



CHAMPAIGN COUNTY BOARD
COMMITTEE AGENDA

HIGHWAY & TRANSPORTATION
Friday, October 10, 2008 – 9:00 a.m.
Meeting Room – Highway Department Building
1605 East Main – Urbana
NOTE LOCATION

CHAIR: Cowart
MEMBERS: Beckett, Bensyl, Carter, Jay, Knott, Kurtz, Langenheim, O'Connor

	<u>AGENDA ITEM</u>	<u>PAGE NO.</u>
1.	<u>Call to Order</u>	
2.	<u>Approval of Agenda/Addendum</u>	
3.	<u>Approval of Minutes</u> - September 5, 2008	1-4
4.	<u>Public Participation</u>	
5.	<u>Monthly Reports</u> A. County & Township Motor Fuel Tax Claims – September 2008	5
6.	<u>County Engineer</u> A. Resolution appropriating \$50,000.00 from County MFT Funds for preparation of Land Acquisition Documents. B. Petition – Kerr Road District – Culvert Repair	6-7 8-10
7.	<u>Other Business</u> A. Semi-Annual Review of Closed Session Minutes B. CLOSED SESSION pursuant to 5ILCS 120/2 (c) 1 to consider the employment, compensation, discipline, performance or dismissal of an employee.	11-12
8.	<u>Determination of Consent Agenda Items</u>	
9.	<u>Adjournment</u>	

**Champaign County Board
Committee Minutes**

**Highway & Transportation Committee
Friday, September 5, 2008
Highway Department Building Meeting Room**

MEMBERS PRESENT: Cowart, Beckett, Carter, Jay,
Langenheim, O'Connor

MEMBERS ABSENT: Bensyl, Knott

OTHERS PRESENT: Jeff Blue, Tracy Wingler, John Cooper
Debby Wagner, Alan Kurtz

Agenda Item

Call to Order

Chair Cowart called the meeting to order at 9:05 a.m. A roll call confirmed a quorum present.

Approval of Agenda/Addendum

MOTION by Beckett to approve the agenda; seconded by Langenheim. There was no addendum for the meeting. **Motion Carried.**

Approval of Minutes

MOTION by Carter to approve the minutes of July 11, 2008 as presented; seconded by Jay. **Motion carried.**

Public Participation

There was no public participation.

Monthly Reports

County & Township Motor Fuel Tax Claims – July, August 2008

MOTION by Beckett to receive and place on the file the County & Township Motor Fuel Tax Claims for July and August 2008; seconded by Jay. Motion carried.

County Engineer
Curtis Road Amendment #4 with Resolution

Mr. Blue explained the original Curtis Road agreement back in 2001 was to reconstruct Curtis from Duncan over to First Street. Amendment #1 dealt with Engineering design, Amendment #2 with land acquisition, Amendment #3 with utility adjustments and this is amendment #4 which deals with the actual cost participation for the construction of the project. It specifies the costs and the division of those costs between the City of Champaign, Village of Savoy and the County. The project is slated to be bid with the January 2009 IDOT bid letting.

In the original agreement, Champaign County was a 50% contributor to the project on the local funds side. The City will be the lead agency; IDOT is allocating \$5.6 million and another \$1 million of federal funds toward the construction costs. The total project cost for construction they are trying to hold that at around \$12 million dollars, the City of Champaign is adamant about the fact that it needs to remain around that mark. The County shall provide \$14,000 for material testing services utilizing the county's testing laboratory.

He passed out a cash flow chart, reminding the committee that through our fringe road resolution we only have a certain amount of money to put into these projects on a per year basis. The costs shown that are from September 2008 down to February 2009 are costs where the money has already been appropriated; everything starting in March 2009 is what this agreement will pay for. Once the project has been bid, the million dollars of STR money the county is giving to the project will be used first which will pay for that portion down to January of 2010. As of the 2010 budget we would be allocating \$700,000 from the motor fuel tax fund, then again in 2011, 2012 and pay the balance in 2013. The total interest amount comes out to be \$13,000 but in this agreement we have said since we are providing material testing services through our own people that will offset what is theoretically the interest.

They are going to fund the project and we are going to pay it at the amounts we can afford and those payments will stretch out into 2013. This agreement is going to Savoy for approval this month as well as the City of Champaign. They have been able to work through any issues.

MOTION by Langenheim to recommend County Board approval of the Curtis Road Amendment #4; seconded by Weibel.

Mr. Beckett stated the scope of this project and the numbers provided demonstrate to him why we have to be so careful when entering into these agreements. This dates back to 1994 and Curtis Road as it existed at the time was probably a fringe road; in essence we are spending county money to develop a municipal street, the same is true for Windsor Road. He is concerned that when the bids come in someone is going to put pressure on us to go back on our plan of a commitment of 1 million dollars. Fringe roads were identified by name in the original agreement and the only other one would be Olympian Drive and the City of Urbana has been the major problem in that development. If we had that on top of Windsor and Curtis we would be in trouble.

Mr. Blue stated a portion of Curtis Road is still a Township Road and in the agreement, once it is complete, it will be transferred to the City.

Mr. Jay stated we made an agreement; the cap is working so now we don't enter into more agreements.

Motion carried with O'Connor voting no.

Bridge Petition Hensley & Condit Township

Mr. Blue explained this is a box culvert that needs to be repaired. It is on the Township Line and therefore it is a joint petition in the amount of \$24,000 and the County will pay half of the total construction costs out of the bridge fund.

MOTION by Jay to recommend County Board approval of the Bridge Petition for Hensley & Condit Township; seconded by Beckett.
Motion carried.

Other Business

Semi-Annual Review of Closed Session Minutes

This item was deferred.

Determination of Consent Agenda Items

Item 6B will be placed on the County Board Consent Agenda.

