

Approved 11/14/2017

**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE MINUTES**

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**Finance; Policy, Personnel, & Appointments; Justice & Social Services  
Tuesday, September 12, 2017  
Lyle Shields Meeting Room**

**MEMBERS PRESENT:** Christopher Alix, Jack Anderson, Brad Clemmons, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Josh Hartke, Robert King, Jim McGuire, Diane Michaels, Max Mitchell, Kyle Patterson, Patti Petrie, Jon Rector, Giraldo Rosales, Stephen Summers, James Tinsley, C. Pius Weibel

**MEMBERS ABSENT:** Shana Crews, Brooks Marsh

**OTHERS PRESENT:** Tammy Asplund (Recording Secretary), Gordy Hulten (County Clerk), Tami Ogden (Deputy County Administrator/Finance), Rick Snider (County Administrator)

**CALL TO ORDER**

Weibel called the meeting to order at 6:38 p.m.

**ROLL CALL**

Asplund called the roll. Alix, Anderson, Clemmons, Cowart, Esry, Fortado, Goss, Harper, Hartke, King, McGuire, Michaels, Mitchell, Patterson, Petrie, Rector, Rosales, Summers, Tinsley and Weibel were present at the time of roll call, establishing the presence of a quorum.

Mitchell entered the meeting at 6:42 p.m.

**APPROVAL OF AGENDA/ADDENDA**

**MOTION** by Esry to approve the Agenda/Addenda as amended; seconded by Hartke.  
**Motion carried with unanimous support.**

Mr. Alix requested Finance item G1 be discussed after B2; and C1 be discussed after E1.

**APPROVAL OF MINUTES**

**MOTION** by Rosales to approve the minutes of August 15, 2017; seconded by Goss.  
**Motion carried with unanimous support.**

**PUBLIC PARTICIPATION**

Amy Foster spoke regarding the recommendation for the FY2018 Health Insurance. Dottie Vura-Weis spoke regarding the Nursing Home, Jail and Voting.

## **COMMUNICATIONS**

Rosales announced the CU Pride Fest activities scheduled for the upcoming weekend and encouraged board members to participate.

## **JUSTICE & SOCIAL SERVICES**

### Monthly Reports

All reports were received and placed on file.

### Other Business

Semi-Annual Review of Closed Session Minutes

**MOTION** by Hartke that the Closed Session minutes of the Justice & Social Services Committee shall remain closed pursuant to Resolution No. 7969, a Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Weibel. **Motion carried with unanimous support.**

### Chair's Report

There was no Chair's report.

## **POLICY, PERSONNEL, & APPOINTMENTS**

### County Clerk

The August 2017 report was received and placed on file.

**MOTION** by Michaels to receive and place the report on file; seconded by Goss. **Motion carried with unanimous support.**

### County Administrator

The monthly HR Report for August was received and placed on file.

**MOTION** by Alix to receive and place the report on file; seconded by Anderson. **Motion carried with unanimous support.**

Request to Send Proposed Assistant County Administrator and HR Generalist Positions to Job Content Evaluation Committee

Petrie asked for clarification regarding the impact on the budget. Snider commented these are budget-neutral. He noted the Executive Assistant to the County Administrator position will be eliminated and replaced by the HR Generalist role.

**MOTION** by Esry to send Position descriptions to the Job Content Evaluation Committee; seconded by Tinsley. **Motion carried with unanimous support.**

### Other Business

Proposed Change in County Board Rules

## **Committee of the Whole**

*Finance; Policy, Personnel, & Appointments; Justice & Social Services*

*Tuesday, September 12, 2017*

*Page 3*

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**MOTION** by Alix to approve changes to the County Board rules; seconded by Summers.  
**Motion carried.**

McGuire requested clarification on the process. Alix responded by saying Finance will still need to approve budget amendments. He noted this change streamlines the application process, but has no impact on the financial aspect of the grant.

Resolution Affirming Support for the Position of County Administrator

Anderson questioned the role of County Administrator and the position's reporting requirements. McGuire and Goss asked whether the State's Attorney has reviewed the Resolution. Weibel responded he does not believe the State's Attorney has seen this Resolution. Mitchell expressed the need for education and professional credentials.

**Amended MOTION** by Petrie for approval of Resolution Affirming Support for the Position of County Administrator, Facilities Director and Planning and Zoning Director; seconded by Mitchell. **Motion failed with a roll call vote of 3 - 17.** King, Mitchell, and Petrie voted in favor of the motion. Anderson, Clemmons, Cowart, Esry, Fortado, Goss, Harper, Hartke, McGuire, Michaels, Mitchell, Patterson, Rector, Rosales, Summers, Tinsley and Weibel voted against it.

