



Committee of the Whole  
 Finance; Policy, Personnel, & Appointments; Justice & Social Services  
 Summary of Action Taken November 10, 2016  
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**Agenda Items**

**Action**

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| <p>5. <u>Union Drainage District #3 for South Homer and Sidney – 1 Unexpired Term Ending 8/31/2017</u></p> <ul style="list-style-type: none"> <li>• Linda Lee Drozt</li> </ul>   | <p><b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Linda Lee Drozt to the Union Drainage District #3 for South Homer &amp; Sidney, Unexpired Term Ending 8/31/2017</i></b></p>  |
| <p>6. <u>Broadlands-Longview Fire Protection District – 1 Unexpired Term Ending 4/30/2019</u></p> <ul style="list-style-type: none"> <li>• Clayton Coulter</li> <li>• Shawn Walker</li> <li>• Bruce Block</li> </ul>   | <p><b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Shawn Walker to the Broadlands-Longview FPD, Unexpired Term Ending 4/30/2019</i></b></p>   |
| <p>7. <u>Prairie Creek Drainage District – 1 Unexpired Term Ending 8/31/2019</u></p> <ul style="list-style-type: none"> <li>• Michael Buhr</li> </ul>  | <p><b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Michael Buhr to the Prairie Creek Drainage District, Unexpired Term Ending 8/31/2019</i></b></p>   |
| <p>B. <u>County Clerk</u></p> <p>1. October 2016 Report</p>  | <p>Received and placed on file</p>  |
| <p>C. <u>Probation &amp; Court Services</u></p> <p>1. Request for Review and Evaluation of Court Services Drug Court Specialist Position by the Job Content Evaluation Committee</p>   | <p>Approved</p>   |
| <p>D. <u>County Administrator</u></p> <p>1. Administrative Services Monthly Report – October 2016</p> <p>2. Interim Report on Review of Responsible Bidder and Supplier Diversity Policies</p> <p>3. County Board Calendar of Meetings for FY2017</p> <p>4. 2017 Holiday Calendar (<i>Information Only</i>)</p> <p>5. Job Content Evaluation Committee Recommendation for Supervisor of Assessments Sales Analyst/Office Manager and Appraiser/Analyst Positions</p> | <p>Received and placed on file</p> <p>Received and placed on file</p> <p><b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving the 2017 County Board Calendar of Meetings as amended</i></b></p> <p>Approved and recommend approval to Finance</p> |
| <p>E. <u>Other Business</u></p>  | <p>None</p>   |
| <p>F. <u>Chair’s Report</u></p> <p>1. Approval of Resolution Appointing County Administrator as Representative to Champaign County Economic Development Corporation</p>  | <p><b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing the County Administrator as representative to Champaign County Economic Development Corporation</i></b></p>  |
| <p>G. <u>Designation of Items to be Placed on the Consent Agenda</u></p>   | <p>A1-7; D3; and F1</p>   |

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**Agenda Items**

**Action**

**IX. Finance**

A. Treasurer

1. Monthly Report – October 2016  
Received and placed on file
2. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel 29-050-0008  
***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel 29-050-0008***

B. Auditor

1. Monthly Report – October 2016  
Received and placed on file

C. Nursing Home

1. Monthly Financial Report  
**Received and placed on file**
2. 2017 Charges for Services at the Champaign County Nursing Home  
**RECOMMEND COUNTY BOARD APPROVAL of a resolution for 2017 charges for services at the Champaign County Nursing Home**

D. Budget Amendments/Transfers

1. Budget Transfer 16-00011  
Fund/Dept. 619 Tax Sale Automation/026 County Treasurer  
Total Amount: \$5,000  
Reason: Funds Transfer to Cover Expense of New Chief Deputy Training for December 2016  
***\*RECOMMEND COUNTY BOARD APPROVAL of resolutions authorizing Budget Transfer 16-00011; Budget Amendments 16-00048, 16-00049, 16-00050, and 16-00051***
2. Budget Amendment 16-00048  
Fund/Dept. 476 Self-funded Insurance/118  
Property/Liability Insurance  
Increased Appropriations: \$13,809  
Increased Revenue: \$13,809  
Reason: To Receive Funds from Pekin Insurance for Totaled Sheriff's Office Vehicle
3. Budget Amendment 16-00049  
Fund/Dept. 621 St. Attorney Drug Forfeitures/041 St. Attorney  
Increased Appropriations: \$7,500  
Increased Revenue: None: from Fund Balance  
Reason: Increase in Appropriations for Conferences & Training. Appropriations will come from Fund Balance
4. Budget Amendment 16-00050  
Fund/Dept. 080 General Corporate/072 ADA Compliance  
Increased Appropriations: \$173,000  
Increased Revenue: None: from Fund Balance  
Reason: Architect and Construction Contracts for ADA Interior Compliance at Brookens and the Courthouse

**Agenda Items**

**Action**

- 5. Budget Amendment 16-00051  
 Fund/Dept. 080 General Corporate/036 Public Defender  
 Increased Appropriations: \$69,232  
 Increased Revenue: None: from Fund Balance  
 Reason: Amendment Needed to Cover Benefit Payout of Twenty Year Employee Randall B. Rosenbaum

E. County Administrator

- 1. FY2016 General Corporate Fund Projection Report
- 2. FY2016 General Corporate Fund Budget Change Report
- 3. Job Content Evaluation Committee Recommendation for Supervisor of Assessments Sales Analyst/Office Manager and Appraiser/Analyst Positions

Reports received and placed on file

***\*RECOMMEND COUNTY BOARD APPROVAL OF a resolution amending the Supervisor of Assessments Schedule of Authorized positions by eliminating the Chief Deputy of Assessments position, classified in Grade Range I and the reclassification of the Sales Analyst/Office Manager position, classified in Grade Range H to the Assistant Deputy/Sales Analyst position, classified in Grade Range I and the reclassification of the Appraiser/Analyst position in Grade Range G, to the Assistant Deputy/Appraiser position classified in Grade Range I***

- 4. Revised FY2017 Annual Tax Levy Ordinance:
  - a. Option A
  - b. Option B

***\*RECOMMEND COUNTY BOARD APPROVAL of the Revised FY2017 Annual Tax Levy Ordinance – Option B***

- 5. Revised FY2017 Annual Budget & Appropriation Ordinance (*Discussion Only*)

Action to be Taken at County Board Meeting, November 17, 2016

- 6. Issuance of Tax Anticipation Warrants for the Nursing Home

**RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the issuance of tax anticipation warrants for the Nursing Home**

- 7. Unemployment Insurance Proposal

***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving unemployment insurance policy***

G. Other Business

- 1. Request Approval of an Agreement for Health Care Services at the Champaign County Juvenile Detention Center with Cost Care Solutions, LLC

***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing an agreement for health care services at the Juvenile Detention Center with Cost Care Solutions, LLC***

H. Chair's Report

None

I. Designation of Items to be Placed on the Consent Agenda

A2; D1-5; E3; E4b; E7; G1

X. Other Business

None

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**Agenda Items**

**Action**

**XI. Adjournment**

7:53 p.m.

*All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.*

*Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.*