

CHAMPAIGN COUNTY BOARD
COMMITTEE AGENDA

HIGHWAY & TRANSPORTATION

Friday, May 8, 2009 – 9:00 a.m.

Meeting Room – Highway Department Building

1605 East Main – Urbana

NOTE LOCATION

CHAIR: Cowart

MEMBERS: Beckett, Bensyl, Carter, Jay, Knott, Kurtz, Langenheim, O'Connor

<u>AGENDA ITEM</u>	<u>PAGE NO.</u>
1. <u>Call to Order</u>	
2. <u>Approval of Agenda/Addendum</u>	
3. <u>Approval of Minutes</u> - April 17, 2009	1-5
4. <u>Public Participation</u>	
5. <u>Monthly Reports</u>	
A. County & Township Motor Fuel Tax Claims – April 2009	6
6. <u>County Engineer</u>	
A. Approval of the Greenway & Trails Guidelines	7-9
B. Conveyance of Curtis Road Right of Ways to Village of Savoy	
C. June Highway Committee Meeting Date	
7. <u>Other Business</u>	
A. Semi-Annual Review of Closed Session Minutes	10-11
8. <u>Determination of Consent Agenda Items</u>	
9. <u>Adjournment</u>	

**Champaign County Board
Committee Minutes**

**Highway & Transportation Committee
Friday, April 17, 2009 – 9:00 a.m.
Highway Department Building Meeting Room**

MEMBERS PRESENT: Cowart, Beckett, Carter, Jay, Kurtz, O'Connor

MEMBERS ABSENT: Bensyl, Knott, Langenheim

OTHERS PRESENT: Jeff Blue, John Cooper, Debby Wagner, Pius Weibel, Susan McGrath

Agenda Item

Call to Order

Chair Cowart called the meeting to order at 9:02 a.m. A roll call confirmed a quorum present.

Approval of Agenda/Addendum

MOTION by Carter to approve the agenda; seconded by Beckett. There was no addendum. **Motion carried.**

Approval of Minutes – March 6, 2009

MOTION by Jay to approve the minutes of March 6, 2009 as presented; seconded by Kurtz. **Motion carried.**

Public Participation

There was no public participation.

Monthly Reports

County & Township Motor Fuel Tax Claims – March 2009

MOTION by Beckett to receive and place on file the County & Township Motor Fuel Tax Claims for March 2009; seconded by Carter. **Motion carried.**

County Engineer

Petition – Compromise Road District

Mr. Blue explained these are simple culverts in need of replacement, the estimated cost is \$8,400 and we would pay for half out of the County Bridge Fund.

MOTION by Jay to recommend County Board approval of the Petition for Compromise Road District; seconded by Beckett.

When asked if this is just replacing the tube itself Mr. Blue explained it is just the culvert and the township will actually be doing the work.

Motion carried.

Resolution Appropriating County Motor Fuel Tax Funds for County Engineer's Salary and Expenses for 2009

MOTION by Jay to recommend County Board approval of the Resolution Appropriating County Motor Fuel Tax Funds for County Engineer's Salary and Expenses for 2009; seconded by Beckett. **Motion carried.**

Resolution Authorizing the County Board Chair to sign an Intergovernmental Agreement with Mahomet Road District for the Snow Removal and Ice Control of County Highways 50 and 54 in Champaign County

Mr. Blue explained the roads in question are local roads in the Mahomet area around the Lake of the Woods. The township has been taking care of them for ten years through an old agreement that has run out and he wanted a new agreement so everything is up to date and legal. These roads are removed from any other type of snow route we have and they are difficult for his guys to get to.

MOTION by Beckett to recommend County Board approval of the Resolution Authorizing the County Board Chair to sign an Intergovernmental Agreement with Mahomet Road District for the Snow Removal and Ice Control of County Highways 50 and 54 in Champaign County; seconded by Kurtz.

Mr. Blue explained the county orders and stores for the township 200 tons of rock salt per year. They use 300-400 tons per year so this is a little over half for all their roadways. There is no actual money exchanged, this is our only payment to them for their man hours and equipment so it is a good deal for everyone.

Motion carried.

