



**CHAMPAIGN COUNTY BOARD**  
**COMMITTEE OF THE WHOLE**  
**Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda**  
County of Champaign, Urbana, Illinois  
Tuesday, November 13, 2018 – 6:30 p.m.

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Lyle Shields Meeting Room, Brookens Administrative Center,  
1776 East Washington Street, Urbana, Illinois

**Agenda Items**

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- I. Call To Order**
- II. Roll Call**
- III. Approval of Agenda/Addenda**
- IV. Approval of Minutes**
- A. Committee of the Whole - October 9, 2018 1-8
  - B. County Executive Transition Committee – November 1, 2018 9-10
- V. Public Participation**
- VI. Communications**
- VII. Justice & Social Services**
- A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
    - 1. Animal Control – September 2018
    - 2. Emergency Management Agency – September & October 2018
    - 3. Head Start – September 2018
    - 4. Public Defender – September & October 2018
    - 5. Probation & Court Services – September 2018 & 3<sup>rd</sup> Quarter Statistical Report
    - 6. Veterans’ Assistance Commission – September 2018
  - B. Emergency Management Agency
    - 1. Request Approval of Application For, & If Awarded, Acceptance of Illinois Emergency Management Agency Performance Grant, Term 10/1/2018-12/31/2019 11-48
  - C. Other Business
  - D. Chair’s Report
  - E. Designation of Items to be Placed on the Consent Agenda
- VIII. Policy, Personnel, & Appointments**
- A. Presentation on Illinois State Association of Counties Membership
  - B. Appointments/Reappointments (*italicized name indicate incumbent*)
    - 1. Deputy Sheriff’s Merit Commission – Term 12/1/2018-11/30/2024 50
      - *Sami Anderson*
    - 2. Animal Control Administrator – Term 12/1/2018-11/30/2020 51-52
      - Applicant:
        - *Stephanie Joos*
    - 3. Public Aid Appeals Committee – Term 12/1/2018-11/30/2020 (R) 53-54
      - Applicant:
        - *James Rusk*

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4.	Senior Services Advisory Committee – Various Terms	55-64
	• Sonja Vickers - Unexpired Term Ending 11/30/2020	
	• Cynthia Bell – Unexpired Term Ending 11/30/2019	
	• Jimmey Kaiser – Unexpired Term Ending 11/30/2019	
	• Linda Hascall – Term 12/1/2018-11/30/2021	
	• Tami Fruhling-Voges – Term 12/1/2018-11/30/2021	
5.	Zoning Board of Appeals – 3 Positions, Term 12/1/2018-11/30/2023	65-69
	Applicants:	
	• Theodore Hartke (Sidney Twp)	
	• Marilyn Lee (S. Homer Twp)	
	• Lawrence Wood (Newcomb Twp)	
C.	Sheriff	
1.	Request Evaluation of Crime Analyst Position by the Job Content Evaluation Committee	70
D.	County Board of Health	
1.	Request Approval of Revised Appendix A to Agreement Between the CUPHD and the County of Champaign and Champaign County Health Department for the Provision of Public Health of Public Health Services by CUPHD to the Champaign County Health Department	71-73
2.	Request Approval of an Ordinance Amending Chapter 5 of the Health Ordinance of Champaign County for Retail Food Program Ordinance	74-108
3.	Request Approval of Champaign County Public Health Department Retail Food Program Enforcement Policy	109-131
E.	County Clerk	
1.	October 2018 Report	132
F.	County Administrator	
1.	Administrative Services Monthly Report – October 2018	133-135
G.	Other Business	
1.	Resolution Supporting the Re-alignment of Region 2 (East Central) Economic Development Region and the Addition of Douglas County into Local Workforce Investment Area (LWIA) 17 Realignment of Local Workforce Innovation Area (LWIA) 17	136-138
H.	Chair’s Report	
1.	County Executive Appointments Expiring December 31, 2018: (Information Only)	
	• Champaign-Urbana Mass Transit District (2 Positions)	
	• Mental Health Board (2 Positions)	
I.	Designation of Items to be Placed on the Consent Agenda	

**IX. Finance**

A.	Budget Amendments/Transfers	
1.	Budget Amendment 18-00057	139
	Fund 091 Animal Control / Dept. 248 Animal Impound Services	
	Increased Appropriations: \$8,700	
	Increased Revenue: \$4,500	
	Reason: Under Budgeted for Fee Reimbursement. The Fee is Collected from the Pet Owner and Reimbursed to the City. No Monies were Budgeted for 534.66 in FY2018. We Did Not Enter into a Contract until After the Budget Cycle.	

