

Approved 10/13/2016

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE MINUTES**

**Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, September 13, 2016
Lyle Shields Meeting Room**

MEMBERS PRESENT: Christopher Alix, Jack Anderson, Astrid Berkson, Lorraine Cowart, Aaron Esry, Stan Harper, Shana Harrison, Josh Hartke, Matt Hiser, John Jay, Gary Maxwell, Jim McGuire, Diane Michaels, Max Mitchell, Patti Petrie, James Quisenberry, Jon Rector, Giraldo Rosales, Jon Schroeder, Rachael Schwartz, C. Pius Weibel

MEMBERS ABSENT: Lloyd Carter

OTHERS PRESENT: Katie Blakeman (Circuit Clerk), Scott Gima (MPA), Tami Ogden (Deputy Administrator of Finance), Kay Rhodes (County Board Administrative Assistant), Rick Snider (County Administrator)

CALL TO ORDER

Petrie called the meeting to order at 6:30 p.m.

ROLL CALL

Rhodes called the roll. Alix, Anderson, Berkson, Cowart, Esry, Harper, Harrison, Hartke, Hiser, Jay, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Rector, Rosales, Schwartz, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDA

MOTION by Rosales to approve the Agenda/Addenda; seconded by Esry. **Motion carried with unanimous support.**

APPROVAL OF MINUTES

MOTION by Mitchell to approve the revised minutes of August 9, 2016; seconded by Cowart. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

Circuit Clerk, Katie Blakeman announced the 1st Annual Expungement & Record Sealing Summit to be held on Saturday, October 22, 2016 from 8:30 a.m. to 5:00 p.m., at the Stone Creek Church, 2502 S. Race Street, Urbana. She explained that those attending would receive full-service assistance with application, preparation, and filing for adult and juvenile criminal record expungement, sealing, and alternative forms of relief. Participants will receive free legal advice from licensed attorneys; child-care and youth programs provided; and transportation assistance, if

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needed. There are no filing fees and pre-registration is strongly encouraged. Recent changes to the law have expanded eligibility.

COMMUNICATIONS

Snider unveiled the new county website and thanked the IT Director, Andy Rhodes for all his work, as well as the GIS staff for their programming services.

JUSTICE & SOCIAL SERVICES

Monthly Reports

MOTION by Hartke to receive all reports and placed on file: seconded by Rosales. **Motion carried with unanimous support.**

Other Business

Semi-Annual Review of Closed Session Minutes

Berkson indicated that the State's Attorney had reviewed the closed session minutes and found that there were no documents subject to review under the parameters of Resolution No. 7969 Resolution Establishing Procedures for Semi-annual Review of Closed Session Minutes by the Champaign County Board.

Chair's Report

There was no Chair's report.

FINANCE

Treasurer

The Treasurer's August 2016 report was received and placed on file.

Auditor

The Auditor's August 2016 report was received and placed on file.

Nursing Home Monthly Report

Gima said that the average census for the nursing home has been between 175 and 180, with the August census coming in at approximately 183, reflecting a slow increase trend since the beginning of the year. He explained that the average number of admissions had increased in 2016 over the 2015 average. However, the census remains at 180 because of deaths and discharges. Hospitals push to discharge Medicare patients home as soon as possible. However, the readmission rate is very high for these individuals. Gima said they are working with the hospitals to release patients to the nursing home instead to allow more time for further recovery. If patients are released to the nursing home within the 30-day time frame, they are still covered under Medicare.

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Gima reviewed the income statement through July 2016. The cash from operations is at \$250,000. Gima stated that the nursing home has not used agency nursing through August and into September and would continue to strive for this goal each month.

Gima explained that at the beginning of the year he had hoped to reduce the number of outstanding Medicaid applications, thus increasing the cash flow coming into the nursing home. However, while they had reduced the number of open applications last year from 60 down to 28, the number has risen once again to 55 open applications as of September. This reduces the cash flow by approximately \$1,350,000 since January 1st through September. There are still outstanding applications dating back to 2015.

Gima stated that it does not seem that the downstate nursing homes have enough State workers allocated to process the applications. The Macon County Hub which handles all downstate applications, has 70 caseworkers and 34 vacancies with 7,000 applications to be processed. In drastic comparison, the Chicago Hub employs 130 caseworkers and has 2,000 applications to process. Additionally, only one caseworker in the Chicago Hub handles a case from beginning to end and in Macon County each case is handled by multiple people.