Resolution Awarding of contract for the 2009 Bituminous Materials for Various Townships – Section #09-00000-00-GM

Mr. Blue explained this is the seal coat they use to maintain their roadways and every year they have the townships decide how much liquid asphalt they need and they combine those together to have one big letting for all the townships. This year the volume was lower because the prices are higher and this year's low bid was \$2.22 per gallon where it was \$1.59 last year. It did go up although the \$2.22 is consistent with bids that are happening around the state and is actually better than most have received; their estimate was \$2.60 per gallon.

When asked how this works, he explained they go to the asphalt plant with a tanker that is filled up and taken out to the roadway where the distributor draws it out and sprays it on the roadway before the aggregate material. The \$2.22 includes everything until the asphalt hits the ground; it pays for the shipping and spreading of the material. Illiana is the local company and even though it is higher than last year, it is still good.

MOTION by Jay to recommend County Board approval of the Resolution Awarding of contract for the 2009 Bituminous Materials for Various Townships – Section #09-00000-00-GM; seconded by Carter. **Motion carried.**

CLOSED SESSION pursuant to 5 ILCS 120/2 (c)(5) for the purpose of considering the purchase or lease of real property for the use of Champaign County

MOTION by Beckett to enter into closed session pursuant to 5 ILCS 120/2 (c) (5) for the purpose of considering the purchase or lease of real property for the use of Champaign County with the County Engineer, legal council and recording secretary remaining present; seconded by Kurtz. Motion carried with a 6/0 roll call vote. Voting yes was Cowart, Beckett, Carter, Jay, Kurtz and O'Connor.

The committee entered into closed session at 9:13 a.m.

The committee returned to open session at 9:42 a.m.

Resolution Authorizing Negotiations for Certain Property by Purchase related to the Improvement Project of County Highway 18

MOTION by Beckett to recommend County Board approval of the Resolution Authorizing Negotiations for Certain Property by Purchase related to the Improvement Project of County Highway 18; seconded by Kurtz. **Motion carried** with O'Connor abstaining.

Mr. Blue explained he has an additional item he received from the Illinois Association of County Board Members. It is a resolution being passed through all counties to urge passage of a program in the State of Illinois concerning MFT taxes and how they have only gone up 10% over the last 8 years while construction costs have gone up 90%. Basically it is saying if there is a capital program we need to make sure that bill has a piece included for local government and not just for projects they pick and choose but it needs to be put in the MFT formula so everyone receives a share. This cannot be voted on because it is not on the agenda but it will be on the County Board agenda.

Mr. Blue also informed the committee they have a 1995 crew cab, double door truck with 221,000 miles on it they use for the replacement of signs that needs to be replaced. It is on the budget for 2009 and off of the state bid it will cost \$25,087. He doesn't need formal passage by the committee but wanted to provide it for information.

He also reported he had a meeting with the wind farm developer for Champaign County and their land developer and construction people to start the conversations about the road use agreement. We have hired an attorney and will be negotiating with them to get something finalized over the next few months. Although he doesn't foresee any problems with that, he will continue reporting to the committee.

Mr. Kurtz asked for an update on the Curtis Road Project. Mr. Blue explained there is a three quarter chunk in the middle still in the county under township jurisdiction. Five days before construction the township said they knew nothing about the process, which has been going on for years and there have been more than 10 meetings about this which they have been noticed on. They are using this as a chip in their negotiation for the annexation issues they are having with the city. There was a meeting last week with the City of Champaign, the County, Savoy and IDOT to discuss our options and at this time the city and village are pursuing annexing that property immediately because if we don't get a resolution to this problem it could hold up construction. There is still work that can be done at this point but if this doesn't get resolved by May the project could be suspended or terminated. There is only one land owner along this corridor and that is the Lo family, the village says negotiations are going good and by statute if the city annexes property on either side the township is out of the picture. There are agreements that can be done where the township can agree to give up jurisdiction to the county, we have offered that to the township as well as them being a party to the original agreement but they have rejected both offers. This is not about money because they get only \$1,300 per mile to maintain the roadway; this is about their turf wars with Champaign. He is trying to stay neutral but they have approached Susan McGrath about the county forcibly taking jurisdiction of the road and we are looking into that.

Ms. McGrath stated she has spoke with the city about the process of negotiations with the Lo family and it all appears to be going well. They are hopeful this will conclude in the next couple of weeks.

Mr. Blue explained it could have been worked out if there hadn't been a change in Road Commissioners. The only work currently being done is in Savoy limits and they are proceeding in a manner that the project would but that can only go on for about another month then at that time the project could get terminated or suspended. If it is suspended the contractor has to be moved off the job and we will be charged for it. The good thing is that the money appropriated to this project by the Federal Highway Administration is earmarked so it cannot be put on another project.

