

Approved 12/12/17

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE MINUTES**

**Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, November 14, 2017
Lyle Shields Meeting Room**

MEMBERS PRESENT: Jack Anderson, Brad Clemmons, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Josh Hartke, Brooks Marsh, Jim McGuire, Diane Michaels, Max Mitchell, Kyle Patterson, Patti Petrie, Jon Rector, Giraldo Rosales, Chris Stohr, Stephen Summers, James Tinsley, C. Pius Weibel

MEMBERS ABSENT: Shana Crews, Robert King

OTHERS PRESENT: Dana Brenner (Facilities Director), John Farney (Auditor), John Hall (Director of Planning & Zoning), Gordy Hulten (County Clerk), Allen Jones (Chief Deputy Sheriff), Brian Kelly (Chief Deputy Circuit Clerk), Tami Ogden (Deputy County Administrator/Finance), Kay Rhodes (Administrative Assistant), Julia Rietz (State's Attorney), Rick Snider (County Administrator)

CALL TO ORDER

Weibel called the meeting to order at 6:31 p.m.

ROLL CALL

Rhodes called the roll. Anderson, Clemmons, Cowart, Esry, Fortado, Goss, Harper, Hartke, Marsh, McGuire, Michaels, Mitchell, Patterson, Petrie, Rector, Rosales, Stohr, Summers, Tinsley, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDA

MOTION by Petrie to approve the Agenda/Addenda as amended moving the Nursing Home financial report to the beginning of the Finance portion of the agenda; seconded by Anderson. **Motion carried with unanimous support.**

APPROVAL OF MINUTES

OMNIBUS MOTION by Rosales to approve the Legislative Budget Hearing minutes of August 28, 2017 and August 29, 2017; the revised Committee of the Whole minutes of September 12, 2017; the minutes of the Special Finance Committee of the Whole meeting of September 28, 2017; and the minutes of the October 10, 2017 Committee of the Whole meeting; seconded by Anderson. **Motion carried with unanimous support.**

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PUBLIC PARTICIPATION

Steve Moser, Gary Maxwell, Belden Fields, Stuart Levy, Kerrie Pruitt, and Vicky Smaardyk spoke regarding the Champaign County Nursing Home. Niloofar Shambayati and Laurel Prussing spoke regarding the County budget. Charles Davidson, Alexa Bryn, and Laura Tucker spoke about the need for more support of mental health and substance abuse issues. Darren Preston and Perry Cline spoke about recovery assistance and transitional housing. Bobbi Trist spoke about the County Jail.

COMMUNICATIONS

Marsh announced that Salt & Light Ministries Grocery and Thrift Store recently opened their second facility in Urbana and he invited the public.

JUSTICE & SOCIAL SERVICES

Racial Justice Task Force Final Report Presentation

Members of the Racial Justice Task Force (RJTF): Sam Byndom, Ryan Hughes, Lynn Branham, Ellyn Dee, Gerry Walter, Artice James, Maryam Ar-Raheem, Amy Felty, and Henry Ross summarized their final findings and recommendations developed to reduce racial disparities in the Champaign County Criminal Justice System. Other current members of the RJTF not in attendance at the meeting are Esther Patt, Carolyn Randolph, Kevin Schneider, Demario Turner, Susan Silver, and Scott Lerner.

Two overarching recommendations were 1) to establish a Restorative and Criminal Justice Coordinating Council 2) to establish a Community Engagement Oversight Commission. The RJTF report also made recommendations in the areas of community engagement, police practices, pretrial jail confinement, fees and costs, restorative justice, juvenile justice, and housing.

Reentry Program Presentation

Celeste Blodgett and Bruce Barnard of Rosecrance presented the Reentry Program data to date. Reentry services for the County began on June 1, 2014. Since then, 303 service plans have been completed and of those, six (6) were duplicate participants resulting in 297 unduplicated participants in the Reentry Program. The baseline recidivism rate for Champaign County, which includes those sentenced to the IDOC and the County Jail, is 31.5%. The current caseload consists of 52 participants. To date, no program participants from the fourth yearly cohort have recidivated.

A survey of 106 reentry clients indicated 98% satisfaction with the overall experience; 91% experienced an improvement in their situation; and 100% would refer a friend in need of similar assistance. Testimonial letters from successful clients and case study examples were provided to the committee for information.

The Reentry Program will continue to develop initiatives to address the needs of the reentry population based on the risk-needs-responsivity assessment and coordinate reentry services based on recommendations from the Crisis Response Planning Committee.