Alix stated this Resolution is largely symbolic. He noted the statutes regarding the role of County Executive are not clear. Alix reviewed the process used to hire the County Executive and provided a handout used by the search committee formed in 2015 to replace Deb Busey. He stressed the fact that the requirements for an elected official include only the ability to collect petition signatures and to gain the support of a political party. Alix asked this Board to recognize the significant differences between the political office of County Executive and the professional position of the County Administrator and support this resolution. Weibel explained that Will County has two Chiefs of Staff; one reports to the County Board and one reports to the County Executive.

**MOTION** by Alix for approval of Resolution Affirming Support for the Position of County Administrator; seconded by Summers. **Motion carried with a roll call vote of 12 - 8.** Alix, Cowart, Fortado, Hartke, King, Mitchell, Patterson, Petrie, Rosales, Summers, Tinsley and Weibel voted in favor of the motion. Anderson, Clemmons, Esry, Goss, Harper, McGuire, Michaels, and Rector voted against it.

Semi-Annual Review of Closed Session Minutes.

**MOTION** by Weibel that the Closed Session minutes of the Policy, Personnel & Appointments Committee shall remain closed pursuant to Resolution No. 7969, a Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Hartke. **Motion carried with unanimous support.**

### Chair's Report

Rosales indicated that there were no upcoming appointments in October 2017.

Designation of Items to be Placed on the Consent Agenda

None

**FINANCE**

Treasurer

Monthly Report

Treasurer's August 2017 monthly reports were received and placed on file.

Cash Flow Projection Report Presentation

Cash Flow Projection Report was received and placed on file.

**Omnibus MOTION** by Hartke to recommend County Board approval of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcels 29-050-0137 and 15-025-0501; seconded by Rector. **Motion carried with unanimous support.**

**Omnibus MOTION** by Michaels to recommend County Board approval of a resolution authorizing the execution of a deed of conveyance of the County's interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcels 20-09-01-180-002, 21-34-33-429-017, 42-20-12-127-015, 01-35-30-231-008, 02-01-31-177-001, 02-01-31-178-002, 02-01-36-480-009, 06-12-04-352-002, 20-09-02-103-012, 20-09-02-227-029, 21-34-34-302-008, 26-30-08-283-012, and 26-30-09-165-002; seconded by Goss. **Motion carried with unanimous support.**

**Omnibus MOTION** by Esry to recommend County Board approval of a resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase, permanent parcels 11-014-0039, 14-020-0165, 14-023-0035 and 30-058-0082; seconded by Summers. **Motion carried with unanimous support.**

**MOTION** by Goss to recommend County Board approval of a resolution authorizing the execution of a deed of conveyance of the County's interest or cancellation of the appropriate certificate of purchase of real estate, permanent parcel 19-27-33-451-005; seconded by King. **Motion carried with unanimous support.**

Auditor

The Auditor's report of August 2017 was received and placed on file.

Nursing Home Accounts Payable Update

The Nursing Home Accounts Payable Update was received and placed on file.

Other Business

County Executive Salary

Alix reminded the Board the current recommendation is \$117,000 annually.

## **Committee of the Whole**

*Finance; Policy, Personnel, & Appointments; Justice & Social Services*

*Tuesday, September 12, 2017*

*Page 5*

---

**MOTION** by Hartke to amend recommendation to \$70,000; seconded by Fortado.

Hartke stated his recommendation is for \$70,000 for four years, with no scheduled increase. The Board discussed the pros and cons of the salary recommendation, as well as the potential duties and responsibilities of the County Executive role. Mitchell stated citizens have voiced strong opposition to the \$117,000 salary. McGuire noted the County pay structure is low compared to other municipalities; notably the recent City of Champaign opening for a Neighborhood Services Director.

**Motion failed with a roll call vote of 9 - 11.** Alix, Fortado, Hartke, King, Mitchell, Patterson, Summers, Tinsley, and Weibel voted in favor of the motion. Anderson, Clemmons, Cowart, Esry, Goss, Harper, McGuire, Michaels, Petrie, Rector, and Rosales voted against it.

**MOTION** by Michaels to move forward to the Full Board the recommendation for approval the salary for the County Executive for December 1, 2018; seconded by Goss.

**Motion carried with a roll call vote of 11 - 9.** Anderson, Clemmons, Cowart, Esry, Goss, Harper, McGuire, Michaels, Petrie, Rector, and Rosales voted in favor of the motion. Alix, Fortado, Hartke, King, Mitchell, Patterson, Summers, Tinsley, and Weibel voted against it.

