



CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services

County of Champaign, Urbana, Illinois

Tuesday, September 15, 2020 at 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

MINUTES – Approved as Distributed on October 13, 2020

Members Present: Brad Clemmons, Lorraine Cowart, Connie Dillard-Myers, Jodi Eisenmann, Aaron Esry, Cynthia Fears, Stephanie Fortado, Jim Goss, Stan Harper, Mike Ingram, Jim McGuire, Diane Michaels, Kyle Patterson, Jon Rector, Chris Stohr, Steve Summers, Leah Taylor, Eric Thorsland, James Tinsley, Jodi Wolken, Charles Young, Giraldo Rosales

Members Absent: None

Others Present: Darlene Kloeppel (County Executive), Tami Ogden (Deputy Director of Finance), Isak Griffiths (Deputy Director of Administration), Megan Robison (Recording Secretary), Aaron Ammons (County Clerk), Angela Patton (Chief Deputy County Clerk), George Danos (Auditor), Marisol Hughes (Treasurer), Lynn Canfield (Executive Director, Mental Health Board), Stephanie Joos (Director of Animal Services), Lori Hansen (Court Administrator), Dustin Heuerman (Sheriff), Jayne DeLuce (Visit Champaign County), Mike Koon (Visit Champaign County)

I. Call to Order

Chair Rosales called the meeting to order at 6:30 p.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Mr. Goss to approve the agenda; seconded by Mr. Stohr. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. August 11, 2020

MOTION by Mr. Ingram to approve the minutes of August 11, 2020; seconded by Mr. Thorsland. Upon vote, the **MOTION CARRIED** unanimously.

V. Public Participation

John Bambenek, Champaign resident, informed the Board that he has filed a lawsuit against the County Treasurer.

Wayne Williams, Cunningham Township, informed the Board that he has received two calls about property taxes not being deducted and not being able to get in touch with the Treasurer's Office.

Charles Lansford, Champaign resident and Chair of the Champaign Public Library Governing Board, spoke about the \$700,000 that the library has not received from the first installment of property taxes and the issues that has caused.

Mr. Rector joined the meeting at 6:40 p.m.

Mr. Harper joined the meeting at 6:50 p.m.

Ms. Cowart joined the meeting at 6:50 p.m.

VI. Presentations

A. Visit Champaign County – Jayne DeLuce

Jayne DeLuce, Visit Champaign County – shared a PowerPoint presentation giving the Board information about what they have been doing in 2020. Due to COVID they have new priorities for 2020: compassion for people, support hospitality, organizational survival and readiness to welcome visitors when the time is right. Also, they have responded to COVID by creating a hospitality relief fund, maintained a list of updates from local businesses, created Champaigncountysafe.org, daily communication with local businesses about grant opportunities. Brighter notes include the IHSA tournament and AJGA Junior All-Star tournament.

Many members thanked Ms. DeLuce for all the work she has done. They also discussed which hotels were closed and how many hospitality employees have been affected.

VII. Communications

A. Communication from Champaign County Mental Health Board/Developmental Disabilities Board

Ms. Canfield spoke about the documents that were shared with the Board to show them where the MHB and DDB currently stand.

Mr. Summers wanted to give credit to Visit Champaign County for their work to get IHSA tournament to return along with work from Senator Bennet and Representative Ammons.

Ms. Eisenmann mentioned the Back the Blue Rally on Saturday at 10:00 am in Mahomet, Tolono and St. Joseph.

Mr. Ingram spoke about the large number of constituents complaining about property tax issues and wanted everyone to know that he is trying to help.

Ms. Fortado mentioned the Governor's Office has announced the second round of small business funding and she encourages business owners to take advantage of that opportunity

Mr. Rosales spoke about the Serve Illinois Board that gives funding to nonprofit organizations that provide volunteer work in the community.

