

CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, February 13, 2018 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

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- I. Call To Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes
 - A. January 9, 2018 1-7
- V. Public Participation
- VI. Communications
- VII. Justice & Social Services
 - A. Extension of Current Re-Entry Programming Grant for Champaign County 8-15
 - B. Racial Justice Task Force Report on Housing 16-17
 - C. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
 - 1. Animal Control – December 2017
 - 2. Emergency Management Agency – January 2018
 - 3. Head Start – December 2017 & January 2018
 - 4. Probation & Court Services – December 2017 & 4th Quarter Statistics
 - 5. Public Defender – December 2017
 - 6. Veterans’ Assistance Commission – December 2017
 - D. Other Business
 - 1. Illinois Counties Association Allocation of Funds to a 501(c)(3) Organization in Champaign County 18
 - E. Chair’s Report
 - F. Designation of Items to be Placed on the Consent Agenda
- VIII. Finance
 - A. Treasurer
 - 1. Monthly Report – January 2018 – Reports are available on the Treasurer’s Webpage at: <http://www.co.champaign.il.us/treasurer/Reports.php>
 - 2. Cash Flow Projection Report Presentation
 - 3. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 14-0023-0069 19
 - B. Auditor
 - 1. Monthly Report – January 2018 – Reports are available on the Auditor’s Webpage at: <http://www.co.champaign.il.us/Auditor/countyboardreports.php>
 - 2. Champaign County Nursing Home Accounts Payable Update (*to be distributed*)

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Finance; Policy, Personnel, & Appointments; Justice & Social Services
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C. Budget Amendments/Transfers	
1. Budget Transfer 17-00011	20
Fund-076 Tort Immunity Tax / Dept. 075 General County	
Total Amount: \$112,000	
Reason: Transfer from Unemployment Insurance Line (underspent due to a rate decrease), to Insurance Line to Cover Increases in Property and Auto Claims and Required Liability Funding per Actuarial Study	
2. Budget Amendment 18-00001	21
Fund-076 Tort Immunity Tax / Dept. 075 General County	
Increased Appropriations: \$82,000	
Increased Revenue: None: from Fund Balance	
Reason: Increase in Insurance Appropriation Required Based on Prior Fiscal Year Expenditures, and Claims to be Billed in FY2018. This Budget Remains Revenue Positive with the Increased Appropriation	
3. Budget Transfer 17-00012	23
Fund-091 Animal Control / Dept. 247 Animal Warden Services & 047 Animal Control Administration	
Total Amount: \$2,978	
Reason: to Cover Computer Service Costs	
4. Budget Transfer 17-00013	24
Fund-080 General Corporate / Dept. 030 Circuit Clerk	
Total Amount: \$2,000	
Reason: Transfer from Remaining Salary Line to Pay for December Legal Notices	
5. Budget Amendment 17-00063	25
Fund-610 Working Cash / Dept. 026 County Treasurer	
Increased Appropriations: \$2,339	
Increased Revenue: None: \$2,339	
Reason: Earned More Interest than Budgeted	
6. Budget Amendment 17-00066	26
Fund-089 County Public Health / Dept. 049 Board of Health	
Increased Appropriations: \$62,238	
Increased Revenue: \$62,238	
Reason: Additional IDPH Tobacco Free Community Grant Funds were Received in FY2017. Increased Appropriation for Professional Services is Required to Pay for Tobacco Prevention and Control Grant Expenses (Predominantly Advertisement)	
7. Budget Amendment 17-00068	27-28
Fund-101 MHB/DDB CILA Facilities / Dept. 054 CILA Project	
Increased Appropriations: \$8,651	
Increased Revenue: \$22,053	
Reason: for FY2017 CILA Fund	
8. Budget Amendment 18-00002	29-31
Fund 110 Workforce Development / Dept. 832 SNAP to Success-Employment & Training	
Increased Appropriations: \$86,000	
Increased Revenue: \$86,000	
Reason: The SNAP to Success program is a collaboration between Carle Health Systems and the Regional Planning Commission designed to promote self-sufficiency among SNAP participants by	

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obtaining marketable, in-demand healthcare-related skills that result in stable long-term employment and entrepreneurship opportunities. This pilot program will provide SNAP-eligible participants with job-driven training, tools, and access to career pathways that lead to permanent sustainable employment and ongoing advancement. Private funds secured from Carle Foundation will leverage public funds in an effort to expand workforce training and support services with a focus on in-demand entry and mid-level healthcare positions currently available in our community

- D. County Administrator
 - 1. FY2017 General Corporate Fund Budget Projection Report *(to be distributed)*
 - 2. FY2017 General Corporate Fund Budget Change Report *(to be distributed)*
 - 3. Resolution Abating Certain Taxes Hereto Levied to Pay the Principal of and Interest on Various Outstanding Bonds of the County 32-37
 - 4. Resolution for Authorization of Loan to the General Corporate Fund from the Public Safety Sales Tax Fund 38
 - 5. Approval of Additional Cost for FY2016 Audit 39-42

- E. Nursing Home
 - 1. Forbearance Agreement with Health Pro Therapy Services, LLC 43-44
 - 2. Recommendation for Payment of Nursing Home Insurance Premium for Liability/Property Insurance for FY2018 45
 - 3. Financial Statement Summary *(to be distributed)*
 - 4. Detailed Financial Report *(to be distributed)*

- F. Other Business

- G. Chair's Report

- H. Designation of Items to be Placed on the Consent Agenda

IX. Policy, Personnel, & Appointments

- A. Appointments/Reappointments **Italicized Name Indicates Incumbent*
 - 1. Lincoln Legacy Committee – 1 Vacancy, Term 3/1/2018-2/28/2021 46-47
 Applicant:
 - *Raymond Cunningham*
 - 2. Community Action Board – 1 Vacancy, Term 12/1/2017-11/30/20 48
 Applicant:
 - *Kim Ruckman (application to be distributed)*

- B. County Clerk
 - 1. January 2018 Report 49

- C. County Administrator
 - 1. Administrative Services Monthly Report – January 2018 *(to be distributed)*

- D. Other Business
 - 1. Appointment of _____ to the Labor/Management Health Insurance Committee
 - 2. Appointment of _____ to the Litigation Committee
 - 3. Appointment of _____ as County Board Liaison to the Regional Office of Education
 - 4. Appointment of _____ as County Board Liaison to the Rural Transit Advisory Group
 - 5. Appointment of _____ as County Board Liaison to the Region 8 Human Service Transportation Plan (HSTP) Policy Committee

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- E. Chair's Report
 - 1. County Board Appointments Expiring March 31, 2018: None
(Information Only)

- F. Designation of Items to be Placed on the Consent Agenda

X. Other Business

- A. Closed Session Pursuant to 5 ILCS 120/2(c)6 to Discuss the Setting of a Price for Sale or Lease of Property Owned by Champaign County

XI. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

1 **CHAMPAIGN COUNTY BOARD**
2 **COMMITTEE OF THE WHOLE MINUTES**
3

4 **Finance; Policy, Personnel, & Appointments; Justice & Social Services**
5 **Tuesday, January 9, 2018**
6 **Lyle Shields Meeting Room**

7 **MEMBERS PRESENT:** Jack Anderson, Brad Clemmons, John Clifford, Lorraine Cowart,
8 Shana Crews, Aaron Esry, Stephanie Fortado, Jim Goss, Stan
9 Harper, Josh Hartke, Robert King, Brooks Marsh, Jim McGuire,
10 Max Mitchell, Kyle Patterson, Patti Petrie, Jon Rector, Chris
11 Stohr, Stephen Summers, James Tinsley, C. Pius Weibel
12

13 **MEMBERS ABSENT:** Giraldo Rosales
14

15 **OTHERS PRESENT:** Leanne Brehob-Riley (GIS Consortium), Deb Busey (Interim
16 County Administrator), John Farney (Treasurer), Gordy Hulten
17 (County Clerk), Allen Jones (Chief Deputy Sheriff), Diane
18 Michaels (Auditor), Tami Ogden (Deputy County
19 Administrator/Finance), Julia Rietz (State's Attorney), Kay Rhodes
20 (Administrative Assistant), Susie Koenig, Joyce Ciyou, and Flora
21 Reznik (SAK Nursing Home Management Team)
22

23 **CALL TO ORDER**
24

25 Weibel called the meeting to order at 8:06 p.m.
26

27 **ROLL CALL**
28

29 Rhodes called the roll. Anderson, Clemmons, Clifford, Cowart, Crews, Esry, Fortado,
30 Goss, Harper, Hartke, King, Marsh, McGuire, Mitchell, Patterson, Petrie, Rector, Stohr,
31 Summers, Tinsley, and Weibel were present at the time of roll call, establishing the presence of a
32 quorum.
33

34 **APPROVAL OF AGENDA/ADDENDA**
35

36 **MOTION** by Esry to approve the Agenda/Addenda as amended; seconded by Petrie.
37 **Motion carried with unanimous support.**
38

39 **APPROVAL OF MINUTES**
40

41 **MOTION** by Harper to approve the minutes of the December 12, 2017 Committee of the
42 Whole meeting; seconded by Esry. **Motion carried with unanimous support.**
43

44 **PUBLIC PARTICIPATION**
45

46 There was no public participation.
47

Committee of the Whole

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COMMUNICATIONS

King announced that the Champaign County Soil & Water Conservation District would hold its annual meeting at the Round Barn Banquet Center on February 2, 2018, at 12:00 p.m.; please R.S.V.P. by January 26, 2018.

