015; seconded by Kibler. **Motion carried with unanimous support.**

APPROVAL OF AGENDA/ADDENDA

MOTION by Kibler to approve the Agenda/Addenda; seconded by Cowart. Alix asked that the Policy, Personnel, and Appointments portion of the agenda be moved to follow Finance agenda in order to allow Quisenberry time to arrive and chair his portion of the agenda. **Motion carried with unanimous support for agenda as amended.**

PUBLIC PARTICIPATION

James Kilgore spoke about the Reentry Program and the Second Chance Grant. Rohn Koester spoke regarding, jail reform, incarceration and the jail construction plan.

PRESENTATION – GFOA Awards

Richard Schnuer, Finance Director and Treasurer of the City of Champaign and past President of the Illinois Finance Officers Association, presented a Certificate of Achievement for Excellence in Financial Reporting and GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting to John Farney, Champaign County Auditor. Farney thanked Barb Ramsay, Chief Deputy Auditor for her work and expertise.

Weibel entered the meeting at 6:47 p.m.

COMMUNICATIONS

Petrie requested that members of the board volunteer to provide a prayer or reading for at least one of the 2015-2016 County Board meetings. Petrie announced that there were vacancies on the Zoning Board of Appeals and the County Board of Health. She encouraged board members to seek qualified candidates.

JUSTICE & SOCIAL SERVICES

Community Elements Reentry Program Presentation

Bruce Barnard provided a one-year summary of accomplishments by Community Elements with reentry programming for Champaign County. The reentry council has met monthly and the various perspectives from its members of local government, social services, local police agencies, federal probation and prosecution representatives have been valuable.

Celeste Blodgett has researched the best practices for reentry over the past year. In order to plan and develop programs Community Elements has worked to engage every person leaving the county jail and those released into the county from IDOC. A list has been developed of local community resources and been distributed to every parolee. In many cases, Community Elements has contacted the parolee before their probation officer.

Community Elements has worked to build collaborative relationships with other local social service agencies. They have worked with the Mental Health Board and Prairie Center to identify existing services, but there are some gaps in available services.

Participants are screened for criminogenic risk/needs. The LSI-R is a quantitative survey currently used by Probation and recommended for the reentry program. Recidivism is tracked for the screened/engaged population. This information is being compared to the client services database kept by Community Elements, to track multiple service indicators, and determine outcomes of individuals engaged in reentry services.

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Housing may be the most critical component of reentry, as housing instability is a barrier to sustained employment and family reunification. The first month after release is a vulnerable period, in which the risk of becoming homeless and/or returning to criminal justice involvement is high. The relationship between recidivism and homelessness is often reciprocal. Approximately 18% of the homeless population has served time in prison and about 1/3 have been jailed.

Approximately 40% of federal and state prisoners lack a high school credential, compared to 20% in the general population. Soft-skill development, including addressing cognitive-related attitudinal issues, is crucial for promoting individuals' success in the workplace. Transitional jobs are a type of subsidized employment, in which temporary work is provided to hard-to-employ individuals, in order to increase work experience, skills development, and supportive services.

Peer Support Is a system of giving and receiving help founded on respect, shared responsibility, and mutual agreement of what is helpful. As trust in the relationship builds, both people are able challenge each other when they find themselves re-enacting old roles. Peers have a better understanding of the culture of incarceration and the significant challenges that involvement in the system has on such factors as housing, employment, and eligibility for benefits.

The reentry program has two types of measures: 1) Global outcome measures, which include Criminal Involvement and Reaction to Services, 2) Program Specific outcome measures, which include housing, employment, education, health/medical status, benefits/community resources, behavioral health, and parenting/family involvement.

Community Elements has drafted the narrative (SCA 2014 grant) for re-entering people with co-occurring disorders, completed the reentry planning year with Reentry Council, engaged IDOC Parole as well as Federal Probation, submitted a supportive housing proposal, submitted and received a grant to support transportation of reentry participants, and supported the development of a peer mentoring program for reentry. Community Elements will also write the SCA 2015 grant for reentry people with co-occurring disorders.