Other Business

Review of Closed Session Minutes

MOTION by Beckett to defer this item; seconded by Carter. **Motion carried.**

Determination of Consent Agenda Items

Items 6A, B and D will be on the consent agenda.

Adjournment

Chair Cowart declared the meeting adjourned at 10:05 a.m.

Respectfully Submitted,

Tiffany Talbott
Administrative Secretary

May 8, 2009

COUNTY MOTOR FUEL TAX CLAIMS FOR APRIL

Req No.	Payee	Description	Amount
31	Champaign County Treasurer	Equipment Rental - Feburary & March	12,425.35
32	Jeff Blue	Air Fare - N.C.U.T.C.D. Meeting Manchester, NH - 6/1/-6/20/09	320.40
33	Hanson Aggregates, Inc.	783.53 T. CA-6/10 26.66 T. CM-16	7,051.11
34	Sodemann & Associates	Engineering Fees - CH. 18 (Monticello Rd) Section #07-00419-00-RS	5,113.23
35	Open Road Asphalt Co.	15.68 T. Cold Mix	1,489.60
36	Hanson Aggregates, Inc.	50.79 T. CA-6/10	434.26
37	CPI Supply	Pipe Culverts & Bands - CH. 15	930.00
38	Jeff Blue	Hotel Room - NACE Conference Peoria, IL - 4/19-4/23/09	474.60
			<u>\$ 28,238.55</u>

TOWNSHIP MOTOR FUEL TAX CLAIMS APRIL

Req No.	Payee	Description	Amount
17	Tuscola Stone Company	Tolono- 104.46 TN CA-06 F&D - 213.58 TN CA-16 F&D	3,679.34
18	Ron Smith Trucking	Stanton- 1,205.51 TN CA-15 F&D	18,962.73
19	Ron Smith Trucking	Ayers- 607.91 TN CA-15 F&D	8,984.95
20	Osterbur Trucking	Urbana- 1,339.35 TN CA-16 F&D	19,889.38
21	Voided		0.00
22	Tuscola Stone Company	Scott- 1,006.73 TN CA-16 F&D	14,164.74
23	Osterbur Trucking	Kerr- 379.15 TN CA-10 F&D	4,777.31
24	Osterbur Trucking	Kerr- 909.62 TN CA-10 F&D - 1,288.77 TN CA-10 spread	12,685.53
25	Osterbur Trucking	Urbana- 43.47 TN CA-16 F&D	645.53
26	Tuscola Stone Company	Compromise- 1,753.93 TN CA-16 F&D	29,238.04
27	Tuscola Stone Company	Rantoul- 143.223 TN CA-16 F&D	2,109.62
28	Tuscola Stone Company	Sadorus- 1,454.36 TN CA-16 F&D	17,786.80
			<u>\$132,923.97</u>

**RESOLUTION TO APPROVE
THE 2008 CHAMPAIGN COUNTY GREENWAYS & TRAILS DESIGN GUIDELINES
AND THE 2009 CHAMPAIGN COUNTY GREENWAYS & TRAILS LOGOS AND
SIGNAGE FOR THE CHAMPAIGN COUNTY BOARD HIGHWAY &
INFRASTRUCTURE COMMITTEE**

WHEREAS, the Champaign County Greenways and Trails Design Guidelines were created to facilitate the development of all non-motorized paths throughout Champaign County;

WHEREAS, the creation of a countywide trails design guidelines, logos, and signage are first steps in the implementation of the Champaign County Greenways & Trails Plan adopted in February 2004;

WHEREAS, the creation of a countywide trails design guidelines and signage achieves the 2004 Champaign County Greenways & Trails Plan goal that "all Champaign County residents will be provided with a greenways and trails system that emphasizes safety and user friendliness;"

WHEREAS, the objectives of a countywide trails design guidelines and signage are to create a countywide system of trails that are safe, user-friendly, meet or exceed the standards of primary grant funding agencies, and maintain environmental integrity;

WHEREAS, the countywide trails design guidelines and signage are intended to create a system of trails that capture the community character and history of Champaign County and to serve as an educational and recreational resource for trail users;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Champaign County Board approves the 2008 Champaign County Greenways & Trails Design Guidelines, as well as the 2009 Champaign County Greenways & Trails Logos and Signage as part of the 2008 Champaign County Greenways & Trails Design Guidelines.