JUSTICE & SOCIAL SERVICES

Bail Reform Act Presentation

Julia Rietz, State's Attorney gave a presentation on PA 100-001, Bail Reform Act. Rietz explained that the Bail Reform Act made a number of changes to the state bail laws effective January 1, 2018:

- Right to counsel at bail hearings, 725 ILCS 5/109-1(a-5) (*Champaign County does this – since before 1998*) Many counties do not have this.
- Conditions of release, 725 ILCS 5/110-5(a-5):
 - a) Presumption that conditions shall be non-monetary. (Examples: no contact orders, substance abuse treatment, ankle-monitoring bracelets) (*Champaign County utilizes no contact orders. Costs associated with other non-monetary conditions – currently the defendant's responsibility*)
 - b) Court shall consider defendant's socio-economic circumstance when setting conditions or imposing monetary bail (*Champaign County Public Defender's office represents individuals during the process and presents the defendant's socio-economic status*)
- Categorization of offenses 725 ILCS 5/102-7.1;7.2 (*Champaign County State's Attorney has established a process to sort out the Category B offenses/individuals which benefit from the bail reform act*)
- Automatic bail review hearings 725 ILCS 5/110-6(a-5) (*Champaign County – categorization provided to Judge and Public Defender in arraignment court. Docket entry noting category B offenses made in arraignment court, automatically puts case on court calendar for the next day if defendant remains in custody*)
- Bail credit for time in custody 725 ILCS 5/110-14(c) (*Champaign County-Clock starts upon incarceration, Sheriff's office receives an updated list daily, with \$30/day credit calculated; as of 1/8/2018 – 2 defendants in custody on category B offenses receiving credit*)

Rietz noted that the Bail Reform Act was not created for Champaign County. She stated that it is not going to make a significant difference in Champaign County's incarceration numbers and pre-trial population. Champaign County does not hold category B offenses in jail, pre-trial. Champaign County sets appropriate cash bonds, individuals post bond or the County releases them on the own recognizance.

Monthly Reports

The monthly reports were received and placed on file.

95 Other Business

96

97 There was no other business.

98

99 Chair's Report

100

101 King announced that the Racial Justice Task Force recommendations concerning housing
102 would be placed on the February Committee of the Whole agenda.

103

104 **POLICY, PERSONNEL, & APPOINTMENTS**

105 Appointments/Reappointments

106

107 Rector noted the list of County Board appointments expiring in 2018 provided for the
108 committee's information.

109

110 **MOTION** by Weibel to recommend County Board approval of a resolution appointing
111 Caitlin Hitzeman to the Rural Transit Advisory Group, term 1/1/18-12/31/2019; seconded by
112 King. **Motion carried with unanimous support.**

113

114 Cowart left the meeting at 9:26 p.m.

115

116 **MOTION** by Weibel to recommend County Board approval of a resolution appointing
117 Edmund Sutton to the Nursing Home Board of Directors, term 12/1/2017-11/30/2019; seconded
118 by Anderson. Stohr inquired about the other vacancies on the Nursing Home Board of Directors.
119 Anderson explained that although other members terms have expired; they will remain until
120 additional appointments are made. **Motion carried with unanimous support.**

121

122 County Clerk

123

124 The December 2017 report and Semi-Annual report were received and placed on file.

125

126 County Administrator

127

128 The December 2017 HR Report was received and placed on file.

129

130 **MOTION** by Esry to recommend to Finance Committee of the Whole approval of re-
131 classification of the GIS Specialist position from Grade Range G to Grade Range I; seconded by
132 approve Anderson. **Motion carried with unanimous support.**

133

134 **OMNIBUS MOTION** by Crews to recommend County Board approval of resolutions
135 honoring County employees and retirees; seconded by Fortado. **Motion carried with unanimous**
136 **support.**

137

138 Other Business

139 Other Appointments

140

Committee of the Whole
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141 **MOTION** by Weibel to recommend County Board approval of a resolution appointing
142 Stephanie Fortado as Deputy Chair of the Finance Committee of the Whole to replace Diane
143 Michaels; seconded by Hartke. **Motion carried with unanimous support.**
144

145 **MOTION** by Weibel to recommend County Board approval of a resolution appointing
146 Jim Goss as the Assistant Deputy Chair of the Finance Committee of the Whole replacing
147 Stephanie Fortado; seconded by Anderson. **Motion carried with unanimous support.**
148

149 **MOTION** by Weibel to recommend County Board approval of a resolution appointing
150 Chris Stohr to the Community Action Board, term 1/1/2018-12/31/2020; seconded by King.
151 **Motion carried with unanimous support.**
152

153 Chair's Report
154

155 Rector noted that a County Board appointment to the Lincoln Legacy Committee would
156 expire February 28, 2018 for the committee's information.
157

158 Designation of Items to be Placed on the Consent Agenda
159

160 Items A2-3; C3-4; and D1-3; were designated for the Consent Agenda.
161

162 FINANCE

163 Treasurer

164 Monthly Report
165

166 The Treasurer's December 2017 monthly report was received and placed on file.
167

168 Cash Flow Projection Presentation
169

170 Farney said that the nursing home's cash balance as of January 9, 2018 was \$52,387. The
171 projected ending cash balance for January 2018 is \$168,000. The 080 General Corporate Fund
172 cash balance as of January 9, 2018 was \$3,173,000. The projected ending cash balance is
173 \$3,116,000. Farney noted that the projected balances in the months of March and April are
174 concerning. March 2018 is a 3-payroll month and the projected ending cash balance for April is
175 -\$174,006. The County will more than likely require a loan from the Public Safety Sales Tax
176 Fund. This loan has not been required for the last two years.
177

178 **MOTION** by Goss to recommend County Board approval of a resolution authorizing
179 cancellation of the appropriate Certificate of Purchase on real estate, permanent parcel 46-21-07-
180 327-006; seconded by Anderson. **Motion carried with unanimous support.**
181

182 Auditor

183 Monthly Report
184

185 The Auditor's December 2017 report was received and placed on file.
186
187

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188 Nursing Home Accounts Payable Update

189

190 Michaels stated that as of January 5, 2018, the nursing home's total obligations to
191 vendors/lenders is over \$5.5 million. This total includes Champaign County. This is an increase
192 of \$376,250.38 from the previous month. For comparison, the General Corporate Fund balance
193 on January 5, 2018 as reported by the Treasurer's Office, is just over \$3.2 million.

194

195 The nursing home owes a total of \$2,809,916.94 to its outside vendors. This is an increase
196 of \$108,482.87 from the previous month. The nursing home owes a total of \$2,690,620.62 to
197 Champaign County (various Funds). This is an increase of \$267,767.51 from the previous month.

198

199 Additionally, the nursing home is obligated in the form of a loan from the General
200 Corporate Fund for \$226,802. This loan was used for boiler repair/replacement. The nursing home
201 has not made its FY2016 debt service reimbursement to the General Corporate Fund for \$262,114,
202 the FY2017 Debt Service interest payment of \$21,334.99, or the FY2017 Debt Service of
203 \$261,334.98.

204

205 On March 14, 2017, the County Board authorized a loan of \$250,000 from the General
206 Fund to Champaign County Nursing Home (Resolution No. 9892). As of August 31, 2017 this
207 loan has been exhausted. On August 24, 2017, the County Board authorized a loan of \$250,000
208 from the General Fund to Champaign County Nursing Home (Resolution No. 10097). As of
209 November 17, 2017, this loan has been exhausted.

210

211 Nursing Home

212 Financial Summary

213

214 Koenig discussed the most recent nursing home financial summary, which covered the
215 August 2017 through November 2017. The average daily census as of November 2017 was 138.
216 Net revenue stayed consistent on per day basis, up \$92,716 primarily due to true up of IGT
217 revenue for first 10 months of the year. Operating expenses stayed consistent on a monthly basis
218 but were \$1.1k per day higher primarily due to increase in nursing payroll expense. Net income
219 continued to improve and showed \$96,592 increase to prior month.

