

**COMMITTEE OF THE WHOLE**  
**Finance/ Policy, Personnel, & Appointments/Justice & Social Services**  
County of Champaign, Urbana, Illinois  
Summary of Action Taken Tuesday, May 15, 2018

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<u><b>Agenda Items</b></u>	<u><b>Action</b></u>
<b>I. <u>Call To Order</u></b>	6:35 p.m.
<b>II. <u>Roll Call</u></b>	19 members present
<b>III. <u>Approval of Agenda/Addenda</u></b>	Approved
<b>IV. <u>Approval of Minutes</u></b> A. April 10, 2018	Approved
<b>V. <u>Public Participation</u></b>	Brent Frye, Jennifer Putman, Steph Corum, Lisa Benson, Kip Pope, Lindsey Yanchus, Belden Fields, Scott Tapley, Cathy Emanuel, Edra Scofield, Claudia Lennhoff, Mary Hodson, Dottie Vura-Weis
<b>VI. <u>Communications</u></b>	
<b>VII. <u>Justice &amp; Social Services</u></b>	
A. Champaign County Recognized as Innovator County by the Stepping Up Initiative	Information Only
B. Sheriff	
1. Request Approval of Application for, and If Awarded, Acceptance of Category 3 JMHCP Grant	<b>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Application for, and If Awarded, Acceptance of Category 3 JMHCP Grant</b>
C. Monthly Reports	Reports Received and Placed on file
1. Emergency Management Agency – April 2018	
2. Head Start – April 2018	
3. Probation & Court Services – March 2018 and 1 <sup>st</sup> Quarter Statistical Report	
4. Public Defender – March 2018	
5. Veterans’ Assistance Commission – March 2018	
D. Other Business	None
E. Chair’s Report	None
F. Designation of Items to be Placed on the Consent Agenda	B1
<b>VIII. <u>Policy, Personnel, &amp; Appointments</u></b>	
A. Appointments/Reappointments ( <i>*italicized name indicates incumbent</i> )	
1. Board of Review-2 Positions (1D/1R), Term June 1, 2018- May 31, 2020	<b>*RECOMMEND COUNTY BOARD APPROVAL of Resolutions Appointing Elizabeth Burgener-Patton and Robert Zebe to the Board of Review, Terms 6/1/2018- 5/31/2020</b>
• Elizabeth Burgener-Patton (D)	
• Robert (Zebo) Zebe (R)	
2. Penfield Water District-2 Positions, Term June 1, 2018 – May 31, 2023	<b>*RECOMMEND COUNTY BOARD APPROVAL of Resolutions Appointing Robert Kettner and Randall Zindars to the</b>
• Robert Kettner	
• Randall Zindars	