Passed and approved this 21st day of May, 2009.

TO: Champaign County Highway Committee
FROM: Gabe Lewis, CCRPC Transportation Planner
DATE: April 29, 2009
RE: Greenways & Trails Design Guidelines, Logos and Signage

Introduction

The Champaign County Greenways and Trails (G&T) Plan, adopted in February 2004, is an effort coordinated by local agencies to develop the county greenways and trails system. The plan identifies goals and objectives developed by the Greenways and Trails Steering Committee that will help to evolve the existing system over the next 20 years.

The creation of a countywide trails design guidelines and signage types are first steps in the implementation of the Champaign County Greenways & Trails Plan. The Design Guidelines were created to facilitate the development of all non-motorized paths throughout Champaign County, including sidewalks, bike lanes, shared use trails, and nature trails. Once implemented, these design guidelines, logos, and sign types will help create a recognizable and consistent system of greenways and trails of which Champaign County can be proud.

These guidelines and sign types were developed utilizing a collection of resources to ensure that the end product meets the needs of municipalities, special use districts, grant-funding agencies, and trail users, while maintaining accessibility requirements. In compiling these guidelines, best practices already in use in counties across the nation were combined with guidelines tailored to the specific needs of Champaign County.

Design Guidelines Process

CCRPC staff interviewed all G&T participating agencies, including several Champaign County staff and board members. They asked questions regarding what staff wanted addressed in the design guidelines, what format was preferred, and what practices the County currently followed.

After compiling the information from the interviews, the format of the design guidelines was determined. The guidelines are kept flexible for different settings and circumstances. The document is short, user-friendly, and easy to understand with more pictures and diagrams and less text.

All design guidelines for Champaign County follow what is recommended by the Illinois Department of Transportation and the Illinois Department of Natural Resources for grant funding purposes, as well as accessibility.

Summary of Design Guidelines

The document is organized by trail type: sidewalks, bike lanes, shared-use trails, and nature trails. Sections on connections and crossings, facilities at trailheads and rest areas are also included. Each section begins with a description of the feature's use, followed by a cross-section with dimensions and engineering specifications.

The guidelines can be found at:

http://www.ccrpc.org/planning/transportation/greenways/pdf/Final_GT_Design_Guidelines.pdf

Logos and Signage Process

CCRPC staff worked with all G&T agencies thru the G&T Technical and Policy Committees to update the Champaign County Greenways & Trails Logo and determine uses for the logos. Staff also researched sign types from other greenways & trails plans throughout the country, and worked with the Committees to create signage types for different uses, with the goal of signs being cost-efficient and long-lasting.

Summary of Logos and Signage

The document consists of the logos for letterhead and signage uses. The document also consists of the following sign types: oval (with stamp logo), mile marker, point of interest, map, removable map, and arrow.

Staff Recommendation

It is recommended to the Highway and Infrastructure Committee to approve a resolution accepting the 2008 Champaign County Greenways & Trails Design Guidelines, as well as the 2009 Champaign County Greenways & Trails Logos and Signage as part of the 2008 Champaign County Greenways & Trails Design Guidelines.

**Closed Meeting Minutes Review – Highway & Transportation Committee-
May 8, 2009**

Is it necessary to protect the public interest or privacy of an individual?

Date of Minutes	Yes, Keep Confidential	No, Place in Open Files
January 14, 2000		
August 11, 2000		
November 27, 2000		
October 11, 2002		
April 25, 2003 – minutes opened 2-10-06		
October 24, 2003 – minutes opened 2-10-06		
November 7, 2003		
May 24, 2004 – Minutes opened 9-7-07 <i>County Engineer Selection Committee</i>		
June 7, 2004 <i>County Engineer Selection Committee</i>		
June 14, 2004 <i>County Engineer Selection Committee</i>		
June 21, 2004 <i>County Engineer Selection Committee</i>		
June 29, 2004 <i>County Engineer Selection Committee</i>		
July 8, 2004		
July 8, 2004 <i>County Engineer Selection Committee</i>		
July 30, 2004 <i>County Engineer Search Committee</i>		
August 5, 2004		
August 23, 2005 (Performance Appraisal Subcommittee)		
August 31, 2005 (Performance Appraisal Subcommittee)		
October 7, 2005		