Community Elements will work to enhance post-release supervision through specialized case management, development of housing, vocational, peer support, and support services. Provide follow-up support from community providers to inmates with mental health and/or substance use disorders. Promote and advocate for individualization and client involvement in all services. Establish a formal advisory group for formerly incarcerated individuals.

Quisenberry entered the meeting at 7:05 p.m.

Monthly Reports

OMNIBUS MOTION by Mitchell to receive the Animal Control-January & February 2015; EMA-January 2015; Head Start-February 2015; Probation & Court Services-January 2015; Public Defender-December 2014; and the Veterans' Assistance Commission-February 2015 reports and place them on file; seconded by Harper. **Motion carried with unanimous support.**

There was no other business or Chair's report.

Semi-annual Review of Closed Session Minutes

MOTION by Esry for Justice & Social Services Closed Session minutes to remain closed pursuant to Resolution No. 7969 Establishing Procedures for Semi-Annual Review Closed Session Minutes by the Champaign County Board; seconded by Petrie. **Motion carried with unanimous support.**

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

MOTION by Petrie to recommend County Board approval of a resolution authorizing the appointment of Nathan Montgomery to the Rural Transit Advisory Group for an unexpired term ending 11/30/2016; seconded by Esry. **Motion carried with unanimous support.**

County Clerk

The February 2015 report was received and placed on file.

MOTION by Esry to recommend County Board approval of a resolution authorizing a polling place change for Sidney; seconded by Kibler. **Motion carried with unanimous support.**

County Administrator

The Administrative Services February 2015 report was received and placed on file.

MOTION by Weibel to recommend County Board approval of an ordinance revising the Champaign County Personnel Policy; seconded by Hartke. Busey explained that revisions to the personnel policy were needed to update ADA requirements, add new FMLA requirements per statute, and additional anti-harassment policies required by recent applications for federal funding. **Motion carried with unanimous support.**

MOTION by Esry to recommend to the Finance Committee approval of the reclassification of the Highway Projects Accountant position from Grade Range G to Grade Range F, and the corresponding title change to Highway Projects/Motor Fuel Accountant; seconded by Hartke. **Motion carried with unanimous support.**

Other Business

Resolution in Support of SB1698 and HB1326

MOTION by Shore to recommend County Board approval of a resolution in support of SB1698 and HB1326; seconded by Hartke. **Motion carried.** Weibel abstained due to possible conflict of interest.

Chair's Report

County Board Rules Recommendations

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Weibel proposed removing the numerous references to the Open Meetings Act, leaving only one reference that pertained to the rules as a whole. Weibel also proposed moving the approval of the agenda before the approval of minutes because the approval of the minutes is a part of the agenda. Other edits were made to align the rules with the way the County Board actually conducts business.

Busey also made edits under Finance, page 12 of Resolution No. 8857, item J revised to be more consistent with the County Ordinance No. 635 governing grant applications; item K defines Finance Committee's responsibilities as defined by the County Purchasing Policy; and the elimination of collective bargaining items because these issues now go through the Labor Committee for recommendation to the County Board.

Weibel pointed out the addition of item F3-i, j on page 7, which states that items must first be presented to Committee of the Whole or standing/special committees with certain exceptions. Item i must be acted on to meet an external deadline and item j all items as listed above in 3a-3i shall be listed on the agenda as "New Business".

Busey added that public participation was moved before approval of the Consent Agenda so that the board could remove items if persuaded by public comment.

MOTION by Mitchell to County Board approval of a resolution that supersedes Resolution No. 8857 on Establishment of Organization, Duties, Rules, Policies, and Procedures of the Champaign County Board; seconded by Berkson. Discussion followed.