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**Agenda Items**

**Action**

- Penfield Water District Board, Terms 6/1/2018-5/31/2023*
3. Sangamon Valley Public Water District – 2 Positions, Term June 1, 2018 – May 31, 2023
- *Robert Buchanan*
  - *Michael Melton*
- \*RECOMMEND COUNTY BOARD APPROVAL of Resolutions Appointing Robert Buchanan and Michael Melton to the Sangamon Valley Public Water District Board, Terms 6/1/2018-5/31/2023*
4. Dewey Community Public Water District – 2 Positions, Term June 1, 2018-May 31, 2023
- *Karen Hughey*
  - *William Roller*
- \*RECOMMEND COUNTY BOARD APPROVAL of Resolutions Appointing Karen Hughey and William Roller to the Dewey Community Public Water District Board, Terms 6/1/2018-5/31/2023*
5. Urbana-Champaign Sanitary District 1Position (R), Term June 1, 2018-May 31, 2021
- *Jerry Lyke*
- RECOMMEND COUNTY BOARD APPROVAL of Resolutions Appointing Jerry Lyke to the Urbana-Champaign Sanitary District Board, Term 6/1/2018-5/31/21**
- B. County Clerk
1. April 2018 Report
- Received and Placed on File
- C. County Administrator
1. Administrative Services Monthly Report – April 2018
- Received and placed on file
- D. Other Business
1. Appointment of Stan Harper as Chair of the County Facilities Committee
2. Appointment of Shana Crews as Vice-Chair of the County Facilities Committee
- \*RECOMMEND COUNTY BOARD APPROVAL of Resolutions Appointing Stan Harper as Chair of the Facilities Committee and Shana Crews as the Vice-Chair of the Facilities Committee*
- E. Chair's Report
1. County Board Appointments Expiring June 30, 2018: Various Cemetery Boards/Associations; Forest Preserve District; Board of Health; and the Developmental Disabilities Board
- Information Only
- F. Designation of Items to be Placed on the Consent Agenda
- A1-4; D1-2
- IX. Finance**
- A. Budget Amendments/Transfers
1. Budget Amendment 18-00013  
Fund 076 Tort Immunity Tax / Dept. 075 General County Appropriations: None  
Decreased Revenue: -\$48,450  
Reason: Remove Budgeted Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.
- \*RECOMMEND COUNTY BOARD APPROVAL of Resolutions Authorizing Budget Amendments 18-00013, 18-00014, 18-00015, 18-00016, 18-00017, 18-00022, 18-00023, 18-00024, 18-00021, 18-00025, 18-00026, 18-00027, 18-00028, and Budget Transfer 18-00004*

**Agenda Items**

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2. Budget Amendment 18-00014  
Fund 080 General Corporate / Dept. 075 General County  
Appropriations: None  
Decreased Revenue: -\$474,119  
Reason: Remove Budgeted Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.
3. Budget Amendment 18-00015  
Fund 089 County Public Health / Dept 049 Board of Health  
Decreased Appropriations: -\$33,641  
Decreased Revenue; -\$33,641  
Reason: Remove Budgeted Property Tax Revenue, and Related Budgeted Expenditure, Associated with Levying to Capture new Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.
4. Budget Amendment 18-00016  
Fund 083 County Highway / Dept. 060 Highway  
Decreased Appropriations: -\$74,465  
Decreased Revenue: -\$74,465  
Reason: Remove Budgeted Property Tax Revenue, and Related Budgeted Expenditure, Associated with Levying to Capture new Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.
5. Budget Amendment 18-00017  
Fund 084 County Bridge / Dept. 060 Highway  
Appropriations: None  
Decreased Revenue: -\$37,352  
Reason: Remove Budgeted Property Tax Revenue, and Related Budgeted Expenditure, Associated with Levying to Capture new Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.
6. Budget Amendment 18-00022  
Fund 090 Mental Health / Dept. 053 Mental Health Board  
Decreased Appropriations: -\$138,315  
Decreased Revenue: -\$138,315  
Reason: Remove Budgeted Property Tax Revenue, and Related Budgeted Expenditure, Associated with Levying to Capture new Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.
7. Budget Amendment 18-00023

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- Fund 108 Developmental Disability / Dept. 050  
Developmental Disability Board  
Decreased Appropriations: -\$115,402  
Decreased Revenue: -\$115,402  
Reason: Remove Budgeted Property Tax Revenue, and Related Budgeted Expenditure, Associated with Levying to Capture new Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.
8. Budget Amendment 18-00024  
Fund 081 Nursing Home / Dept. 410 Administrative  
Decreased Appropriations: -\$37,829  
Decreased Revenue: -\$37,829  
Reason: Remove Budgeted Property Tax Revenue, and Related Budgeted Expenditure, Associated with Levying to Capture new Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.
9. Budget Amendment 18-00021  
Fund 614 Recorder's Automation / Dept. 023 Recorder  
Increased Appropriations: \$6,700  
Increased Revenue: None: from Fund Balance  
Reason: to Pay for Temporary Workers for a Special Digitization Project
10. Budget Amendment 18-00025  
Fund 080 General Corporate / Dept. 028 Information Technology  
Increased Appropriations: \$19,893  
Increased Revenue: None: from Fund Balance  
Reason: Funds Needed to Cover Unexpected Purchase of Sophos Antivirus Software to Clean-up the Virus Outbreak at the Courthouse, Sheriff's Office and Adult Detention Center.
11. Budget Amendment 18-00026  
Fund 080 General Corporate / Dept. 040 Sheriff  
Increased Appropriations: \$11,025  
Increased Revenue: \$11,025  
Reason: Funds Received this FY for Totaled Squad Car (#19) to be Placed back into Automobile/Vehicle Line Item to Allow for Replacement
12. Budget Amendment 18-00027  
Fund 630 Circuit Clerk Operation & Administration / Dept. 030 Circuit Clerk  
Increased Appropriations: \$115,424  
Increased Revenue: None: from Fund Balance

