



**Champaign County Board
Environment and Land Use Committee (ELUC)
County of Champaign, Urbana, Illinois**

MINUTES – Approved as Distributed 8/7/14

DATE: Thursday, June 5, 2014
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E Washington, Urbana, IL 61802

Committee Members

Present	Absent
Ralph Langenheim (Chair)	
Aaron Esry (Vice Chair)	
Astrid Berkson	
Stan Harper	
Alan Kurtz	
Patti Petrie	
	Jon Schroeder

County Staff: Deb Busey (County Administrator), John Hall (Director of Planning & Zoning), Beth Brunk (Recording Secretary)

Others Present: Susan Chavarria (Regional Planning Commission), John Jay & Gary Maxwell (Champaign County Board)

MINUTES

I. Call to Order

Committee Chair Langenheim called the meeting to order at 6:31 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Minutes

A. ELUC Committee meeting – May 8, 2014

MOTION by Mr. Kurtz to approve the minutes of the May 8, 2014 ELUC meeting as distributed; seconded by Ms. Berkson. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Agenda

MOTION by Mr. Esry to approve the agenda as distributed; seconded by Mr. Kurtz. Upon vote, the **MOTION CARRIED** unanimously.

V. Public Participation

None

VI. Communications

None

VII. Item Provided for Information Only

A. *FY2014 County Planning Contract Status Update*

Ms. Chavarria reported on the progress of several tasks in the County Planning Contract which operates through 12/31/14. The main task, Land Resource Management Plan, LRMP, is approximately 47% complete. Some hours from the LRMP task line item has been redirected – 100 hours to the Village of Gifford to help with planning after the tornado damage and 260 hours to the Hazard Mitigation Plan for the local match requirement of the grant awarded in April. An additional 50 hours from the Planning Services Requests line item has been allocated to Gifford – 43 hours have been used at this time. In recycling, one event has occurred and another is scheduled in October. In totality, the contract is 38% complete. Ms. Chavarria is confident that the contract will be completed by year-end.

Ms. Petrie asked if all the hours allocated to Gifford will be used by the end of the year. Ms. Chavarria affirmed that staff time should use the allotted hours to prepare an emergency Community Development Assistance Program (CDAP) application and conduct an income survey of the Village of Gifford to determine eligibility for future CDAP funding.

VIII. Item to Receive & Place on File by ELUC to allow for 60-day Review Period

A. *FY2015 County Planning Contract Proposal*

MOTION by Mr. Kurtz to receive and place on file the FY2015 County Planning Contract Proposal; seconded by Mr. Esry.

The LRMP Implementation line item has been reduced to allocate 100 planning hours to Gifford and 80 hours to Wilbur Heights/Dobbins Downs subdivisions. Board Member Lloyd Carter had requested if work could be done in Dobbins Downs similar to Wilbur Heights.

Ms. Petrie asked if the hours that will be used for grant research in Gifford and Wilbur Heights/Dobbins Downs could be taken from the East Central Illinois Economic Development District (ECIEDD) free staff labor hours. Ms. Chavarria stated that the funding for ECIEDD has been discontinued as it lost its federal grant. Ms. Petrie would like to add to the contract in the future the coordination of LRMP Section 4.1.5 with the County’s zoning ordinance. Ms. Chavarria agreed. Ms. Petrie noted that on page 7 of the contract, Priority Item 1.1b, under Significance that the amendment seeks to better align the County Ordinances with the policies of the LRMP.

Mr. Harper asked about the progress in the Wilbur Heights drainage issue. Ms. Chavarria responded that Berns Clancy, the contracted engineer, has received information from business and landowners in Wilbur Heights that an existing 8’ box culvert may be able to drain all Wilbur Heights. The engineers are verifying the presence of the culvert and whether it functions. It was originally designed to drain Market Place Mall and the surrounding area to the Supervalu site.

Upon vote, the **MOTION CARRIED** unanimously.

IX. Monthly Reports

A. April 2014

MOTION by Mr. Kurtz to receive and place on file the Planning & Zoning Monthly Reports for April 2014; seconded by Mr. Esry.

Ms. Petrie asked if the Committee could discuss in an upcoming agenda item the possibility of moving a percentage of the Planning & Zoning fee income into professional development/education of staff. Ms. Petrie would like to add to the Best Prime Farmland Conversion Table an explanation of what authority approved the various categories.

Upon vote, the **MOTION CARRIED** unanimously.

X. Other Business

None

XI. Chair's Report

A. Determination of Cancel the July ELUC Meeting

MOTION by Mr. Kurtz to cancel the July ELUC Meeting; seconded by Ms. Berkson.

Ms. Petrie would like to have sufficient time to discuss the County Planning Contract and thought it may be helpful to have a July meeting. Mr. Kurtz and Mr. Esry thought the August meeting would be enough time to discuss the contract.

Upon vote, the **MOTION CARRIED** unanimously.

XII. Designation of Items to be Placed on the Consent Agenda

None

XIII. Adjournment

MOTION by Mr. Kurtz to adjourn; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously. There being no further business, Mr. Langenheim adjourned the meeting at 6:47 p.m.