Adjournment

Chair Cowart declared the meeting adjourned at 9:31 a.m.

Respectfully Submitted,

Tiffany Talbott
Administrative Secretary

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

October 10, 2008

COUNTY MOTOR FUEL TAX CLAIMS FOR SEPTEMBER

Req No.	Payee	Description	Amount
48	Champaign County Treasurer	Equipment Rental - County Equipment 12/1/07 - 2/29/08	78,409.48
49	I.A.C.E.	Registration - Fall Meeting - Peoria, IL 10/1 & 10/2/08	40.00
50	Sodemann & Associates, Inc.	Engineering Fees - CH. 18 (Monticello Rd.) Section #07-00419-00-RS	25,431.22
51	Varsity Striping & Construction	Pay Estimate #1 - Pavement Striping Section #08-00000-01-GM	130,649.00
52	Metal Culverts, Inc.	Pipe Culverts - CH. 17 (Sadorus Road)	4,699.60
			<hr/> <hr/> \$ 239,229.30

TOWNSHIP MOTOR FUEL TAX CLAIMS FOR SEPTEMBER

Req No.	Payee	Description	Amount
107	Illiana Construction Co.	Brown- 43,878.77 Gal HFRS-2 F&S	69,767.25
108	Illiana Construction Co.	Ludlow- 36,945.15 Gal HFRS-2 F&S	58,742.78
109	Illiana Construction Co.	Philo- 21,619.10 Gal HFRS-2 F&S	49,889.54
110	Illiana Construction Co.	Compromise- 26,962.00 Gal HFRS-2 F&S	42,869.58
111	Illiana Construction Co.	St Joesph- 28,662.41 Gal HFRS-2 F&S	45,573.23
112	Illiana Construction Co.	Stanton- 36,336.22 Gal HFRS-2 F&S	57,774.59
113	Illiana Construction Co.	South Homer- 25,223.59 Gal HFRS-2 F&S	40,105.51
			<hr/> <hr/> \$364,722.48

RESOLUTION NO. _____

RESOLUTION APPROPRIATING AN ADDITIONAL \$50,000.00 FROM
COUNTY MOTOR FUEL TAX FUNDS FOR
COUNTY HIGHWAY 18 (MONTICELLO ROAD)
SECTION #07-00419-00-RS

WHEREAS, the Champaign County Board has adopted Resolution No. 6088 appropriating the sum of \$135,928.00, for Engineering Fees for the improvement of County Highway 18 (Monticello Road) from U.S. 45 westerly 11 miles to the Piatt County Line, and

WHEREAS, it is necessary that an additional appropriation of Fifty Thousand Dollars (\$50,000.00) is required for the preparation of Land Acquisition documents for the improvements to County Highway 18.

NOW, THEREFORE, BE IT RESOLVED, that there is hereby appropriated the sum of Fifty Thousand Dollars (\$50,000.00) from County Motor Fuel Tax Funds for this project, and

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to transmit three (3) certified copies of this resolution to Mr. Joseph E. Crowe, District Engineer, Illinois Department of Transportation, Paris, Illinois.

PRESENTED, ADOPTED, APPROVED and RECORDED this 23rd day of October A.D., 2008.

C. Pius Weibel, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Mark Shelden, County Clerk and
ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

Resolution No.

I, Mark Shelden, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County, at its County Board meeting held at Urbana, Illinois on October 23, 2008.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this _____ of _____ A.D. _____.

(SEAL)

_____ County Clerk

APPROVED

Date

Department of Transportation

District Engineer

RESOLUTION NO. _____

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Harlan Park, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Kerr Road District, Champaign County, Illinois; and
2. There is a culvert located in Section 28, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be repaired; and
4. The cost of repair the aforesaid structure is estimated to be \$4,200.00, which will be more than .02% of the value of all the taxable property in the Kerr Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Kerr Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Kerr Road District is prepared to pay one-half of the cost of the repair of said structure.

Respectfully submitted,



Commissioner of Highways of
Kerr Road District,
Champaign County, Illinois

RESOLUTION

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of repair the aforesaid structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department doing the work.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement, and shall show the division of cost between the County and the Kerr Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Kerr Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 23rd day of October, 2008.

C. Pius Weibel, Chair
County Board
Champaign County, Illinois

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

**Closed Meeting Minutes Review – Highway & Transportation Committee-
October 10, 2008**

**Is it necessary to protect the public interest or privacy of an
individual?**

Date of Minutes	Yes, Keep Confidential	No, Place in Open Files
January 14, 2000		
August 11, 2000		
November 27, 2000		
October 11, 2002		
April 25, 2003 – minutes opened 2-10-06		
October 24, 2003 – minutes opened 2-10-06		
November 7, 2003		
May 24, 2004 – Minutes opened 9-7-07 <i>County Engineer Selection Committee</i>		
June 7, 2004 <i>County Engineer Selection Committee</i>		
June 14, 2004 <i>County Engineer Selection Committee</i>		
June 21, 2004 <i>County Engineer Selection Committee</i>		
June 29, 2004 <i>County Engineer Selection Committee</i>		
July 8, 2004		
July 8, 2004 <i>County Engineer Selection Committee</i>		
July 30, 2004 <i>County Engineer Search Committee</i>		
August 5, 2004		
August 23, 2005 (Performance Appraisal Subcommittee)		
August 31, 2005 (Performance Appraisal Subcommittee)		
October 7, 2005		
August 31, 2006 Performance Appraisal Subcommittee		

September 14, 2006 Performance Appraisal Subcommittee		
October 6, 2006		
October 12, 2007 Performance Appraisal Subcommittee		
November 9, 2007		
*February 8, 2008		
*March 7, 2008		
*June 6, 2008		

*** Minutes not previously approved in semi-annual review**