



CHAMPAIGN COUNTY BOARD COMMITTEE AGENDA

HIGHWAY & TRANSPORTATION

Friday, March 9, 2007 – 9:00 a.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington – Urbana

CHAIR: Cowart

MEMBERS: Beckett, Bensyl, Carter, Jay, Knott, Langenheim, Melin, O'Connor

	<u>AGENDA ITEM</u>	<u>PAGE NO.</u>
1.	<u>Call to Order</u>	
2.	<u>Approval of Agenda/Addendum</u>	
3.	<u>Approval of Minutes –</u> A. February 9, 2007	1-2
4.	<u>Public Participation</u>	
5.	<u>Monthly Reports</u> A. County & Township Motor Fuel Tax Claims – February 2007	3
6.	<u>County Engineer</u> A. Resolution awarding of contract for 2007 Township Bituminous Materials (Letting to be held March 7 th) B. Resolution appropriating County Motor Fuel Tax Funds for the salary and estimated expenses of the County Engineers for the period from December 1, 2006 thru November 30, 2007.	4-5
7.	<u>Other Business</u> A. Semi-Annual Review of Closed Session Minutes	6-7
8.	<u>Determination of Consent Agenda Items</u>	
9.	<u>Adjournment</u>	

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

HIGHWAY & TRANSPORTATION COMMITTEE

Friday, February 9, 2007

Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington St., Urbana

9:00 a.m.

MEMBERS PRESENT: Carter, Cowart (Chair), Jay, Knott, Langenheim, Melin, O'Connor

MEMBERS ABSENT: Beckett, Bensyl

OTHERS PRESENT: Jeff Blue (County Engineer), Kat Bork (Recording Secretary)

CALL TO ORDER

Cowart called the meeting to order at 9:00 a.m. The Recording Secretary called the roll. Carter, Cowart, Jay, Langenheim, Melin, and O'Connor were present. Cowart declared a quorum and proceeded with the meeting.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Jay to approve the agenda; seconded by Carter. **Motion carried.**

Knott entered the meeting at 9:01 a.m.

APPROVAL OF MINUTES

MOTION by Carter to approve the Highway & Transportation Committee regular session minutes of January 12, 2007; seconded by Langenheim. **Motion carried.**

PUBLIC PARTICIPATION

There was no public participation.

MONTHLY REPORTS

County & Township Motor Fuel Tax Claims – January 2007

MOTION by Jay to receive and place on file the County & Township Motor Fuel Tax Claims for January 2007; seconded by Langenheim. **Motion carried.**

COUNTY ENGINEER

Resolution for Contract Award Authority

Blue distributed a revised version of the resolution to the committee. Blue explained there are five bridges that need to be bid. This resolution would grant Blue the authority to award the bridges. The Corps of Engineers issues a 404 permit to give the County the ability to build bridges. The Corps of Engineers must give permission for work to be done in any public waters in the State of Illinois. The current permits issued by the Corps of Engineers will expire on March 18, 2007 and these permits will not be automatically renewed as they

have been in the past. Any projects that are awarded after this date would have to undergo a new permitting process because the federal government has not given the Corps of Engineers the authority to renew the permits as usual. Therefore, Blue recommended asking for bids on March 8, 2007 at 10:00 a.m. for the five structures. Blue included a map with the locations of the structures. Two bridges are on County Highway 22. The County Board approved an Economic Development Grant to pay for these bridges at the last County Board meeting. The remaining three are on the County line with Piatt County, Ford County, and Douglas County. The Ford County structure is on County Highway 22. The Piatt County and Douglas County structures are on township roads. Because the March County Board meeting is not scheduled until March 29th, Blue requested that he be given the authority to award the bridges to the lowest responsible bidders as long as the bids are within 10% of the issued assessments.

MOTION by Jay to approve the Resolution for Contract Award Authority; seconded by Langenheim.
Motion carried.

O'Connor asked if having all five bridges on one resolution would raise a red flag in Paris. Blue said it would not be a problem because this resolution does not go to Paris.

Building Update

Blue stated all the footings have been poured and are in place. The plumber started to do some underground work to get the pipes in before the walls go up. Unfortunately, now the ground is frozen and it is difficult to do any excavation work. Blue had a meeting yesterday with the concrete, pre-cast wall producer. The walls are coming from Burlington, Iowa. The wall colors and textures have been selected. The walls will begin being produced on Monday and the walls can be shipped in two weeks if the general contractor is ready. The contractor might not be ready to take delivery of the walls because they have to drill some concrete footings into the ground to anchor the temporary wall braces. These are not finished and with the cold snap, Blue is not sure if they can be done. The contractor has said once the walls are received it would take 30-45 days to set all the walls. Blue reported the walls should be up by April or May. Christmas 2007 is the approximate completion time for the building.

OTHER BUSINESS

There was no other business.

DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA

The Chair designated agenda item 6 A for the consent agenda.

ADJOURNMENT

The Chair adjourned the meeting at 9:11 a.m.

