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CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE MINUTES

4 **Finance; Policy, Personnel, & Appointments; Justice & Social Services**
5 **Tuesday, May 14, 2019**
6 **Lyle Shields Meeting Room**

7 **MEMBERS PRESENT:** Brad Clemmons, John Clifford, Lorraine Cowart, Jodi Eisenmann,
8 Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Mike
9 Ingram, Tanisha King-Taylor, Jim McGuire, Kyle Patterson, Jon
10 Rector, Giraldo Rosales, Chris Stohr, Stephen Summers, Leah
11 Taylor, James Tinsley, Eric Thorsland, Pranjali Vachaspati, Jodi
12 Wolken,

13
14 **MEMBERS ABSENT:** Charles Young

15
16 **OTHERS PRESENT:** Aaron Ammons (County Clerk), Katie Blakeman (Circuit Clerk),
17 George Danos (Auditor), Chief Judge Difanis (Circuit Court), Isak
18 Griffiths (Deputy Director of Administration), Lori Hansen (Circuit
19 Court Administrator), Dustin Heuerman (Sheriff), Darlene Kloeppel
20 (County Executive), Janie Miller-Jones (Public Defender), Rita
21 Morocoima-Black (RPC Planning & Development Director), Tami
22 Ogden (Deputy Director of Finance), Angela Patton (Chief Deputy
23 County Clerk), Julia Rietz (State's Attorney), Kay Rhodes
24 (Administrative Assistant)

25
26 **CALL TO ORDER**

27
28 Chair Rosales called the meeting to order at 6:31 p.m.

29
30 **ROLL CALL**

31
32 Rhodes called the roll. Clemmons, Clifford, Cowart, Esry, Fortado, Goss, Harper, Ingram,
33 King-Taylor, McGuire, Patterson, Rector, Rosales, Stohr, Summers, Taylor, Thorsland, Tinsley,
34 Vachaspati, and Wolken were present at the time of roll call, establishing the presence of a
35 quorum.

36
37 **APPROVAL OF AGENDA/ADDENDA**

38
39 Chair Rosales noted the removal of the following items from the agenda: IX-3bi-iii and
40 VII-6c. **MOTION** by Vachaspati to approve the agenda as amended; seconded by Ingram.
41 **Motion carried with unanimous support.**

42
43 **APPROVAL OF MINUTES**

44
45 **MOTION** by Fortado to approve the minutes of April 9, 2019; seconded by Cowart.
46 **Motion carried with unanimous support.**
47

48 **PUBLIC PARTICIPATION**

49

50 There was no public participation.

51

52 **COMMUNICATIONS**

53

54 Vachaspati congratulated fellow board members Fortado and Patterson on their awards
55 for *Excellence in Local Government* from Champaign County Health Care Consumers.

56

57 **FINANCE**

58 Champaign County Economic Development Corporation Presentation

59

60 Carly McCrory, Executive Director of the Champaign County Economic Development
61 Corporation (CCEDC) gave a PowerPoint presentation explaining the focus and activities of the
62 organization.

63

64 The CCEDC is a public-private partnership dedicated to fostering a cooperative, county-
65 wide approach to economic development, working to grow the regional economy. Activities
66 include business outreach, programs and events, and data management.

67

68 **Budget Amendments/Transfers**

69

70 **MOTION** by Ingram to recommend County Board approval of a resolution authorizing
71 **Budget Amendment 19-00028** for Fund 075 Regional Planning Commission / Dept. 618
72 Regional Environmental Framework with increased appropriations of \$80,000 with matching
73 revenue to develop a regional environmental framework creating a centralized resource for
74 CUUATS staff to manage ecological, social and cultural resources in the region; seconded by
75 Esry. **Motion carried with unanimous support.**

76

77 **Treasurer**

78 Monthly Report

79

80 The Treasurer's report for March 2019 was unavailable.

81

82 **Auditor**

83 Monthly Report

84

85 The Auditor's April 2019 report was received and placed on file.

86

87 Interfund Loan Resolution

88

89 **MOTION** by Fortado to recommend County Board approval of a resolution authorizing
90 interfund loans from fund reserves to other funds; seconded by King-Taylor. **Motion carried**
91 **with unanimous support.**

92

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95 Circuit Clerk & Circuit Court