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| 2. | Budget Amendment 18-00060<br>Fund 075 Regional Planning Commission / Dept. 886 Garden Hills Energy Efficiency Initiative<br>Increased Appropriations: \$210,000<br>Increased Revenue: \$210,000<br>Reason: Door to Door Canvassing; Energy Efficiency Workshop & Kit Distribution; Home Efficiency Program; LED Front Yard Lighting   | 140-142 |
| 3. | Budget Amendment 18-00062<br>Fund General Corporate / Dept 036 Public Defender<br>Increased Appropriations: \$1,692<br>Increased Revenue: \$1,692<br>Reason: to Use Revenue from Sales of Assets for Other Equipment  | 143     |
| 4. | Budget Amendment 18-00063<br>Fund 476 Self-Funded Insurance / 118 Property/Liability Insurance<br>Increased Appropriations: \$381,000<br>Revenue: None: from Fund Balance<br>Reason: Payment of Claim Settlements & December Premium (FY2018)   | 144     |
| 5. | Budget Amendment 18-00064<br>Fund 476 Self-Funded Insurance / Dept. 119 Workers' Compensation Insurance<br>Increased Appropriations: \$125,000<br>Revenue: None: from Fund Balance<br>Reason: Payment of Claims for Remainder of FY2018   | 145     |
| 6. | Budget Amendment 18-00065<br>Fund 080 General Corporate / Dept. 041 State's Attorney<br>Increased Appropriations: \$65,000<br>Revenue: None: from Fund Balance<br>Reason: to Fund Litigation Efforts in the Carle Property Tax Case. These Appropriations will be used for Expert Witnesses, Case Data Trial Prep, and Related Costs. | 146     |
| 7. | Budget Amendment 18-00066<br>Fund 076 Tort Immunity Tax / Dept. 075 General County<br>Increased Appropriations: \$42,000<br>Revenue: None: from Fund Balance<br>Reason: for Increases in Workers' Compensation Rates Paid from the Tort Immunity Fund   | 147     |
| 8. | Budget Amendment 18-00067<br>Fund 080 General Corporate / Fund 040 Sheriff<br>Increased Appropriations: \$11,024<br>Increased Revenue: \$21,611<br>Reason: Additional Hours for Security for the Luke Bryan Farm Tour. Even with the Benefit Costs the Revenue Exceeded the Expenditure   | 148     |
| 9. | Budget Amendment 18-00068<br>Fund 080 General Corporate / Dept. 040 Sheriff<br>Increased Appropriations: \$58,083<br>Revenue: None: from Fund Balance<br>Reason: to Cover Wage Shortages Due to the Payment of Benefits Upon Termination of Employment by 13 Employees  | 149     |

B. Treasurer

1. Monthly Report – October 2018 – Reports are available on the Treasurer's Webpage at: <http://www.co.champaign.il.us/treasurer/Reports.php>
2. General Corporate Fund Cash Flow Report Presentation

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C. Auditor

1. Monthly Report – October 2018 – Reports are available on the Auditor’s Webpage at:  
<http://www.co.champaign.il.us/Auditor/countyboardreports.php>

D. Circuit Clerk

1. Request Approval of an Intergovernmental Agreement Between Champaign County, Illinois, the Champaign County Circuit Clerk, the Village of Mahomet, Illinois & the Mahomet Police Department for Electronic Citation Program Fees 150-157

E. State’s Attorney

1. Renewal of State’s Attorney’s Appellate Prosecutor Program FY2019 158-163

F. Information Technology

1. Recommendation for Award of Contract to DEVNET Inc. Pursuant to RFP 2018-003 for Integrated Property Tax Assessment, Extension & Collection System 164-165

G. County Administrator

1. FY2018 General Corporate Fund Budget Projection & Budget Change Reports (to be distributed)
2. Annual Budget & Appropriation Ordinance 166-185
3. Annual Tax Levy Ordinance 186-188
4. Resolution Forgiving Loans from the Champaign County General Corporate Fund to the Nursing Home Fund Authorized by Resolutions No. 9892 & No. 10097, Renewed by Resolution No. 10188 189
  - a. Budget Amendment 18-00061 190  
Fund 080 General Corporate / Dept. 075 General County  
Increased Appropriations: \$500,000  
Revenue: None; from Fund Balance  
Reason: To recognize bad debt pursuant to a resolution forgiving loans to the Champaign County Nursing Home Granted for the purpose of fulfilling employee payroll and vendor account obligations in 2017 by Resolution No.’s 9892 and 10097, Renewed by Resolution No. 10188.

H. Other Business

I. Chair’s Report

J. Designation of Items to be Placed on the Consent Agenda

**X. Other Business**

1. Motion (procedural) to have the Champaign County Board Chair inform the United Counties Council of Illinois (UCCI) of its interest in accepting, if offered, the proposal by the UCCI to pay for Champaign County’s annual National Association of Counties (NACo) fees.

**XI. Adjournment**

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities.

Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.