220

221 Budget Amendments/Transfers

222

223 **MOTION** by Goss to recommend County Board approval of a resolution authorizing
224 **Budget Amendment 17-00053** for Fund 679 Child Advocacy Center-Dept. 179 Child Advocacy
225 Center in the amount of \$1,000 with matching revenue for end of the year personnel expenses;
226 seconded by Tinsley. **Motion carried with unanimous support.**

227

228 **MOTION** by Anderson to recommend County Board approval of a resolution authorizing
229 **Budget Amendment 17-00055** for Fund 080 General Corporate - Dept. 043 Emergency
230 Management Agency for increased appropriations of \$8,801 and matching revenue from the
231 Illinois Emergency Hazardous Material Planning Grant for a Hazardous Commodity Flow Study
232 (Freight Train Data Collection); seconded by Stohr. **Motion carried with unanimous support.**

233

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234 **MOTION** by Esry to recommend County Board approval of a resolution authorizing
235 **Budget Amendment 17-00056** for Fund 080 General Corporate-Dept. 041 State's Attorney with
236 increased appropriations of \$3,000 with no matching revenue, to pay for expert testimony in three
237 child abuse cases; seconded by King. **Motion carried with unanimous support.**
238

239 **MOTION** by Petrie to recommend County Board approval of a resolution authorizing
240 **Budget Amendment 17-00057** for Fund 675 Victim Advocacy Grant-ICJIA-Dept. 041 State's
241 Attorney with increased appropriations of \$2,619 and no matching revenue, to come from the
242 fund balance to cover payout expenses for retiring long-term employee; seconded by King.
243 **Motion carried with unanimous support.**
244

245 **MOTION** by Anderson to recommend County Board approval of a resolution authorizing
246 **Budget Amendment 17-00058** for Fund 080 General Corporate-Dept. 030 Circuit Clerk with
247 increased appropriations of \$660 with no matching revenue, to come from the fund balance for
248 Westlaw subscriptions and abandoned bond payments; seconded by Petrie. King asked for an
249 explanation of abandoned bond payments. The answer was not readily available, but would be
250 provided at the County Board meeting. **Motion carried with unanimous consent.**
251

252 State's Attorney

253 Renewal of State's Attorney's Appellate Prosecutor's Office Contract
254

255 **MOTION** by Esry to recommend County Board approval of a resolution authorizing
256 FY2018 State's Attorney's Appellate Prosecutor's Office Contract renewal; seconded by
257 Clifford. **Motion carried with unanimous support.**
258

259 County Administrator

260 FY2017 General Corporate Fund Budget Projection & Budget Change Reports
261

262 Ogden explained that the County would continue to receive revenues for 2017 into
263 February 2018, so this is not the final FY2017 report. The County has been reimbursed from
264 AOIC through March 2017. The County will receive one more disbursement for 2017. The
265 projected Fund Balance is at \$4.2 million or 12.1%, reflecting continued receipt of 2017 revenue.
266

267 Job Content Evaluation Committee Recommendation
268

269 **MOTION** by Esry to recommend County Board approval of a resolution authorizing an
270 amendment to the authorized schedule of positions for the GIS department with re-classification
271 of the GIS Specialist position from Grade Range G to Grade Range I, effective January 14, 2018;
272 seconded by King. **Motion carried with unanimous support.**
273

274 Other Business

275 Nursing Home Board of Directors Compensation
276

277 **MOTION** by Anderson to recommend County Board approval of a resolution authorizing
278 the adjustment of compensation of the Nursing Home Board of Directors members; seconded by
279 Petrie.
280

Committee of the Whole

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281 **AMENDED MOTION** by Anderson to recommend County Board approval of a
282 resolution authorizing the adjustment of compensation of the Nursing Home Board of Directors
283 members, striking the resolution language concerning mileage reimbursement; seconded by
284 McGuire. Hartke did not support the removal of the per diem for the Nursing Home Board of
285 Directors compensation. Harper agreed with Hartke. **Motion carried, 11-9 with a show of**
286 **hands.**

287
288 Chair's Report

289
290 There was no Chair's report.

291
292 Designation of Items for the Consent Agenda

293
294 Items A3; D1-4; E1; and F3; were designated for the Consent Agenda. Weibel requested
295 that D5 not be placed on the Consent Agenda.

296
297 OTHER BUSINESS

298
299 McGuire expressed concern about the SAK contract ending date and required period of
300 notice for renewal. He was also concerned about the lack of Facilities Committee meetings and
301 the progress on the ADA requirements.

302
303 Busey will review the SAK contract. Weibel indicated that the next meeting of the
304 Facilities Committee is on February 6 and progress has been made on the /ADA requirements.

305
306 ADJOURNMENT

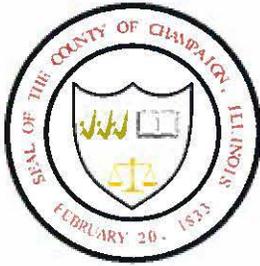
307
308 Chair Weibel adjourned the meeting at 10:26 p.m.

309
310 Respectfully submitted,

311
312 Kay Rhodes,

313 Administrative Assistant

314 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

**ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES**

Debra Busey, County Administrator

MEMORANDUM

**TO: Robert King, Deputy Chair Justice & Social Services and Members of the
County Board**

FROM: Deb Busey, Interim County Administrator

DATE: January 25, 2018

RE: Extension of Current Re-Entry Programming Grant for Champaign County

Issue:

Based upon a contract that went into effect on March 1, 2016; on March 1, 2017, the County Board entered into the first renewal year of the Contract for Re-Entry Programming with Rosecrance, for a one-year term ending February 28, 2018. On December 10, 2017, Sheila Ferguson, Executive Director for Rosecrance, submitted a request to the County for consideration of an amendment to the current one-year contract to extend an additional four months to June 30, 2018.

Report:

Attached to this Memorandum is the request submitted by Sheila Ferguson together with a contract document extending the Timeline and Work Products for the Re-Entry Program to be accomplished with the requested four-month extension. As stated in Ms. Ferguson's letter, the four-month extension enables better coordination of services provided under this Grant with behavioral health and other services provided to the targeted re-entry population by other grants and programs that are typically awarded on the July 1st – June 30th fiscal year.

The four-month extension would assume continued funding at the annual \$100,000 level, but amortized for this extension period to a total of \$33,333 (\$8,333.33/month). The funding for this program is appropriated at \$100,000 in the FY2018 Public Safety Sales Tax Budget.

If the Board approves the extension of the current one-year renewal through June 30, 2018, the Re-Entry Program will present an Annual Report to the County Board at the March Meeting to enable the County Board to consider a decision to extend another one year renewal of the contract. (The second half of this renewal would be subject to appropriation by the County Board for the continued programming in the FY2019 Budget.) The current contract requires the County Board to provide to Rosecrance its decision to extend the current one year renewal at least ninety (90) days prior to the termination of the current term. This decision would have been

required by the County Board in November 2017 pursuant to these terms. The basis for requesting the Annual Report in March 2018 is to allow the County Board to make its determination for renewal in a time frame at least 90 days before the new deadline (if approved) of June 30, 2018.

RECOMMENDED ACTION:

The Justice and Social Services Committee of the Whole recommends to the County Board an extension of four months to the current one year Extended Contract Between the County Board and Rosecrance for Re-Entry Program with a revised contract end date of June 30, 2018 instead of February 28, 2018.

Thank you for your consideration of this issue. Included with this Memorandum is the December 7, 2017 Request from Sheila Ferguson for the extension; the revised Reentry Program Timeline and Work Products; and the original Extended Contract Between the County Board and Rosecrance for Re-Entry Program for the period from March 1, 2017 through February 28, 2018.

Xc: Sheila Ferguson, Executive Director-Rosecrance

attachments



YEARS OF CHANGING LIVES
1916 - 2016

December 7, 2017

Deb Busey, Interim County Administrator
Brookens Administrative Center
1776 E. Washington Street
Urbana, IL 61802

Dear Deb,

I am writing this letter to propose a modified format to the services provided within the Reentry Program. The goal of the proposed modifications is to provide a cost-neutral solution to the Reentry Program's fast-approaching termination date; that is, to stretch the remaining funding allotted to the Reentry Program for a longer period of time. By utilizing the proposed format, vital elements of the Reentry Program could continue to meet the needs of the reentry population through June 30, 2018, rather than terminating all services by February 28, 2018.

With this in mind, I propose that as of December 10, 2017:

1) Celeste Blodgett, RCU's Criminal Justice Liaison becomes the sole FTE within the Reentry Program. In this capacity, the Liaison's responsibilities would include continued administrative support to the Reentry Council, grant searching and writing focused on criminal justice and behavioral health programming; mailing, calling, abbreviated phone screening and referral to local resources for all persons released from the Illinois Department of Corrections who are returning to the Champaign County community and willing to engage; linkage to a Master's-level Intern for an initial face-to-face assessment with referral, linkage and follow-up, for those participants with behavioral health needs; and, ongoing data collection and reporting for data points that have been established by the Program.

2) Bruce Barnard's time and responsibilities as Reentry Program Director be capped at four hours per month, to lead monthly Reentry Council Meetings and present a final Reentry Program report to the County Board.

3) Sheila Ferguson will continue to provide Supervisory oversight of the program and assigned staff.



rosecrance®

Rosecrance Champaign/Urbana
1801 Fox Drive
Champaign, IL 61820

T 217.398.8080
F 217.398.8568

rosecrancecu.org

Rosecrance Champaign/Urbana will commit resources, as needed, to ensure that the program will operate as proposed until the end of the agency's fiscal year, June 30, 2018. Please note that, in addition to allowing us to shift the Reentry Case Manager's focus to persons in the Champaign County Jail, for in-reach support and follow-up linkage in the community as local inmates release (a service that has been funded by the 708 Board), this modification would allow us to provide current Reentry Services for an extended period of time with resources that have already been set aside by the Champaign County Board for this purpose.

