

Approved 2/13/2018

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE MINUTES**

**Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, January 9, 2018
Lyle Shields Meeting Room**

MEMBERS PRESENT: Jack Anderson, Brad Clemmons, John Clifford, Lorraine Cowart, Shana Crews, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Josh Hartke, Robert King, Brooks Marsh, Jim McGuire, Max Mitchell, Kyle Patterson, Patti Petrie, Jon Rector, Chris Stohr, Stephen Summers, James Tinsley, C. Pius Weibel

MEMBERS ABSENT: Giraldo Rosales

OTHERS PRESENT: Leanne Brehob-Riley (GIS Consortium), Deb Busey (Interim County Administrator), John Farney (Treasurer), Gordy Hulten (County Clerk), Allen Jones (Chief Deputy Sheriff), Diane Michaels (Auditor), Tami Ogden (Deputy County Administrator/Finance), Julia Rietz (State's Attorney), Kay Rhodes (Administrative Assistant), Susie Koenig, Joyce Ciyou, and Flora Reznik (SAK Nursing Home Management Team)

CALL TO ORDER

Weibel called the meeting to order at 8:06 p.m.

ROLL CALL

Rhodes called the roll. Anderson, Clemmons, Clifford, Cowart, Crews, Esry, Fortado, Goss, Harper, Hartke, King, Marsh, McGuire, Mitchell, Patterson, Petrie, Rector, Stohr, Summers, Tinsley, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDA

MOTION by Esry to approve the Agenda/Addenda as amended; seconded by Petrie. **Motion carried with unanimous support.**

APPROVAL OF MINUTES

MOTION by Harper to approve the minutes of the December 12, 2017 Committee of the Whole meeting; seconded by Esry. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

There was no public participation.

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COMMUNICATIONS

King announced that the Champaign County Soil & Water Conservation District would hold its annual meeting at the Round Barn Banquet Center on February 2, 2018, at 12:00 p.m.; please R.S.V.P. by January 26, 2018.

JUSTICE & SOCIAL SERVICES

Bail Reform Act Presentation

Julia Rietz, State's Attorney gave a presentation on PA 100-001, Bail Reform Act. Rietz explained that the Bail Reform Act made a number of changes to the state bail laws effective January 1, 2018:

- Right to counsel at bail hearings, 725 ILCS 5/109-1(a-5) (*Champaign County does this – since before 1998*) Many counties do not have this.
- Conditions of release, 725 ILCS 5/110-5(a-5):
 - a) Presumption that conditions shall be non-monetary. (Examples: no contact orders, substance abuse treatment, ankle-monitoring bracelets) (*Champaign County utilizes no contact orders. Costs associated with other non-monetary conditions – currently the defendant's responsibility*)
 - b) Court shall consider defendant's socio-economic circumstance when setting conditions or imposing monetary bail (*Champaign County Public Defender's office represents individuals during the process and presents the defendant's socio-economic status*)
- Categorization of offenses 725 ILCS 5/102-7.1;7.2 (*Champaign County State's Attorney has established a process to sort out the Category B offenses/individuals which benefit from the bail reform act*)
- Automatic bail review hearings 725 ILCS 5/110-6(a-5) (*Champaign County – categorization provided to Judge and Public Defender in arraignment court. Docket entry noting category B offenses made in arraignment court, automatically puts case on court calendar for the next day if defendant remains in custody*)
- Bail credit for time in custody 725 ILCS 5/110-14(c) (*Champaign County-Clock starts upon incarceration, Sheriff's office receives an updated list daily, with \$30/day credit calculated; as of 1/8/2018 – 2 defendants in custody on category B offenses receiving credit*)

Rietz noted that the Bail Reform Act was not created for Champaign County. She stated that it is not going to make a significant difference in Champaign County's incarceration numbers and pre-trial population. Champaign County does not hold category B offenses in jail, pre-trial. Champaign County sets appropriate cash bonds, individuals post bond or the County releases them on their own recognizance.

Monthly Reports

The monthly reports were received and placed on file.

Other Business

There was no other business.

Chair's Report

King announced that the Racial Justice Task Force recommendations concerning housing would be placed on the February Committee of the Whole agenda.

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

Rector noted the list of County Board appointments expiring in 2018 provided for the committee's information.

MOTION by Weibel to recommend County Board approval of a resolution appointing Caitlin Hitzeman to the Rural Transit Advisory Group, term 1/1/18-12/31/2019; seconded by King. **Motion carried with unanimous support.**

Cowart left the meeting at 9:26 p.m.