96 Criminal & Traffic Assessment Act Presentation

97

98 Katie Blakeman, Circuit Clerk gave a PowerPoint presentation on Criminal and Traffic
99 Assessment Act (CTAA), effective July 1, 2019. She explained the Access to Justice Act (705
100 ILCS 95/1 *et seq.*) was enacted in 2013 with the goal of improving meaningful access to legal
101 information, resources and assistance for all litigants, regardless of their income or circumstances.
102

102

103 The Act established the Statutory Court Fee Task Force, a bipartisan coalition of
104 stakeholders studied the current system of fees, fines and other court costs (collectively,
105 "assessments") imposed upon civil and criminal litigants. The Task Force was charged with
106 proposing recommendations to the Supreme Court and the General Assembly to simplify the
107 imposition, collection and distribution of these assessments while making them more transparent,
108 affordable, and fair.
109

109

110 The Task Force released its Report and Recommendations in 2016. The purpose of the
111 CTAA is as follows: 1) Courts should be substantially funded from general government revenue
112 sources. Court users may be required to pay reasonable assessments to offset a portion of the cost
113 of the courts borne by the public-at-large. 2) The amount of assessments should not impede access
114 to the courts and should be waived, to the extent possible, for indigent litigants and the working
115 poor. 3) Assessments should be simple, easy to understand, and uniform to the extent possible. 4)
116 Assessments should be directly related to the operation of the court system. Assessments imposed
117 for a particular purpose should be limited to the types of court proceedings that are related to that
118 purpose. Monies raised by assessments intended for a specific purpose should be used only for
119 that purpose. 5) The General Assembly should periodically review all assessments to determine
120 if they should be adjusted or repealed.
121

121

122 The CTAA also sets out minimum fines to be levied and assessments to be charged in
123 criminal and traffic cases by the Clerks of the Circuit Court in all counties in the State of Illinois.
124 Sections 15-5 through 15-65 of the Criminal and Traffic Assessment Act establish thirteen (13)
125 assessment schedules for various criminal, traffic, conservation and non-traffic offenses, and for
126 each schedule the County's portion of the assessment is specifically listed. However, the
127 distribution of the County's portion to court operations may be codified by County Board
128 ordinance and Blakeman proposed following the same distribution proportions presently used by
129 the County. Discussion followed regarding fee waivers.
130

130

131 Eisenmann entered the meeting at 7:15 p.m.

132

133 **MOTION** by Esry to bring forth an Ordinance to the County Board meeting for approval;
134 seconded by Harper. **Motion carried with unanimous support.**
135

135

136 County Executive

137 Financial Policies

138

139 **MOTION** by Esry to recommend County Board approval of a resolution adopting the
140 Champaign County Financial Policies; seconded by King-Taylor. McGuire voiced concerns that
141 the policy did not provide language to enforce adoption of a balanced budget.

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142 **Motion by McGuire to Amend** the Financial Policies by adding language stating that if
143 a department head requested a budget increase greater than 2% of their total budget, the
144 department head would need to identify a revenue source or budget cuts in other areas otherwise
145 increased budget approval would require 15 votes; seconded by Wolken. Discussion followed.
146 **Motion to Amend failed with a show of hands 8-13.**

147
148 **Original Motion carried with unanimous support.**

149
150 FY2020 Budget Process

151
152 **MOTION** by Rector to recommend County Board approval of a resolution authorizing
153 the FY2020 Budget Process; seconded by Clemmons.

154
155 **Motion by Fortado to Amend** the FY2020 Budget Process by inserting the following
156 language after Property Tax Levy:

- 157
158 • *Capital Asset Replacement Fund*

159
160 *Capital asset replacement programs have an impact on the General Fund and Public*
161 *Safety Sales Tax Fund. In-progress commitments for inclusion in the FY2020 CARF*
162 *budget:*

- 163
164 1. *Funding for maintenance scheduled in FY2020 per the County's Facilities Capital*
165 *Plan; and*
166 2. *Funding for Enterprise Resource Planning (ERP) to replace the County's in-house*
167 *financial system; and*
168 3. *Funding for other CARF equipment and items previously scheduled for*
169 *replacement in 2020; and*
170 4. *An estimated calculation of full reserve funding required for future CARF*
171 *replacement schedules.*

172
173 Followed by additional language under General Corporate Fund:

- 174
175 • *...or documented cost increases..., and the recognition of the need to provide the*
176 *necessary equipment and software for an accessible, safe and secure election in 2020.*

177
178 Motion to Amend seconded by Patterson.