MOTION to Amend by Kibler by striking item 15K, page 10 of the rules; seconded by Maxwell. **Motion to Amend carried.**

Alix pointed out Barb Mann's memo regarding the Board Chair's power to appoint a new member to the County Board whenever a vacancy occurs. Busey explained that Mann offered this language to further specify the process if the Board desired to do so. Alix favored Mann's addition of *...with the advice of the respective party's Central Committee...* Discussion followed.

MOTION to Amend by Hartke by striking proposed additional language in 5-I, page 3 and keeping original language of 5-J, page 4 of Resolution 8857 regarding the process of appointment to the Board when a vacancy occurs; seconded by Kibler.

Mitchell and Anderson left the meeting at 8:28 p.m.

Busey pointed out that Mann opined that the County Board Chair's power to appoint a new member mid-term could not be restricted by the parties' Central Committee choice and the original language of 5-J gives the impression that the County Board Chair must select the Central Committee's nomination and this is not consistent with the statute. **Motion to Amend failed.**

MOTION to Amend by Weibel to strike the underlined text in 5-I and add Mann's suggested language: *Within 60 days, the Board Chair, with the advice of the respective party's Central Committee, shall appoint a successor to that office who shall be of the same political party as*

that to which the holder of that office belonged when elected. Such appointments shall be subject to the approval of the Board; seconded by Kibler. Discussion followed. **Motion to Amend carried with unanimous support.**

Schwartz left the meeting at 9:00 p.m.

Alix asked if the intent of the text regarding the Open Meetings Act was to require audio recordings of caucus meetings and if this was indeed a requirement of the OMA. Discussion followed. Maxwell suggested striking the language after ...*Illinois Open Meetings Act (5 ILCS 120)*... There was no objection to striking the language after the reference to the OMA. Petrie wanted to see caucus minutes posted to the County website. Hulten advised that the County Clerk's office would begin to do this. It was agreed to strike 1-k, under Finance on page 12 until the County's Purchasing Policy could be reviewed and updated. **Original Motion as Amended carried with unanimous support.**

Semi-Annual Review of Closed Session Minutes

MOTION by Michaels for Policy, Personnel, & Appointments Closed Session minutes to remain closed pursuant to Resolution No. 7969 Establishing Procedures for Semi-Annual Review Closed Session Minutes by the Champaign County Board; seconded by Kibler. **Motion carried with unanimous support.**

Designation of Items to be Placed on the Consent Agenda

Items A1; B2; D2; F1; were designated for the Consent Agenda.

FINANCE

Treasurer

The Treasurer's February 2015 report was not available on the website for review and will be received and placed on file at the County Board meeting.

MOTION by Michaels to recommend County Board approval of a resolution authorizing the cancelation of the appropriate Certificate of Purchase on a mobile home, permanent parcel no. 30-055-2166; seconded by Shore. **Motion carried with unanimous support.**

MOTION by Harper to recommend County Board approval of a resolution designating depositories for funds; seconded by Esry. Michaels abstained from the vote due to possible conflict of interest. **Motion carried.**

Auditor

The Auditor's February 2015 report and Quarterly Financial report were received and placed on file. Farney explained that the numbers contained in the 4th quarter report were subject to adjustments made at the end of the year, but he expected the final numbers to remain very close.

Nursing Home

The Nursing Home Monthly Report was received and placed on file.

Budget Amendments/Transfers

MOTION by Jay to recommend County Board approval of a resolution authorizing **Budget Amendment #15-00015** for Fund/Dept. 091 Animal Control-248 Animal Impound Services, 047 Animal Control Services with \$10,000 in increased appropriations and \$10,000 in increased revenue for PetCo Grant to purchase spay/neuter supplies; seconded by Weibel. **Motion carried with unanimous support.**

Animal Control

Recommendation for Approval of Rates for Animal Impound & Animal Control Contracts

MOTION by Hartke to recommend County Board approval of a resolution authorizing 2015 contracts for Animal Impound Services to be negotiated based upon an annual per capita cost of \$0.88, and 2015 contracts for Animal Control Services to be negotiated based upon an annual per capita cost of \$1.35. Contracts for terms longer than one year shall be adjusted each year by the CPI as published by the Illinois Department of Revenue in January of each year for calculation of the Property Tax Extension Limitation Law in that year. The Finance Committee further recommends that the increase be phased in over a 3-year period for the Villages; seconded by Quisenberry.

