

CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda
County of Champaign, Urbana, Illinois
Tuesday, March 9, 2021 at 6:30 p.m.
Brookens Administrative Center/Zoom
1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Page #</u>
I. <u>Call to Order</u>	
II. <u>Roll Call</u>	
III. <u>Approval of Agenda/Addenda</u>	
IV. <u>Approval of Minutes</u>	
A. February 9, 2021 – Regular Meeting	1-7
B. January 12, 2021 – Closed Session	
C. February 9, 2021 – Closed Session	
V. <u>Public Participation</u>	
• Being accepted remotely through Zoom – for instructions go to: http://www.co.champaign.il.us/CountyBoard/Committee_Of_The_Whole/2021/210309_Meeting/210309_Zoom_Instructions.pdf	
VI. <u>Communications</u>	
VII. <u>Justice and Social Services</u>	
A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: http://www.co.champaign.il.us/CountyBoard/Reports.php	
• Probation & Court Services – January 2021	
• Emergency Management Agency – January 2021	
• Public Defender – January 2021	
B. Rosecrance Re-Entry Financial Report – January 2021 (information only)	8
C. <u>Other Business</u>	
D. <u>Chair’s Report</u>	
E. <u>Designation of Items to be Placed on the Consent Agenda</u>	
VIII. <u>Policy, Personnel, & Appointments</u>	
A. County Executive	
1. Monthly HR Report – February 2021	9-11
2. Appointments/Reappointments	
a. Resolution appointing Marcia Fisher to the Locust Grove Cemetery Association, unexpired term ending 6/30/2026	12

b.	Resolution appointing Linda Turnbull to the Housing Authority of Champaign County Board of Commissioners, term ending 7/31/2025	13
c.	County Board Liaison Appointments	14
d.	Currently vacant appointments – full list and information is available on the County’s website at: http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf (information only)	
e.	Applications for open appointments (information only)	15-16
i.	Fire Protection Districts – term 5/1/2021-4/30/2024 (<i>italics indicates incumbent</i>)	
•	<i>David Bosch</i> – Broadlands-Longview	17-18
•	Jill Stewart – Edge-Scott	19-20
•	<i>John Flavin</i> – Ivesdale	21-22
•	<i>Patrick Quinlan</i> – Ludlow	23-24
•	<i>Tyler Wright</i> – Ogden-Royal	25-26
•	<i>Chris Hausman</i> – Pesotum	27-28
•	<i>Mike McHenry</i> – Philo	29-30
•	<i>Douglas Enos</i> – Sangamon Valley	31-32
•	<i>Paul Berbaum</i> – Scott	33-34
•	<i>Richard Denhart</i> – St. Joseph-Stanton	35-36
•	Richard Daniel ‘Dan’ Davis – St. Joseph-Stanton	37
•	<i>Michael Tittle</i> – Thomasboro	38-39
•	<i>Vicki Foley</i> – Tolono	40-41
•	<i>Dennis Davis</i> – Tolono	42-43
•	<i>David Dupre</i> – Windsor Park	44-45
ii.	Sangamon Valley Public Water District – unexpired term ending 5/31/2024	
•	Austin Tabeling	46-47
iii.	Mental Health Board – 2 positions – unexpired terms ending 12/31/2023 & 12/31/2024	
•	Kim Fisher	48-49
•	Matthew Hausman	50-52
•	Daphne Maurer	53-54
iv.	Mt. Olive Cemetery Association – 2 positions – unexpired terms ending 6/30/2026	
•	Darrell Schiff	55-56
3.	Review and recommendation for Chief Deputy Treasurer	57-62
B.	County Clerk	
1.	Monthly Report – February 2021	63
2.	Resolution to establish place of election for Sidney and East Bend	64-65

C. Other Business

D. Chair's Report

F. Designation of Items to be Placed on the Consent Agenda

IX. Finance

A. County Executive

1. FY2020 General Corporate Fund and Nursing Home Fund updates (presentation)
2. Resolution forgiving loans from the Champaign County General Corporate Fund to the Nursing Home fund authorized by resolutions numbered 2018-411 and 2019-55 66-71
3. Review and Recommendation for Chief Deputy Treasurer 72-77

B. Treasurer

1. Budget Amendment 21-00013 78-79
Fund 080 General Corporate / Dept 026 County Treasurer
Increased Appropriations: \$9,325
Increased Revenue: \$0
Reason: Increase salary line to reflect Job Evaluation Committee decision to increase Chief Deputy Treasurer salary grade from "I" to "K" reflecting a double promotion to be on par with other chief deputies.
2. Monthly Report – February 2021 – Reports are available on the Treasurer's webpage at:
<http://www.co.champaign.il.us/treasurer/reports.php>

C. Auditor

1. Monthly Report – February 2021 - Reports are available on the Auditor's webpage at:
<http://www.co.champaign.il.us/auditor/countyboardreports.php>

D. Other Business

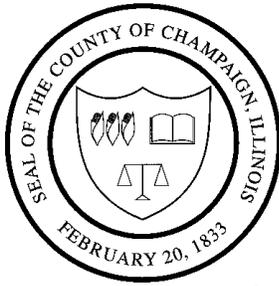
E. Chair's Report

F. Designation of Items to be Placed on the Consent Agenda

X. Other Business

XI. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
County of Champaign, Urbana, Illinois
Tuesday, February 9, 2021 at 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

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MINUTES – Subject to Approval

Members Present via Zoom: Titianna Ammons, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Jordan Humphrey, Mary King, Jim McGuire, Diane Michaels, Brad Passalacqua, Jacob Paul, Cameron Raab, Emily Rodriguez, Chris Stohr, Jennifer Straub, Steve Summers, Leah Taylor, Eric Thorsland, Jodi Wolken

Members Physically Present: Kyle Patterson

Members Absent:

Others Present: Darlene Kloeppel (County Executive), Tami Ogden (Deputy Director of Finance), Bill Colbrook (Director of Administration), Megan Robison (Recording Secretary), Aaron Ammons (County Clerk), Angela Patton (Chief Deputy County Clerk), Cassandra “CJ” Johnson (Treasurer), DeShawn Williams (Chief Deputy Treasurer), Dustin Heurman (Sheriff), George Danos (Auditor), Duane Northrup (Coroner), Susan McGrath (Circuit Clerk), Kari May (Children’s Advocacy Center), Lisa Benson (Community Services Director – RPC), Julia Rietz (State’s Attorney), Barb Mann (Assistant State’s Attorney)

Agenda Items

I. Call to Order

Chair Patterson called the meeting to order at 6:31 p.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present

III. Approval of Agenda/Addenda

MOTION by Ms. Taylor to approve the agenda; seconded by Mr. Thorsland. Upon roll call vote the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. January 12, 2021 – Regular Meeting

MOTION by Ms. Straub to approve the minutes of January 12, 2021; seconded by Ms. King. Chair Patterson noted that the year was incorrect on the agenda and should be 2021. Upon roll call vote, the **MOTION CARRIED** unanimously.

V. Public Participation

None

56 **VI. Closed Session**

57
58 **MOTION** by Mr. Summers to enter into CLOSED session pursuant to 5 ILCS 120/2(c)(11) to consider
59 litigation which is pending against or on behalf of Champaign County, and litigation that is probable or
60 imminent against Champaign County and that the following parties remain present: State’s Attorney,
61 State’s Attorney Chief of Civil Division, Legal Counsel, IT staff and recording secretary; seconded by
62 Ms. Taylor. Upon roll call vote, the **MOTION CARRIED** unanimously.
63

64 The Committee of the Whole entered Closed Session at 6:43 p.m.

65
66 Ms. Cowart joined the meeting during closed session at 6:55 p.m.

67
68 The Committee of the Whole resumed Open Session at 7:43 p.m.
69

70 **VII. Communications**

71
72 Ms. Straub informed the Board that she was contacted by a constituent about County Board members
73 using their social media accounts to spread conspiracy theories and making light of violence against
74 women. She hopes that everyone will strive to be better than this.
75

76 **VIII. Policy, Personnel, & Appointments**

77 A. County Executive

78 1. Monthly HR Report – January 2021
79

80 Received and placed on file
81

82 2. Appointments/Reappointments (*italics indicates incumbent*)

83 a. Resolution appointing Brian Rector to the Champaign County Board of Review, unexpired
84 term ending 5/31/2022
85

86 **MOTION** by Mr. Goss to recommend County Board approval of a resolution appointing Brian Rector to
87 the Champaign County Board of Review; seconded by Ms. Taylor. Upon roll call vote, the **MOTION**
88 **CARRIED** unanimously.
89

90 b. County Board Liaison Appointments
91

92 **MOTION** by Mr. Esry to recommend County Board approval of a resolution appointing County Board
93 Liaisons; seconded by Mr. Patterson. Upon roll call vote, the **MOTION CARRIED** unanimously.
94

95 c. Currently vacant appointments – full list and information is available on the County’s website
96

97 Information only
98

99 d. Applications for open appointments

100 i. Locust Grove Cemetery Association – 1 position – unexpired term ending 6/30/2026
101 • *Marcia Fisher*
102

103 Information only
104

105 3. Requirements for Reapportionment of County Board Districts
106

107 Mr. Stohr consulted with the State’s Attorney’s Office and explained there may not be more than 29
108 members on the County Board by statute. He noted the lack of County Board representation on the
109 Redistricting Advisory Group and how this will make it difficult for the Board to approve the maps they
110 are presented. Live streaming the meetings was suggested as a way for true transparency. Mr. Stohr also
111 mentioned the discussion at the Democratic Caucus meeting and explained how they would be satisfied
112 with the current number of members and districts. Mr. Passalacqua stated the Republican Caucus was also
113 satisfied with the current structure. Mr. Stohr said he would discuss these preferences with the County
114 Executive and no action was taken.

115
116 4. COVID-19 testing option for County employees

117
118 Board members stated they had not received any information regarding this agenda item and would bring
119 it up again at the full Board meeting.