MOTION by Weibel to recommend County Board approval of a resolution appointing Edmund Sutton to the Nursing Home Board of Directors, term 12/1/2017-11/30/2019; seconded by Anderson. Stohr inquired about the other vacancies on the Nursing Home Board of Directors. Anderson explained that although other members terms have expired; they will remain until additional appointments are made. **Motion carried with unanimous support.**

County Clerk

The December 2017 report and Semi-Annual report were received and placed on file.

County Administrator

The December 2017 HR Report was received and placed on file.

MOTION by Esry to recommend to Finance Committee of the Whole approval of reclassification of the GIS Specialist position from Grade Range G to Grade Range I; seconded by approve Anderson. **Motion carried with unanimous support.**

OMNIBUS MOTION by Crews to recommend County Board approval of resolutions honoring County employees and retirees; seconded by Fortado. **Motion carried with unanimous support.**

Other Business

Other Appointments

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MOTION by Weibel to recommend County Board approval of a resolution appointing Stephanie Fortado as Deputy Chair of the Finance Committee of the Whole to replace Diane Michaels; seconded by Hartke. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution appointing Jim Goss as the Assistant Deputy Chair of the Finance Committee of the Whole replacing Stephanie Fortado; seconded by Anderson. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution appointing Chris Stohr to the Community Action Board, term 1/1/2018-12/31/2020; seconded by King. **Motion carried with unanimous support.**

Chair's Report

Rector noted that a County Board appointment to the Lincoln Legacy Committee would expire February 28, 2018 for the committee's information.

Designation of Items to be Placed on the Consent Agenda

Items A2-3; C3-4; and D1-3; were designated for the Consent Agenda.

FINANCE

Treasurer

Monthly Report

The Treasurer's December 2017 monthly report was received and placed on file.

Cash Flow Projection Presentation

Farney said that the nursing home's cash balance as of January 9, 2018 was \$52,387. The projected ending cash balance for January 2018 is \$168,000. The 080 General Corporate Fund cash balance as of January 9, 2018 was \$3,173,000. The projected ending cash balance is \$3,116,000. Farney noted that the projected balances in the months of March and April are concerning. March 2018 is a 3-payroll month and the projected ending cash balance for April is -\$174,006. The County will more than likely require a loan from the Public Safety Sales Tax Fund. This loan has not been required for the last two years.

MOTION by Goss to recommend County Board approval of a resolution authorizing cancellation of the appropriate Certificate of Purchase on real estate, permanent parcel 46-21-07-327-006; seconded by Anderson. **Motion carried with unanimous support.**

Auditor

Monthly Report

The Auditor's December 2017 report was received and placed on file.

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Nursing Home Accounts Payable Update

Michaels stated that as of January 5, 2018, the nursing home's total obligations to vendors/lenders is over \$5.5 million. This total includes Champaign County. This is an increase of \$376,250.38 from the previous month. For comparison, the General Corporate Fund balance on January 5, 2018 as reported by the Treasurer's Office, is just over \$3.2 million.

The nursing home owes a total of \$2,809,916.94 to its outside vendors. This is an increase of \$108,482.87 from the previous month. The nursing home owes a total of \$2,690,620.62 to Champaign County (various Funds). This is an increase of \$267,767.51 from the previous month.

Additionally, the nursing home is obligated in the form of a loan from the General Corporate Fund for \$226,802. This loan was used for boiler repair/replacement. The nursing home has not made its FY2016 debt service reimbursement to the General Corporate Fund for \$262,114, the FY2017 Debt Service interest payment of \$21,334.99, or the FY2017 Debt Service of \$261,334.98.

On March 14, 2017, the County Board authorized a loan of \$250,000 from the General Fund to Champaign County Nursing Home (Resolution No. 9892). As of August 31, 2017 this loan has been exhausted. On August 24, 2017, the County Board authorized a loan of \$250,000 from the General Fund to Champaign County Nursing Home (Resolution No. 10097). As of November 17, 2017, this loan has been exhausted.

Nursing Home Financial Summary

Koenig discussed the most recent nursing home financial summary, which covered the August 2017 through November 2017. The average daily census as of November 2017 was 138. Net revenue stayed consistent on per day basis, up \$92,716 primarily due to true up of IGT revenue for first 10 months of the year. Operating expenses stayed consistent on a monthly basis but were \$1.1k per day higher primarily due to increase in nursing payroll expense. Net income continued to improve and showed \$96,592 increase to prior month.

