

**HIGHWAY & TRANSPORTATION COMMITTEE**  
**September 17, 2004 – 9:00 a.m.**  
**Meeting Rm. 1, Brookens Administrative Center**  
**1776 E. Washington St., Urbana**

9:00 a.m.

**MEMBERS PRESENT:** Cowart, Crozier, Feinen, Jay, Langenheim, Smith

**MEMBERS ABSENT:** Carter, Schroeder, Shoemaker

**OTHERS PRESENT:** Deb Busey (County Administrator), John Cooper (Acting County Engineer)

**Call to Order**

Chair Cowart called the meeting to order at 9:00. Roll call was taken and a quorum declared.

**Approval of Agenda**

**MOTION** by Langenheim to approve the agenda, seconded by Smith. Motion carried.

**Public Participation**

None.

**Request for Approval of Change in Schedule of Authorized Positions for Highway Department**

Cooper reported that all the considered applicants for the County Engineer position have turned down the position. To return to full-staffing, Cooper needs the approval to switch the Engineer position to a Senior Engineers Position. The Senior Engineer position would accurately reflect the salary, experience, credentials, and responsibilities required to fill the County Engineer position. Copper said there is an excellent candidate ready to accept the revised position. Langenheim requested the financial specifics of the Engineer versus Senior Engineer position. Busey recommended a closed session if the committee wanted review the salary of an individual employee.

**MOTION** by Langenheim to enter into executive session pursuant to 5ILCS 120/2©2; no second. Discussion continued and the committee requested the salary range of the two positions. Busey stated that the salary midpoint for a Senior Engineer is \$52,187 and the midpoint for an Engineer is \$45,700.

**MOTION** by Jay to Approve the Change in Schedule of Authorized Positions for Highway Department; seconded by Crozier. Motion carried.

**Adjournment**

**MOTION** by Langenheim to adjourn; seconded by Crozier. Motion carried. Meeting adjourned at 9:22 a.m.

Respectfully submitted,

Kathy Bork  
Administrative Secretary