



**Champaign County Board  
County Administrator Evaluation Committee (CAEC)  
County of Champaign, Urbana, Illinois**

**MINUTES – APPROVED AS DISTRIBUTED ON FEBRUARY 22, 2018**

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DATE: Wednesday, February 7, 2018  
TIME: 4:30 p.m.  
PLACE: Putman Meeting Room  
Brookens Administrative Center  
1776 E Washington, Urbana, IL 61802

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**Members Present:** Patsi Petrie, Steve Summers, Pius Weibel

**Members Absent:** Stan Harper, Jim McGuire

**County Staff:** Tammy Asplund (Recording Secretary)

**Others Present:** None

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**MINUTES**

**I. Call to Order**

Chair Weibel called the meeting to order at 4:37 p.m.

**II. Roll Call**

A verbal roll call was taken and a quorum was declared present.

**III. Approval of Agenda and Addendum**

**MOTION** by Ms. Petrie to approve the agenda as distributed; seconded by Mr. Summers. Upon vote, the **MOTION CARRIED** unanimously.

**IV. Approval of Minutes**

**MOTION** by Mr. Summers to approve the minutes from September 25, 2017 as distributed; seconded by Ms. Petrie. Upon vote, the **MOTION CARRIED** unanimously.

**V. Public Participation**

None

**VI. Approval of Forms**

Mr. Weibel expressed gratitude for the work performed to create these forms.

**MOTION** by Mr. Summers to approve the forms as distributed; seconded by Ms. Petrie. Upon vote, the **MOTION CARRIED** unanimously.

**VII. Other Business**

Mr. Weibel instructed the recording secretary submit the minutes from this meeting for approval at the next full County Board meeting.

**VIII. Adjournment**

Mr. Weibel adjourned the meeting at 4:39 p.m.