Budget Amendments/Transfers

MOTION by Goss to recommend County Board approval of a resolution authorizing **Budget Amendment 17-00053** for Fund 679 Child Advocacy Center-Dept. 179 Child Advocacy Center in the amount of \$1,000 with matching revenue for end of the year personnel expenses; seconded by Tinsley. **Motion carried with unanimous support.**

MOTION by Anderson to recommend County Board approval of a resolution authorizing **Budget Amendment 17-00055** for Fund 080 General Corporate - Dept. 043 Emergency Management Agency for increased appropriations of \$8,801 and matching revenue from the Illinois Emergency Hazardous Material Planning Grant for a Hazardous Commodity Flow Study (Freight Train Data Collection); seconded by Stohr. **Motion carried with unanimous support.**

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MOTION by Esry to recommend County Board approval of a resolution authorizing **Budget Amendment 17-00056** for Fund 080 General Corporate-Dept. 041 State's Attorney with increased appropriations of \$3,000 with no matching revenue, to pay for expert testimony in three child abuse cases; seconded by King. **Motion carried with unanimous support.**

MOTION by Petrie to recommend County Board approval of a resolution authorizing **Budget Amendment 17-00057** for Fund 675 Victim Advocacy Grant-ICJIA-Dept. 041 State's Attorney with increased appropriations of \$2,619 and no matching revenue, to come from the fund balance to cover payout expenses for retiring long-term employee; seconded by King. **Motion carried with unanimous support.**

MOTION by Anderson to recommend County Board approval of a resolution authorizing **Budget Amendment 17-00058** for Fund 080 General Corporate-Dept. 030 Circuit Clerk with increased appropriations of \$660 with no matching revenue, to come from the fund balance for Westlaw subscriptions and abandoned bond payments; seconded by Petrie. King asked for an explanation of abandoned bond payments. The answer was not readily available, but would be provided at the County Board meeting. **Motion carried with unanimous consent.**

State's Attorney

Renewal of State's Attorney's Appellate Prosecutor's Office Contract

MOTION by Esry to recommend County Board approval of a resolution authorizing FY2018 State's Attorney's Appellate Prosecutor's Office Contract renewal; seconded by Clifford. **Motion carried with unanimous support.**

County Administrator

FY2017 General Corporate Fund Budget Projection & Budget Change Reports

Ogden explained that the County would continue to receive revenues for 2017 into February 2018, so this is not the final FY2017 report. The County has been reimbursed from AOIC through March 2017. The County will receive one more disbursement for 2017. The projected Fund Balance is at \$4.2 million or 12.1%, reflecting continued receipt of 2017 revenue.

Job Content Evaluation Committee Recommendation

MOTION by Esry to recommend County Board approval of a resolution authorizing an amendment to the authorized schedule of positions for the GIS department with re-classification of the GIS Specialist position from Grade Range G to Grade Range I, effective January 14, 2018; seconded by King. **Motion carried with unanimous support.**

Other Business

Nursing Home Board of Directors Compensation

MOTION by Anderson to recommend County Board approval of a resolution authorizing the adjustment of compensation of the Nursing Home Board of Directors members; seconded by Petrie.

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AMENDED MOTION by Anderson to recommend County Board approval of a resolution authorizing the adjustment of compensation of the Nursing Home Board of Directors members, striking the resolution language concerning mileage reimbursement; seconded by McGuire. Hartke did not support the removal of the per diem for the Nursing Home Board of Directors compensation. Harper agreed with Hartke. **Motion carried, 11-9 with a show of hands.**

Chair's Report

There was no Chair's report.

Designation of Items for the Consent Agenda

Items A3; D1-4; E1; and F3; were designated for the Consent Agenda. Weibel requested that D5 not be placed on the Consent Agenda.

OTHER BUSINESS

McGuire expressed concern about the SAK contract ending date and required period of notice for renewal. He was also concerned about the lack of Facilities Committee meetings and the progress on the ADA requirements.

Busey will review the SAK contract. Weibel indicated that the next meeting of the Facilities Committee is on February 6 and progress has been made on the /ADA requirements.

ADJOURNMENT

Chair Weibel adjourned the meeting at 10:26 p.m.

Respectfully submitted,

Kay Rhodes,
Administrative Assistant

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.