Gima said that the Champaign County Nursing Home cannot wait for the issue to be resolved by the State of Illinois. Gima said they are working with a lobbyist who is familiar with Medicaid issues. The lobbyist is in contact with a Department of Human Services Policy Advisor at the Governor's office. He has assisted the nursing home with 13 applications. Gima is exploring the feasibility of transferring some of the application backlog to the Chicago Hub and the issuance of a hardship payment advance or other financial assistance. Political pressure may be needed in order to receive some kind of assistance.

Budget Amendments/Transfers

MOTION by McGuire to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00037** for Fund/Dept. 083 County Highway/060 Highway with increased appropriations of \$350,000 and no increased revenue, from fund balance to purchase four 2017 tandem axle trucks; seconded by Cowart. **Motion carried.**

MOTION by Rector to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00039** for Fund/Dept. 083 County Highway/060 Highway with increased appropriations of \$50,000 and no increased revenue, from fund balance to recoat wall paneling on highway facility; seconded by Anderson. **Motion carried with unanimous support.**

MOTION by Anderson to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00040** for Fund/Dept. 080 General Corporate/023 Recorder with increased appropriations of \$200,000 to purchase more document stamps due to increased real estate activity, with \$300,000 in revenue; seconded by Quisenberry. **Motion carried with unanimous support.**

MOTION by Anderson to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00041** for Fund/Dept. 105 Capital Asset Replacement/140 Correctional Center with increased appropriations of \$11,839 to document the transfer of funds from 080-140

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budget to pay balance of the cost for new x-ray machine that is not budgeted in full in the capital fund for 105-140; seconded by Esry. **Motion carried with unanimous support.**

MOTION by Michaels to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00042** for Fund/Dept. 080 General Corporate/075 General Fund with no increased appropriations, documenting receipt of payment from Ameren in the amount of \$483,800 as a result of a construction fee for an electric transmission line as part of the Illinois Rivers Project; seconded by Hartke. **Motion carried with unanimous support.**

MOTION by Cowart to recommend County Board approval of a resolution authorizing **Budget Transfer 16-00006** for Fund/Dept. 619 Tax Sale Automation/026 County Treasurer in the amount of \$3,000 for part-time staffer to work through second installment busy period; seconded by Berkson. **Motion carried with unanimous support.**

Information Technology

MOTION by Michaels to recommend County Board approval of a resolution authorizing a capital lease agreement for the acquisition of a new AS400; seconded by Hartke. Rhodes explained that the current AS400 is 5-years old and the new JANO interface recently deployed has caused severe slowness on the current AS400 system. County IT was not made aware of any new requirements before this deployment. A JANO consultant recommended that the County upgrade the system with additional memory, unfortunately this model does not allow it, creating the need to purchase a new AS400.

Quisenberry stated that this issue before them is an example of why he was concerned about having multiple IT groups within county government because each division was responsible for their own area without a central source to manage all projects and the needs associated with them. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00038** for Fund/Dept. 105 Capital Asset Replacement/028 Information Technology with increased appropriations of \$141,728 with matching revenue from the Capital Asset Replacement Fund for the acquisition of an AS400 financed through a Capital Lease Agreement; seconded by Cowart. **Motion carried with unanimous support.**

Children's Advocacy Center

MOTION by Michaels to recommend County Board approval of a resolution authorizing the renewal of the Illinois Criminal Justice Information Authority Victims of Crime Act Assistance Grant, July 1, 2016-June 30, 2017; seconded by Harrison. **Motion carried with unanimous support.**

Cowart left the meeting at 7:45 p.m. Schroeder entered the meeting at 7:48 p.m.

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County Administrator

Snider indicated that there were no significant changes to the budget report other than the addition of the one-time receipt of revenue (\$483,800) from Ameren through the Illinois Rivers Project. Ogden noted that the nursing home boiler replacement was added under expenditures. The FY2016 General Corporate Fund Projection and Budget Change Reports were received and placed on file.

Snider presented the FY2017 Proposed Levy Rate Chart. Ogden noted that growth from IMRF, Social Security, and Extension Education was shifted to the General Fund.

Snider presented the updated County Facilities Action Plan for the committee's information and discussion. He noted that the prioritization of projects had been removed and greater project detail had been added.

Weibel suggested that under the section "*Why can't we keep the downtown jail?*", text could be added explaining that one of the first recommendations from ILPP was to close the downtown jail. Maxwell felt that the floor covering estimates should be revised.

Other Business

Semi-Annual Review of Closed Session Minutes

Alix indicated that the State's Attorney had reviewed the closed session minutes and found that there were no documents subject to review under the parameters of Resolution No. 7969 Resolution Establishing Procedures for Semi-annual Review of Closed Session Minutes by the Champaign County Board.

