



CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, May 15, 2018 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

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- I. Call To Order**
- II. Roll Call**
- III. Approval of Agenda/Addenda**
- IV. Approval of Minutes**
A. April 10, 2018 1-7
- V. Public Participation**
- VI. Communications**
- VII. Justice & Social Services**
- A. Champaign County Recognized as Innovator County by the Stepping Up Initiative (information only) 8-9
- B. Sheriff 10
1. Request Approval of Application for, and If Awarded, Acceptance of Category 3 JMHCP Grant
- C. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
1. Emergency Management Agency – April 2018
2. Head Start – April 2018
3. Probation & Court Services – March 2018 and 1st Quarter Statistical Report
4. Public Defender – March 2018
5. Veterans’ Assistance Commission – March 2018
- D. Other Business
- E. Chair’s Report
- F. Designation of Items to be Placed on the consent Agenda
- VIII. Policy, Personnel, & Appointments**
- A. Appointments/Reappointments (**italicized name indicates incumbent*)
1. Board of Review-2 Positions (1D/1R), Term June 1, 2018-May 31, 2020 11-14
- *Elizabeth Burgener-Patton (D)*
 - *Robert (Zebo) Zebe (R)*
2. Penfield Water District-2 Positions, Term June 1, 2018 – May 31, 2023 15-16
- *Robert Kettner*
 - *Randall Zindars*
3. Sangamon Valley Public Water District – 2 Positions, Term June 1, 2018 – May 31, 2023 17-18
- *Robert Buchanan*
 - *Michael Melton*

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<ul style="list-style-type: none"> 4. Dewey Community Public Water District – 2 Positions, Term June 1, 2018-May 31, 2023 <ul style="list-style-type: none"> • <i>Karen Hughey</i> • <i>William Roller</i> 5. Urbana-Champaign Sanitary District 1Position (R), Term June 1, 2018-May 31, 2021 <ul style="list-style-type: none"> • <i>Jerry Lyke</i> 	<p>19-20</p> <p>21-22</p>
<ul style="list-style-type: none"> B. County Clerk <ul style="list-style-type: none"> 1. April 2018 Report 	<p>23</p>
<ul style="list-style-type: none"> C. County Administrator <ul style="list-style-type: none"> 1. Administrative Services Monthly Report – April 2018 	<p>24-26</p>
<ul style="list-style-type: none"> D. Other Business <ul style="list-style-type: none"> 1. Appointment of Stan Harper as Chair of the County Facilities Committee 2. Appointment of Shana Crews as Vice-Chair of the County Facilities Committee 	
<ul style="list-style-type: none"> E. Chair’s Report <ul style="list-style-type: none"> 1. County Board Appointments Expiring June 30, 2018: <i>(Information Only)</i> Various Cemetery Boards/Associations; Forest Preserve District; Board of Health; and the Developmental Disabilities Board 	
<ul style="list-style-type: none"> F. Designation of Items to be Placed on the Consent Agenda 	
IX. Finance	
<ul style="list-style-type: none"> A. Budget Amendments/Transfers <ul style="list-style-type: none"> <u>Memorandum Concerning Budget Amendments Related to Property Tax Revenue – Items 1-8</u> 	<p>27</p>
<ul style="list-style-type: none"> 1. Budget Amendment 18-00013 <ul style="list-style-type: none"> Fund 076 Tort Immunity Tax / Dept. 075 General County Appropriations: None Decreased Revenue: -\$48,450 Reason: Remove Budgeted Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue. 	<p>28</p>
<ul style="list-style-type: none"> 2. Budget Amendment 18-00014 <ul style="list-style-type: none"> Fund 080 General Corporate / Dept. 075 General County Appropriations: None Decreased Revenue: -\$474,119 Reason: Remove Budgeted Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue. 	<p>29</p>
<ul style="list-style-type: none"> 3. Budget Amendment 18-00015 <ul style="list-style-type: none"> Fund 089 County Public Health / Dept 049 Board of Health Decreased Appropriations: -\$33,641 Decreased Revenue; -\$33,641 Reason: Remove Budgeted Property Tax Revenue, and Related Budgeted Expenditure, Associated with Levying to Capture new Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue. 	<p>30</p>

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4. Budget Amendment 18-00016 31
Fund 083 County Highway / Dept. 060 Highway
Decreased Appropriations: -\$74,465
Decreased Revenue: -\$74,465
Reason: Remove Budgeted Property Tax Revenue, and Related Budgeted Expenditure, Associated with Levying to Capture new Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.

5. Budget Amendment 18-00017 32
Fund 084 County Bridge / Dept. 060 Highway
Appropriations: None
Decreased Revenue: -\$37,352
Reason: Remove Budgeted Property Tax Revenue, and Related Budgeted Expenditure, Associated with Levying to Capture new Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.