120
121 B. County Clerk

122 1. Monthly Report – January 2021

123
124 Received and placed on file

125
126 C. Other Business

127
128 None

129
130 D. Chair’s Report

131
132 None

133
134 F. Designation of Items to be Placed on the Consent Agenda

135
136 VIII. A. 2. a, b

137
138 **IX. Finance**

139 A. Budget Amendments/Transfers

140 1. Budget Amendment 20-00063

141 Fund 080 General Corporate / Dept 042 Coroner

142 Increased Appropriations: \$15,990

143 Increased Revenue: \$28,853

144 Reason: To cover end of FY20 additional autopsy and toxicology related expenses. Budget
145 amendment is revenue and expenditure neutral due to increased FY20 revenue from statutory fees
146 and reimbursement of coroner costs totaling approximately \$28,853 in additional revenue

147
148 **MOTION** by Mr. Harper to recommend County Board approval of a resolution approving budget
149 amendment 20-00063; seconded by Ms. Michaels. Ms. Fortado mentioned the approximate amount that
150 was used to pay a specific pathologist. Upon roll call vote, the **MOTION CARRIED** unanimously.

151
152 2. Budget Amendment 20-00064

153 Fund 679 Child Advocacy Center / Dept 179 Child Advocacy Center

154 Increased appropriations: \$2,259

155 Increased revenue: \$0

156 Reason: Increase in spending authority to pay for end of year expenses. See memo.
157

158 **MOTION** by Ms. King to recommend County Board approval of a resolution approving budget
159 amendment 20-00064; seconded by Ms. Straub. Upon roll call vote, the **MOTION CARRIED**
160 unanimously.

- 161
162 3. Budget Transfer 20-00009
163 Fund 076 Tort Immunity Tax Fund / Dept 075 General County
164 Amount: \$28,626
165 Reason: To pay final FY2020 worker's compensation premium billing.

166
167 **MOTION** by Mr. Goss to recommend County Board approval of a resolution approving budget transfer
168 20-00009; seconded by Mr. McGuire. Upon roll call vote, the **MOTION CARRIED** unanimously.

- 169
170 4. Budget Transfer 20-00008
171 Fund 080 General Corporate / Dept 030 Circuit Clerk
172 Amount: \$5,202
173 Reason: \$5,201.53 in publications run between 12/1/19 and 5/14/20 in the News Gazette were
174 unpaid. News Gazette has waived service charges for past due amounts. Requesting personnel
175 funds be transferred to cover past due amounts so 080-030 non-personnel lines can be used for
176 any remaining and en route invoices.

177
178 **MOTION** by Mr. Stohr to recommend County Board approval of a resolution approving budget transfer
179 20-00008; seconded by Ms. Taylor. Mr. Stohr asked for clarification on the type of publications. Upon
180 roll call vote, the **MOTION CARRIED** unanimously.

- 181
182 5. Budget Amendment 21-00011
183 Fund 630 Cir Clk Operation & Admin / Dept 030 Circuit Clerk
184 Increased Appropriations: \$89,000
185 Increased Revenue: \$0
186 Reason: The Circuit Clerk's Office has 34 desks in one large room; many side by side. Staff in
187 this area answer 300 to 350 calls a day. Partitions would provide sound dampening, improve
188 COVID-19 social distancing, and still allow visibility across the room. Clerk will absorb cost of
189 labor.

190
191 **MOTION** by Mr. Patterson to recommend County Board approval of a resolution approving budget
192 amendment 21-00011; seconded by Ms. King. Discussion followed regarding the layout of the office, the
193 Facility Department's efforts to provide barriers and the multiple reasons these barriers are needed. Mr.
194 McGuire recused himself due to a relationship with the vendor. Upon roll call vote:

195 Yea: 18 – Esry, Fortado, Harper, Humphrey, King, Michaels, Passalacqua, Raab, Rodriguez, Stohr,
196 Straub, Summers. Taylor, Thorsland, Wolken, Ammons, Cowart, Patterson
197 Nay: 2 – Goss, Paul

198 The **MOTION CARRIED**.

- 199
200 6. Budget Amendment 21-00007
201 Fund 091 Animal Control / Dept 247 Animal Warden Services
202 Increased Appropriations: \$16,077
203 Increased Revenue: \$0
204 Reason: Transfer from fund balance to cover the cost of van conversion. Was originally budgeted
205 for in FY2020 but the conversion was not complete by the end of the year.

206
207 **MOTION** by Mr. Harper to recommend County Board approval of a resolution approving budget
208 amendment 21-00007; seconded by Mr. Summers. Upon roll call vote:

209

210 Yea: 20 – Esry, Fortado, Goss, Harper, Humphrey, King, McGuire, Michaels, Passalacqua, Raab,
211 Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Patterson
212 Nay: 1 – Paul
213 The **MOTION CARRIED**.

214
215 7. Budget Amendment 21-00009
216 Fund 075 Regional Planning Comm / Dept 899 US Dpt of Treas Rntl Asst
217 Increased Appropriations: \$6,215,623
218 Increased Revenue: \$6,215,623
219 Reason: See attached

220
221 **MOTION** by Mr. McGuire to recommend County Board approval of a resolution approving budget
222 amendment 21-00009; seconded by Ms. Taylor. Ms. Benson gave some background information about
223 the program. Upon roll call vote, the **MOTION CARRIED** unanimously.

224
225 8. Budget Amendment 21-00010
226 Fund 105 Capital Asset Replcmt Fnd / Dept 051 Juvenile Detention Center, 059 Facilities
227 Planning
228 Increased Appropriations: \$85,833
229 Increased Revenue: \$0
230 Reason: Re-encumber funds for Courthouse and JDC video security and master control projects
231 started in FY2020; however, not completed until January 2021

232
233 **MOTION** by Mr. Esry to recommend County Board approval of a resolution approving budget
234 amendment 21-00010; seconded by Mr. Summers. Upon roll call vote, the **MOTION CARRIED**
235 unanimously.

236
237 B. Treasurer
238 1. Monthly Report – January 2021 – Reports are available on the Treasurer’s webpage

239
240 Received and placed on file

241
242 2. Resolution authorizing the County Executive to assign mobile home tax sale certificate of
243 purchase

244
245 **MOTION** by Ms. King to recommend County Board approval of a resolution authorizing the County
246 Executive to assign mobile home tax sale certificate of purchase; seconded by Mr. Thorsland. Upon roll
247 call vote:

248 Yea: 20 – Esry, Fortado, Goss, Harper, Humphrey, King, Michaels, Passalacqua, Paul, Raab, Rodriguez,
249 Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Patterson

250 Nay: 1 – McGuire
251 The **MOTION CARRIED**.

252
253 C. Auditor
254 1. Monthly Report – January 2021 - Reports are available on the Auditor’s webpage

255
256 Received and placed on file

257
258 D. County Executive
259 1. Resolution abating certain taxes hereto levied to pay the principal of and interest on various
260 outstanding bonds of the County of Champaign, Illinois

262 **MOTION** by Ms. Michaels to recommend County Board approval of a resolution abating certain taxes
263 hereto levied to pay the principal of and interest on various outstanding bonds of the County of
264 Champaign, Illinois; seconded by Mr. Goss. Upon roll call vote:
265
266

267 Yea: 20 – Esry, Fortado, Goss, Harper, Humphrey, King, Michaels, Passalacqua, Paul, Raab, Rodriguez,
268 Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Patterson
269 Nay: 1 – McGuire
270 The **MOTION CARRIED**.
271

272 2. RFQ2020-006 – Employee Health Insurance & Related Benefits Broker Consultant Services
273

274 **MOTION** by Mr. Stohr to recommend County Board approval of a resolution authorizing the County
275 Executive to enter into a contract for Employee Health Benefits Broker/Consultant Services to Gallagher
276 Benefits Services; seconded by Mr. Thorsland. Discussion followed regarding the lack of Board
277 representation on the evaluation team. Upon roll call vote:
278 Yea: 17 – Esry, Fortado, Goss, Harper, Humphrey, King, McGuire, Passalacqua, Paul, Raab, Rodriguez,
279 Stohr, Straub, Taylor, Thorsland, Wolken, Ammons
280 Nay: 4 – Michaels, Summers, Cowart, Patterson
281 The **MOTION CARRIED**.
282

283 3. COVID-19 testing option for County employees
284

285 Information was not received – no action was taken
286

287 E. County Clerk

288 1. Resolution authorizing an acceptance agreement between Champaign County and the Illinois
289 State Board of Elections for a Voter Registration State Grant 2021
290

291 **MOTION** by Mr. Patterson to recommend County Board approval of a resolution authorizing an
292 acceptance agreement between Champaign County and the Illinois State Board of Elections for a Voter
293 Registration State Grant 2021; seconded by Ms. Taylor. Upon roll call vote:

294 Yea: 18 – Esry, Fortado, Humphrey, King, McGuire, Michaels, Paul, Raab, Rodriguez, Stohr, Straub,
295 Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Patterson
296 Nay: 3 – Goss, Harper, Paul
297 The **MOTION CARRIED**.
298

299 2. Budget Amendment 21-00008
300 Fund 080 General Corporate / Dept 022 County Clerk
301 Fund 628 Election Assist/Accessibility / Dept 022 County Clerk
302 Increased Appropriations: \$80,369
303 Increased Revenue: \$80,369
304 Reason: Grant funds to offset cost for annual license fees of voter registration system, VBM, staff
305 time for IVRS work, ETC....
306

307 **MOTION** by Mr. Thorsland to recommend County Board approval of a resolution approving budget
308 amendment 21-00008; seconded by Mr. Patterson. Discussion followed about the uses of the grant money
309 and any long-term costs. Upon roll call vote:

310 Yea: 17 – Fortado, Humphrey, King, McGuire, Michaels, Paul, Raab, Rodriguez, Stohr, Straub,
311 Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Patterson
312 Nay: 4 – Esry, Goss, Harper, Passalacqua
313 The **MOTION CARRIED**.