VIII. Policy, Personnel, & Appointments

A. County Executive

1. Recommendation to the Finance Committee for approval of title change and re-classification of the Circuit Court's Executive Secretary in salary grade range F to Executive Assistant in salary grade range I

MOTION by Mr. Rector to recommend title change and re-classification of the Circuit Court's Executive Secretary to the Finance Committee; seconded by Mr. Rosales. Discussion followed regarding the evaluation process, current and future position workload along with budget concerns. Upon vote, the **MOTION FAILED** by roll call vote of 10-12. Esry, Fortado, Goss, Ingram, McGuire, Patterson, Rector, Stohr, Summers and Taylor in favor of the motion. Thorsland, Tinsley, Wolken, Young, Clemmons, Cowart, Dillard-Myers, Eisenmann, Fears, Harper, Michaels and Rosales not in favor.

2. Request for Authorization to send the County Clerk Director of Training Description to the Job Evaluation Committee for Re-evaluation and Review

MOTION by Mr. Patterson to recommend sending the County Clerk Director of Training description to the Job Evaluation Committee for re-evaluation and review; seconded by Ms. Fortado. Discussion followed regarding the evaluation process, current position workload and other positions within the office. Upon vote, the **MOTION FAILED** by roll call vote of 8-14. Thorsland, Tinsley, Fortado, Ingram, Patterson, Stohr, Summers and Taylor in favor of the motion. Wolken, Young, Clemmons, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, Goss, Harper, McGuire, Michaels, Rector and Rosales not in favor.

3. Job Evaluation Committee declines to recommend increase of salary range for Chief Information Officer (for information only)

Information only – discussion regarding competitive salary ranges

4. Monthly HR Report – July & August 2020

Received and placed on file

Mr. Rector left the meeting

5. Appointments/Reappointments (persons to be appointed distributed at the meeting)

Applicants (*italics indicates incumbent*):

- a. Drainage District #2 Town of Scott – 1 Unexpired Term ending 8/31/2023
 - *Daniel Noel*
- b. Prairie Creek Drainage District – 1 Unexpired Term ending 8/31/2023
 - *Stanley Wolken*
- c. West Branch Drainage District – 1 Unexpired Term Ending 8/31/2023
 - *Stanley Wolken*
- d. Union Drainage District #2 of St. Joseph & Ogden – 1 Unexpired Term ending 8/31/2022
 - Stephen Huls

OMNIBUS MOTION by Mr. McGuire to recommend County Board approval of resolutions appointing Daniel Noel to Drainage District #2 Town of Scott, Stanley Wolken to Prairie Creek and West Branch Drainage Districts and Stephen Huls to Union Drainage District #2 of St. Joseph & Ogden; seconded by Ms. Eisenmann. Discussion followed asking if these were the same people that were denied last month. Upon vote, the **MOTION CARRIED**.

- B. County Clerk
1. August 2020 Report

Received and placed on file

C. Other Business

None

D. Chair's Report

1. County Executive appointments expiring October 2020 (information only)
a. None

Information only

2. Currently vacant appointments made by the County Executive – full list and information is available on the County's website

Information only

E. Designation of Items to be Placed on the Consent Agenda

None

IX. Justice and Social Services

- A. Monthly Reports – All reports are available on each department's webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
- Probation & Court Services – July 2020
 - Public Defender – August 2020
 - Emergency Management Agency – July & August 2020
 - Animal Control – June 2020

Received and placed on file

- B. Rosecrance Re-Entry Financial Report – July 2020 (information only)

Information only

C. Animal Control

1. Request for Authorization for Approval of Intergovernmental Agreements for Animal Control Services with the following:
- a. Bondville – impoundment and service
 - b. Broadlands – impoundment and service
 - c. Champaign – impoundment and service
 - d. Deland – impoundment and service
 - e. Fisher – impoundment
 - f. Foosland – impoundment and service
 - g. Gifford – impoundment and service
 - h. Ivesdale – impoundment and service
 - i. Ludlow – impoundment and service
 - j. Ogden – impoundment and service

- k. Pesotum – impoundment and service
- l. Philo – impoundment and service
- m. Rantoul – impoundment
- n. Royal – impoundment and service
- o. Savoy – impoundment
- p. Sidney – impoundment and service
- q. Thomasboro – impoundment and service
- r. Tolono – impoundment
- s. Urbana – impoundment

OMNIBUS MOTION by Ms. Taylor to recommend County Board approval of resolutions authorizing approval of Intergovernmental Agreements for Animal Control services with the respective villages/cities; seconded by Mr. McGuire. Discussion followed regarding the change of fees for court case impoundments. Upon vote, the **MOTION CARRIED** unanimously.