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Justice & Mental Health Collaboration Program Final Report Presentation

Claudia Lenhoff, the Collaboration Consultant for the Justice and Mental Health Collaboration Program (JMHCP), and Chief Deputy Sheriff, Allen Jones, JMHCP Co-Convener joined Blodgett and Barnard for the presentation of the JMHCP Final Report.

In October 2015, Champaign County was awarded a two-year JMHCP planning grant by the US Department of Justice (DOJ), for which the Champaign County Mental Health Board (CCMHB) provided matching funds. The purpose of the grant was to assist the community with identifying systemic gaps and planning for the development of resources, for persons with mental illness or co-occurring mental health and substance use disorders who are exposed to local law enforcement and the county jail.

The Champaign County Sheriff's Office and Rosecrance jointly administered the grant. In addition to funding support, JMHCP grant recipients received technical assistance (TA) from TA Providers at the Council of State Governments Justice Center (CSG). This involved monthly conference calls between the Sheriff's Office, JMHCP staff, and the TA Providers, as well as an onsite visit from the Providers during the planning phase. The initiative took shape with four nationally recognized goals in mind: Reduce the number of people with MI/COD booked into the jail; Reduce the length of time people with MI/COD disorders stay in the jail; Increase linkage to community-based services and supports by people with MI/COD who are released from the jail; and reduce the number of people with MI/COD returning to jail.

Because of this initiative and the work of key stakeholders, Champaign County has built a relationship with interest groups and government organizations involved in similar work. Many of the collaborators who have been involved since the outset of this initiative will continue to be involved in this work. The Behavioral Health & Justice Coordinating Council should remain active and representative of the multiple community stakeholders, and active in pursuing coordination and integration of the community's criminal justice efforts. Specific recommendations are:

- Enhance initial law enforcement response by establishing co-responder or similar approaches
- Maintain/refine jail screening process (implemented on March 7, 2017)
- Implement risk-needs-responsivity screening (LSI-R) as early as possible in the criminal justice process
- Ensure adequate resources and facilities for Community behavioral health providers working in the jail
- Provide case management and behavioral health support to the Public Defender's Office
- Enhance specialized reentry services for the population with MI/COD

Monthly Reports

The monthly reports were received and placed on file as well as the FY2018 Annual Probation Plan.

Other Business

There was no other business.

Chair's Report

McGuire noted that the Youth Assessment Center would provide a presentation at the County Board meeting, November 21, 2017. McGuire noted that 92% of youth served by the assessment center in 2015 did not have a juvenile court adjudication in 2016; 97% of youth served in 2016 have not had a juvenile court adjudication to date in 2017; 100% of youth with moderate-high risk assessment score have been provided service referrals; 56% of youth engaged in the services that they were referred; and 58% of youth who engage in the referred services completed those services.

The meeting recessed at 9:11 p.m. and resumed session at 9:21 p.m.

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

OMNIBUS MOTION by Weibel to recommend County Board approval of resolutions reappointing Andrew Quarnstrom, Bryan Wrona and Bernie Magsamen to the Public Aid Appeals Committee, terms 12/1/2017-11/30/2019; seconded by Mitchell. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution reappointing the Sheriff's selection for Merit Commission, Oliver Clark, term 12/1/2017-11/30/2023; seconded by Mitchell. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution appointing Jonathan Schroeder to the Tow Mile Slough Drainage District for an unexpired term ending 8/31/2020; seconded by Esry. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution appointing current Zoning Board of Appeals member, Catherine Capel as Chair, term 12/1/2017-11/30/2018; seconded by Mitchell. **Motion carried with unanimous support.**

County Clerk

The October 2017 report was received and placed on file.

Circuit Court

MOTION by Esry to approve the review and reevaluation of the Circuit Court Executive Secretary position by the Job Content Evaluation Committee; seconded by McGuire. **Motion carried with unanimous support.**

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County Administrator

The October 2017 HR Report was received and placed on file. The 2018 County Holiday Calendar was presented for information.

MOTION by Esry to recommend County Board approval of a resolution approving the 2018 County Board Calendar of Meetings; seconded by Harper. Petrie asked if any of the scheduled meeting dates interfered with religious holidays. Rhodes will double check before the County Board meeting. **Motion carried with unanimous support.** However, item will not be on the consent agenda pending verification of non-interference with any religious dates.

Other Business

The updated resignation of County Administrator, Rick Snider was received and placed on file.

MOTION by Weibel for County Board Chair authority, acting in coordination with Interim Administrator, or if no Interim Administrator is employed, acting prior to or without the advice and consent of the County Board, to designate employees of Administrative Services as acting Administrator as necessary for specific purposes; seconded by Summers. Discussion followed. Weibel withdrew the motion and Summers agreed.