- 314 F. Other Business
315
316 None
317
318 G. Chair’s Report
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320 None
321
322 H. Designation of Items to be Placed on the Consent Agenda
323
324 IX. A. 1, 2, 3, 4, 7, 8
325
326 **X. Justice and Social Services**
327 A. Monthly Reports – All reports are available on each department’s webpage through the department
328 reports page
329 • Animal Control – November & December 2020
330 • Probation & Court Services – December 2020 and 4th Quarter Report
331
332 Received and placed on file
333
334 B. Rosecrance Re-Entry Financial Report – December 2020
335
336 Information only
337
338 C. Memorandum of Understanding for implementation of the Moral Reconciliation Therapy for youth ages
339 11-18 in Champaign County
340
341 **MOTION** by Mr. Patterson to recommend County Board approval of a Memorandum of Understanding
342 for Implementation of the Moral Reconciliation Therapy for youth ages 11-18 in Champaign County;
343 seconded by Mr. McGuire. Discussion regarding the funding for this program followed. Upon roll call
344 vote, the **MOTION CARRIED** unanimously.
345
346 D. Other Business
347
348 None
349
350 E. Chair’s Report
351
352 Ms. Taylor stated she will be bringing information, to the March Committee of the Whole, about the
353 Animal Control Taskforce and recommendations from the Racial Justice Taskforce.
354
355 F. Designation of Items to be Placed on the Consent Agenda
356
357 X. C
358
359 **XI. Other Business**
360
361 Mr. Patterson recognized Treasurer Johnson as the first woman of color to be elected to a County position
362
363 **XII. Adjournment**
364
365 Chair Patterson adjourned the meeting at 9:14 p.m.

	July	August	Sept	Oct	Nov	Dec	Jan	Total YTD
1. Personnel Costs	\$19,761	\$20,893	\$19,079	\$23,024	\$22,342	\$19,778	\$19,829	\$144,706
2. Payroll Taxes/Benefits	\$6,205	\$5,104	\$3,714	\$4,856	\$5,731	\$5,706	\$4,511	\$35,827
Computer Hardware & Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Equipment	\$0							
Property Insurance	\$49	\$49	\$49	\$99	\$25	\$25	\$25	\$321
Building & Grounds Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Janitorial Service	\$51	\$82	\$39	\$60	\$47	\$51	\$55	\$385
Equip Maintenance Agreements	\$1,722	\$1,537	\$1,412	\$1,348	\$1,360	\$1,884	\$1,390	\$10,653
Depreciation	\$233	\$233	\$192	\$192	\$192	\$192	\$192	\$1,426
Total Occupancy	\$2,055	\$1,901	\$1,692	\$1,699	\$1,624	\$2,152	\$1,662	\$12,785
Office Supplies	\$106	\$88	\$90	\$360	\$44	\$56	\$44	\$788
Contractual / Professional Fees	\$936	\$760	\$877	\$936	\$908	\$980	\$889	\$6,286
Travel / Training	\$223	\$316	\$149	\$461	\$361	\$222	\$219	\$1,951
Client Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Rent	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone / Cell Phone	\$232	\$153	(\$17)	\$155	\$147	\$117	\$151	\$938
Liability / Malpractice Insurance	\$186	\$186	\$186	\$381	\$310	\$310	\$315	\$1,874
Moving & Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Program Expenses	\$29,704	\$29,401	\$25,770	\$31,872	\$31,467	\$29,321	\$27,620	\$205,155
ALLOCATED M&G	\$5,828	\$6,290	\$6,458	\$6,408	\$5,742	\$6,149	\$6,078	\$42,953
TOTAL EXPENSE	\$35,532	\$35,691	\$32,228	\$38,280	\$37,209	\$35,470	\$33,698	\$248,108
Re-Entry Indirect - 11.9% Max								
Max M&G Allowed	\$4,012	\$3,971	\$3,481	\$4,305	\$4,250	\$3,960	\$3,731	\$27,711
Champaign County Total	\$33,716	\$33,372	\$29,251	\$36,177	\$35,717	\$33,281	\$31,351	\$232,866
Champaign County Paid	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$58,333



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MONTHLY HR REPORT FEBRUARY 2021

VACANT POSITIONS LISTING

VACANT POSITIONS AS OF COB 02/28/2021

*** Highlighted vacancies were reported this month

FUND	DEPT	EMPLOYEE NAME	JOB TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2021 HRS	FY 2021 SALARY
80	28	vacant 7/31/16 (Lebron)	Desktop Support Technician	17.16	1950	33,462.00	1,957.5	33,590.70
80	30	vacant 12/23/20 (Belcher)	Executive Assistant	18.59	1950	36,250.50	1,957.5	36,389.93
80	30	vacant 10/21/19 (Ward)	Legal Clerk	14.53	1950	28,333.50	1,957.5	28,442.48
80	30	vacant 12/11/20 (Maya)	Legal Clerk	16.01	1950	31,219.50	1,957.5	31,339.58
80	30	vacant 8/24/20 (Brooks)	Legal Clerk	16.01	1950	31,219.50	1,957.5	31,339.58
80	40	vacant 2/19/21 (Beckett)	DEPUTY SHERIFF--INVESTIGATIONS	33.35	2080	69,368.00	2,088.0	69,634.80
80	51	vacant 2/26/21 (Traynor)	ASSISTANT SUPERINTENDENT	29.57	1950	57,661.50	1,957.5	57,883.28
80	51	vacant 1/26/20 (Chino)	Court Services Officer	21.29	1950	41,515.50	1,957.5	41,675.18
80	51	vacant 1/26/20 (Landreth)	Court Services Officer	21.70	1950	42,315.00	1,957.5	42,477.75
80	51	vacant 1/4/21 (Worman)	Court Services Officer	20.88	1950	40,716.00	1,957.5	40,872.60
80	52	vacant 2/8/21 (Hewkin)	COURT SERVICES OFFICER	28.65	1950	55,867.50	1,957.5	56,082.38
80	71	vacant 1/9/21 (Hinnners)	Custodian	15.45	1040	16,068.00	1,044.0	16,129.80
80	77	vacant 9/4/2020 (Heffernan)	Associate Planner	22.00	1950	42,900.00	1,957.5	43,065.00
80	77	vacant 7/3/20 (Berry)	Zoning Technician	21.60	1950	42,120.00	1,957.5	42,282.00
80	140	vacant 10/31/16 (Syne)	Clerk	14.53	1950	28,333.50	1,957.5	28,442.48
80	140	vacant 2/19/21 (Hatfield)	CLERK	15.10	1950	29,445.00	1,957.5	29,558.25
80	140	vacant 1/4/21 (Wall)	Correctional Officer	20.87	2080	43,409.60	2,088.0	43,576.56
80	140	vacant 2/1/21 (Hibbs)	CORRECTIONAL OFFICER	29.22	2080	60,777.60	2,088.0	61,011.36
614	23	vacant 2/1/21 (Hohlfelder)	CLERK	15.01	1950	29,269.50	1,957.5	29,382.08
-- TOTAL --						760,251.70		763,175.75

UNEMPLOYMENT REPORT

Notice of Claims Received – 1

Administrative Services – 1 (re-certify)

PAYROLL REPORT

FEBRUARY PAYROLL INFORMATION

Pay Group	2/12/2021		2/26/2021	
	EE's Paid	Total Payroll \$\$	EE's Paid	Total Payroll \$\$
General Corp	521	\$1,032,194.19	553	\$1,112,652.77
RPC/Head Start	325	\$462,347.72	321	\$463,970.73
Total	846	\$1,494,541.91	874	\$1,576,623.50

HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Eligible: 682
 General County Union (includes AFSCME & FOP):
 200 Single; 34 EE+spouse; 66 EE+child(ren); 19 Family; 78 waived
Non-bargaining employees:
 130 Single; 34 EE+spouse; 44 EE+child(ren); 13 Family; 63 waived
 Life Insurance Premium paid by County: \$1749.93
 Health Insurance Premium paid by County: \$436,051.01

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County
 February 2021: .91% average over the last 12 months
 February 2021: 6 out of 658 Employees left Champaign County: 4 resignations, 2 retirements

WORKERS' COMPENSATION REPORT

Entire County Report	February	February
	2021	2020
New Claims	5	3
Closed	2	8
Open Claims	31	30

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	7	Meetings Staffed	3	Minutes Posted	4
Appointments Posted	5	Notification of Appointment	3	Contracts Posted	24
Calendars Posted	5	Resolutions Prepared	39	Ordinances Prepared	0

EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

Feb 2021 Monthly EEO Report General County Only	ads closing this month:					ads with no end date:			
	Deputy Clerk - Recorder	Court Services Officer - JDC- Probation & Court Services	Assistant State's Attorney (Support Enforcement) - State's Attorney	Full-Time Clerk, Non-Exempt - Sheriff	Zoning Technician - Planning & Zoning	Systems Administrator - IT	Assistant State's Attorney (Civil Div.) - State's Attorney	Assistant State's Attorney (Criminal Misdemeanor) - State's Attorney	
Total Applicants	40	4	0	21	0	4	1	1	71
Male	11	1	0	2	0	4	1	1	20
Female	27	3	0	18	0	0	0	0	48
NonBinary	2	0	0	0	0	0	0	0	2
Undisclosed	0	0	0	1	0	0	0	0	1
Hispanic or Latino	2	1	0	1	0	0	0	0	4
White	27	1	0	12	0	4	0	0	44
Black or African-American	6	1	0	5	0	0	0	0	12
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0	0
Asian	0	0	0	1	0	0	0	0	1
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Two or more races	5	1	0	2	0	0	1	1	10
Undisclosed	0	0	0	0	0	0	0	0	0
Veteran Status	3	0	0	1	0	0	0	0	4

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Marcia Fisher

ADDRESS: 604 S Lincoln Phib IL 61864
Street City State Zip Code

EMAIL: _____ PHONE: 217-684-2380

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Locust Grove Cemetery Association

BEGINNING DATE OF TERM: 6/30/20 ENDING DATE: 6/30/26

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I am familiar with the cemetery board as my father was on the board for many years

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Working with the other members of the board

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Marcia K. Fisher
Signature

1-11-21
Date

February 22, 2021

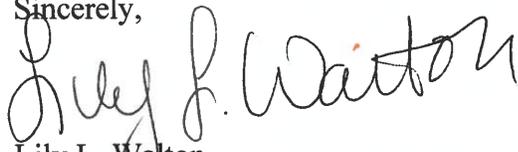
Office of the County Executive
Darlene Kleoppel
1776 East Washington Street
Urbana, IL 61802

RE: HACC's Resident Commissioner

Dear Ms. Kleoppel,

The Housing Authority of Champaign County (HACC) held its quarterly Client Council Advisory Board Meeting on February 22, 2021. In a 4-2 vote, the residents approved Linda Turnbull as the Resident Commissioner. Please let me know if you have any questions or comments regarding this meeting.