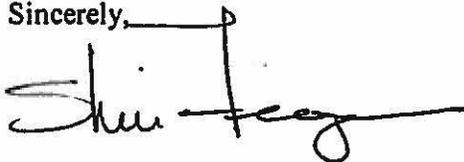
As such, the Program will continue to serve all reentering persons who desire assistance, as well as better serve reentering persons with behavioral health needs. This makes sense to us as behavioral health, for all populations, is our primary focus as an organization, and approximately 80% of our reentry clients have indicated a behavioral health need throughout the life of the Reentry Program.

Again, as indicated in previous communications, unless more changes to the ACA are in store, we anticipate this modified plan will sustain reentry services and prove to serve more people after the originally anticipated termination date of February 28, 2018. It is our hope that, within this extended time period, additional grants with a criminal justice and behavioral health focus can be obtained, in order to continue and enhance behavioral health services for the justice-involved population in Champaign County.

An enclosed timeline more thoroughly illustrates the proposed modifications in this letter. However, if you have any questions or need anything further from me, please let me know.

As always, we appreciate the County Board and all those who continue to support this important work in our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Sheila Ferguson". The signature is written in a cursive style with a long horizontal stroke at the end.

Sheila Ferguson, Executive Director
Rosecrance Champaign/Urbana

Enclosures

Reentry Program Timeline and Work Products
December 2017 – June 2018

Completion Date	TASKS/WORK PRODUCTS	Responsible Party
December 2017	Transition from Reentry Case Management to Contact & Refer Format.	CJ Liaison Master's-level Intern
January 2018	Contact & Refer Format and Data Collection fully implemented. Write and maintain a Transitional Summary of activities.	CJ Liaison Project Director Intern
January 2018	Reentry Council reviews Transitional Summary, monthly Reentry Program report, and standing agenda items.	Reentry Council & Project Director
January 2018	Prepare and submit annual report, including 3-year recidivism report. Request to Justice and Social Services Committee to extend grant four months.	CJ Liaison & Project Director Executive Director
February 2018	Reentry Council reviews annual report, including 3-year recidivism report, and standing agenda items, including adding to the agenda an update re: grant opportunities (local/state/and federal).	Reentry Council & Project Director
February 13, 2018	Justice and Social Services Committee Meeting – four-month extension request	
March 2018	Reentry Council reviews ongoing activities, including standing agenda, ongoing Contact & Referral and Data Collection.	Reentry Council & Project Director CJ Liaison, Intern
March 22, 2018	Annual Report presented to Champaign County Board	CJ Liaison & Project Director
April 2018	Reentry Council reviews ongoing activities, including standing agenda. Reentry Resource Guide updated and disseminated. Ongoing Contact & Referral and Data Collection reporting.	Reentry Council & Project Director CJ Liaison, Intern
May 2018	Reentry Council reviews ongoing activities. Reentry Resource Guide updated and disseminated. Ongoing Contact & Referral and Data Collection reporting. Prepare and submit quarterly report.	Reentry Council & Project Director CJ Liaison Intern
June 2018	Reentry Council reviews and discusses outcome of County funding potential going forward. Reentry Resource Guide updated and disseminated. Final Contact & Referral and Data Collection Report prepared and submitted. Prepare and submit final Reentry Program report.	Reentry Council & Project Director CJ Liaison

Updated: 1/31/18

EXTENDED CONTRACT BETWEEN THE COUNTY BOARD AND ROSECRANCE FOR RE-ENTRY PROGRAM

The County of Champaign by and through the County Board (hereinafter "the Board") and Rosecrance, Inc. a successor not-for-profit corporation of Community Elements, Inc. (hereinafter "Provider") hereby agree to extend the contract effective March 1, 2016, as follows:

1. Delete the previous Paragraph B and insert in its place as follows:

This Contract shall be effective March 1, 2017, and is the first renewal of the contract that went into effect on March 1, 2016. The term of engagement under this Contract will begin as of March 1, 2017 and will remain in effect until February 28, 2018. The Board shall then have the option of extending the Contract for an additional one-year term. The Board's decision to extend shall be provided to Provider at least ninety (90) days prior to the termination of the current term, to allow the parties the opportunity to negotiate the financial terms for the renewal.

2. All other terms and conditions of the aforementioned Contract of March 1, 2016 between the Board and Provider shall remain in effect.

IN WITNESS WHEREOFF, the parties hereto have executed this Amendment, which is effective March 1, 2017.

COUNTY OF CHAMPAIGN

BY: C. Pius Weibel
C. Pius Weibel, Chair
Champaign County Board

DATE: 2/24/17

ROSECRANCE, INC

BY: Sheila Ferguson
Sheila Ferguson
Executive Director of RCU

DATE: 3/6/17

Timeline

Completion Date	TASK	Responsible Party
Upon execution of contract, through contract period.	Ensure continuation of case management and case outreach activities, submission of information for monthly reports, and service documentation.	CEO & Criminal Justice Supervisor
March, 2017	Develop 2017 Reentry Program task list based on continuation of existing services and priorities established by the Reentry Council at the January/February meetings.	Coordinator & Consultant
March, 2017	Reentry Council reviews monthly Reentry Program report, standing agenda items, and receives program updates from other providers of reentry services in Champaign	Reentry Council & Consultant
April, 2017	Reentry Council receives full report from the Crisis Response Planning Committee regarding the sequential intercept map and priorities for all intercepts, with particular attention to Intercept 4, Reentry. Reviews Reentry Program task list for 2017.	Reentry Council & Consultant
April, 2017	Prepare updated briefing report on access to behavioral health	Coordinator & Consultant
May 2017	Reentry Council reviews monthly Reentry Program report, standing agenda items, and receives briefing report on behavioral health.	Reentry Council & Consultant
May 2017	Prepare updated briefing report regarding housing	Coordinator & Consultant
June 2017	Reentry Council reviews monthly Reentry Program report, standing agenda items, and receives briefing report regarding housing	Reentry Council & Consultant
June 2017	Prepare and submit quarterly report	Coordinator & Consultant
July 2017	Reentry Council reviews monthly Reentry Program report, standing agenda items, reviews quarterly report, and Reentry Program Task List progress.	Reentry Council & Consultant
July, 2017	Prepare updated briefing report regarding vocational and education service linkage	Coordinator & Consultant
Aug 2017	Reentry Council reviews monthly Reentry Program report, standing agenda items, reviews briefing report on vocational and education service linkage	Reentry Council & Consultant
Aug 2017	Prepare updated briefing report on transportation	Coordinator & Consultant

Sept. 2017	Reentry Council reviews monthly Reentry Program report, standing agenda items, reviews briefing report on transportation	Reentry Council & Consultant
Sept. 2017	Prepare and submit quarterly report	Coordinator & Consultant
Oct. 2017	Reentry Council reviews monthly Reentry Program report, standing agenda items, reviews quarterly report and Reentry Program Task List progress.	Reentry Council & Consultant
Oct. 2017	Prepare updated briefing report on peer supports	Coordinator & Consultant
Nov. 2017	Reentry Council reviews monthly Reentry Program report, standing agenda items, reviews briefing report on peer supports.	Reentry Council & Consultant
Nov. 2014	Update inventory of existing services and identified gaps.	Coordinator & Consultant
Dec. 2017	Reentry Council reviews monthly Reentry Program report, standing agenda items, reviews updated inventory of services and identified gaps	Coordinator & Consultant
Dec. 2017	Revised briefing on national best practices	Reentry Council
Jan. 2018	Reentry Council reviews monthly Reentry Program report, standing agenda items, reviews briefing report on national best practices.	Task Groups & Coordinator
Jan 2018	Prepare and submit 3 year recidivism report	Coordinator & Consultant
Feb 2018	Reentry Council reviews monthly Reentry Program report, standing agenda items, reviews briefing report on national best practices.	Reentry Council
Feb 2018	Prepare briefing on program sustainability	Coordinator & Consultant
Mar 2018	Reentry Council reviews monthly Reentry Program report, standing agenda items, discusses program sustainability	Reentry Council & Consultant
Apr 2018	Prepare and submit annual report	Coordinator & Consultant
Apr 2018	Reentry Council approves twelve month project report including progress on program development, services provided, and available outcomes. Progress report submitted to the County of Champaign.	Reentry Council & Consultant

Housing for People with Criminal Conviction Records

Priority Step: Remove barriers to achieving stable housing for people with criminal conviction records.

Although persons with criminal conviction records are not a protected class under the federal Fair Housing Act, on April 4, 2016, the U.S. Department of Housing and Urban Development (HUD) Office of General Counsel issued a memo to all public housing authorities warning that a policy of denying housing to people with criminal conviction records might violate the Act, even if racial discrimination is not intended, if the policy is too broad and is found to have a disparate impact based on race.

The memo noted:

“As many as 100 million U.S. adults – or nearly one-third of the population – have a criminal record of some sort. . . . Since 2004, an average of over 650,000 individuals have been released annually from federal and state prisons and over 95 percent of current inmates will be released at some point. When individuals are released from prisons and jails, their ability to access safe, secure and affordable housing is critical to their successful reentry to society.