### Semi-Annual Review of Closed Session Minutes

**MOTION** by Goss that the Closed Session minutes of the Finance Committee shall remain closed pursuant to Resolution No. 7969, a Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Harper. **Motion carried with unanimous support.**

### Budget Amendments/Transfers

**MOTION** by Esry to recommend County Board approval of a resolution authorizing **Budget Transfer 17-00004** for Fund/Dept. 476 Self-Funded Insurance/119 Workers Compensation Insurance for \$1,282 for an Actuarial Study Fee; seconded by Goss. **Motion carried with unanimous support.**

**MOTION** by Rector to recommend County Board approval of **Budget Amendment 17-00036** for Fund/Dept. 080 General Corporate/028 Information Technology with increased appropriations of \$4,786 and matching revenue to cover the shared cost of CISCO router necessary to implement internet sharing agreement with City of Urbana and Urbana Free Library; seconded by King. **Motion carried with unanimous support.**

**MOTION** by McGuire to recommend County Board approval of **Budget Amendment 17-00037** for Fund/Dept. 110 Workforce Development/830 WIOA One-Stop Oper-Evn Yr with increased appropriations of \$105,000 and matching revenue to allow for segregation of costs and associated reimbursements to the current four-partner Consortium (RPC, Parkland, IDHS, and IDHS) for the WIOA employment and training service and delivery system; seconded by Weibel. **Motion carried with unanimous support.**

## **Committee of the Whole**

*Finance; Policy, Personnel, & Appointments; Justice & Social Services*

*Tuesday, September 12, 2017*

*Page 6*

---

### Sheriff

**MOTION** by Michaels to recommend County Board approval of an intergovernmental agreement between the City of Champaign, the city of Urbana, and Champaign County regarding the Edward Byrne memorial Justice Assistance Grant (JAG) Program; seconded by Goss. **Motion carried with unanimous support.**

### Nursing Home

#### FY2018 Budget Presentation

Snider introduced Suzanne Koenig, Tom Dankur, Joyce Ciyou, and Kim Colbrook. Snider reviewed the presentation; outlining two options. Koenig provided a status update regarding Nursing Home operations, including changes in staffing, census, cost containment, A/R, and outreach efforts. Snider reviewed the high level of sensitivity associated with census variations.

Summers and Tinsley left the meeting at 8:14 p.m., and 8:23 p.m., respectively.

Dankur noted roughly 80% of A/R at twelve months or less are recoverable. He stated that drops to 15% for A/R that is older than twelve months. Koenig commented that SAK would like to hire a local service to collect on these receivables. This service would retain 20% of all the dollars recovered.

Ogden summarized Option A, saying it does not address outstanding balances owed to the County that would help to restore the Fund Balance; and could further impact the Fund if there are capital improvements that can't be funded through this budget.

Snider noted the suggested minimum price for the Nursing Home (as shown in Option B), based on the professional judgement of the broker, is \$11 million. Alix asked what the census would need to be (based on the current payer mix) in order to recover in two years. SAK agreed to investigate, work through the calculations, and provide an answer.

### County Administrator

#### FY2017 General Corporate Fund Budget Projection & Budget Change Reports

Ogden explained that there were few changes from the last reports. She noted in August the County received three disbursements from AOIC for State reimbursement. There was also a slight improvement in revenues generated from non-business licenses and fees and fines; with no changes on the expenditure side.

### LMHIC Health Insurance Recommendation

Snider introduced John Malachowski (Gallagher), Deb Simmons (Blue Cross/Blue Shield), and Debbie Heiser (Champaign County). Snider reviewed the history of the Health Insurance renewal process. He discussed the differences between the current Health Alliance Plan and the recommended Blue Cross/Blue Shield plan. He addressed the comments from the public participation section of this evening's meeting.

## **Committee of the Whole**

*Finance; Policy, Personnel, & Appointments; Justice & Social Services*

*Tuesday, September 12, 2017*

*Page 7*

---

Alix explained the Labor, Management Health Insurance Committee was formed in order to streamline the process regarding negotiations with the many labor unions within the County. King and Harper commented they believed there was good input from committee members throughout the process.

Snider disclosed that the committee co-chair raised a legal question today, with respect to the voting process. The State's Attorney is reviewing the question. Snider will have the answer available at the County Board meeting next week.

**MOTION** by Esry to move this item to full County Board without recommendation; seconded by Hartke. Clemmons and McGuire recused themselves due to conflict of interest.  
**Motion carried with unanimous support.**

### FY2018 Budget Decision Points

Ogden reviewed the revenue and expenditure numbers, excluding the Nursing Home budget. She indicated the County has made improvement in the General Fund budget since the Legislative budget hearing meeting.

On the revenue side, the recommended option is the Implementation of Municipal Aggregation Civic Contribution. This will require an amendment to the contract with the current supplier. This program is voluntary and residents may "opt out".

On the expenditure side, there are two recommended options. The first is to utilize public safety sales tax fund balance to fund \$70,000 of facilities capital improvements. The second is implementation of a three month hiring deferral when vacancies occur.

### Chair's Report

There was no Chair's report.

### Designation of Items for the Consent Agenda

Items A3 - 22; D1-3; E1; were designated for the Consent Agenda.

### **OTHER BUSINESS**

None

### **ADJOURNMENT**

Chair Weibel adjourned the meeting at 10:15 p.m.

Respectfully submitted,

Tammy Asplund,  
Recording Secretary

*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*