Sincerely,



Lily L. Walton
Interim Executive Director



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloeppe, County Executive
DATE: February 2, 2021
RE: Recommended County Board Liaison Appointments

Pursuant to the Executive's authority to make county appointments to governmental and community boards and committees with County Board approval, and following input from both caucuses, I am recommending appointment of the following persons to fill County Board liaison vacancies on these boards and committees.

Community Coalition

- Mary King, who is appointed to a term ending 11/30/2022

Developmental Disabilities Board

- Leah Taylor, who is appointed to a term ending 11/30/2022

Region 8 Human Service Transportation Plan (HSTP) Policy Committee

- Jordan Humphrey, who is appointed to a term ending 11/30/2022



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloepfel, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloepfel, County Executive
DATE: March 1, 2021
RE: Recommended Board/Committee Appointments

Executive appointments for expiring terms of other community boards and committees are staggered throughout the year. In advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer the Board the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public
- Announcements at public speaking events

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation for demographic characteristics, including gender, race, age
- Constituent representation for geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity to see all applications received in the agenda packet for the Committee of the Whole. I have attached here the applications for appointments expiring in April (*incumbents are noted in italics*) and will forward my recommendations to fill these vacancies at the April Committee of the Whole.

Fire Protection Districts – 1 position each – term 5/1/2021-4/30/2024

- Broadlands-Longview - *David Bosch*
- Edge-Scott - Jill Stewart

- Ivesdale - *John Flavin*
- Ludlow - *Patrick Quinlan*
- Ogden-Royal - *Tyler Wright*
- Pesotum - *Chris Hausman*
- Philo - *Mike McHenry*
- Sangamon Valley - *Douglas Enos*
- Scott - *Paul Berbaum*
- Thomasboro - *Michael Tittle*
- Windsor Park - *David Dupre*

St. Joseph-Stanton Fire Protection District – 1 position – term 5/1/2021-4/30/2024

- *Richard Denhart*
- Richard Daniel ‘Dan’ Davis

Tolono Fire Protection District – 2 positions – terms 5/1/2021-4/30/2024

- *Vicki Foley*
- *Dennis Davis*

Sangamon Valley Public Water District – unexpired term ending 5/31/2024

- Austin Tabeling

Mental Health Board – 2 positions – unexpired terms ending 12/31/2023 & 12/31/2024

- Kim Fisher
- Matthew Hausman
- Daphne Maurer

Mt. Olive Cemetery Association – 2 positions – unexpired terms ending 6/30/2026

- Darrell Schiff

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

PLEASE TYPE OR PRINT IN BLACK INK

NAME: David J. Bosch

ADDRESS: 2265 County Road 300 North Broadlands IL
Street City State Zip Code

EMAIL: [REDACTED] **PHONE:** 217-841-0194

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: Broadlands-Longview Fire Protection District

BEGINNING DATE OF TERM: April 4, 2021 **ENDING DATE:** April 3, 2024

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No

2. Do you live within the fire protection district? Yes No

3. What experience and background do you have which you believe qualifies you for this appointment?

~~I live between the 2 fire houses in the country, so I can represent voters outside both villages. So we have equal representation between all the trustees. This will be my third term as trustee/secretary for the district.~~
I have been past firefighter in the district, so I feel I am familiar with the working of the fire department and what they need. I have been school board member/president for 16 years at Heritage School District and Trustee for Raymond Township.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

~~The fire district has two fire houses, two fire chiefs, 3 trustees and volunteer fire fighters. I am comfortable and understand budget, tax levies, and reports we must fill out for the state and county. I also understand the amount of money our tax payers pay us for their protection. I also appreciate the responsibility of the trustees to handle the taxpayers money and protect the volunteer fire fighters and their equipment.~~

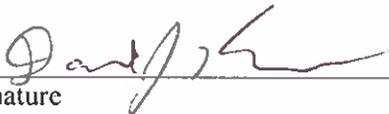
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Trustee for Raymond Township, Trustee for the Broadlands-Longview Fire Protection District

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



Signature

Date: 02/04/2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Jill Stewart

ADDRESS: 303 Ira St Urbana IL 61802
Street City State Zip Code

EMAIL: [REDACTED] **PHONE:** 217-778-5404

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: Edge-Scott Fire Protection District

BEGINNING DATE OF TERM: 5/1/2021 **ENDING DATE:** 4/30/2024

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Do you live within the fire protection district? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

Grew up in a small town served by a volunteer fire department. Experienced a 4 alarm fire on August 2, 1992. Appreciate and value all our fire departments and fire fighters. Thirty years of accounting experience, strong ethical values, and compassion for all are qualities I bring to this appointment.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Volunteers are the heart and soul of the Edge-Scott FPD. I have worked with them through our HOA events such as parades, Santa on the fire truck and WWII veteran's birthday drive-by. Know they are funded, at least in part, by tax dollars. Our HOA has also supported Edge-Scott FPD through donations.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None officially. I do serve as President of Edgewood Subdivision Volunteer HOA.

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Jill Stewart

Digitally signed by Jill Stewart
Date: 2021.01.28 14:10:08 -06'00'

Signature

Date: _____

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

PLEASE TYPE OR PRINT IN BLACK INK

NAME: John C. Flavin

ADDRESS: 207 5th St Ivesdale IL 61851
Street City State Zip Code

EMAIL: JCFlavin@hotmail.com PHONE: 217-202-4525

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: Ivesdale

BEGINNING DATE OF TERM: April 4, 2021 ENDING DATE: _____

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No

2. Do you live within the fire protection district? Yes No

3. What experience and background do you have which you believe qualifies you for this appointment?

I have been a trustee for the Ivesdale
Fire Protection District for over 20 years

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been the treasurer for the Ivesdale
Fire Protection District for over 20 years.

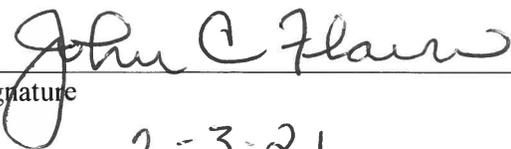
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Treasurer - Village of Ivesdale.
firefighter - Ivesdale fire protection district.

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.


Signature _____
Date: 2-3-21

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

PLEASE TYPE OR PRINT IN BLACK INK

NAME: PATRICK QUINLAN

ADDRESS: 2172 CR 3500 N Ludlow IL 60949
Street City State Zip Code

EMAIL: pquinlan@prairie.net PHONE: (217) 202-7159

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: Ludlow

BEGINNING DATE OF TERM: 2021 ENDING DATE: 2021

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No

2. Do you live within the fire protection district? Yes No

3. What experience and background do you have which you believe qualifies you for this appointment?

I have been involved with department since 1982.
I have served as captain, chief, +
Trustee of this department.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been part of the decision
making process for operation, property, taxes
for many years. Have served as district
Treasurer.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Boards of Ludlow Co-op Elevator and
One Earth Energy LLC.

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Patrick Zwick
Signature

Date: Feb 14, 2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Tyler H Wright

ADDRESS: 306 E Church St Royal IL 61871
Street City State Zip Code

EMAIL: _____ PHONE: 217-841-9702

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: Ogden-Royal Fire Protection

BEGINNING DATE OF TERM: 4-3-2021 ENDING DATE: 4-3-2024

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Do you live within the fire protection district? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

Three years experience in appointments

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Have been doing job for three years. Also been trustee on local Church Council several prior years.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Ogden-Royal Fire Protection & Ogden TWP

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



Signature

Date: 2-19-2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Cheis Hausman

ADDRESS: 948 CR 100 N Pesotum IL 61863
Street City State Zip Code

EMAIL: cb.hausman@gmail.com PHONE: 217 417 3619

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: Pesotum

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Do you live within the fire protection district? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?
PAST VOLUNTEER FIREMAN, PAST SUPERVISOR FOR PESOTUM TWP
FINANCIAL ACCOUNTING,
CURRENT TRUSTEE OF THE FIRE DISTRICT, GOOD WORKING
RELATION WITH OUR OTHER TRUSTEE AND OUR ATTORNEY
4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
WE BRING IN APPROX. \$100,000 / YEAR IN REV. - WE HAVE AN
UPDATED LINE OF FIRE EQUIPMENT - 3 RELATIVELY NEW
FIRE TRUCKS, WITH ROOM FOR UP TO 20+ FIREMAN. WE
DO HAVE A STRUCK OF I-57 RUNNING THROUGH OUR DISTRICT.
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Pesotum Consolidated Drainage Dist. Pesotum Fire District
ILLINI FS OPERATING BOARD, LONGVIEW BANK BOARD,
STATE FBFM BOARD,

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



Signature

Date: 2/3/21

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Mike McHenry (Michael)

ADDRESS: 1670 CR 600 N. Philo IL 61864
Street City State Zip Code

EMAIL: DMMEMC@AOL.com PHONE: 217-898-3500

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: Philo Fire Protection Dist.