“Across the United States, African Americans and Hispanics are arrested, convicted and incarcerated at rates disproportionate to their share of the general population. Consequently, criminal records-based barriers to housing are likely to have a disproportionate impact on minority home seekers.”

The memo urged that any exclusion of an applicant because of criminal record be based on evidence and “not just by invoking generalized concern about safety.”

The Housing Authority of Champaign County’s (HACC) eligibility criteria used for HACC-owned, public housing and for the Housing Choice Voucher program include:

- Family members who are ex-offenders must have been compliant with all parole requirements a minimum of five years prior to final eligibility determination.
- No member of the family may have engaged in drug related or violent criminal activity for five years prior to final eligibility determination, conviction or arrest not necessary.

Significant problems with this policy include:

- Inability to obtain housing or to re-unite with one’s family increases the risk of recidivism;
- .The policy has no rational relationship to safety of housing communities because it does not distinguish crimes committed at the place where the convicted person had resided from crimes not related to the convicted person’s former housing.
- Even first time offenders whose sentence is probation for a period of less than five years are subject to a five year ban from subsidized housing.

The Department of Housing and Urban Development has not required Housing Authorities to take any action in response to the 2016 memo. The burden to challenge the policy falls on the individual applicant who has the means to take court action to challenge HACC’s regulations.

Municipal Laws: City of Champaign

City of Urbana and City of Champaign municipal code chapters on Human Rights, originally adopted in the 1970's, prohibit discrimination in employment, credit, housing and access to public accommodations on the basis of a person's "prior arrest or conviction record."

However, in 1994, City of Champaign added an exception, limiting non-discrimination protection only to persons who have lived outside of jail or prison for at least five years. The policy has a disparate impact on African American people both because of the race disparity in criminal convictions, and because of the race disparity in incomes. According to the U.S. Census Bureau 2015 population estimates for Champaign County, 41.5% of African Americans have incomes below the poverty level compared to 17.2% of Caucasians.

If a person with a conviction record for any crime, no matter how serious, is from a home-owning family, the family can reunite immediately upon the person's release. And it remains unlawful in City of Champaign to deny the purchase of residential real estate based on the applicant's conviction record.

However, if the person is a renter, as are most low income and indigent people, Section 17.4-5 of Champaign municipal code provides a broad exception: anyone convicted of a forcible felony or a felony drug charge may be lawfully denied housing until he or she has lived outside of jail or prison for at least 5 consecutive years without another conviction related to drugs or force.

In October, 2016, the Champaign County Re-Entry Council recommended that the Housing Authority of Champaign County change its eligibility policies and that the City of Champaign change its Human Rights law to prohibit discrimination in housing based on criminal conviction records without a 5-year delay for each applicant.

Also in October 2016, the City of Champaign's Human Relations Commission recommended to the Champaign City Council that it change its Human Rights law to repeal the section allowing discrimination in rental housing based on conviction record. At the time of this report, the mayor and city council have not yet decided to place the proposal on an agenda.

In response to research showing that housing discrimination based on criminal record boosts recidivism and has a disparate impact on racial minorities, on August 14, 2017, the City of Seattle, Washington approved a measure barring landlords from using criminal record as a basis for denial of any rental housing except owner-occupied properties. This is an example of a policy change that can and should be taken by City of Champaign officials to reduce the racial disparity in access to housing opportunities.

Recommendations

1. The Housing Authority of Champaign County should change its eligibility policies to provide fair housing rights to all applicants with criminal conviction records except when U.S. Department of Housing and Urban Development rules require a public housing authority to reject an applicant due to criminal record.
2. The Champaign County Board should urge the Housing Authority of Champaign County to change its policies as described above.
3. The Champaign City Council should repeal Section 17.4-5 of the city code.
4. The Champaign County Board and local law enforcement officials should urge Champaign City Council members to repeal Section 17.4-5 of the city code to help reduce recidivism and racial disparities in the criminal justice system.



January 31, 2018

Honorable Pius Weibel
Champaign County
1776 E. Washington St.
Urbana, IL 61802

RE: \$9000 Donation
Champaign County Charity

Dear Chairman Weibel:

As you may know the Illinois Counties Association ("ICA") is an organization representing all 102 Counties in Illinois. The ICA Board of Directors consists of representatives from Cook County, the Metro Counties organization, the United Counties Council of Illinois and the Illinois Association of County Board Members and Commissioners.

The ICA Board of Directors has agreed that in these hard economic times, especially for the not for profit organizations in our Counties, the ICA would like to help out in any way we can. Accordingly, the ICA Board of Directors voted to make contributions to charitable organizations in all 102 Counties in Illinois. The contributions are small, but in these times every little bit helps.

We have allocated \$9000 to a 501(c)(3) charitable organization in Champaign County. As Chairman of your County we felt you were in the best position to recommend a charitable organization in your County to receive this donation. Accordingly, please let me know to which organization(s) in your County we should consider making this donation. You can email your recommendation(s) to our attorney at fese@dlglawgroup.com

Once the ICA finalizes the donation and issues the check, we will send it directly to you. We hope you will take the opportunity to present the check to the organization(s) at a county board meeting. We ask that you let the organization(s) know the funds are sent with the best wishes of your county, and all the Counties in Illinois, and with our gratitude for the great work they do in your county.

Please send your recommendation to me at the email addresses provided above. We need to hear from you by March 30, 2018, in order to make this donation. Thank you for your help.

Respectfully,

Deborah Sims, ICA President
Cook County Commissioner

David Zimmerman, ICA Vice-Pres.
Tazewell County Chairman

David Meyer, ICA Sec./Treas
Washington County Chairman

Chris Brown
METRO Member

Don Little
Jersey Co. Chair.
IACBM Member

Michael McCreery
UCCI Member

Kelly Murray
IACBM Member

Bobbie Steele
Cook Co. Member

RESOLUTION



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

19 TRIANGLE

PERMANENT PARCEL NUMBER: 14-023-0069

**RECEIVED
JAN 22 2018
C. C. TREAS. OFF.**

As described in certificates(s) : 39 sold October 2013

AND WHEREAS, pursuant to public auction sale, Mercedes Wease, Purchaser(s), has/have deposited the total sum of \$700.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$255.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$350.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$255.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 17-00011

FUND 076 TORT IMMUNITY TAX FUND DEPARTMENT 075 GENERAL COUNTY

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
076-075-533.20 INSURANCE	112,000.	076-075-513.05 UNEMPLOYMENT INSURANCE

EXPLANATION: TRANSFER FROM UNEMPLOYMENT INSURANCE LINE (UNDERSPENT DUE TO A RATE DECREASE), TO INSURANCE LINE TO COVER INCREASES IN PROPERTY AND AUTO CLAIMS AND REQUIRED LIABILITY FUNDING PER ACTUARIAL STUDY.

DATE SUBMITTED: 1-25-2018

Debra L. Busby

AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE: DATE: _____

* PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE: DATE: _____

FUND 076 TORT IMMUNITY TAX FUND DEPARTMENT 075 GENERAL COUNTY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
076-075-533.20 INSURANCE	700,000	700,000	782,000	82,000
TOTALS	700,000	700,000	782,000	82,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: INCREASE IN INSURANCE APPROPRIATION REQUIRED BASED ON PRIOR FISCAL YEAR EXPENDITURES, AND CLAIMS TO BE BILLED IN FY2018. THIS BUDGET REMAINS REVENUE POSITIVE WITH THE INCREASED APPROPRIATION.

DATE SUBMITTED:

1-30-18

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

Debra L. Busby

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

**ADMINISTRATIVE, BUDGETING, PURCHASING & HUMAN RESOURCE
MANAGEMENT SERVICES**

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Deputy County Administrator of Finance

Date: January 30, 2018

Subject: Tort Immunity Tax Fund FY2017 Budget Transfer and FY2018 Budget Amendment

FY2017 Board Approved Transfer

A Board Approved Transfer in the Tort Immunity Tax Fund for the FY2017 budget is necessary due to increases in required liability funding per an actuarial study, and property and auto claims billed in 2017. The budget has sufficient appropriation to transfer from the unemployment insurance line, as a result of a rate decrease due to the County's decision to enroll in the unemployment insurance program through the Illinois Counties Risk Management Trust rather than the Illinois Department of Employment Security.

FY2018 Budget Amendment

The FY2018 insurance appropriation reflects a 5% increase over the FY2017 budget; however, based on prior fiscal year expenditure and claims to be billed in FY2018, a Budget Amendment is necessary. Increased insurance appropriation of \$82,000 is requested. Budgeted revenue is sufficient to cover the increased appropriation.