Berkson disagreed with the per capita method used to create contract fees because many of the smaller villages utilized Animal Control services sparingly, and would now be charged an inequitable fee. Berkson preferred that the charges be based on utilization of services. Jay and Anderson agreed. Shore and Harrison supported the per capita method. Maxwell concurred with Berkson.

Motion carried with a roll call vote of 14-7. Alix, Cowart, Harrison, Hartke, Kibler, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Rosales, Schwartz, Shore, and Weibel voted in favor of the motion. Anderson, Berkson, Esry, Harper, Jay, Maxwell, and Schroeder voted against it.

Grant Application & Acceptance

MOTION by Hartke to recommend County Board approval of a resolution authorizing the Application for, & If Awarded, Acceptance of Bureau of Justice Assistance Second Chance Act Prisoner Reentry Initiative Grant: seconded by Berkson. **Motion carried with unanimous support.**

MOTION by Shore to recommend County Board approval of a resolution authorizing the Application for, & If Awarded, Acceptance of the MacArthur Foundation Grant for Criminal Justice System Planning; seconded by McGuire. **Motion carried with unanimous support.**

MOTION by Cowart to recommend County Board approval of a resolution authorizing the Application for, & If Awarded, Acceptance of the Bureau of Justice Assistance Collaborative County Approaches to Reducing the Prevalence of Individuals with Mental Health Disorders in Jail: seconded by Schroeder. Alix stated that the Mental Health Board would provide the matching funds (20%) required for the total grant of \$150,000. **Motion carried with unanimous support.**

County Administrator

The General Corporate Fund FY 2014 Final Budget and the General Corporate Fund FY 2014 Final Budget Change reports were received and placed on file.

MOTION by Hartke to recommend County Board approval of a resolution authorizing an Amendment to the Intergovernmental Agreement Regarding the Clinton Landfill Permit; seconded by Quisenberry. **Motion carried.** Weibel abstained due to possible conflict of interest.

MOTION by McGuire to recommend County Board approval of a resolution authorizing Budget Amendment #15-00016 for Fund/Dept. 080 General Corporate-010 County Board with increased appropriations of \$25,600 and no increased revenue, from Fund Balance to appropriate funds required for the amendment to the Intergovernmental Agreement regarding the Clinton Landfill Permit; seconded by Anderson. **Motion carried.** Weibel abstained due to possible conflict of interest.

MOTION by Cowart to recommend County Board approval of a resolution authorizing the re-classification of the Highway Projects Accountant position from Grade Range G to Grade Range F, and the corresponding title change to Highway Projects/Motor Fuel Tax Accountant subject to approval by the Policy, Personnel, and Appointments Committee of the Whole; seconded by Kibler. **Motion carried with unanimous support.**

There was no other business or Chair's report.

Semi-Annual Review of Closed Session Minutes

MOTION by Weibel for Finance Closed Session minutes to remain closed pursuant to Resolution No. 7969 Establishing Procedures for Semi-Annual Review Closed Session Minutes by the Champaign County Board; seconded by Michaels. **Motion carried with unanimous support.**

Designation of Items for the Consent Agenda

Items A2; D1; F1-3; G5 were designated for the County Board Consent Agenda.

Other Business

There was no other business.

Adjourn

MOTION by Kibler to adjourn the meeting; seconded by Quisenberry. **Motion carried with unanimous support.** The meeting adjourned at 9:08 p.m.

Respectfully submitted,

Kay Rhodes,
Administrative Assistant

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.