BEGINNING DATE OF TERM: April 3, 2021 ENDING DATE: April 3, 2024

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Do you live within the fire protection district? Yes No

3. What experience and background do you have which you believe qualifies you for this appointment?
I have been on the Philo Fire Department for 51 years. I have been the assist. chief 15 years, chief 18 years and now a trustee 13 years. I have maintained the trucks, equipt and firehouse for the past 18 years. I feel my knowledge is beneficial to the Department.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I have been president of the trustees for 13 years helping with setting the budget and tax levy for the Philo Fire Protection Dist. I have been involved in purchasing our 5 fire trucks. I have helped with applying for fire equipment grants.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Philo Fire Protection Dist. Trustee

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Michael M. Henry

 Signature

Date: *2/4/21*

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Douglas J Enos

ADDRESS: 42 Glenbrook Fisher IL 61843
Street City State Zip Code

EMAIL: dougenos58@gmail.com PHONE: 217-778-3393

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: Sangamon Valley Fire Protection District

BEGINNING DATE OF TERM: 4-1-2021 ENDING DATE: 3-31-2024

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Do you live within the fire protection district? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?
24 years as a member of the department and 6
years as a Trustee. I know the needs of the
members to serve the community.
4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Complete knowledge from current 6 years of
service. Have purchased new equipment + implemented
budget to keep district in the black.
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
None

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

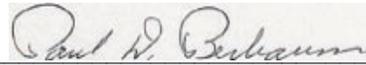
Douglas J. Ever
Signature

Date: 2-8-21

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



Signature

Date: February 5, 2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Richard W. Denhart

ADDRESS: 1673 CR 2200 East St. Joseph IL 61873
Street City State Zip Code

EMAIL: rwdenhart@comcast.net **PHONE:** 217-493-8246

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Trustee St. Joseph-Stanton Fire Protection District

BEGINNING DATE OF TERM: May 1, 2021 **ENDING DATE:** April 31, 2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?

* Have been a trustee since May 1, 2000

* 56 years living in the St. Joseph community

* 79 years living in Champaign county

* Completed Trustee training session

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I am currently the Vice President of the Board of Trustees and have full
knowledge of the operations of the department.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Richard W Denhart
Signature

1-27-2021
Date

Richard W. Denhart
1673 CR 2200 East
St. Joseph, IL 61873
Cell 217-493-8246

January 27, 2021

Darlene Kloeppe
Champaign County Executive

Dear Ms. Kloeppe,

I have been a trustee on the St. Joseph-Stanton fire protection district since May 1, 2000, serving as Vice President.

I would like to be reappointed to another term of three years starting May 1, 2021.

Thank you,

A handwritten signature in cursive script that reads "Richard W. Denhart". The signature is written in black ink and is positioned to the left of the typed name.

Richard W. Denhart

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: RICHARD DANIEL DAVIS

ADDRESS: 1503 HOLZOM COURT / SAINT JOSEPH, IL 61873
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-469-9091

Check Box to Have Email Address Redacted on Public Document

NAME OF APPOINTMENT BODY OR BOARD: TRUSTEE / ST. JOSEPH STANTON FIRE PROTECTION DISTRICT

BEGINNING DATE OF TERM: APRIL 7, 2021 ENDING DATE: APRIL 30, 2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

- 1.) 25+ YEARS AT UNIVERSITY OF ILLINOIS DIRECTING MULTI-CRAFT CONSTRUCTION PROJECTS WITH DIVERSE EMPLOYEE WORKFORCES.
- 2.) CURRENTLY SERVING AS TRUSTEE ON ST. JOSEPH VILLAGE BOARD.
- 3.) CURRENTLY SERVING AS FIREFIGHTER / EMR WITH SJSFPD FIRE DEPARTMENT. (BEGINNING FEB. 01, 2017)

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

- 1.) INVOLVED WITH BUILDING COMMITTEE FOR NEW STATION CONSTRUCTION
- 2.) KNOWLEDGE OF SJSFPD OPERATIONS AS FF/EMTS AND SUBCOMMITTEES RELATING TO PROPERTY HOLDINGS AND TAXES/FEES
- 3.) KNOWLEDGE OF PERSONNEL/STAFF: HIRING/TRAINING/DISCIPLINE PROCEDURES

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

R. Davis
Signature

02.02.2021
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Michael S. Tittle

ADDRESS: 408 West Morris st. Thomasboro Illinois 61878
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-841-1757

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: Thomasboro

BEGINNING DATE OF TERM: May 01, 2021 ENDING DATE: April 30, 2023

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Do you live within the fire protection district? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

I have been on the Board for the last Ten (10) years, and for the past Nine years as president of the Board.

I have attend classes and seminars, to better myself and the District, that have kept the board leagl and we have not had to increase our Tax levy to purchases new equipment. I am also on the Rantoul Police Pension which requires alot of training in dealing with open meetings and freedom of information.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

The boards job is to properly use the Tax money that we are given, to obtain equipment and buildings as the need for the District and the people that pay thier Taxes, to the best of our ability.

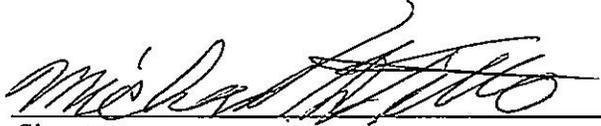
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Rantoul Police Pension Board

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.


Signature

Date: February 4, 2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Vicki A. Foley

ADDRESS: 503 E. Marshall St. Tolono, IL 61880
Street City State Zip Code

EMAIL: V Foley 55@yahoo.com PHONE: 217-485-3480

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: Tolono

BEGINNING DATE OF TERM: _____ ENDING DATE: Apr 3, 2021

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

- 1. Are you a resident of Champaign County? Yes No
- 2. Do you live within the fire protection district? Yes No

3. What experience and background do you have which you believe qualifies you for this appointment?
I worked as a volunteer EMT-I on this fire dept for over 20 years. I know Tolono & its residents. I grew up in Tolono & have lived here most of my life.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I have a broad knowledge of all of the above.

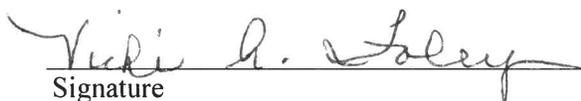
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Past appoint with The Tolono Township Board.

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

N/A

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.


Signature

Date: 02-05-21

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dennis L. Davis

ADDRESS: 306 E. Washington St. Tolono Illinois 61880
Street City State Zip Code

EMAIL: denny.davis1@juno.com **PHONE:** 217-840-5500

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: Tolono

BEGINNING DATE OF TERM: May 2021 **ENDING DATE:** April 2024

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Do you live within the fire protection district? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

I have been a member of the Tolono (Fire Department) Fire Protection District for 44+ years. I held positions as a Lieutenant, Assistant Chief and Chief during my career. I assisted the then Fire Chief helping to form the District. I have been serving as a Trustee since 2006 (while still responding to calls). As a Trustee I have been involved with purchases of a Fire Sub-Station on the West side of town, the purchase of a new Rescue/Pumper Truck (for medical calls and brush fires), a used engine and a used Tanker/tinder. As a Trustee, I also worked with the committee to have a new Fire Station built on the East side of Tolono. This involved working with the Village of Tolono and the contractor. I worked with three different banks before choosing the bank which financed the new station. In 2014 the new Fire station was completed. I would like to continue my service to see our Fire Station's financial obligation completed.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

As a Trustee, I am still involved with the District operations and with the property holdings, staff, taxes and fees.

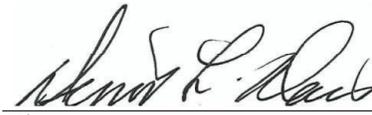
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

I am no longer on any other Governmental Board, Commission or have a Public position at this time.

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



Signature

Date: 2-18-2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

PLEASE TYPE OR PRINT IN BLACK INK

NAME: David H. Dupre

ADDRESS: 2571 Lyndhurst Drive Champaign, IL 61820
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-239-7313

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: WINDSOR PARK

BEGINNING DATE OF TERM: May 1, 2021 ENDING DATE: April 30, 2024

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Do you live within the fire protection district? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?
Have served continually since first appointed in Dec. 2007.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Full and complete knowledge.
Zero staff, zero property. Minimal levy + appropriations
to contract with our chosen service district.

Primary MABAS boundaries negotiated by surrounding departments.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Only This one.

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



Signature

Date: February 8, 2021

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Public Water District**

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Austin Tabeling

ADDRESS: 513 N Hickory St. Apt 207
Street City State Zip Code

EMAIL: austin@tabelingco.com **PHONE:** (217)722-4859

Check Box to Have Email Address Redacted on Public Documents

PUBLIC WATER DISTRICT DISTRICT: Sangamon Valley

BEGINNING DATE OF TERM: unexpired **ENDING DATE:** May 2024

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No

2. Do you live within the water district? Yes No *Own land in the district*

3. What experience and background do you have which you believe qualifies you for this appointment?
Experience in real estate development, general contracting, and project management with Tabeling Development Company. Licensed Real Estate Broker with Tabeling Homes (represented multiple purchasers of property along CR 2600 over last year, and I have significant familiarity with the area). Bachelor's degree in Consumer Economics & Finance from the University of Illinois. Resident of Champaign County for 25 years.
I also own land out at the new Hidden River Development off of CR 2600, and I plan to move out there in the Spring of 2022

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I understand that the SVW district looks to find efficient ways to improve service and access in the area. I would especially look forward to aiding in the process of extending water lines, and scoping out new opportunities for the district.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Member of the Home Builders' Association of East Central Illinois (HBAECI); member of the Champaign County Association of Realtors (CCAR). Not public positions, but I believe they would help in this role as I have become more familiar with utilities from a homebuilder's and agent's perspectives.

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



Signature
Date: 2/12/2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: _____

ADDRESS: _____
Street City State Zip Code

EMAIL: _____ **PHONE:** _____

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: _____

BEGINNING DATE OF TERM: _____ **ENDING DATE:** _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Kim Fiaker

Signature

Date

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?
Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature
02/03/2021

Date

Personal Statement of Matthew Hausman Regarding Appointment to CCMHB

I would like to address concerns that I do not have the same level of mental health credentials as other possible candidates for the CCMHB. In all honesty, I share that same concern, and that was why I was hesitant to apply for the board when I saw its membership full of doctors, psychologists, and other similar professionals. However, I was encouraged to apply anyway, not because of my qualifications, but because of my perspective. I hope this statement presents a fuller picture of me as a potential member of the CCMHB.