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 17-00012

FUND 091 ANIMAL CONTROL
 091 ANIMAL CONTROL

DEPARTMENT 247 ANIMAL WARDEN SERVICES
 047 ANIMAL CONTROL ADMIN

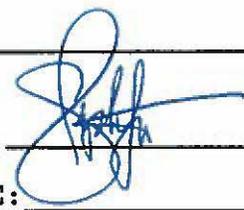
TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
091-047-533.29 COMPUTER/INF TCH SERVICES	2,978.	091-247-513.06 EMPLOYEE HEALTH/LIFE INS

EXPLANATION: TRANSFER TO COVER COMPUTER SERVICES COSTS

DATE SUBMITTED: 2/1/18



AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE:

DATE: _____

* PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE:

DATE: _____

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 17-00013

FUND 080 GENERAL CORPORATE

DEPARTMENT 030 CIRCUIT CLERK

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-030-533.70 LEGAL NOTICES, ADVERTISING	2,000.	080-030-511.03 REG. FULL-TIME EMPLOYEES

EXPLANATION: TRANSFER FROM REMAINING SALARY LINE TO PAY FOR DECEMBER LEGAL NOTICES

DATE SUBMITTED: Feb 5, 2018

Brian P. Hall

AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE:

DATE: _____

* PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE:

DATE: _____

FUND 610 WORKING CASH FUND

DEPARTMENT 026 COUNTY TREASURER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
610-026-571.80 TO GENERAL CORP FUND 080	2,570	2,570	4,909	2,339
TOTALS	2,570	2,570	4,909	2,339

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
610-026-361.10 INVESTMENT INTEREST	2,570	2,570	4,909	2,339
TOTALS	2,570	2,570	4,909	2,339

EXPLANATION: EARNED MORE INTEREST THAN WAS BUDGETED

DATE SUBMITTED: <u>2-1-2018</u>	AUTHORIZED SIGNATURE 	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

FUND 089 COUNTY PUBLIC HEALTH FUND DEPARTMENT 049 BOARD OF HEALTH

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
089-049-533.07 PROFESSIONAL SERVICES	807,440	807,440	869,678	62,238
TOTALS	807,440	807,440	869,678	62,238

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
089-049-334.46 IDPH-TOBACCO FREE COMMNTY	31,824	31,824	94,062	62,238
TOTALS	31,824	31,824	94,062	62,238

EXPLANATION: ADDITIONAL IDPH TOBACCO FREE COMMUNITY GRANT FUNDS WERE RECEIVED IN FY2017. INCREASED APPROPRIATION FOR PROFESSIONAL SERVICES IS REQUIRED TO PAY FOR TOBACCO PREVENTION AND CONTROL GRANT EXPENSES (PREDOMINANTLY ADVERTISEMENT).

DATE SUBMITTED: <i>2-08-2018</i>	AUTHORIZED SIGNATURE <i>Levelyn Boats</i>	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

FUND 101 MHB/DDB CILA FACILITIES DEPARTMENT 054 CILA PROJECT

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	8,651	8,651

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	22,053	22,053

EXPLANATION: FOR FY17 CILA FUND

DATE SUBMITTED: <u>2/8/2018</u>	AUTHORIZED SIGNATURE 	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

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FUND 110 WORKFORCE DEVELOPMENT FND DEPARTMENT 832 SNAP TO SUCCESS-EMPL&TRNG

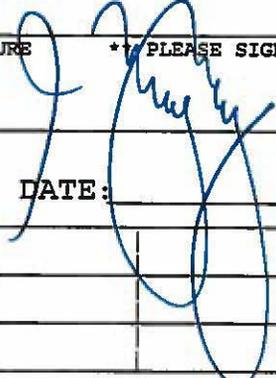
INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	86,000	86,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	86,000	86,000

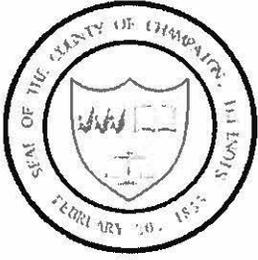
EXPLANATION: SEE ATTACHED

DATE SUBMITTED: <i>1-30-18</i>	AUTHORIZED SIGNATURE 	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE:	DATE:

REASON FOR AMENDMENT:

The SNAP to Success program is a collaboration between Carle Health Systems and the Regional Planning Commission designed to promote self-sufficiency among SNAP participants by obtaining marketable, in-demand healthcare-related skills that result in stable long-term employment and entrepreneurship opportunities. This proposed pilot program will provide SNAP-eligible participants with job-driven training, tools, and access to career pathways that lead to permanent sustainable employment and ongoing advancement. Private funds secured from the Carle Foundation will leverage public funds in an effort to expand workforce training and support services with a focus on in-demand entry and mid-level healthcare positions currently available in our community.



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

**ADMINISTRATIVE, BUDGETING, PURCHASING & HUMAN RESOURCE
MANAGEMENT SERVICES**

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Deputy County Administrator of Finance

Date: February 5, 2018

Subject: Resolution Abating Taxes Levied on Outstanding Bonds

Annually, the County prepares a Resolution to abate taxes levied in the bond ordinances for the County's outstanding alternate bonds. This Resolution directs the abatement of \$2,588,158 for 2017 taxes levied to pay the principal and interest on the outstanding alternate bonds in FY2018.

The Resolution also directs the partial abatement of the taxes levied for 2017 on the 2005A Bonds, and the full abatement of the taxes levied for years 2018 through 2020. When the County adopted a permanent abatement resolution for the refunded 2003 and retired 2004A issues last year, the 2005A issue was not included since the County was still levying a tax for payment of the debt service. The 2005A Issue is a General Obligation refunding of the 2003 Nursing Home Construction Bonds, which mature in FY2018. The levies on file go beyond the bond maturity and therefore are permanently abated with this Resolution.

After the abatement of taxes, the amount levied in 2017 for payment of the principal and interest on the County's General Obligation bonds (2005A and 2010B) in FY2018 is \$1,438,463.

Administration thanks the County Clerk's Office and Chapman and Cutler for their expertise and assistance in preparation of the Tax Abatement Resolution.

REQUESTED ACTION

The Finance Committee recommends the Resolution abating certain taxes levied to pay the principal of and interest on various outstanding bonds of The County of Champaign, Illinois, be forwarded to the County Board for approval.

RESOLUTION NO. _____

RESOLUTION abating certain taxes hereto levied to pay the principal of and interest on various outstanding bonds of The County of Champaign, Illinois.

WHEREAS, the County Board (the “Board”) of The County of Champaign, Illinois (the “County”), by Ordinance Number 592 (the “1999 Ordinance”), did provide for the issue of \$23,800,000 General Obligation (Public Safety Sales Tax Alternate Revenue Source) Bonds, Series 1999 (the “1999 Bonds”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the 1999 Bonds; and

WHEREAS, the Board, by Resolution Number 4920 (the “2005 Resolution”), did provide for the issue of \$7,425,000 General Obligation Refunding Bonds, Series 2005A (the “2005A Bonds”), and \$18,440,000 General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2005B (the “2005B Bonds” and together with the 2005A Bonds, the “2005 Bonds”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the 2005 Bonds; and

WHEREAS, the Board, by Ordinance Number 948 (the “2014 Ordinance”), did provide for the issue of \$9,795,000 General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2014 (the “2014 Bonds”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the 2014 Bonds; and

WHEREAS, the Board, by Ordinance Number 968 (the “2015 Ordinance”), did provide for the issue of \$2,535,000 General Obligation Refunding Bonds (General Sales Tax Alternate Revenue Source), Series 2015 (the “2015 Bonds”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the 2015 Bonds; and

WHEREAS, the Board, by Ordinance Number 982 (the “2016 Ordinance” and collectively with the 1999 Ordinance, the 2005 Resolution, the 2014 Ordinance and the 2015 Ordinance, the

“*Bond Ordinances*”), did provide for the issue of \$3,775,000 General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2016 (the “*2016 Bonds*” and collectively with the 1999 Bonds, the 2005B Bonds, the 2014 Bonds and the 2015 Bonds, the “*Outstanding Alternate Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the 2016 Bonds; and

WHEREAS, the Pledged Revenues (as defined in each Bond Ordinance) have been irrevocably deposited in the respective account of the respective Bond Fund (as defined and further described in each Bond Ordinance) in amounts sufficient to pay all principal of and interest on the respective Outstanding Alternate Bonds in the next succeeding bond year; and

WHEREAS, it is necessary and in the best interests of the County that the taxes heretofore levied for the year 2017 to pay the principal of and interest on the Outstanding Alternate Bonds be abated in their entirety; and

WHEREAS, the amount of taxes levied in the 2005 Resolution for the 2005A Bonds exceeds the amount necessary to pay debt service on the 2005A Bonds in each succeeding bond year; and

WHEREAS, it is necessary and in the best interests of the County to abate from the taxes levied in Section 3a of the 2005 Resolution the amount representing the reduction to the County resulting from the sale of the 2005A Bonds in the final principal amounts and interest rates:

NOW THEREFORE Be It and It is Hereby Resolved by the County Board of The County of Champaign, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Abatement of Taxes. The taxes heretofore levied for the year 2017 in each of the Bond Ordinances for each series of the Outstanding Alternate Bonds are hereby abated in their entirety. The taxes heretofore levied in the 2005 Resolution for the 2005A Bonds for the years 2017 to 2020, inclusive, are hereby abated as shown on *Exhibit A* hereto.