MOTION by Esry to authorize the County Board Chair to enter into discussions with Debra Busey to act as Interim County Administrator, He further moved that the County Board Chair, if possible, negotiate a contract agreeable to both Ms. Busey and the County Board and bring said contract back before the County Board for approval on November 21, 2017; seconded by Harper. **Motion carried.**

MOTION by Weibel to recommend County Board approval of a resolution appointing John Farney as County Treasurer, effective January 1, 2018 to fill the unexpired term of Dan Welch; seconded by McGuire. **Motion carried with unanimous support.**

Chair's Report

Rosales noted appointments expiring in December 2017 for the Champaign-Urbana Mass Transit District, the Mental Health Board, and the Rural Transit Advisory Group.

Designation of Items to be Placed on the Consent Agenda

Items A1-4; and E3 were designated for the Consent Agenda.

FINANCE

Nursing Home

SAK Management updated the committee on the nursing home financials through September 2017. SAK also updated the committee on their marketing activities and nursing home operations. Goss raised concerns regarding the 2018 nursing home budget and the projected

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revenue from census growth. He was also concerned about the backlog of accounts payable. Discussion followed. Michaels suggested that Goss meet with the nursing home management team for further explanation regarding his concerns. She also encouraged SAK to bring their budget documentation to all County Board meetings for reference.

Treasurer

Monthly Reports

Treasurer's October 2017 monthly report and cash flow projection report was received and placed on file.

MOTION by Anderson to recommend County Board approval of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 15-025-0423; seconded by McGuire. **Motion carried with unanimous support.**

MOTION by Rector to recommend County Board approval of a resolution authorizing the County Board Chair to assign a mobile home tax sale Certificate of Purchase, permanent parcel 14-023-0066; seconded by Fortado. **Motion carried with unanimous support.**

Auditor

Monthly Report

The Auditor's October 2017 and Quarterly Financial reports were received and placed on file.

Nursing Home Accounts Payable Update

Farney stated that as of November 8, 2017 the nursing home obligations to vendors are \$4,672,877.12, including Champaign County. This is an increase of \$321,408.93 since last month. In comparison, the General Corporate Fund balance is \$5,332,093.

The County Board authorized a loan of \$250,000 from the General Fund to Champaign County Nursing Home (Resolution No. 9892). As of August 31, 2017, this loan has been exhausted. The County Board also authorized another loan of \$250,000 from the General Fund to Champaign County Nursing Home (Resolution No. 10097). On August 31, 2017, a distribution of \$100,000 was made to the nursing home to cover payroll shortfall. On November 7, 2017, a distribution of \$50,000 was made to the nursing home to cover payroll shortfall.

Farney noted his disappointment with SAK Management in the handling of the recent payroll shortfall. He stated that his office had been reassured several times that the funds would be available for payroll. There was no communication on the day the funds were needed with the Auditor's office or the Treasurer's office that it would fall short. Instead, a courier brought over a deposit of \$4,700; the payroll for the nursing home was short \$30,000. Farney added that nursing home accounts payable was not paid the week before in anticipation of the need for payroll funds.

Mitchell left the meeting at 10:14 p.m. and returned at 11:10 p.m.

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Budget Amendments/Transfers for items D1; D3; D5; D6; Amendment to Aggregation Agreement-item E3; Annual Budget & Appropriation Ordinance-E6; and Annual Tax Levy Ordinance-E7 were forwarded to the County Board without recommendation due to time constraints.

Budget Amendments/Transfers

MOTION by Esry to recommend County Board approval of a resolution authorizing **Budget Transfer 17-00007** for Fund/Dept. 630 Circuit Clerk Operations & Administration/030 Circuit Clerk for \$25,199 to cover transfer of position of Court Technology Specialist; seconded by Petrie. **Motion carried with unanimous support.**

MOTION by Goss to recommend County Board approval of **Budget Amendment 17-00041** for Fund/Dept. 080 General Corporate/031 Circuit Court with increased appropriations of \$74,034 from fund balance, with no matching revenue to cover additional required expenses; seconded by Marsh. Anderson requested further explanation for this budget amendment request. Lori Hansen, Circuit Court Administrator explained that the additional expenses were for additional costs that were not anticipated during the budget process and much of the actual expenditures are dependent upon the court cases.