Chair's Report

There was no Chair's report.

Designation of Items for the Consent Agenda

Items D2-6; E1-2; and F1 were designated for the Consent Agenda.

POLICY, PERSONNEL, & APPOINTMENTS

Appointment/Reappointments

MOTION by Petrie to recommend County Board approval of a resolution appointing Jeremy Delanty to the Edge-Scott Fire Protection District for an unexpired term ending 4/30/2017; seconded by Anderson. **Motion carried with unanimous support.**

OMNIBUS MOTION by Petrie to recommend County Board approval of resolutions appointing the following to their respective drainage districts, term 9/1/2016-8/31/2019: Elizabeth Wagner Plewa-Willow Branch Drainage District; William Wilken – Triple Fork Drainage District; Michael Hastings – St. Joseph #3 Drainage District; and Roger Armstrong - #2 Town of Scott Drainage District; seconded by Jay.

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Weibel questioned the appointment of Elizabeth Plewa because she did not own land in the drainage district for which she was being appointed. Petrie said she would double check on this appointment before the County Board meeting. Harper volunteered that Ms. Plewa's family owned land in said district.

Quisenberry suggested that the committee move forward with the vote on the motion but pull it off the consent agenda. Weibel agreed, it should be pulled off the consent agenda. **Motion carried with unanimous support.**

County Clerk

All reports were received and placed on file.

MOTION by Anderson to recommend County Board approval of a resolution establishing polling places for 2016 General Election; seconded by Schroeder.

Hulten requested the following changes to polling places and provided the reasoning behind each request:

- City of Champaign #2 (675 voters) and #3 (1,578 voters): These precincts have voted for a number of years together at the McKinley Foundation at 809 S. Fifth in Champaign. Recently, the Cohen Hillel Center across the street has expressed interest in serving as a polling place. The McKinley Foundation has space limitations that prevent the County Clerk from adding more stations and booths, and consequently the County Clerk has seen longer lines at higher turnout elections. The Cohen Hillel Center has a larger space available, and the County Clerk can use it to accommodate a greater number of voters at a greater number of stations, improving voter flow and hopefully reducing lines. The County Clerk would like the Cohen Hillel Center at the University of Illinois (503 E. John, Champaign) to become the permanent Election Day polling place for City of Champaign #2 and #3.
- Cunningham #2 (466 voters): Cunningham #2 has voted for several years at Daniels Graduate Hall (101 OW. Green, Urbana). Daniels Graduate Hall is home to only ten percent of the precincts voters, and the voting location within the building isn't especially visible or convenient. The Illini Union Federal Room is also located within the precinct and already serves as an Early Voting location. Illini Union Federal Room is highly accessible and visible, and has a larger area available for multiple stations capable of handling higher voter turnouts. The County Clerk would like the Early Voting locations to also be Election Day polling places. They are requesting that Illini Union Federal Room (1401 W. Green, Urbana) be made the permanent Election Day polling place for Cunningham #2.
- Mahomet #2 (1268 voters): These voters have voted for several years at Grace Church of Mahomet, which also served as the Mahomet-area Early Voting location. The Church is no longer willing to serve as either an Early Voting or Election Day voting location. Earlier, the County Clerk had moved Early Voting from Grace Church to the Lake of the Woods Pavilion. With the assistance of Mahomet Township Supervisor and Champaign County Board member John Jay, the clerk located Hatcher's Cars, an auto dealership at 103 W. Oak

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in Mahomet. They have an open showroom that is located within the precinct, is highly visible and accessible, and has sufficient interior space and parking. The clerk would like Hatcher's Cars (103 W. Oak, Mahomet) to be the permanent Election Day polling place for Mahomet #2. If the County Board approves these changes, the clerk will mail new voter information cards immediately to the registered voters affected.

Motion carried with unanimous support.

County Administrator

Reports were received and placed on file.

Other Business

Semi-Annual Review of Closed Session Minutes

Quisenberry indicated that the State's Attorney had reviewed the closed session minutes and found that there were no documents subject to review under the parameters of Resolution No. 7969 Resolution Establishing Procedures for Semi-annual Review of Closed Session Minutes by the Champaign County Board.

Chair's Report

There was no Chair's report.

Designation of Items to be Placed on the Consent Agenda

Quisenberry stated items A1; B5 were designated for the Consent Agenda.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

MOTION by Rosales to adjourn; seconded by Esry. **Motion carried with unanimous support.**

The meeting adjourned at 8:06 p.m.

Respectfully submitted,

Kay Rhodes,
Administrative Assistant

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.