

Approved 2/12/2019

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE MINUTES**

**Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, January 15, 2019
Lyle Shields Meeting Room**

MEMBERS PRESENT: Brad Clemmons, John Clifford, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Mike Ingram, Tanisha King-Taylor, Jim McGuire, Kyle Patterson, Jon Rector, Chris Stohr, Stephen Summers, Leah Taylor, Eric Thorsland, James Tinsley, Pranjali Vachaspati, Jodi Wolken, Charles Young

MEMBERS ABSENT: Jodi Eisenmann, Giraldo Rosales

OTHERS PRESENT: Katie Blakeman (Circuit Clerk), Leann Brehob-Riley (GIS Director), George Danos (Auditor), Judge Ford (Circuit Court), John Hall (Planning & Zoning Director), Lori Hansen (Court Administrator), Sheriff Heuerman (Sheriff's Office), Darlene Kloepfel (County Executive), Rita Morocoima-Black (RPC Planning & Development Director), Tami Ogden (Deputy Administrator of Finance), Laurel Prussing (Treasurer), Kay Rhodes (Administrative Assistant), Julia Rietz (State's Attorney)

CALL TO ORDER

Vice Chair Cowart called the meeting to order at 6:32 p.m.

ROLL CALL

Rhodes called the roll. Clemmons, Clifford, Cowart, Esry, Fortado, Goss, Harper, Ingram, King-Taylor, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, Wolken, and Young were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDA

MOTION by Rector to approve the Agenda/Addenda; seconded by Young. Vice Chair Cowart noted that the term of appointment for item VIII-A1-c should be 1/1/2019-11/30/2022. **Motion carried with unanimous support.**

APPROVAL OF MINUTES

MOTION by Harper to approve the November 13, 2018 Committee of the Whole minutes; seconded by Goss. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

There was no public participation.

COMMUNICATIONS

Young announced that Martin Luther King Jr. community celebrations would take place on Friday, Saturday, Sunday, and Monday. Alissia Young would be recognized at the Martin Luther King Jr. Countywide Celebration at 4:00 p.m. on Friday, January 18, 2019 at the Vineyard Church. Young reminded everyone that information on the new Illinois State Laws was available as of January 1, 2019.

Rector announced that he would participate in the C-U at Home's One Winter Night event on February Feb 1-2, 2019, held in downtown Champaign.

Ingram announced that several community organizations were accepting winter clothing donations including the Cunningham Township office and Austin's Place.

JUSTICE & SOCIAL SERVICES

Drug Court Presentation

Circuit Court Judge Ford and Amber Edmonds, Drug Court Coordinator provided an overview of the Champaign County Drug Court operations, activities, and results.

Stohr inquired about the need for a full-time Sheriff's Deputy instead of part-time. Judge Ford agreed that a full-time deputy would be helpful, but he recognized that this would be dependent upon the Sheriff's available man-power.

Tinsley asked for clarification on the types of offenders who qualify for the program. Judge Ford explained that first-time offenders did not qualify; the program is aimed at those with a felony conviction and are eligible for probation.

Vachaspati asked if the program included medication-assisted treatment. Judge Ford affirmed that medication-assisted treatment is allowed. Vachaspati asked if the program would be beneficial to those who may not meet the eligibility requirements. Judge Ford indicated that the program would be beneficial to others, however the eligibility requirements are set by the Supreme Court.

Patterson asked for further explanation on Pre-adjudicatory Drug Court. Judge Ford explained that this type of drug court allows someone to plead guilty, but they are not sentenced. Champaign County Drug Court is post-adjudicatory based on high-risk/high need participants – many have a co-occurring mental illness; it is a voluntary program; participants cannot be a danger to the public; and they must plead guilty to a felony and receive drug court probation.

Judge Ford discussed the duties performed by the part-time Sheriff's deputy. The deputy helps to maintain order in the courtroom; checks on the participant at home on a regular basis, building trust with the participant and the family; the deputy also shares his/her insights regarding

the participant's needs with the judge. Judge Ford indicated that the program would benefit from the use of a full-time deputy and the ability to perform weekend drug-testing. Funding continues to be an issue for the County and the local municipalities.

Monthly Reports

The monthly reports were received and placed on file.

Other Business

There was no other business.

Chair's Report

There was no Chair's report.

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

Young noted the FY2019 list of expiring appointments for the committee's information.