179
180 Fortado noted that the CARF language had been removed from the original draft of the
181 resolution reviewed during the Finance Agenda preview meeting. Items listed in the CARF
182 portion of the resolution had been authorized by the County Board in previous years. Secondly,
183 Fortado noted that there was no dollar amount associated with the language recognizing the need
184 to provide the necessary equipment and software for an accessible, safe and secure election in
185 2020 and she recognized that budgetary decisions would be necessary. Discussion followed.

186
187 Goss objected to language singling out any particular department's budget needs. He
188 stated that several departments had additional budgetary needs, however all departments should

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189 go through the same process and the County Board would then have decision points to adopt a
190 final balanced budget.

191
192 Fortado moved to divide the question, splitting out the two amendments to the budget
193 process resolution for separate votes; seconded by Stohr.

194
195 Kloeppe explained that in the past, the County Board provided direction to the County
196 Administrator for preparation of the budget and its priorities. The County Executive form of
197 government does not require the Executive to come to the County Board to set budget priorities.
198 Kloeppe stated that the removal of the CARF language was negotiated during the Finance
199 Agenda preview meeting.

200
201 Patterson requested a roll call vote and it was seconded.

202
203 Fortado repeated the CARF language related to the first amendment to the resolution.
204 **Motion to amend the budget process resolution with the additional CARF language was**
205 **approved by roll call vote 18-3.** Fortado, Goss, Harper, Ingram, King-Taylor, Patterson, Rosales,
206 Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, Wolken, Clemmons, Clifford, Cowart,
207 and Eisenmann voted in favor of the motion. Esry, McGuire, and Rector voted against it.

208
209 Fortado repeated the language of the second amendment to the budget resolution to be
210 added under General Corporate Fund regarding the recognition of the need to provide necessary
211 equipment and software for the 2020 election.

212
213 Vachaspati requested a roll call vote and it was seconded by Thorsland.

214
215 **Motion to amend the budget process resolution with additional language regarding**
216 **the recognition of the need to provide necessary equipment and software for the 2020**
217 **election was approved by roll call vote 12-9.** Fortado, Ingram, King-Taylor, Patterson, Rosales,
218 Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, and Cowart voted in favor of the
219 motion. Esry, Goss, Harper, McGuire, Rector, Wolken, Clemmons, Clifford, and Eisenmann
220 voted against it.

221
222 A roll call vote was requested for the approval of the resolution authorizing the FY2020
223 Budget Process as amended. **The FY2020 Budget Process resolution as amended, was**
224 **approved by roll call vote 14-7.** Esry, Fortado, Goss, Ingram, King-Taylor, Patterson, Rosales,
225 Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, and Cowart voted in favor of the
226 amended resolution. Harper, McGuire, Rector, Wolken, Clemmons, Clifford and Eisenmann
227 voted against it.

228
229 FY2019 General Corporate Fund Budget Reports

230
231 Ogden explained that the budget variance of -4.1% under Property Taxes levied for
232 additional property tax revenue associated with the hospital property tax exemption case. Revenue
233 Stamps may be overstated based on YTD performance. There is potential additional revenue for
234 Solar Farm Zoning Permits. It is uncertain if this revenue will be received in FY2019 or FY2020.
235 Personal Property Replacement Tax revenues reflect a significant in April due to a one-time

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236 higher than expected corporate income tax receipts. Sales Tax revenues to date are -3.6% (1-cent)
237 and -3.8% (1/4-cent) compared to a year ago. Ogden noted the changes to the fees, fines and
238 forfeitures effective July 1, 2019 and the undetermined impact of this legislation.

239

240 Ogden noted the significant underspending in Personnel, predominately due to the number
241 of employee health insurance waivers. There were waivers in FY2018 and the trend has
242 continued, increasing in FY2019 since the new health insurance program has been in place.

243

244 Other Business

245

246 There was no other business.

247

248 Chair's Report

249

250 Goss discussed the lack of participation and/or provision of reports at meetings from
251 highly paid elected officials. He also expressed concern over the tax extension cycle process.