A while after I moved back to the area, a high school friend that works in mental health reached out to me and asked if I would consider applying for the CCMHB. Prior to that, I never had, and likely never would have, considered applying to such a board. Why would she encourage someone that has no direct professional experience in the mental health field to apply for the mental health board? It was because of a blog post I had written a couple of years ago, and subsequent posts in the time since.

Via those posts, I had decided to help fight the stigma of mental health by sharing about my own struggles. I wrote about the various issues I faced throughout my life, and how I often tried to hide them because of the stigma attached to mental health treatment. I was resistant to go to therapy because I, like many others, viewed it as a sign of weakness. I struggled on my own for close to a decade before going to therapy. Then, it was almost another decade before I decided to speak openly about my history of treatment. Even now it is still difficult, and the only reason I do so is to fight the stigma and encourage others to know that it is OK. I have no problem telling someone if I go to a physical therapist for pain in my knee or shoulder. But I have a desire to hide it if I go to a therapist about my lack of focus or bouts with depression. Those situations should be viewed as equivalent and without judgement.

Fortunately, I have an amazing family, and friends that were supportive of my seeking treatment. But that is not the case for many. After my blog post, I had people reach out to me, thanking me for sharing and telling me that they have kept their struggles secret as well, and unfortunately, many of them do not have a strong support system like mine. Just last week, a friend told me how difficult it is for her to speak with her parents about her mental health issues.

That is why my high school friend encouraged me to apply for the mental health board, to be an everyday lay person that tries to fight the stigma of mental health treatment, because that stigma is real. I did not even want to talk about my personal issues in my original application to the CCMHB, choosing instead to use allusion, and to focus on my other professional skills and experience in community service. However, I should have realized that those experiences are not why my friend reached out to me. In hindsight, I should have been more open about my perspective and personal experience because that was what started me down this path.

I completely understand if the county executive decides to nominate someone different this time, or even if she does nominate me again, if the board would vote against confirmation again. I respect such decisions. I understand the logic in giving weight to professional credentials and experience. I only ask that, given the number of professionals already on the CCMHB, even if I am not appointed, a perspective such as mine is considered. The perspective of the nonprofessional general public. The people with mental issues that go undiagnosed and untreated. The everyday people that, because of stigma, often struggle in silence.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Daphne D. Maurer

ADDRESS: 4901 Westborough Dr Champaign IL 61822

Street City State Zip Code
please use: dmaurer@wexfordhealth.com
EMAIL: daphne.d1974@icloud.com PHONE: 217 898 7327

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Community Mental Health Board
Champaign County Mental Health Board

BEGINNING DATE OF TERM: 1/27/2021 ENDING DATE: 12/31/2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have worked as a practicing, board certified, licensed psychiatrist since 2005 in the state of Illinois. I have been employed at a community mental health center, in the private sector, at an institute of higher education, and currently work in corrections. I believe this diverse background and experience qualifies me for this appointment.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of a board member is multi faceted. A board member is tasked with working with team members to promote the goals/missions of the CCMB to coordinate services including mental health treatment, substance abuse treatment and services for the DD population via decisions regarding the best, most effective allocation of funds. Attendance of meetings, review of allocation priorities and decision and learning sessions and CC listening sessions support, criteria, community engagement in activities promoting purposes of board, are some of the

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, wages, staff, taxes, fees?

Through research of the CCMB, it is my understanding that in accordance with the community mental health act 405 of the IL compiled statutes

the CCMB makes allocation decisions using the community mental health fund from taxes levied in the county for this purpose. The CCMB may have property holdings, rental agreements and currently owns and manages 2 CILA homes with the CCDB. The board may utilize funds for ordinary expenses. Staff include the Associate Director for intellectual developmental disabilities, Ass. Director for substance use disorders, cultural/linguistic competence coordinator, executive director and

(cont.) a financial manager, and compliance coordinator. The CCMHB may have more real property holdings, however, I did not find this in my research.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Given that I am practicing in corrections, I may lean toward those services, however, with my 6 years experience in community mental health, private sector practice in Champaign, and practice at IL State University in the past I have experienced with patients difficulties with access to resources and advocated for

5. Would you be available to regularly attend the scheduled meeting of the appointed body? them using many

Yes No If no, please explain:

It is my plan to attend regularly scheduled meetings and learning sessions. I will remain active in community participation and events and stay abreast of public concerns expressed at community and county forums.

media including our state representatives. Those occurrences keep me aware of needs for multiple sectors of the community, especially the most vulnerable. This will definitely offset any bias I have or influence me.

The facts set forth in my application for appointment are true and complete. I understand this application is a may document of public record that will be on file in the County Board Office.

Thank you for your consideration of my application.

Daphne D Maurer

Signature

2/16/2021

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

NAME: Darrell Schiff

ADDRESS: 203 E Evergreen St. Joseph IL 61873
Street City State Zip Code

EMAIL: ddschiff@gmail.com PHONE: 2174697348

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: Mt. Olive Cemetery

BEGINNING DATE OF TERM: unexpired ENDING DATE: 6/30/2026

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No
2. Do you live within 15 miles of the cemetery or have a family interest? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

I have been asked to be on the Mt. Olive Cemetery Board to fill a vacancy. I have lived in St. Joseph for my entire life with the exception of 1973 to 1977. I then move back to St. Joseph and have lived there since. My

father was on the cemetery board for many years. My parents and grandparents are buried there and I plan to be someday too.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have not had hands on as to what the operations entail, however, I have interest in them to do what I can to improve anything to continue with its high standards it represents. It is well maintained and I would not want that no to continue in the future.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

The only board I have been a part of was the St. Joseph-Ogden Youth wrestling program. I was the Vice President of the program for 6 years when my boys were a part of it.

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

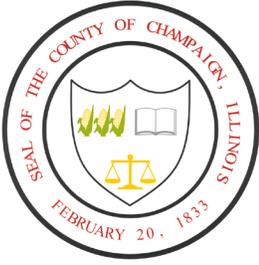
- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Daniel Schuff

 Signature

Date: *3/1/2021*



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

TO: Stephanie Fortado, Chair – Finance Committee of the Whole, and
Chris Stohr, Chair – Policy, Personnel & Appointments Committee of the
Whole

FROM: William P. Colbrook, Director of Administration, and
Job Content Evaluation Committee

DATE: February 23, 2021

RE: **REVIEW and RECOMMENDATION for CHIEF DEPUTY TREASURER**

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on January 12, 2021, the Job Content Evaluation Committee has met to review the request of the Champaign County Treasurer to review and evaluate the Chief Deputy Treasurer position.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by the Champaign County Treasurer Cassandra Johnson. The Committee was also provided with the updated job description for the Chief Deputy Treasurer position. Ms. Johnson met with the Committee and explained the parameters and scope of responsibility for the position including changes to management and administrative responsibilities in overseeing financial portfolio responsibilities for the 56 County Drainage Districts and the direction of annual collection and disbursements of real estate taxes for over 125 taxing districts. Ms. Johnson requests the re-classification to be effective April 1, 2021, if approved. Pursuant to this review and evaluation, the Committee recommends the classification of the Chief Deputy Treasurer position be upgraded from its current classification in Grade Range I to Grade Range K, effective April 1, 2021.

A copy of the Job Content Evaluation Committee Report and updated job description are attached for your information and review.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of re-classification of the Chief Deputy Treasurer position assigned to Grade Range I to Grade Range K, effective April 1, 2021.

REQUESTED ACTION for FINANCE:

The Finance Committee recommends to the County Board approval of the re-classification of the Chief Deputy Treasurer position assigned to Grade Range I to Grade Range K, effective April 1, 2021.

Thank you for your consideration of this recommendation.

cc: Cassandra Johnson, Champaign County Treasurer

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request:

February 22, 2021

RE-EVALUATION OF POSITION

Department Requesting:	Treasurer
Position Title:	Chief Deputy Treasurer
Current Job Points:	718
Current Classification Range:	I
FY2021 Current Range Minimum:	\$23.74
Bargaining Unit:	Non-Bargaining
FLSA Status:	Non-Exempt

Job Evaluation Committee Recommendation: Re-Classification

Recommended Title:	Chief Deputy Treasurer
Re-Evaluated Job Points:	816
Recommended Classification Range:	K
FY2021 Current Range Minimum:	\$30.50
Bargaining Unit:	Non-Bargaining
FLSA Status:	Non-Exempt

Date of Job Evaluation Committee Recommendation:

February 22, 2021

Champaign County Job Description

Job Title: Chief Deputy Treasurer

Department: Treasurer

Reports to: Treasurer

FLSA Status: Exempt

Grade Range: K

Prepared Date: February 2021

SUMMARY

Under the direction of the Treasurer, administers, manages and supervises the operations of County Treasurer's office. Serves as liaison to County offices, other government agencies and the public. Assumes responsibility for the County Treasurer in the latter's absence. Directs activities of the Collector's division of the County Treasurer's Office and provides assistance.

PRIMARY DUTIES AND RESPONSIBILITIES

Include the following under the direction of the Treasurer (and other duties as assigned):

Oversees financial portfolio responsibilities for the 56 County Drainage Districts and directs annual collection and disbursement of over \$390 million in real estate taxes for over 125 taxing districts.

Delegates authority for receipt, disbursement, banking, protection and custody of funds, securities, and financial instruments. Advises and oversees customer engagement standards set by the Treasurer.

Designs, oversees, and maintains the cash and investment management system for the county, associated tax districts, and government entities. Advises Treasurer on investments and loans for short- and long-range financial plans.

Creates, balances, and manages several financial schedules, which may include: balancing bank accounts to the general ledger; facilitation of wire transfer for debt payments; documenting, balancing, and making payments for payroll taxes; performing banking analysis; comparing and balancing monthly general ledger to subsidiary ledgers; preparing, auditing, and approving monthly cash flow and financial reports; and performing other related activities. Acts as co-signatory for all bank accounts and primary county contact for banking issues for county accounts.