August 31, 2006 Performance Appraisal Subcommittee		
September 14, 2006 Performance Appraisal Subcommittee		
October 6, 2006		
October 12, 2007 Performance Appraisal Subcommittee		
November 9, 2007		
February 8, 2008		
March 7, 2008		
June 6, 2008		

*** Minutes not previously approved in semi-annual review**

ATTACHMENTS GIVEN TO COMMITTEE AT MEETING

HIGHWAY & TRANSPORTATION

May 8, 2009

CONTENTS:

1. Greenways & Trails Logos – Agenda Item 6A
2. Conveyance of Curtis Road Right of Ways to Village of Savoy – Agenda Item 6B



27 April 2009

Greenways & Trails Logos

The Greenways & Trails logo should be used as so for the following purposes:

- Logo should include borderlines for letterhead usage.
- Logo should have no borderlines for signage usage.
- Logo should have white border when placed on green signage.

Greenways & Trails Signage Dimensions

The following are dimensions for each Greenways & Trails sign type.

Oval Sign:
H-15" x W-11"

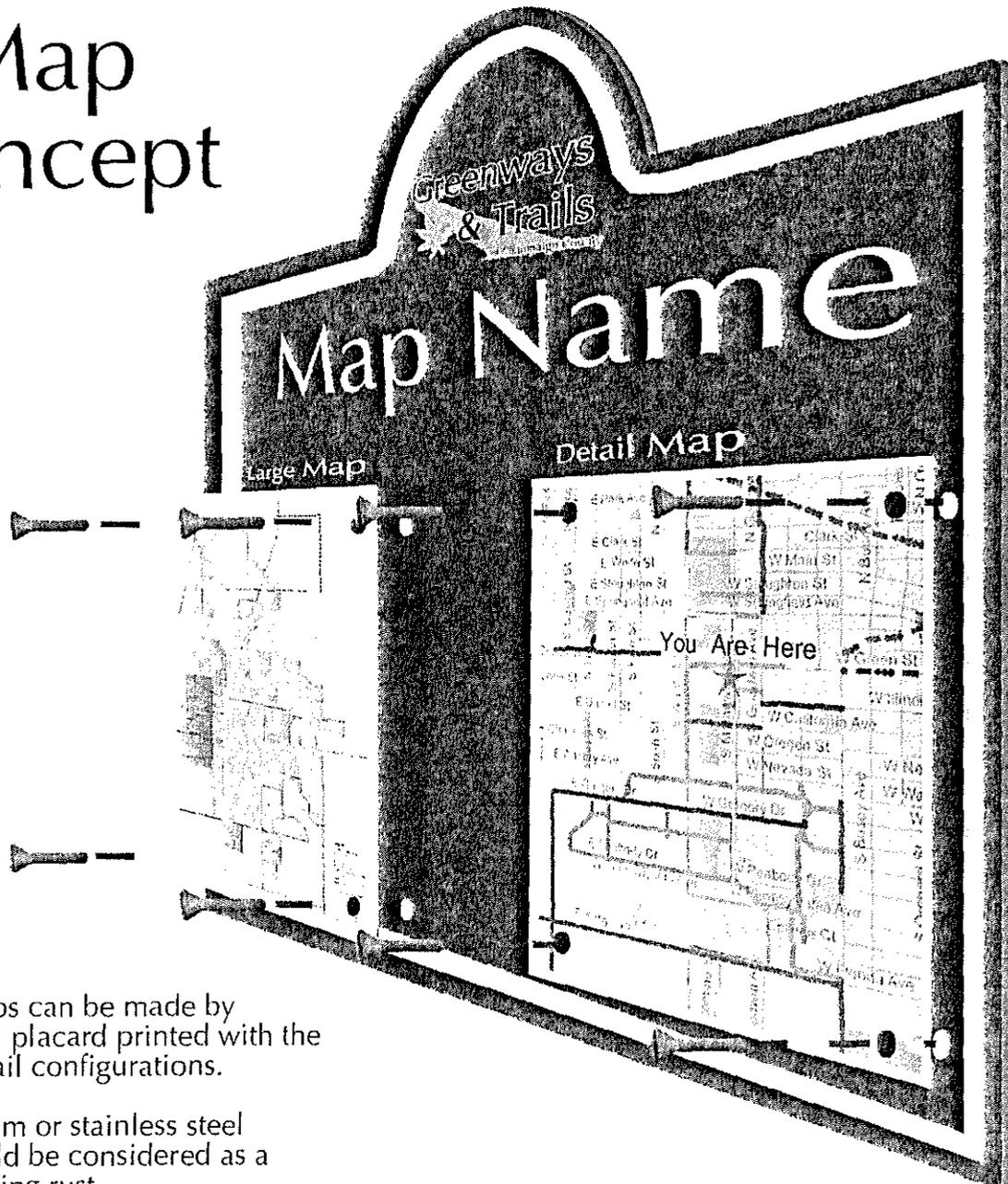
Mile Marker Sign:
H-18" x W-9"

