



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Thursday, October 13, 2016 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

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I. Call To Order

II. Roll Call

III. Approval of Agenda/Addenda

IV. Approval of Minutes

- A. Committee of the Whole - September 13, 2016 1-7
- B. Special Finance - September 29, 2016 8-10
- C. Legislative Budget Hearings:
 - 1. August 22, 2016 11-17
 - 2. August 23, 2016 18-28
 - 3. August 24, 2016 29-36

V. Public Participation

VI. Communications

VII. Justice & Social Services

- A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
 - 1. Animal Control – August 2016
 - 2. Emergency Management Agency – August 2016
 - 3. Head Start – May thru September 2016
 - 4. Probation & Court Services – August 2016
 - 5. Public Defender – August 2016
 - 6. Veterans’ Assistance Commission – August 2016
- B. Other Business
- C. Chair’s Report

VIII. Finance

- A. Treasurer
 - 1. Monthly Report – September 2016 – Reports are available on the Treasurer’s Webpage at: <http://www.co.champaign.il.us/treasurer/Reports.php>
- B. Auditor
 - 1. Monthly Report – September 2016 – Reports are available on the Auditor’s Webpage at: <http://www.co.champaign.il.us/Auditor/countyboardreports.php>
- C. Nursing Home Monthly Report (to be distributed)
- D. Budget Amendments/Transfers
 - 1. Budget Transfer 16-00010 37-38
 - Fund/Depts. 080 General Corporate/075 General County, 023 Recorder, 026 Treasurer, 140 Correctional Center, 042 Coroner, 031 Circuit Court
 - Total Transferred: \$32,404
 - Reason: Move Money to Correct Budgets to Pay for Increase in Salaries Due to Settlement of AFSCME Contracts

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2. Budget Amendment 16-00044 Fund/Dept. 679 Children's Advocacy Center/179 Children's Advocacy Center Increased Appropriations: \$6,750 Increased Revenue: \$6,750 Reason: DCFS Granted Extra Dollars Beginning this Grant Year Which Started July 1, 2016	39-41
3. Budget Amendment 16-00046 Fund/Dept. 630 Circuit Clerk Operation & Administration; 671 Court Document Storage/030 Circuit Clerk Increased Appropriations: \$71,000 Increased Revenue: None: from Fund Balance Reason: to Cover Additional Expenses for the Redesign of the Circuit Clerk Website and Addition of New Updated Public Access Program from JANO and for New Scanners, New Microfilm Machine and Blueprinting Costs in Document Storage	42-44
4. Budget Amendment 16-00047 Fund/Dept. 080 General Corporate/127 Veterans' Assistance Commission Increased Appropriations: \$3,000 Increased Revenue: \$4,237 Reason: Donation Received June 2016. Restricted to Repairs of Veterans' Memorial in Front of the Courthouse	45
E. <u>County Administrator</u>	
1. FY2016 General Corporate Fund Projection Report <i>(to be distributed)</i>	
2. FY2016 General Corporate Fund Budget Change Report <i>(to be distributed)</i>	
3. Recommendation for Employee Health Insurance & Related Benefit Plans	46-60
3. Recommendation for Non-Bargaining Employee Health Insurance Contributions	61-62
4. Recommendation to County Board to Receive & Place on File the FY2017 Tentative Budget	63-85
F. <u>Other Business</u>	
G. <u>Chair's Report</u>	
H. <u>Designation of Items to be Placed on the Consent Agenda</u>	
IX. <u>Policy, Personnel, & Appointments</u>	
A. <u>Supervisor of Assessments</u>	
1. Request to Send Sales Analyst/Office Manager and Appraiser/Analyst Positions to Job Content Evaluation Committee for Review and Evaluation	86
B. <u>County Clerk</u>	
1. September 2016 Report	87
C. <u>County Administrator</u>	
1. Administrative Services Monthly Report – September 2016	88-91
2. Recommendation for County Property, Liability, and Worker's Compensation Insurance Policies	92-93
D. <u>Other Business</u>	
E. <u>Chair's Report</u>	
F. <u>Designation of Items to be Placed on the Consent Agenda</u>	

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X. **Other Business**

XI. **Adjournment**

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.