Develops policies and procedures for account collections, delinquencies, and extension of credit to customers. Analyzes financial records to forecast future financial position and Treasury budget requirements.

Responsible for the operational strategic direction and process improvement in the processing areas to ensure the highest levels of efficiency, availability, and quality in service to Champaign County taxpayers.

Prepares cash flow and monthly financial reports for publication and delivery to the public in accordance with Illinois State Statutes and internal office policies.

SUPERVISORY RESPONSIBILITIES

Directly supervises three or more employees in the Treasurer's office. Supervisory responsibilities include training employees; planning, assigning and directing work; appraising performance; addressing policy and procedure issues; and resolving problems. Interviewing, hiring, disciplining and setting policies are performed jointly with the County Treasurer.

QUALIFICATIONS

To perform this job successfully, an individual must possess an advanced level of banking and accounting processes knowledge and experience and must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE

Four years of college level coursework with emphasis in accounting or finance and 3-5 years' experience in banking or financial management or related field OR 5-7 years' experience in banking or financial management; or an acceptable equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read, analyze, and interpret financial periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from employees and the general public.

MATHEMATICAL SKILLS

Above average knowledge of mathematics required. Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to solve practical problems and deal with a variety of abstract and concrete variables in situations where only limited standardization exists. Ability to interpret an extensive variety of technical instructions in written, oral, diagram or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS

As required.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is frequently required to walk; sit; use hands to finger, handle, or feel; and talk; or hear. The employee is occasionally required to stand and reach with hands and arms.

The employee must occasionally lift and/or move up to 45 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions with moderate noise level in the work environment causing by customer interactions and office processing.



Aaron Ammons
Champaign County Clerk
 Champaign County, Illinois

1776 East Washington Street
 Urbana, IL 61802
 Email: mail@champaigncountyclerk.com
 Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
 Elections: (217)384-3724
 Fax: (217)384-1241
 TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
FEBRUARY
2021

Liquor Licenses & Permits	-
Civil Union License	0.00
Marriage License	3,710.00
Interests	21.41
State Reimbursements	-
Vital Clerk Fees	20,252.00
Tax Clerk Fees	8,541.40
Refunds of Overpayments	32.00
TOTAL	32,556.81
Additional Clerk Fees	1,240.00

MEMO

TO: County Executive Kloeppel, Board Chair Patterson, and County Board Members
FROM: Aaron Ammons, Champaign County Clerk
DATE: March 1, 2021
SUBJECT: Polling Place Update for 2021 Consolidated General Election

Polling locations were approved for the 2021 Consolidated Elections at the December 17, 2020 Regular County Board Meeting. Since that time, there are two minor changes to the polling location list.

The Sidney polling location has permanently moved into a new building at 211 E. Mail Street, Sidney. The Village of Sidney built a new building that is ADA accessible, has more parking, and is more centrally located.

The East Bend precinct was going to be consolidated, but it will now remain at the East Bend Township Building, 9 Main Street, Dewey and there will be no change to voters for the April election.

In Service,



Aaron Ammons

Champaign County Clerk

RESOLUTION NO. 2021-XXX

RESOLUTION TO ESTABLISH PLACE OF ELECTION FOR SIDNEY, and EAST BEND

WHEREAS, pursuant to 10 ILCS 5/11-1, the County Board shall fix and establish that places for holding elections in its respective county and all elections shall be held at the places so fixed; and

WHEREAS, the County Board of Champaign County seeks to ensure that voters can easily identify the location of established polling places; and

WHEREAS, the County Board of Champaign County established polling places for all Champaign County precincts on December 17, 2020 and

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board, Champaign County, Illinois that the place for holding elections in Champaign County precincts: Sidney polling location is changed to Village of Sidney Building, 211 E Main St Sidney, IL 618744; East Bend will remain at 9 Main St. Dewey, IL 61840.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18TH day of MARCH A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Deputy Director of Finance

Date: February 23, 2021

Subject: Resolution Forgiving Loans from the General Fund to the Nursing Home Fund

In 2018 and 2019, the General Fund extended two loans totaling \$1 million to the Champaign County Nursing Home for the purpose of assisting with accounts payable obligations to circumvent the discontinuation of essential services being provided to the Home. The loans are outstanding and remain on the County's balance sheet.

During the FY2021 budget process, and in consultation with the County's outside auditor Baker Tilly, it was recommended the loans be forgiven in order to remove them from the balance sheet. The General Fund will be made whole for the loan forgiveness through reallocation of the former Nursing Home operating levy to the General Corporate levy, under the Property Tax Extension Limitation Law (PTELL). The FY2021 Budget was prepared to include the loan forgiveness.

REQUESTED ACTION

The Finance Committee recommends the Resolution Forgiving Loans from the Champaign County General Fund to the Nursing Home Fund be forwarded to the County Board for approval.

RESOLUTION NO.

RESOLUTION FORGIVING LOANS FROM THE CHAMPAIGN COUNTY GENERAL CORPORATE FUND TO THE NURSING HOME FUND AUTHORIZED BY RESOLUTIONS NUMBERED 2018-411 AND 2019-55

WHEREAS, on November 27, 2018, the Champaign County Board approved Resolution No. 2018-411 authorizing a loan to the Champaign County Nursing Home from the General Corporate Fund in the amount of \$800,000 for the purpose of fulfilling required and essential accounts payable obligations; and

WHEREAS, on February 21, 2019, the Champaign County Board approved Resolution No. 2019-55 authorizing a loan to the Champaign County Nursing Home from the General Corporate Fund in the amount of \$200,000 for the purpose of financial assistance for the payment of essential services to maintain ongoing operations; and

WHEREAS, the total of the outstanding loans is \$1,000,000; and

WHEREAS, the General Fund is being made whole in FY2021 by reallocation of the former Nursing Home operating levy to the General Fund under the Property Tax Extension Limitation Law (PTELL); and

WHEREAS, the County Board has determined to forgive the loans from the General Corporate Fund to the Nursing Home Fund; and

WHEREAS, the County Board directs the Champaign County Auditor to record the forgiveness of the Loans from the General Fund to the Nursing Home Fund.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the outstanding balance of the loans in the amount of \$1,000,000 from the General Corporate Fund to the Nursing Home Fund granted pursuant to Resolutions 2018-411 and 2019-55 are hereby forgiven.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this ____ day of _____, 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2018-411

AUTHORIZATION FOR ACCOUNTS PAYABLE LOAN AUTHORITY TO THE NURSING HOME FUND FROM THE GENERAL CORPORATE FUND

WHEREAS, The Nursing Home Fund requires financial assistance for the payment of essential services to maintain ongoing operations; and

WHEREAS, The General Corporate Fund has adequate reserves to cover the cash shortfall for the Nursing Home's accounts payable shortfall on a short term basis; and

WHEREAS, The FY2019 tax levy for the General Corporate Fund is \$12,415,810 and there are no outstanding General Corporate Fund tax anticipation warrants or notes;

WHEREAS, the following parameters are recommended for a temporary system of accounts payable loans to the Nursing Home Fund from the General Corporate Fund;

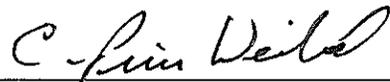
1. The County Board Chair and Interim County Administrator in the month of November, and the County Executive thereafter shall monitor the Nursing Home weekly accounts payable requirements for essential services as recommended by SAK Management Services together with the current cash position of the Nursing Home as documented by the County Treasurer; and
2. If there are not adequate funds to cover required and essential accounts payable obligations, the Interim County Administrator or County Executive shall notify the County Treasurer, who is then authorized to cover the shortfall with a loan from the General Corporate Fund to the Nursing Home Fund; and
3. The loan for accounts payable in any given month is limited to a total of \$200,000, said monthly authority to be effective beginning in the month of November, 2018 and authorized for each month until the closing of the sale of the Nursing Home or February 28, 2019, whichever occurs earlier for a total of \$800,000 over the four month period; and
4. The County Treasurer is directed to provide notice to all members of the County Board via e-mail communication whenever an action is taken pursuant to the terms of this Resolution; and
5. Loans to the Nursing Home from the General Corporate Fund during the period November, 2018 through the closing date or February 28, 2019 shall be repaid to the General Corporate Fund with the proceeds of the sale of the Nursing Home or future Nursing Home revenues received by the County;

NOW, THEREFORE, BE IT RESOLVED that pursuant to 55 ILCS 5/5-1016, the Champaign County Board approves authority for a loan to the Nursing Home Fund from the General Corporate Fund pursuant to the following terms and conditions:

1. The County Board Chair and Interim County Administrator in the month of November, and the County Executive thereafter shall monitor the Nursing Home weekly accounts payable requirements for essential services as recommended by SAK Management

- Services together with the current cash position of the Nursing Home as documented by the County Treasurer; and
2. If there are not adequate funds to cover required and essential accounts payable obligations, the Interim County Administrator or County Executive shall notify the County Treasurer, who is then authorized to cover the shortfall with a loan from the General Corporate Fund to the Nursing Home Fund; and
 3. The loan for accounts payable in any given month is limited to a total of \$200,000, said monthly authority to be effective beginning in the month of November, 2018 and authorized for each month until the closing of the sale of the Nursing Home or February 28, 2019, whichever occurs earlier for a total of \$800,000 over the four month period; and
 4. The County Treasurer is directed to provide notice to all members of the County Board via e-mail communication whenever an action is taken pursuant to the terms of this Resolution; and
 5. Loans to the Nursing Home from the General Corporate Fund during the period November, 2018 through the closing date or February 28, 2019 shall be repaid to the General Corporate Fund with the proceeds of the sale of the Nursing Home or future Nursing Home revenues received by the County;

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 27th day of November, A.D. 2018.