Section 3. Filing of Resolution. Forthwith upon the adoption of this Resolution, a certified copy hereof shall be filed with the County Clerk of the County, and it shall be the duty of said County Clerk to abate said taxes levied for the years 2017 to 2020, inclusive, in accordance with the provisions hereof.

Section 4. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 5. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted on February 22, 2018.

Chairman, County Board

ATTEST:

County Clerk

EXHIBIT A

ABATEMENTS FOR GENERAL OBLIGATION REFUNDING BONDS, SERIES 2005A

YEAR OF LEVY	TAX LEVIED IN THE 2005 RESOLUTION	TAX TO BE ABATED	TAX TO BE EXTENDED SUFFICIENT TO PRODUCE
2017	\$2,025,000	\$ 756,737	\$1,268,263
2018	\$2,025,000	\$2,025,000	\$ 0
2019	\$2,025,000	\$2,025,000	\$ 0
2020	\$2,025,000	\$2,025,000	\$ 0

STATE OF ILLINOIS)
) SS
COUNTY OF CHAMPAIGN)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Champaign, Illinois (the "*County*"), and as such official I do further certify that on the ____ day of February, 2018, there was filed in my office a duly certified copy of Resolution No. _____ entitled:

RESOLUTION abating certain taxes hereto levied to pay the principal of and interest on various outstanding bonds of The County of Champaign, Illinois.

(the "*Resolution*") duly adopted by the County Board of the County on the 22nd day of February, 2018, and that the same has been deposited in the official files and records of my office.

I do further certify that certain taxes heretofore levied for the years 2017 to 2020, inclusive, as described in the Resolution will be abated as provided in the Resolution.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of February, 2018.

County Clerk

[SEAL]

RESOLUTION NO.

**AUTHORIZATION FOR A LOAN TO THE GENERAL CORPORATE FUND FROM THE
PUBLIC SAFETY SALES TAX FUND**

WHEREAS, The General Corporate Fund may need a loan of up to \$1,500,000 for a period not to exceed twelve months to cover cash shortfalls; and

WHEREAS, The Public Safety Sales Tax Fund has adequate reserves to make this short-term loan; and

WHEREAS, The loan can be traced to public safety expenditures for the period of the loan, including but not limited to, salaries and operating expenses for the offices of the Sheriff and the State's Attorney; and

WHEREAS, The FY2018 tax levy for the General Corporate Fund is \$11,549,743 and there are no outstanding General Corporate Fund tax anticipation warrants or notes;

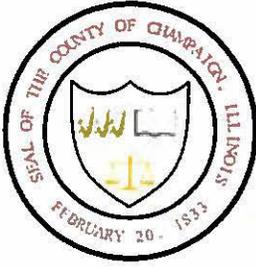
NOW, THEREFORE, BE IT RESOLVED That pursuant to 55 ILCS 5/5-1006.5, 55 ILCS 5/5-1016, 55 ILCS 5/3-10014, the Champaign County Board approves a loan of up to \$1,500,000 from the Public Safety Sales Tax Fund to the General Corporate Fund for a period not to exceed twelve months; and

BE IT FURTHER RESOLVED That the County Auditor and County Treasurer are hereby authorized and requested to advance the above sum and to repay this advance within twelve months from the General Corporate Fund.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of February, A.D. 2018.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

**ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES**

Debra Busey, County Administrator

MEMORANDUM

TO: Stephanie Fortado, Deputy Chair of Finance and Members of the County Board

FROM: Deb Busey, Interim County Administrator

DATE: February 6, 2018

RE: Approval of Increase in Cost for FY2016 Audit

Issue:

The County Board entered into an Agreement with Baker Tilly for annual Audit Services in May 2016, which contract established the cost of total audit services for the FY2016 Audit at \$76,500. Pursuant to the terms of that Agreement, a negotiated increase to that cost is allowable if the County is unable to provide required schedules, information and assistance in a timely manner as delays can cause additional auditing procedures resulting in additional fees.

Report:

Attached to this Memorandum is a letter from Baker Tilly outlining issues that occurred during the completion of the FY2016 Audit, which led to substantial delays in completion. The total cost of the additional hours of work required to complete the FY2016 Audit is \$30,000. Baker Tilly has offered to split the additional cost of the FY2016 Audit with the County, resulting in an increase in cost of \$15,000, with totals as documented on the attached Invoice.

At this time, the Circuit Clerk can pay the additional \$4,500 out of the FY2017 Circuit Clerk Operations and Administrative Fund, and the General County Fund can pay the remaining \$10,500 out of the FY2017 General County Department Budget.

The previous Auditor John Farney concurs with the negotiated increase of \$15,000 for the FY2016 Audit.

RECOMMENDED ACTION:

The Finance Committee approves the negotiated increase of \$15,000 in cost to the FY2016 Audit, and directs the County Administrator to proceed with processing of the appropriate payments out of the FY2017 Budget.

Thank you for your consideration of this issue.

attachments



BAKER TILLY

Baker Tilly Virchow Krause, LLP
1301 W 22nd St, Ste 400
Oak Brook, IL 60523-3389
United States of America

T: +1 630 990 3131
F: +1 630 990 0039

bakertilly.com

October 16, 2017

Mr. John Farney
Champaign County Auditor
1776 E. Washington Street
Urbana, Illinois 61802

Re: 2016 Audit

Dear John:

As a follow up to our call a few weeks ago, I wanted to outline some of the hurdles we have encountered during the 2016 audit. While this is by no means an exhaustive list, it does summarize the more significant issues.

- **Circuit Clerk –**
 - There were no documented procedures for receipts and disbursements recorded by the Circuit Clerk's office. This resulted in us talking with different people in an attempt to understand the process. We were also given inaccurate information throughout the audit. This resulted in a lot of back and forth with them, which is a very inefficient process.
 - The Circuit Clerk had a mid-year conversion of its systems and also appeared to have a lack of ability to provide insight on some basic concepts. No complete trial balance was ever provided.
 - We received significant pushback from Circuit Clerk about providing increases and decreases to balances during the year (which are reported in the financial statements). Unfortunately this is information we cannot just come up with ourselves and should be readily available in their systems.
 - There are multiple errors in Report J (financial filing to AOIC), and we ultimately were able to gain comfort with the amounts, but it was a long process and the staff did not provide any insight into why those errors were populating in the filing.

- **Nursing Home -**
 - The Nursing Home could not provide support for what makes up receivable balances.
 - We could not accomplish analytics due to lack of support from Nursing Home personnel.
 - Nursing Home fund trial balance and the Business-Type Activities trial balances were not provided until after the conclusion of on-site fieldwork, which caused an inefficient approach to testing remotely

The information provided here is of a general nature and is not intended to address the specific circumstances of any individual or entity. In specific circumstances, the services of a professional should be sought. Tax information, if any, contained in this communication was not intended or written to be used by any person for the purpose of avoiding penalties, nor should such information be construed as an opinion upon which any person may rely.

Mr. John Farney
Champaign County Auditor

Page 2

- "Moving targets" throughout the audit -
 - Numerous adjustments were provided after workpapers had been provided (both adjustments and workpaper changes).
 - Various areas changed multiple times for areas such as interfunds, receivables/payables, transfers, cash, AP. This required reworking of documentation and audit tests throughout the audit.
 - A balanced cash reconciliation was not provided.

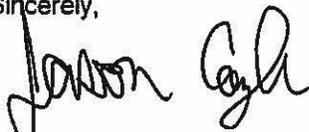
- Lack of workpapers and supporting documentation during fieldwork -
 - Timing of information was not in line with agreed upon expectations.
 - We pulled out of the field on at least two occasions to give the County team time to get caught up on outstanding deliverables. While we were happy to do this to allow time for the County to catch up, it does create inefficiency in the audit process.

Please understand I do not communicate these points with the intention to point blame at any individual or department. Rather, I simply want to communicate the reasons for the delay in the issuance of the CAFR and the reasons for the additional time needed to complete the audit.

Baker Tilly audits seven other counties in Illinois, so we have a good frame of reference to estimate the number of hours to complete a county audit. Our original estimate was 763 hours. We also know that the first year of an audit takes additional time as we learn the County's process and controls. We typically see an increase in hours of 20-30% in the first year. A 30% increase in hours would bring the estimated time to just under 1,000 hours. At this point, we estimate we will exceed 1,200 hours before the audit is concluded. Utilizing the same discounted rates we included in our proposal, applied to the additional 200 hours, the hurdles outlined above will result in over \$30,000 in unexpected costs. While I never like to have to come to a client and request additional fees, the hurdles in the audit lead me to that request. As we discussed, I propose that we split the additional costs, with Baker Tilly covering \$15,000 and the County providing an additional \$15,000 in audit fees.

I appreciate your consideration.