Point of Interest Sign:
H-18" x W-36"

Map Sign:
H-24" x W-36"

Arrow Sign:
H-7.5"x W-11"

Removable Map Concept



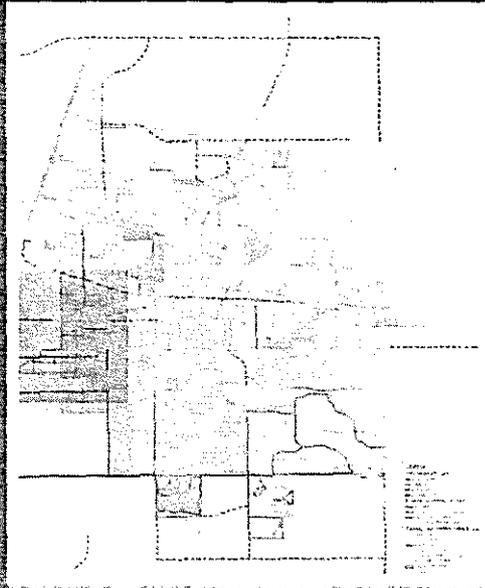
Updates to maps can be made by replacing metal placard printed with the most current trail configurations.

Use of aluminum or stainless steel hardware should be considered as a means of avoiding rust.

Greenways & Trails of Champaign County

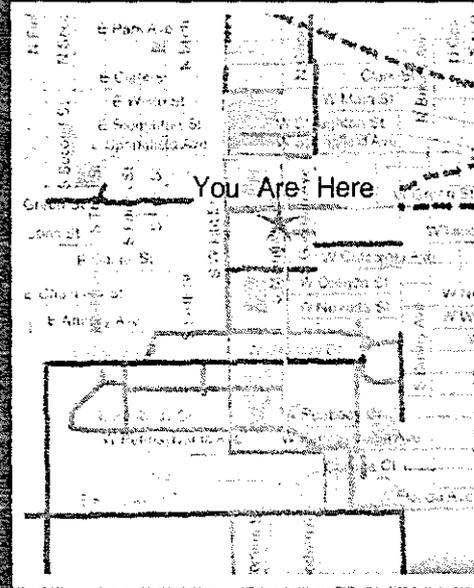
Map Name

Large Map



The Greenways and Trails system runs throughout much of Champaign County, and links most of the parks, forests preserves, and recreation areas. The system is comprised of # routes, spanning # miles, set aside for biking, hiking and walking. This map outlines these routes, and gives information about the length, and difficulty of each one.

Detail Map



This map shows the immediate area which you are in. Paths in the area are: (path names)

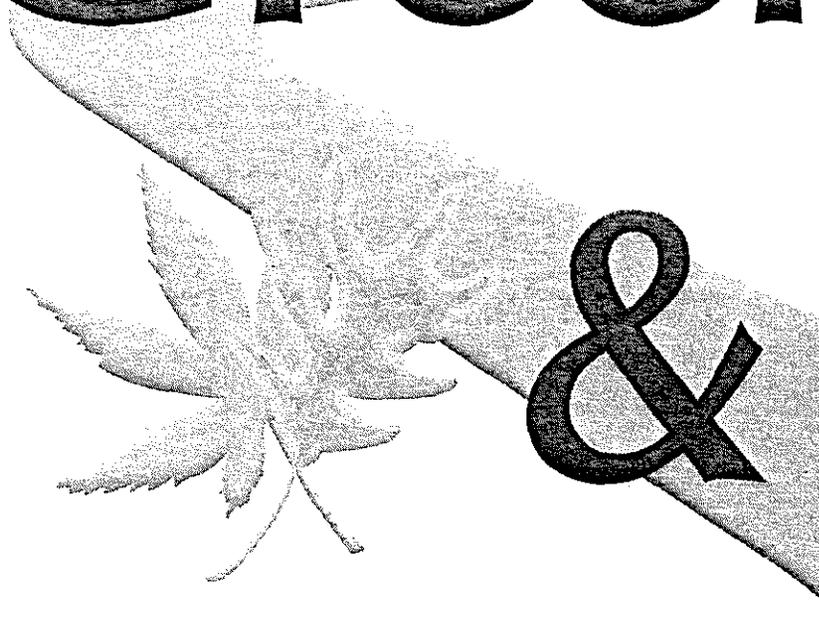
These paths will link users to (landmarks, features, services)