C. Pius Weibel, Chair
Champaign County Board

ATTEST: 

Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 2019-55

AUTHORIZATION FOR ACCOUNTS PAYABLE LOAN AUTHORITY TO THE NURSING HOME FUND FROM THE GENERAL CORPORATE FUND

WHEREAS, The Nursing Home Fund requires financial assistance for the payment of essential services to maintain ongoing operations; and

WHEREAS, The General Corporate Fund has adequate reserves to cover the cash shortfall for the Nursing Home's accounts payable shortfall on a short term basis; and

WHEREAS, The FY2019 tax levy for the General Corporate Fund is \$12,415,810 and there are no outstanding General Corporate Fund tax anticipation warrants or notes;

WHEREAS, the following parameters are recommended for the extension of the temporary system of accounts payable loans to the Nursing Home Fund from the General Corporate Fund for the month of March 2019;

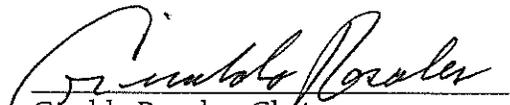
1. The County Executive shall monitor the Nursing Home weekly accounts payable requirements for essential services as recommended by SAK Management Services for the month of March 2019 together with the current cash position of the Nursing Home as documented by the County Treasurer; and
2. If there are not adequate funds to cover required and essential accounts payable obligations for the month of March 2019, the County Executive shall notify the County Treasurer, who is then authorized to cover the shortfall with a loan from the General Corporate Fund to the Nursing Home Fund; and
3. The loan for accounts payable for March 2019 is limited to a total of \$200,000; and
4. The County Treasurer is directed to provide notice to all members of the County Board via e-mail communication whenever an action is taken pursuant to the terms of this Resolution; and
5. Loans to the Nursing Home from the General Corporate Fund for the month of March 2019 shall be repaid to the General Corporate Fund from the proceeds of the sale of the Nursing Home or future Nursing Home revenues received by the County;

NOW, THEREFORE, BE IT RESOLVED that pursuant to 55 ILCS 5/5-1016, the Champaign County Board approves authority for a loan to the Nursing Home Fund from the General Corporate Fund for the month of March 2019 pursuant to the following terms and conditions:

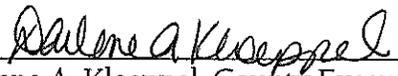
1. The County Executive shall monitor the Nursing Home weekly accounts payable requirements for essential services as recommended by SAK Management Services for the month of March 2019 together with the current cash position of the Nursing Home as documented by the County Treasurer; and
2. If there are not adequate funds to cover required and essential accounts payable obligations for the month of March 2019, the County Executive shall notify the County

- Treasurer, who is then authorized to cover the shortfall with a loan from the General Corporate Fund to the Nursing Home Fund; and
3. The loan for accounts payable for March 2019 is limited to a total of \$200,000; and
 4. The County Treasurer is directed to provide notice to all members of the County Board via e-mail communication whenever an action is taken pursuant to the terms of this Resolution; and
 5. Loans to the Nursing Home from the General Corporate Fund for the month of March 2019 shall be repaid to the General Corporate Fund from the proceeds of the sale of the Nursing Home or future Nursing Home revenues received by the County;

PRESENTED, ADOPTED, APPROVED, by the County Board this 21st day of February, A.D. 2019.


Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: 
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: 2-22-19

Approved: 
Darlene A. Kloepfel, County Executive
Date: 2/22/19



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

TO: Stephanie Fortado, Chair – Finance Committee of the Whole, and
Chris Stohr, Chair – Policy, Personnel & Appointments Committee of the
Whole

FROM: William P. Colbrook, Director of Administration, and
Job Content Evaluation Committee

DATE: February 23, 2021

RE: **REVIEW and RECOMMENDATION for CHIEF DEPUTY TREASURER**

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on January 12, 2021, the Job Content Evaluation Committee has met to review the request of the Champaign County Treasurer to review and evaluate the Chief Deputy Treasurer position.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by the Champaign County Treasurer Cassandra Johnson. The Committee was also provided with the updated job description for the Chief Deputy Treasurer position. Ms. Johnson met with the Committee and explained the parameters and scope of responsibility for the position including changes to management and administrative responsibilities in overseeing financial portfolio responsibilities for the 56 County Drainage Districts and the direction of annual collection and disbursements of real estate taxes for over 125 taxing districts. Ms. Johnson requests the re-classification to be effective April 1, 2021, if approved. Pursuant to this review and evaluation, the Committee recommends the classification of the Chief Deputy Treasurer position be upgraded from its current classification in Grade Range I to Grade Range K, effective April 1, 2021.

A copy of the Job Content Evaluation Committee Report and updated job description are attached for your information and review.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of re-classification of the Chief Deputy Treasurer position assigned to Grade Range I to Grade Range K, effective April 1, 2021.

REQUESTED ACTION for FINANCE:

The Finance Committee recommends to the County Board approval of the re-classification of the Chief Deputy Treasurer position assigned to Grade Range I to Grade Range K, effective April 1, 2021.

Thank you for your consideration of this recommendation.

cc: Cassandra Johnson, Champaign County Treasurer

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request:

February 22, 2021

RE-EVALUATION OF POSITION

Department Requesting:	Treasurer
Position Title:	Chief Deputy Treasurer
Current Job Points:	718
Current Classification Range:	I
FY2021 Current Range Minimum:	\$23.74
Bargaining Unit:	Non-Bargaining
FLSA Status:	Non-Exempt

Job Evaluation Committee Recommendation: Re-Classification

Recommended Title:	Chief Deputy Treasurer
Re-Evaluated Job Points:	816
Recommended Classification Range:	K
FY2021 Current Range Minimum:	\$30.50
Bargaining Unit:	Non-Bargaining
FLSA Status:	Non-Exempt

Date of Job Evaluation Committee Recommendation:

February 22, 2021

Champaign County Job Description

Job Title: Chief Deputy Treasurer

Department: Treasurer

Reports to: Treasurer

FLSA Status: Exempt

Grade Range: K

Prepared Date: February 2021

SUMMARY

Under the direction of the Treasurer, administers, manages and supervises the operations of County Treasurer's office. Serves as liaison to County offices, other government agencies and the public. Assumes responsibility for the County Treasurer in the latter's absence. Directs activities of the Collector's division of the County Treasurer's Office and provides assistance.

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Creates, balances, and manages several financial schedules, which may include: balancing bank accounts to the general ledger; facilitation of wire transfer for debt payments; documenting, balancing, and making payments for payroll taxes; performing banking analysis; comparing and balancing monthly general ledger to subsidiary ledgers; preparing, auditing, and approving monthly cash flow and financial reports; and performing other related activities. Acts as co-signatory for all bank accounts and primary county contact for banking issues for county accounts.

Develops policies and procedures for account collections, delinquencies, and extension of credit to customers. Analyzes financial records to forecast future financial position and Treasury budget requirements.

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Ability to read, analyze, and interpret financial periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from employees and the general public.

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Above average knowledge of mathematics required. Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to solve practical problems and deal with a variety of abstract and concrete variables in situations where only limited standardization exists. Ability to interpret an extensive variety of technical instructions in written, oral, diagram or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS

As required.

PHYSICAL DEMANDS

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The employee must occasionally lift and/or move up to 45 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions with moderate noise level in the work environment causing by customer interactions and office processing.



Cassandra “CJ” Johnson

COUNTY TREASURER
CHAMPAIGN COUNTY, ILLINOIS

MEMORANDUM

**TO: Stephanie Fortado, Chair – Finance Committee of the Whole, and
Chris Stohr, Chair – Policy, Personnel & Appointments Committee of the Whole**

FROM: Cassandra Johnson, County Treasurer

DATE: February 23, 2021

RE: Budget AMENDMENT for Chief Deputy Treasurer Salary

Upon review of the Chief Deputy Treasurer position by the Job Content Evaluation Committee, the committee found that the Chief Deputy Treasurer position needed to be two grades higher than the current grade, which is on par with the Chief Deputy Circuit Clerk and the Chief Deputy County Clerk.

While the normal process per the salary administration is to implement a 10% increase for a promotion, this situation is a correction to the undervaluation of the position, and the Treasurer requests it be viewed as a special circumstance. The following are the reasons for the request for special consideration:

- The proposed increase at 10% per grade, suggested by the salary administration guidelines, would still put the Chief Deputy Treasurer below the Chief County Clerk and Chief Circuit Clerk within the same grade but would be at equal footing for growth into the position.
- A major concern with recruiting candidates initially was the lack of quality candidates willing to accept the pay cut to work in a position with a significant amount of duties and responsibilities.

In order to provide the increase for the Chief Deputy Treasurer’s salary, the Treasurer requests an increase of \$11,506 be added to the current office salary budget. The budget increase reflects the increase of the 10% from grade I to grade J and a subsequent increase from grade J to grade K (spreadsheet attached). If the request for special circumstances adjustment from the policy, personnel, and appointments committee is not agreed upon and that decision upheld by the county board, the funds requested would be \$6,189. This would reflect the normal processing as a simple promotion.

Respectfully,

Cassandra “CJ” Johnson
County Treasurer

REQUEST FOR BUDGET AMENDMENT

BA NO. 21-00013

FUND 080 GENERAL CORPORATE

DEPARTMENT 026 COUNTY TREASURER

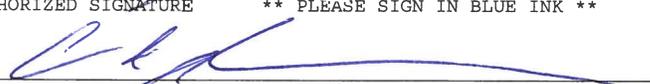
INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-026-511.03 REG. FULL-TIME EMPLOYEES	172,691	172,691	182,016	9,325
TOTALS	172,691	172,691	182,016	9,325

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: INCREASE SALARY LINE TO REFLECT JOB EVALUATION COMMITTEE
DECISION TO INCREASE CHIEF DEPUTY TREASURER SALARY GRADE FROM "I" TO "K"
REFLECTING A DOUBLE PROMOTION TO BE ON PAR WITH OTHER CHIEF DEPUTIES.

DATE SUBMITTED: 3/3/2021 AUTHORIZED SIGNATURE:  ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____