



CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services

County of Champaign, Urbana, Illinois

Tuesday, November 10, 2020 at 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

MINUTES – Approved as Distributed on January 12, 2021

Members Present: Brad Clemmons, Lorraine Cowart, Connie Dillard-Myers, Jodi Eisenmann, Aaron Esry, Cynthia Fears, Stephanie Fortado, Jim Goss, Stan Harper, Mike Ingram, Jim McGuire, Diane Michaels, Kyle Patterson, Jon Rector, Chris Stohr, Steve Summers, Leah Taylor, Eric Thorsland, James Tinsley, Jodi Wolken, Charles Young, Giraldo Rosales

Members Absent: None

Others Present: Darlene Kloeppel (County Executive), Tami Ogden (Deputy Director of Finance), Isak Griffiths (Deputy Director of Administration), Megan Robison (Recording Secretary), Aaron Ammons (County Clerk), Angela Patton (Chief Deputy County Clerk), Marisol Hughes (Treasurer), Dustin Heuerman (Sheriff), M.C. Neal (Chief Information Officer), George Danos (Auditor)

Agenda Items

I. Call to Order

Chair Rosales called the meeting to order at 6:30 p.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Mr. Young to approve the agenda; seconded by Mr. McGuire. Upon roll call vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. October 13, 2020 – Regular Meeting

MOTION by Mr. Ingram to approve the minutes of October 13th, 2020; seconded by Mr. Thorsland. Upon roll call vote, the **MOTION CARRIED** unanimously.

V. Public Participation

Mr. Beaupre spoke about the Coronavirus statistics in Illinois and the U.S.

VI. Communications

Mr. Stohr alerted the Board about prairie burns that will occur in Champaign and Vermilion Counties. He explained what the burns may look like and why they are being conducted.

VII. Justice and Social Services

A. Monthly Reports – All reports are available on each department’s webpage

No new reports

B. Rosecrance Re-Entry Financial Report – September 2020

Information only

C. Sheriff

1. Public Safety Records Management System Intergovernmental Agreement

MOTION by Mr. Stohr to recommend County Board approval of a resolution approving a Public Safety Records Management System Intergovernmental Agreement; seconded by Mr. Ingram. Discussion followed explaining the agreement and why it is necessary. Upon roll call vote, the **MOTION CARRIED** unanimously.

Ms. Fears left the meeting before the next roll call vote.

D. Other Business

None

E. Chair’s Report

None

F. Designation of Items to be Placed on the Consent Agenda

VII. C. 1

VIII. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – October 2020

Received and placed on file

2. Update from the County Executive

a. Memorandum

Mr. Stohr thanked everyone that contributed to the United Way. Mr. Ingram asked about the lack of Board Members on the Redistricting Advisory Group. Ms. Kloepfel explained her process and how the Board will be involved in the redistricting process.

b. Board questions regarding CIO salary range

Ms. KloeppeI introduced the new Chief Information Officer, M.C. Neal. Mr. Neal gave the Board a little bit of information about his background. Ms. KloeppeI also explained the process for determining the salary range for positions. Ms. Griffiths explained the information that she provided to the Job Evaluation Committee and how she determined that information. Mr. Summers requested to see the printed version of Ms. Griffiths' information. Ms. Fortado explained that the Board has found information to the contrary, in regard to CIO salaries, and just wants to see what the Executive's Office found in their research.

Mr. Young left the meeting around 7:00 p.m.

c. Drug, Cannabis & Alcohol Personnel Policy

Ms. KloeppeI spoke about personnel policies and who approves them. Ms. Fortado wondered why this was brought to the Board previously, under an Executive form of government, and stated there should be more collaboration between the Board and the Executive's Office. Discussion continued regarding the legal advice on this matter. Ms. KloeppeI stated she will provide Mr. Summers with the information requested.

d. Exit interviews for Board members

Many Board members expressed their aversion to this idea.

3. Appointments/Reappointments (persons to be appointed distributed at the meeting)

Applicants (*italics indicates incumbent*):

- a. Somer #1 Drainage District – 1 Unexpired Term ending 8/31/2026
 - *Earl Woller*
- b. Zoning Board of Appeals – term 12/1/2020-11/30/2025
 - *Lee Roberts*
- c. Animal Control Administrator – term 12/1/2020-11/30/2022
 - *Stephanie Joos*

OMNIBUS MOTION by Mr. Harper to recommend County Board approval of resolutions appointing Earl Woller, Lee Roberts and Stephanie Joos; seconded by Mr. Thorsland. Upon roll call vote, the **MOTION CARRIED** unanimously.

4. 2020 Election of IMRF Trustee

- Gwen Henry, CPA, CPFIM, CPFA
- Jeffrey S. Janda
- Jamie Maitret

Ms. KloeppeI explained the election for the IMRF Trustee. Ms. Fortado suggested having Mr. Goss and herself discuss and bring a candidate forward for the Board for approval. No one spoke in opposition.

5. Intergovernmental Agreement with the Housing Authority of Champaign County Board of Commissioners

Mr. Rosales said the appointment process is still in dispute and being discussed with the attorney. Ms. Kloepfel explained why the Intergovernmental Agreement needs to be updated. Action was not taken on this item.