MOTION by Young to recommend County Board approval of a resolution appointing Cynthia E. Cunningham to the Sheriff's Merit Commission, term 12/1/2018-11/30/2024; seconded by Vachaspati. **Motion carried with unanimous support.**

MOTION by Young to recommend County Board approval of a resolution appointing Ryan Elwell as the Zoning Board of Appeals Chair, term 1/1/2019- 11/30/2022; seconded by Esry. **Motion carried with unanimous support.**

MOTION by Young to recommend County Board approval of a resolution appointing Lori Larson to the Rural Transit Advisory Group, term 1/1/2019-12/31/2020; seconded by Goss. **Motion carried with unanimous support.**

MOTION by Young to recommend County Board approval of a resolution appointing Mitchel Swim to the Eastern Illinois Economic Development Authority Board, term 1/21/2019-1/19/2025; seconded by Harper. **Motion carried with unanimous support.**

County Clerk

Report

The December 2018 report and Semi-Annual report were received and placed on file.

County Executive

Report

The November and December 2018 HR reports were received and placed on file.

Circuit Clerk Position Recommendation

MOTION by Young to recommend to the Finance Committee of the Whole approval of re-classification of the Circuit Clerk Financial Manager position assigned to Grade Range I to Grade Range K; seconded by Tinsley.

Discussion followed regarding Committee of the Whole voting procedures and Robert's Rules of Order. **Motion carried with unanimous support.**

Other Business

There was no other business.

Chair's Report

Young noted that the Lincoln Legacy Committee had one appointment expiring February 28, 2019 for the committee's information.

Designation of Items to be Placed on the Consent Agenda

Items A1b; A1c; A1d; and A1e were designated for the Consent Agenda.

FINANCE

Budget Amendments/Transfers

MOTION by McGuire to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00076** for Fund 080 General Corporate / Dept. 042 Coroner with increased appropriations of \$16,375 and increased revenue of \$7,478 to cover end of year expenses for former employee benefit payout and part-time staff; seconded by Ingram. **Motion carried with unanimous support.**

MOTION by Clemmons to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00077** for Fund 685 Specialty Courts / Dept. 031 Circuit Court with increased appropriations of \$2,000 and matching revenue received would be used for increased Drug Court expenditures; seconded by Young. **Motion carried with unanimous support.**

MOTION by Clifford to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00081** for Fund 621 State's Attorney Drug Forfeitures / Dept. 041 State's Attorney with increased appropriations of \$10,000 and no matching revenue for end of year expenses; seconded by Esry. **Motion carried with unanimous support.**

MOTION by Fortado to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00082** for Fund 080 General Corporate / Dept. 041 State's Attorney with increased appropriations of \$1,831 and matching revenue to match state stipend for increase to State's Attorney salary; seconded by Patterson. **Motion carried with unanimous support.**

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MOTION by McGuire to recommend County Board approval of a resolution authorizing **Budget Transfer 18-00008** for Fund 080 General Corporate / Dept. 041 State's Attorney, total transfer \$23,918 for personnel expenses due to loss of grant funding; seconded by Young. **Motion carried with unanimous support.**

MOTION by Clemmons to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00086** for Fund 610 Working Cash / Dept. 026 County Treasurer with increased appropriations of \$3,787 and matching revenue to reflect actual interest earned; seconded by Tinsley. **Motion carried with unanimous support.**

MOTION by Thorsland to recommend County Board approval of a resolution authorizing **Budget Amendment 19-00005** for Fund 075 Regional Planning Commission / Dept. 870 Weatherization-NICOR with increased appropriations of \$85,000 and matching revenue to reflect new contract with NICOR that supplements the Illinois Home Weatherization Assistance Program; seconded by Summers.

Stohr asked for more detail on the number of households that would receive assistance. Discussion followed. **Motion carried with unanimous support.** Goss recommended that the item be placed on the County Board agenda and not the Consent agenda so that further information could be obtained before the final vote.

MOTION by Ingram to recommend County Board approval of a resolution authorizing **Budget Amendment 19-00006** for Fund 075 Regional Planning Commission / Dept. 847 Permanent Supportive Housing-Physical Disabilities with increased appropriations of \$26,000 and matching revenue to accommodate alternating program years for subsidized rental assistance for low-income disabled adults; seconded by Patterson. **Motion carried with unanimous support.**

MOTION by Vachaspati to recommend County Board approval of a resolution authorizing **Budget Amendment 19-00007** for Fund 075 Regional Planning Commission / Dept. 848 Champaign County Safety Forecasting Tool with increased appropriations of \$184,200 with matching revenue for the development of a safety forecasting tool for estimating future crashes and projection of average daily traffic using the travel demand model; seconded by Patterson.