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Reason: Transfer of Salary Lines from 613 Court  
Automation to 630 Clerk Operations to Cover 2018 Salary of  
Court Technology Specialist

13. Budget Amendment 18-00028  
Fund 633 St. Attorney Records Automation / Dept. 041  
State's Attorney  
Increased Appropriations: \$5,000  
Increased Revenue: None: from Fund Balance  
Reason: to Pay for Data Importation and Document  
Management Subscriptions. Subscription is for the Carle  
Property Tax Case.
14. Budget Transfer 18-00004  
Fund 080 General Corporate / Dept. 075 General County  
Amount: \$101,000  
Reason: to Transfer the Funds to Pay the Nursing Home  
MSN Settlement Obligation

**B. Treasurer**

1. Monthly Report – April 2018
2. General Corporate Fund Cash Flow Report Presentation
3. Resolution Authorizing the Execution of a Deed of  
Conveyance of the County's Interest or Cancellation of the  
Appropriate Certificate of Purchase on Real Estate, Permanent  
Parcel 14-03-36-305-013

Reports Received and Placed on File

***\*RECOMMEND COUNTY BOARD  
APPROVAL of a Resolution Authorizing  
the Execution of a Deed of Conveyance of  
the County's Interest or Cancellation of the  
Appropriate Certificate of Purchase on Real  
Estate, Permanent Parcel 14-03-36-305-013***

**C. Auditor**

1. Monthly Report – April 2018
2. Resolution Authorizing Inter-fund Loans from Fund Reserves  
to Other Funds

Received and Placed on File

***\*RECOMMEND COUNTY BOARD  
APPROVAL of a Resolution Authorizing  
Inter-fund Loans from Fund Reserves to  
Other Funds***

**D. Nursing Home & County Administration**

1. April Cash Flow Report
2. Financial Statement Summary Report
3. Nursing Home Cash Flow Management Recommendation

Reports Received and Placed on File

***\*RECOMMEND COUNTY BOARD  
APPROVAL of a Resolution for Nursing  
Home Cash Flow Management***

**E. County Administrator**

1. FY2018 General Corporate Fund Budget Projection & Budget  
Change Reports
2. Resolution Adopting Champaign County Financial Policies

Received and Placed on File

***\*RECOMMEND COUNTY BOARD  
APPROVAL of a Resolution Adopting the  
Champaign County Financial Policies***

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**Action**

3. Resolution Authorizing the FY2019 Budget Process	Resolution Option A-Amended and Resolution Option B for the FY2019 Budget Process Forwarded to County Board without Recommendation
a. Option A	
b. Option B	
F. Other Business	None
G. Chair's Report	None
H. Designation of Items to be Placed on the Consent Agenda	A1-14; B3; C2; D3; E2
<b>X. Other Business</b>	
A. Approval of April 10, 2018 Closed Session Minutes	Approved
B. Demonstration of the Parcel Sliver Detector GIS On-Line Application	No Action
<b>XI. Adjournment</b>	9:20 p.m.

**All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities.**

**Please contact Administrative Services, 217-384-3776,  
as soon as possible but no later than 48 hours before the scheduled meeting.**