6. Budget Amendment 18-00022 33
Fund 090 Mental Health / Dept. 053 Mental Health Board
Decreased Appropriations: -\$138,315
Decreased Revenue: -\$138,315
Reason: Remove Budgeted Property Tax Revenue, and Related Budgeted Expenditure, Associated with Levying to Capture new Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.

7. Budget Amendment 18-00023 34
Fund 108 Developmental Disability / Dept. 050 Developmental Disability Board
Decreased Appropriations: -\$115,402
Decreased Revenue: -\$115,402
Reason: Remove Budgeted Property Tax Revenue, and Related Budgeted Expenditure, Associated with Levying to Capture new Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.

8. Budget Amendment 18-00024 35
Fund 081 Nursing Home / Dept. 410 Administrative
Decreased Appropriations: -\$37,829
Decreased Revenue: -\$37,829
Reason: Remove Budgeted Property Tax Revenue, and Related Budgeted Expenditure, Associated with Levying to Capture new Growth in a Potential Hospital Property Tax Case Ruling. A Ruling has not Occurred, and the County will not Receive the Additional Property Tax Revenue.

9. Budget Amendment 18-00021 36-39
Fund 614 Recorder's Automation / Dept. 023 Recorder
Increased Appropriations: \$6,700
Increased Revenue: None: from Fund Balance
Reason: to Pay for Temporary Workers for a Special Digitization Project

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| <p>10. Budget Amendment 18-00025
 Fund 080 General Corporate / Dept. 028 Information Technology
 Increased Appropriations: \$19,893
 Increased Revenue: None: from Fund Balance
 Reason: Funds Needed to Cover Unexpected Purchase of Sophos Antivirus Software to Clean-up the Virus Outbreak at the Courthouse, Sheriff’s Office and Adult Detention Center.</p> | <p>40-41</p> |
| <p>11. Budget Amendment 18-00026
 Fund 080 General Corporate / Dept. 040 Sheriff
 Increased Appropriations: \$11,025
 Increased Revenue: \$11,025
 Reason: Funds Received this FY for Totaled Squad Car (#19) to be Placed back into Automobile/Vehicle Line Item to Allow for Replacement</p> | <p>42</p> |
| <p>12. Budget Amendment 18-00027
 Fund 630 Circuit Clerk Operation & Administration / Dept. 030 Circuit Clerk
 Increased Appropriations: \$115,424
 Increased Revenue: None: from Fund Balance
 Reason: Transfer of Salary Lines from 613 Court Automation to 630 Clerk Operations to Cover 2018 Salary of Court Technology Specialist</p> | <p>43-44</p> |
| <p>13. Budget Amendment 18-00028
 Fund 633 St. Attorney Records Automation / Dept. 041 State’s Attorney
 Increased Appropriations: \$5,000
 Increased Revenue: None: from Fund Balance
 Reason: to Pay for Data Importation and Document Management Subscriptions. Subscription is for the Carle Property Tax Case.</p> | <p>45</p> |
| <p>14. Budget Transfer 18-00004
 Fund 080 General Corporate / Dept. 075 General County
 Amount: \$101,000
 Reason: to Transfer the Funds to Pay the Nursing Home MSN Settlement Obligation</p> | <p>46</p> |
| <p>B. Treasurer</p> | |
| <p>1. Monthly Report – April 2018 – Reports are available on the Treasurer’s Webpage at:
 http://www.co.champaign.il.us/treasurer/Reports.php</p> | |
| <p>2. General Corporate Fund Cash Flow Report Presentation</p> | |
| <p>3. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 14-03-36-305-013</p> | <p>47</p> |
| <p>C. Auditor</p> | |
| <p>1. Monthly Report – April 2018 – Reports are available on the Auditor’s Webpage at:
 http://www.co.champaign.il.us/Auditor/countyboardreports.php</p> | |
| <p>D. Nursing Home & County Administration</p> | |
| <p>1. April Cash Flow Report</p> | <p>48-53</p> |
| <p>2. Financial Statement Summary Report</p> | <p>54-56</p> |
| <p>3. Nursing Home Cash Flow Management Recommendation</p> | <p>57</p> |
| <p>E. County Administrator</p> | |
| <p>1. FY2018 General Corporate Fund Budget Projection & Budget Change Reports (to be distributed)</p> | |
| <p>2. Resolution Adopting Champaign County Financial Policies</p> | <p>58-63</p> |

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- 3. Resolution Authorizing the FY2019 Budget Process
 - a. Option A 64-66
 - b. Option B 67-69

- F. Other Business

- G. Chair's Report

- H. Designation of Items to be Placed on the Consent Agenda

- X. Other Business**
 - A. Approval of April 10, 2018 Closed Session Minutes
 - B. Demonstration of the Parcel Sliver Detector GIS On-Line Application

- XI. Adjournment**

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.