252

253 Designation of Items for the Consent Agenda

254

255 Items A2a, A4b and A6a were designated for the Consent Agenda.

256

257 **JUSTICE & SOCIAL SERVICES**

258 Reentry Program Quarterly Report

259

260 Misty Bell, Rosecrance Reentry Program Coordinator reviewed the quarterly report for
261 January 1, 2019-March 31, 2019 contained in the packet.

262

263 He noted that because of the 1-year extension with the County for provision of reentry
264 services, Rosecrance will work with C-U Fresh Start and Champaign Collation, continue to
265 collaborate with the Criminal Justice Program, and formalize the Reentry Council executing the
266 bylaws, electing a Chair and forming an executive committee. It remains the view of the Reentry
267 Council that more resources are needed in Champaign County to better support the successful
268 transition of citizens returning here from incarceration.

269

270 Monthly Reports

271

272 The monthly reports were received and placed on file.

273

274 Emergency Management Agency

275

276 **MOTION** by Ingram to recommend County Board approval of a resolution approving the
277 application for, and if awarded, the acceptance of the Illinois Emergency Management Agency
278 Hazardous Materials Emergency Preparedness Grant; seconded by Fortado. **Motion carried with**
279 **unanimous support.**

280

281

282

283 Other Business

284

285 There was no other business.

286

287 Chair's Report

288

289 Patterson announced the Police Memorial Ceremony on May 17, 2019 at the Courthouse
290 Plaza at noon. He also noted the *Ask-a-Lawyer Desk* available to the public at the courthouse.

291

292 Designation of Items to be Placed on the Consent Agenda

293

294 Item A3a was designated for the Consent Agenda.

295

296 **POLICY, PERSONNEL, & APPOINTMENTS**

297 Appointments/Reappointments

298

299 **MOTION** by Esry to recommend County Board approval of a resolution appointing Paul
300 Sailor to the Board of Review, term 6/1/2019-5/31/2022; seconded by McGuire. Discussion
301 followed. **Motion carried.**

302

303 **MOTION** by Harper to recommend County Board approval of a resolution appointing
304 Steve Moser to the Farmland Assessment Review Committee, term 6/1/2019-5/31/2023;
305 seconded by Ingram. **Motion carried with unanimous support.**

306

307 **MOTION** by Ingram to recommend County Board approval of a resolution appointing
308 Jennifer Putman to the Urbana-Champaign Sanitary District Board, term 6/1/2019-5/31/2022;
309 seconded by Stohr. **Motion carried with unanimous support.**

310

311 **MOTION** by Goss to recommend County Board approval of a resolution appointing
312 David Hudson to the Dewey Community Public Water District Board, term 6/1/2019-5/31/2024;
313 seconded by Clemmons. Discussion followed. **Motion carried.**

314

315 **MOTION** by Esry to recommend County Board approval of resolutions appointing
316 Elizabeth Cropper and Dick Willfong to the Penfield Water District board, term 6/1/2019-
317 5/31/2024; seconded by Clifford. Discussion followed. **Motion carried.**

318

319 Rector noted the current vacancy for the Sangamon Valley Public Water District Board
320 and the resignation of the incumbent.

321

322 **MOTION** by Harper to recommend County Board approval of a resolution appointing
323 Mary Lakey to the Yearsley Cemetery Association for an unexpired term ending 6/30/2023;
324 seconded by Clifford. **Motion carried with unanimous support.**

325

326 County Clerk

327 Report

328

329 The April 2019 report was received and placed on file.

330 County Executive
331 Report

332
333 The April 2019 HR report was received and placed on file.

334
335 Other Business

336
337 There was no other business.

338
339 Chair's Report

340
341 Rector noted appointments expiring June 30, 2019 for Steans Cemetery Board, Forest
342 Preserve District Board, County Board of Health, and the Developmental Disabilities Board.

343
344 Designation of Items to be Placed on the Consent Agenda

345
346 Items A1b; A1c; and A1g were designated for the Consent Agenda.

347
348 **OTHER BUSINESS**

349
350 There was no other business.

351
352 **ADJOURNMENT**

353
354 Chair Rosales adjourned the meeting at 9:45 p.m.

355
356 Respectfully submitted,

357
358 Kay Rhodes,
359 Administrative Assistant

360 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*