D. Sheriff

- 1. Resolution Approving the Application for, and if awarded, acceptance of Department of Justice FY2020 National Crime Statistics Exchange Implementation Assistance Program – Continued Support Program

MOTION by Mr. Rosales to recommend County Board approval of a resolution approving the application for, and if awarded, acceptance of Department of Justice FY2020 National Crime Statistics Exchange Implementation Assistance Program; seconded by Ms. Michaels. Upon vote, the **MOTION CARRIED** unanimously.

E. Other Business

None

F. Chair's Report

None

G. Designation of Items to be Placed on the Consent Agenda

IX. C. 1a-s, D. 1

X. **Finance**

A. Budget Amendments/Transfers

- 1. Budget Amendment 20-00043

Fund 476 Self-Funded Insurance / Dept 118 Property/Liability Insurance

Increased appropriations: \$200,000

Increased revenue: \$0

Reason: To pay claim expenses related to hail damage to county vehicles on July 11, 2020

MOTION by Ms. Fortado to recommend County Board approval of a resolution authorizing budget amendment 20-00043; seconded by Mr. Rosales. Discussion followed about how many vehicles were damaged and which ones are being repaired. Upon vote, the **MOTION CARRIED**.

Ms. Wolken had technical difficulties and left the meeting at 8:35 p.m.

2. Budget Amendment 20-00044
Fund 080 General Corporate / Dept 042 Coroner
Increased Appropriations: \$3,500
Increased Revenue: \$3,500
Reason: To expend funds received through a private grant from Lurie Children's Hospital of Chicago for the Sudden Unintentional Opioid and Other Drug Related Deaths (S.U.D.O.R.S.) contract

MOTION by Mr. Rosales to recommend County Board approval of a resolution authorizing budget amendment 20-00044; seconded by Mr. Stohr. Upon vote, the **MOTION CARRIED** unanimously.

B. Treasurer

1. Monthly Report – 3rd Distribution Settlement Report & August 2020– Reports are available on the Treasurer's webpage

Received and placed on file – discussion followed regarding tax distributions, posting property tax payments, refunds, tax sale date and providing monthly reports

Ms. Wolken rejoined the meeting at 8:55 p.m.

C. Auditor

1. Monthly Report – August 2020 - Reports are available on the Auditor's webpage

Received and placed on file – discussion followed regarding 2019 reconciliations and audit

D. Sheriff

1. Approval and Authorization to sign an Intergovernmental Agreement for the Justice Assistance Grant (JAG) Program

MOTION by Mr. Harper to recommend County Board approval of a resolution approving and authorizing an Intergovernmental Agreement for the Justice Assistance Grant Program; seconded by Mr. Thorsland. Upon vote, the **MOTION CARRIED** unanimously.

E. County Executive

1. Resolution approving the acceptance of settlement agreement for the Jack C. Richmond Trust Distribution.

MOTION by Mr. Clemmons to recommend County Board approval of a resolution approving the acceptance of a settlement agreement for the Jack C. Richmond Trust Distribution. Upon vote, the **MOTION CARRIED** unanimously.

2. Approval of title change and re-classification of the Circuit Court's Executive Secretary in salary grade range F to Executive Assistant in salary grade range I, effective February 25, 2021

Not forwarded from the Policy, Personnel & Appointments Committee

F. Other Business

None

G. Chair's Report

None

H. Designation of Items to be Placed on the Consent Agenda

X. A. 2, D. 1, E. 1

XI. Other Business

None

XII. Adjournment

Chair Rosales adjourned the meeting at 9:17 p.m.