Interesting features to be found along these trails are (features).

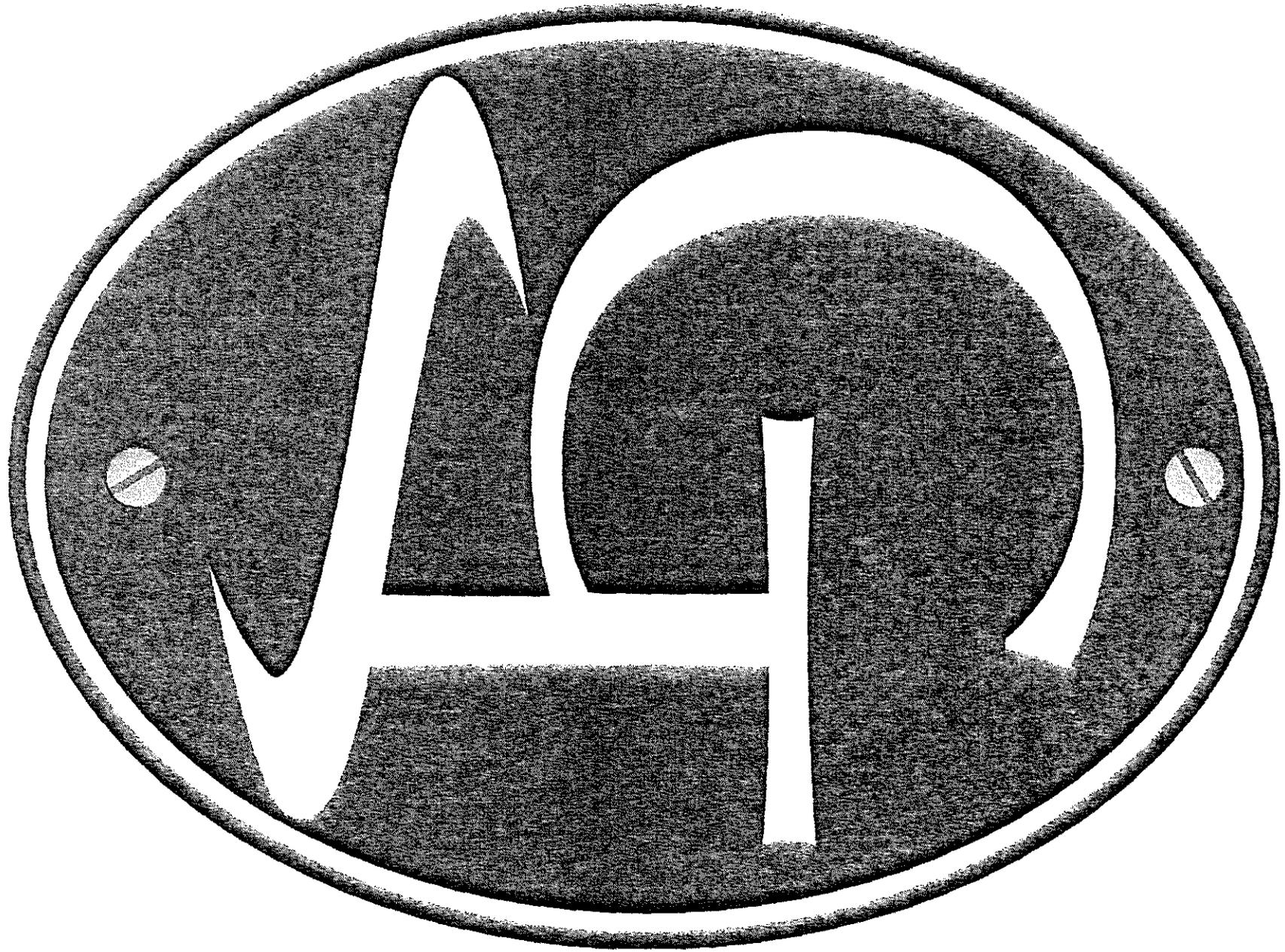