B. County Clerk

1. October 2020 Report

Received and placed on file – Mr. Goss asked the Clerk why there were election judges that refused to give their names and party affiliation to the poll watchers and expressed concern for election judge criteria not being met at each location. Mr. Stohr and Mr. Ingram requested this information at several locations and did not find any issues. Mr. Rector and Mr. McGuire spoke to Clerk Ammons about Republican Election Judges not being contacted.

C. Coroner

1. Discussion regarding potential budget amendment for salary increases

Coroner Northrup explained the budget amendment for salary increases and his authority as the Coroner. Mr. Northrup clarified who sets the salary for employees in his office. Ms. Fortado asked for clarification as to why this was brought to the Finance Committee and explained gender equity. Ms. Eisenmann asked about the current workload and the need for more staff.

D. Other Business

E. Chair's Report

1. County Executive appointments expiring December 2020

a. Mental Health Board – 2 positions – term 1/1/2021-12/31/2024

b. Champaign-Urbana Mass Transit District – 2 positions – term 1/1/2021-12/31/2025

2. Currently vacant appointments – full list and information is available on the County's website

F. Designation of Items to be Placed on the Consent Agenda

IX. Finance

A. Budget Amendments/Transfers

1. Budget Amendment 20-00053

Fund 080 General Fund / Dept 028 Information Technology

Increased appropriations: \$44,744

Increased revenue: \$44,744

Reason: To re-encumber CURES reimbursement for existing expenditure lines that were depleted for COVID expenses

MOTION by Mr. Esry to recommend County Board approval of a resolution authorizing budget amendment 20-00053; seconded by Mr. Rosales. Upon roll call vote, the **MOTION CARRIED** unanimously.

2. Budget Amendment 20-00056
Fund 628 Election Assist/Accessibility / Dept 022 County Clerk
Increased Appropriations: \$66,974
Increased Revenue: \$66,974
Reason: Additional funds from HAVA Grant and Cares Act to help offset the additional expenses of the 2020 General Election – revised 11/2/2020

MOTION by Mr. Thorsland to recommend County Board approval of a resolution authorizing budget amendment 20-00056; seconded by Mr. Rosales. Upon roll call vote, the **MOTION CARRIED** unanimously.

3. Budget Amendment 20-00055
Fund 080 General Corporate / Dept 042 Coroner
Increased Appropriations: \$10,000
Increased Revenue: \$0
Reason: To cover expenses for additional autopsies requested by Democrat County Board Members

MOTION by Mr. Esry to recommend County Board approval of a resolution authorizing budget amendment 20-00055; seconded by Mr. Rosales. Discussion followed regarding the hiring of the current pathologist and the reason for additional autopsies. Board members expressed their concern with the current pathologist and others stated this topic should have been brought to the Board at the time of hiring in 2013. Upon roll call vote, the **MOTION FAILED** 1-18.

4. Budget Amendment 20-00057
Fund 080 General Corporate / Dept 127 Veterans Assistance Commission
Increased Appropriations: \$5,000
Increased Revenue: \$5,000
Reason: Receive donation from Disabled American Veterans and appropriate for assistance to veterans

MOTION by Mr. Rector to recommend County Board approval of a resolution authorizing budget amendment 20-00057; seconded by Mr. Esry. Upon roll call vote, the **MOTION CARRIED** unanimously.

B. Treasurer

1. Monthly Report – October 2020 – Reports are available on the Treasurer’s webpage

Ms. Michaels noted that the paragraph at the end of the newspaper article was not sufficient. She believes that more work should have been done before sending this to the press. The Treasurer explained they are working very diligently to correct all issues before the tax sale. Mr. Ingram inquired about other counties postponing their tax sale and why Champaign County is not. He also believes, along with Ms. Fortado and Mr. Goss in agreeance, that it would be a good idea to run an article to retract the errors from the first ad.

C. Auditor

1. Monthly Report – October 2020 - Reports are available on the Auditor’s webpage

Mr. Esry inquired about the status of the 2019 audit. Mr. Danos explained it is difficult to get it done before the end of the year, but they work very hard to accomplish that.

2. RFQ 2020-006 for Benefits Broker Services

MOTION by Ms. Michaels to approve RFQ 2020-006 for Benefits Broker Services; seconded by Mr. Rosales. Discussion followed regarding which office should be preparing this RFQ and clarification for why this is not an RFP. Upon roll call vote, the **MOTION CARRIED** unanimously.

D. County Executive

1. Annual Tax Levy Ordinance

MOTION by Ms. Fortado to recommend County Board approval of the annual tax levy ordinance; seconded by Mr. Rosales. Discussion followed about the levy growth and the outstanding hospital property tax cases. Upon roll call vote, the **MOTION CARRIED** unanimously.

2. Annual Budget and Appropriation Ordinance

MOTION by Mr. Thorsland to recommend County Board approval of the annual budget and appropriation ordinance; seconded by Mr. Clemmons. Upon roll call vote, the **MOTION CARRIED** unanimously.

E. Other Business

None

F. Chair's Report

None

G. Designation of Items to be Placed on the Consent Agenda

IX. A. 1, 2, 4, C. 2, D. 1

X. Other Business

Mr. Ingram expressed his gratitude for all the work Mr. Rosales has put in for Champaign County residents over the last 12 years as a Board member.

XI. Adjournment

Chair Rosales adjourned the meeting at 9:44 p.m.