Snider added that the Circuit Court had requested a higher budget in some of the line items during the FY2017 budget process, but they were encouraged to be more conservative and to bring forth budget amendments as necessary. **Motion carried.**

MOTION by Esry to recommend County Board approval of **Budget Amendment 17-00045** for Fund/Dept. 080 General Corporate/077 Planning & Zoning with increased appropriations of \$8,600 from fund balance, with no matching revenue to cover additional required expenses regarding demolition projects; seconded by Goss. **Motion carried with unanimous support.**

County Administrator

FY2017 General Corporate Fund Budget Projection & Budget Change Reports

Ogden noted that the FY2017 budgeted revenue includes an additional \$511,341 associated with the property tax levy to capture new growth linked with a potential ruling in the hospital property tax exemption case. It was determined in March 2017 that the County would not receive any additional property tax revenue in FY2017.

The Fund Balance projection for FY2017 is \$3,970,907 or 11%. As of November 7, 2017, the nursing home has borrowed \$626,802 from the General Fund. The loans have no impact on the Fund Balance unless they remain unpaid.

The reports were received and placed on file.

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Nursing Home Loans

MOTION by Weibel to recommend County Board approval of a resolution authorizing renewal of loans approved in Resolutions 9892 and 10097 from the General Corporate Fund to the Nursing Home Fund; seconded by Petrie. **Motion failed with a roll call vote of 10-10.** Hartke, Patterson, Petrie, Rosales, Stohr, Summers, Tinsley, Weibel, Cowart, and Fortado voted in favor of the motion. Marsh, McGuire, Michaels, Mitchell, Rector, Anderson, Clemmons, Esry, Goss, and Harper voted against it.

MOTION by Rosales to recommend County Board approval of a resolution rescinding loan authorization listed in Resolutions 9892 and 10097 and approving **Budget Amendment 17-00044** to recognize bad debt; seconded by Weibel. **Motion failed with a roll call vote of 9-11.** Hartke, Patterson, Rosales, Stohr, Summers, Tinsley, Weibel, Cowart, and Fortado voted in favor of the motion. Marsh, McGuire, Michaels, Mitchell, Petrie, Rector, Anderson, Clemmons, Esry, Goss, and Harper voted against it.

Hartke and Tinsley left the meeting at 11:18 p.m.

FY2018 Budget Discussion

Snider reviewed the FY2018 budget and remaining decision points for the County Board. He reminded the committee members that the FY2018 Budget that was placed on file in October 2017 represented the Option B budget for the nursing home. This option included a potential sale of the nursing home; paying off AP, all loans and the General Obligation Bond; replenishing the Capital Asset Replacement Fund; and capture levy. Snider reviewed the status of the nursing home operations since SAK Management assumed administration and operation of the nursing home.

Snider reviewed the County Board's budget authority for the committee members. He stated that the County Board has the ability to control expenditures for non-elected General Fund departments. The County Board cannot make line item expenditure determination or dictate hiring practices for departments under elected officials. Almost all Non-General Fund departments are under elected official's control by statute. Discussion followed regarding the Sheriff's office need for new radio equipment, the role of the Youth Assessment Center, the possible elimination of early voting locations and the loss of grant funding for the State's Attorney's office.

Snider encouraged County Board members to work together to resolve the budget issues before the County Board meeting on November 21, 2017. He also recommended release of the nursing home RFP in order to have more information at their disposal moving forward.

Issuance of Tax Anticipation Warrants

MOTION by Petrie to recommend County Board approval of a resolution authorizing issuance of Tax Anticipation Warrants for the Champaign County Nursing Home; seconded by McGuire. **Motion failed with a roll call vote of 8-10.** Patterson, Petrie, Rosales, Stohr, Summers, Weibel, Cowart, and Fortado voted in favor of the motion. Marsh, McGuire, Michaels, Mitchell, Rector, Anderson, Clemmons, Esry, Goss, and Harper voted against it.

Other Business

MOTION by Goss to suspend indefinitely and immediately the advisory board for the Champaign County Nursing Home; seconded by Petrie.

Patterson and Fortado were strongly opposed to the motion. Discussion followed. Weibel allowed the vote to move forward. However, he would consult with the State's Attorney before the County Board meeting on November 21, 2017. Goss explained that he wanted more accountability from the nursing home and felt it was important to have the management team report directly to the County Board.

Motion carried with a roll call vote of 11-7. Marsh, McGuire, Michaels, Mitchell, Petrie, Rector, Anderson, Clemmons, Esry, Goss, and Harper voted in favor of the motion. Patterson, Rosales, Stohr, Summers, Weibel, Cowart, and Fortado voted against it.

Chair's Report

There was no Chair's report.

Designation of Items for the Consent Agenda

Items A3-4; D2; and D7; were designated for the Consent Agenda.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Chair Weibel adjourned the meeting at 12:53 a.m.

Respectfully submitted,

Kay Rhodes,
Administrative Assistant

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.