Respectfully submitted,

Kat Bork
Administrative Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1776 E. WASHINGTON

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

March 9, 2007

COUNTY MOTOR FUEL TAX CLAIMS FOR FEBRUARY

Req No.	Payee	Description	Amount
14	Champaign County Treasurer	County Engineering Forces - Various MFT Projects	62,795.00
15	Lyle Signs, Inc.	Delineators & Delineator Posts	1,052.16
16	East Central Illinois Highway Commissioners Association	Registration - Spring Seminar - Decatur 3/26 & 3/27/07	50.00
17	Hanson Material Service	153.15 T. CA-6/10	1,140.98
			<hr/> \$65,038.14 <hr/>

TOWNSHIP MOTOR FUEL TAX CLAIMS FOR FEBRUARY

Req No.	Payee	Description	Amount
19	Tuscola Stone Company	Tolono- 2,499.23 T CA-15 F&D	28,216.38
20	Emkes Trucking, Inc	Champaign-709.9 T CA-16 F&D	8,256.14
21	Summers Trucking	Ogden- 259.62 T CM-16 F&D	3,240.06
22	Summers Trucking	S. Homer- 94.34 T CM-16 F&D	1,102.83
23	Ron Smith Trucking	Mahomet- 995.96 T CA-11 F&D	12,867.82
24	Ron Smith Trucking	Somer-1,346.94 T CA-15 F&D	17,793.11
25	Ron Smith Trucking	Stanton-1,608.854 T CA-15 F&D	21,703.43
26	Ron Smith Trucking	St Joesph-3,003.63 T CA-15 F&D	37,605.46
27	Ron Smith Trucking	Stanton- 567.66 T CA-06 F&D	5,472.25
			<hr/> \$136,257.48 <hr/>

RESOLUTION NO. _____

RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS
FOR THE SALARY AND ESTIMATED EXPENSES
OF THE COUNTY ENGINEER FOR
THE PERIOD FROM DECEMBER 1, 2006 THRU NOVEMBER 30, 2007

WHEREAS, Legislation enacted by the 58th General Assembly amending the law with reference to County Engineers permitting the payment of salary and expenses for the County Engineer out of any general or highway funds of the County, and

WHEREAS, Motor Fuel Tax funds allotted to the County, are considered as highway funds, and

WHEREAS, the County has sufficient Surface Transportation Program funds available and desires to use a portion of said funds to pay a portion of the County Engineer's salary.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Champaign County, Illinois, the sum of One Hundred Seven Thousand Five Hundred Forty-five Dollars and Sixty-three Cents (\$107,545.63) for Salary from December 1, 2006 thru November 30, 2007. Also, the sum of Twenty Thousand Two Hundred Fifteen Dollars and No Cents (\$20,215.00) for Estimated Expenses of the County Engineer, which are approved by the Champaign County Highway and Transportation Committee in accordance with the Champaign County Personnel Policy, be and it is hereby appropriated as follows:

From Motor Fuel Tax Funds: One Hundred Twenty-seven Thousand Seven Hundred Sixty Dollars and Sixty-three Cents (\$127,760.63) for the period from December 1, 2006 thru November 30, 2007, and

BE IT FURTHER RESOLVED, that the County hereby authorizes the sum of Fifty-three Thousand Seven Hundred Seventy-two Dollars and Eighty-one Cents (\$53,772.81) of their Surface Transportation Program Funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State Funds. The State funds shall not exceed Fifty Percent (50%) of the County Engineer's annual salary, and

Resolution No. _____

BE IT FURTHER RESOLVED, by the County Board of Champaign County, Illinois that the Department of Transportation, Division of Highways of the State of Illinois, be and they are hereby requested to forward a certification, covering the above appropriation to the County Treasurer, as soon as possible, and

BE IT FURTHER RESOLVED, that the County Clerk be and he is hereby directed to transmit two (2) certified copies of this resolution to Mr. Joseph Crowe, District Engineer, Illinois Department of Transportation, Paris, Illinois, for approval.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of March A.D., 2007.

C. Pius Weibel, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Mark Sheldon, County Clerk and
ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

**Closed Meeting Minutes Review – Highway & Transportation Committee-
March 9, 2007**

Is it necessary to protect the public interest or privacy of an individual?

Date of Minutes	Yes, Keep Confidential	No, Place in Open Files
January 14, 2000		
August 11, 2000		
November 27, 2000		
October 11, 2002		
April 25, 2003 – minutes opened 2-10-06		
October 24, 2003 – minutes opened 2-10-06		
November 7, 2003		
May 24, 2004 <i>County Engineer Selection Committee</i>		
June 7, 2004 <i>County Engineer Selection Committee</i>		
June 14, 2004 <i>County Engineer Selection Committee</i>		
June 21, 2004 <i>County Engineer Selection Committee</i>		
June 29, 2004 <i>County Engineer Selection Committee</i>		
July 8, 2004		
July 8, 2004 <i>County Engineer Selection Committee</i>		
July 30, 2004 <i>County Engineer Search Committee</i>		
August 5, 2004		
August 23, 2005 (Performance Appraisal Subcommittee)		
August 31, 2005 (Performance Appraisal Subcommittee)		
October 7, 2005		
*August 31, 2006 Performance Appraisal Subcommittee		

*September 14, 2006 Performance Appraisal Subcommittee		
*October 6, 2006		

*** Minutes not previously approved in semi-annual review**