King-Taylor asked for more detail regarding the use and benefits of the forecasting tool. Rita Morocoima-Black, the Regional Planning Commission Planning and Development Director explained that they currently have a Travel Demand Model in place for Champaign County. The Travel Demand Model can estimate future traffic volumes on various roadways. The development of the forecasting tool would provide the ability to predict future crashes and dangerous intersections based on roadway conditions and future roadway plans. **Motion carried with unanimous support.**

MOTION by Stohr to recommend County Board approval of a resolution authorizing **Budget Amendment 19-00008** for Fund 850 Geographic Information System Joint Venture / Dept. 111 Operations and Administration with increased appropriations of \$42,000 and increased revenue of \$27,000 for acquisition of LIDAR through USGS 3D Elevation Program; seconded by Patterson. **Motion carried with unanimous support.**

Treasurer
Monthly Reports

The Treasurer's reports were not available for review or action.

Auditor
Monthly Report

The Auditor's November and December 2018 reports were received and placed on file.

Animal Control
Shelter Medicine Agreement

MOTION by Vachaspati to recommend County Board approval of a resolution authorizing the Shelter Medicine Intergovernmental Agreement between the Board of Trustees of the University of Illinois and Champaign County Animal Control; seconded by McGuire.
Motion carried with unanimous support.

Sheriff
National Ballistic Information Agreement

MOTION by Patterson to recommend County Board approval of a resolution authorizing an Intergovernmental Agreement for Cost-Sharing of Extended Warranty for National Ballistic Information Network Equipment, Technical Support, and Training; seconded by Ingram.

Sheriff Heurman explained that this shared resource would allow the Sheriff's Office to more easily link evidence retrieved from crime scenes where a shooting has occurred to a national database, resulting in more efficient and effective investigations and apprehensions of violent criminals. The Champaign Police Department is the lead agency for this technology and equipment. This agreement would allow the Sheriff's Office continuous access and further interagency collaborations. **Motion carried with unanimous support.**

County Executive
FY2018 General Corporate Fund Projection and Budget Change Reports

Ogden noted that this would not be the final report for the FY2018 General Corporate Fund Budget because the County would continue to receive revenues and have expenditures for FY2018 into February.

Ogden explained that the Revenue Report showed a budget variance of over \$500,000 under Property Taxes associated with the hospital property tax exemption case. The County would not receive the revenue for FY2018 because there has not been a ruling yet. The FY2019 Levy has been prepared in the same manner to allow for receipt of the revenue if a ruling is made in the County's favor.

Ogden explained that real estate market transactions have resulted in increased Revenue Stamp revenues. There is a corresponding increase in the Purchase Document Stamps

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expenditure. The Illinois Department of Revenue Federal Tax Law changes have caused FY2018 Personal Property Replacement Tax revenues to be higher than anticipated. Sales Tax revenues reflect strong growth, The University of Illinois Index was 105.5 in December, its highest level since February 2016. The Governor's proposed extension of the 10% Income Tax cut was reduced to 5% for State FY2019. The cost of the 10% cut was \$321,817. The 5% cut (July 1, 2018-June 30, 2019) has cost the County \$58,617 so far. In September 2018, the City of Champaign notified the County of an unplanned TIF Surplus distribution for the expired Downtown TIF. Fees and Fines revenues continue to reflect improvement over prior fiscal year-to-date revenues.

The projected Fund Balance for FY2018 is just over \$5 million or 13.6%. however, if the transfer of funds to the nursing home for payment of outstanding accounts payable is approved, the projected ending Fund Balance will be just over \$3 million or 7.9%.

Fortado asked if this would affect the County's bond rating. Ogden explained that Moody's Investor Service was currently looking the FY2017 budget.

Re-classification of Circuit Clerk Financial Manager Position

MOTION by Fortado to recommend County Board approval of a resolution authorizing an amendment to the schedule of authorized positions for the Circuit clerk by the re-classification of the Circuit clerk Financial Manager position assigned to Grade Range I to Grade Range K; seconded by King-Taylor. **Motion carried with unanimous support.**

Planning & Zoning

Pre-Disaster Hazard Mitigation Planning Grant

MOTION by Patterson to recommend County Board approval of a resolution authorizing the application, and if awarded, the acceptance of the Pre-Disaster Hazard Mitigation Planning Grant; seconded by Esry. **Motion carried with unanimous support.**

Other Business

Fortado commended the City of Champaign for their recent initiation program to certify minority and women-based local businesses. She recommended that the County also pursue this type of program.

Chair's Report

There was no Chair's report.

Designation of Items for the Consent Agenda

Items A1a-f; A1h-j; A4a; A5a; A6b; A7a; were designated for the Consent Agenda.

OTHER BUSINESS

Closed Session Minutes Approval

MOTION by Esry to approve the Closed Session minutes of November 13, 2018; seconded by Tinsley. **Motion carried with unanimous support.**

ADJOURNMENT

Vice Chair Cowart adjourned the meeting at 8:17 p.m.

Respectfully submitted,

Kay Rhodes,
Administrative Assistant

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.