Sincerely,



Jason Coyle, CPA, Partner

Baker Tilly Virchow Krause, LLP
 1301 West 22nd Street • Suite 400
 Oak Brook, IL 60523 • 630 990 3131

Champaign County
 via email

Invoice Date : January 29, 2018
 Invoice Number : BT1201723
 Client Number : 128857

INVOICE

AMOUNT

INVOICE	AMOUNT
Fees For additional services in connection with the December 31, 2016 financial statement audit, including out-of-scope services related to: Nursing Home (\$4,500) Circuit Clerk (\$4,500) County Administration (\$6,000)	\$15,000.00
Fees Total:	\$15,000.00
Expenses Total:	\$0.00
Invoice Total:	\$15,000.00

For questions, comments or suggestions, please contact Michael Malatt at 630 990 3131.

Invoice is payable upon receipt or previously agreed upon terms.

To pay by EFT (Electronic Funds Transfer) visit www.bakertilly.com/payment

Please ACH or wire payment to: US Bank, Milwaukee, WI Routing No: 075000022 Account No: 312220280 Reference Invoice #: BT1201723	Or send payment to: Baker Tilly Virchow Krause, LLP Box 78975 Milwaukee, WI 53278-8975	Reference: Client Number: 128857 Invoice Number: BT1201723 Amount enclosed: \$ _____
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FORBEARANCE AGREEMENT

This Forbearance Agreement (this "Agreement") made and entered into this 4th day of February 2018, by and between HealthPRO Therapy Services, LLC ("HealthPRO/Heritage") and Champaign County Nursing Home ("Facility").

WITNESSETH:

WHEREAS, the Facility is in default of its payment obligations set out in the Therapy Services Agreement (the "Services Agreement") by and between the Facility and HealthPRO;

WHEREAS, the total outstanding balance owed by the Facility to HealthPRO for services provided through December 31, 2017 under the Services Agreement is \$331,668.22 (the "Outstanding Balance"), of which \$291,480.12 is in default; and

WHEREAS, HealthPRO is willing to forbear its right to cease providing therapy services (the "Services") to the Facility, to enforce any rights and remedies pursuant to the Services Agreement on account of the Outstanding Balance, and from taking appropriate legal action to protect its interests. In addition, HealthPRO has agreed to incur the costs of continuing to provide the Services for the Facility, on the condition that the Facility comply with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the foregoing, the mutual covenants contained herein, and other good and valuable consideration, the sufficiency hereby acknowledged by the parties, the parties hereto hereby agree as follows:

1. **Payment Obligations.** Facility acknowledges and affirms that it has no claim, set off, cause of action, or any other reason not to pay HealthPRO the Outstanding Balance.
2. **Payment Schedule.** Facility shall pay HealthPRO the Outstanding Balance as follows over 18 months at 12% interest:

		Starting	Payment before end of month	Interest	Ending Balance
1	3/1/2018	\$ 291,480.12	(\$17,775.05)	\$ 2,914.80	\$ 276,619.87
2	4/1/2018	\$ 276,619.87	(\$17,775.05)	\$ 2,766.20	\$ 261,611.01
3	5/1/2018	\$ 261,611.01	(\$17,775.05)	\$ 2,616.11	\$ 246,452.07
4	6/1/2018	\$ 246,452.07	(\$17,775.05)	\$ 2,464.52	\$ 231,141.53
5	7/1/2018	\$ 231,141.53	(\$17,775.05)	\$ 2,311.42	\$ 215,677.89
6	8/1/2018	\$ 215,677.89	(\$17,775.05)	\$ 2,156.78	\$ 200,059.62
7	9/1/2018	\$ 200,059.62	(\$17,775.05)	\$ 2,000.60	\$ 184,285.16
8	10/1/2018	\$ 184,285.16	(\$17,775.05)	\$ 1,842.85	\$ 168,352.96
9	11/1/2018	\$ 168,352.96	(\$17,775.05)	\$ 1,683.53	\$ 152,261.43
10	12/1/2018	\$ 152,261.43	(\$17,775.05)	\$ 1,522.61	\$ 136,008.99
11	1/1/2019	\$ 136,008.99	(\$17,775.05)	\$ 1,360.09	\$ 119,594.03
12	2/1/2019	\$ 119,594.03	(\$17,775.05)	\$ 1,195.94	\$ 103,014.91
13	3/1/2018	\$ 103,014.91	(\$17,775.05)	\$ 1,030.15	\$ 86,270.01
14	4/1/2018	\$ 86,270.01	(\$17,775.05)	\$ 862.70	\$ 69,357.65
15	5/1/2018	\$ 69,357.65	(\$17,775.05)	\$ 693.58	\$ 52,276.17
16	6/1/2018	\$ 52,276.17	(\$17,775.05)	\$ 522.76	\$ 35,023.88
17	7/1/2018	\$ 35,023.88	(\$17,775.05)	\$ 350.24	\$ 17,599.06
18	8/1/2018	\$ 17,599.06	(\$17,775.05)	\$ 175.99	\$ 0.00

3. **Payment for Current and Future Services.** In addition to the payments set out in Section 2 above, for Services commencing December 31, 2017 Facility shall pay HealthPRO within sixty (60) days of the date of invoice.

4. **Payment Instructions.** All payments set forth in the Agreement shall be in US funds overnighted for receipt on or before due date.

5. **HealthPRO Forbearance.** Provided the Facility complies with its obligations under this Agreement, HealthPRO shall forbear from exercising its rights under the Services Agreement to cease providing Services to the Facility, from enforcing its rights and remedies pursuant to the Services Agreement, and from taking appropriate legal action to protect its interest. In the event the Facility fails to comply with the terms and conditions of this Agreement, HealthPRO, in addition to other remedies available under the Services Agreement and at law, may, in its sole discretion, cease providing services to the Facility without further notice.

HealthPRO Heritage:

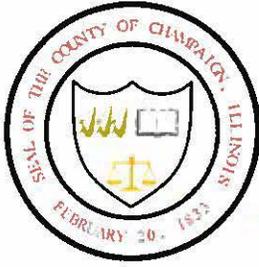
Champaign County Nursing Home:

By: _____

By: _____

Date: _____

Date: _____



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

**ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES**

Debra Busey, County Administrator

MEMORANDUM

TO: Stephanie Fortado, Deputy Chair of Finance and Members of the County Board

FROM: Deb Busey, Interim County Administrator *Deb*

DATE: February 6, 2018

RE: Approval of Premium Payment for Nursing Home Property/Liability Insurance

Issue:

The premiums for Property/Liability Insurance with ICRMT for the Nursing Home for the period from December 1, 2017 through November 30, 2018 are now due, and have not yet been paid.

Report:

The Nursing Home's premium due to ICRMT for Property and Liability insurance for FY2018 is in the amount of \$125,125 and has not been paid which places the County at risk of having its entire policy cancelled due to non-payment. The FY2018 Self-Funded Insurance Fund has adequate budgetary authority and adequate cash to pay the Nursing Home's premium payment at this time. If the Self-Funded Insurance Fund pays this obligation on behalf of the Nursing Home, the Nursing Home could then be billed internally for reimbursement to the Self-Funded Insurance Fund for that payment.

RECOMMENDED ACTION:

The Finance Committee approves payment of the Nursing Home's Property/Liability Insurance Premium for the period from December 1, 2017 through November 30, 2018 from the Self-Funded Insurance Fund, and further directs the County Administrator to create an internal billing to the Nursing Home for the repayment of this obligation.

Thank you for your consideration of this issue.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Raymond K. Cunningham, Jr.
ADDRESS: 304 East First Street Homer IL 61849
EMAIL: raycunn@gmail.com **PHONE:** 217 896-2558

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Lincoln Legacy Committee

BEGINNING DATE OF TERM: 03/01/2018 **ENDING DATE:** 02/28/2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am president of the Homer Historical Society and I hold a MA degree in History from the University of Utah. I have been a member of the Lincoln Legacy Committee since it was organized.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

We see our role as one of education and outreach teaching about Lincoln's time in Champaign County.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

We have no property holdings nor do we collect taxes or fees.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

01/31/2018

Date



TO: Champaign County Board
FROM: Lisa Benson, CCRPC / Community Services Director
DATE: 02/06/2018
RE: Recommendation of re-appointment to the Community Action Board

REQUESTED ACTION: Approve Kim Ruckman, who has served an initial term on the Community Action Board for an additional term to the Community Action Board.

BACKGROUND: The Champaign County Community Action Board (CCCAB) is an advisory board to the Champaign County Regional Planning Commission (CCRPC) and is assigned to oversee certain social service programs in Champaign County. The CCCAB shall consist of fifteen members with one-third of its member's representatives of the poor, one-third of its members elected officials or their delegates, and one-third of its member's representatives of business, industry, or other major groups and interests.

Kim has been an active member of the Community Action Board since November 1, 2014, serving as the Vice Chair in 2017 and elected Vice Chair in 2018.

STAFF RECOMMENDATION: Recommendation to reappointment Kim Ruckman to the Champaign County Community Action Board for an additional term (term December 1, 2017 to December 01, 2020).



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
JANUARY
2018

Liquor Licenses & Permits	-
Civil Union License	70.00
Marriage License	3,430.00
Interests	18.74
State Reimbursements	-
Vital Clerk Fees	21,535.12
Tax Clerk Fees	11,397.50
Refunds of Overpayments	-
TOTAL	36,451.36
Additional Clerk Fees	1,292.00