Greenways
& Trails
of Champaign County

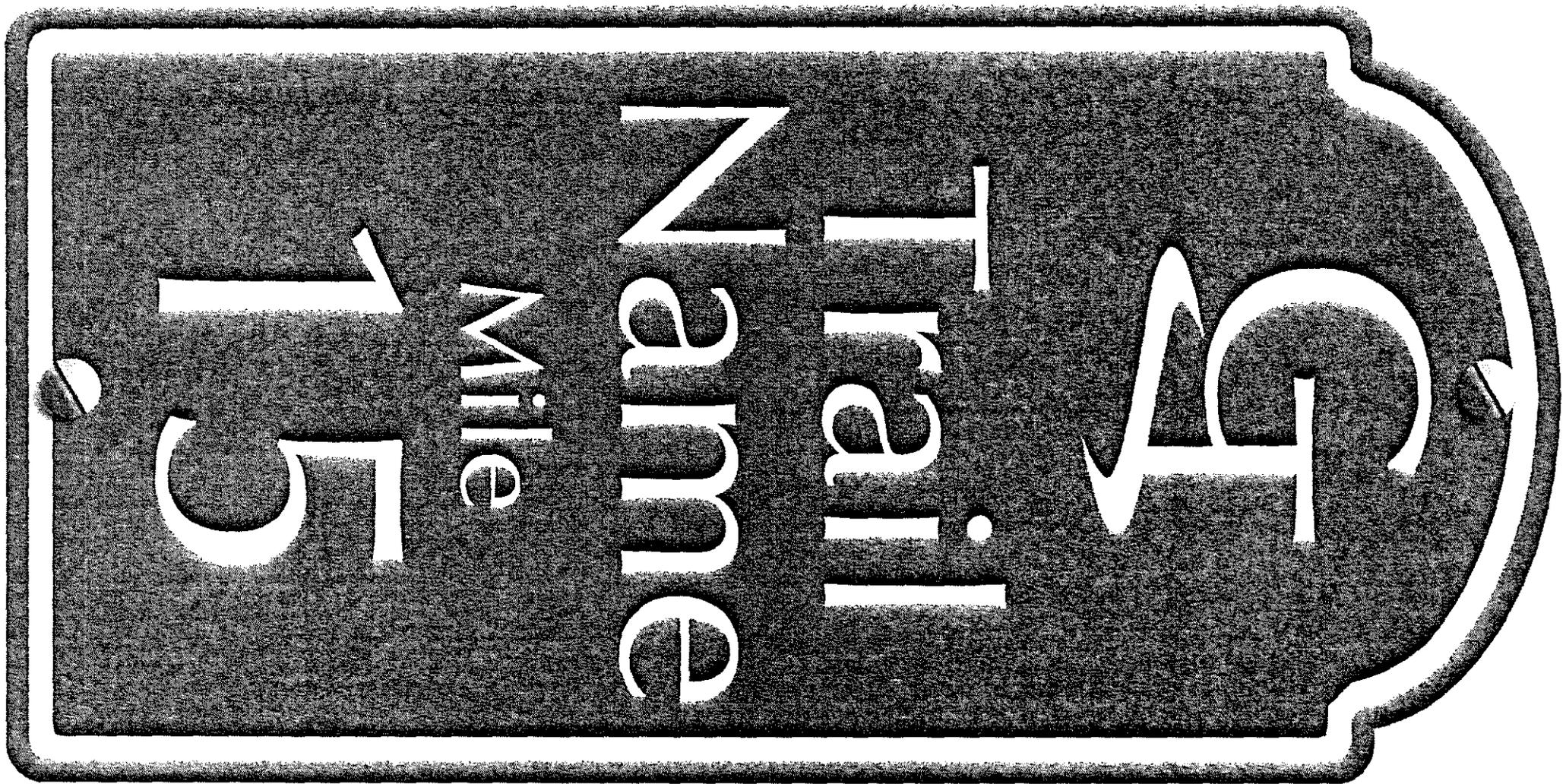
Point of Interest
Name of Trail

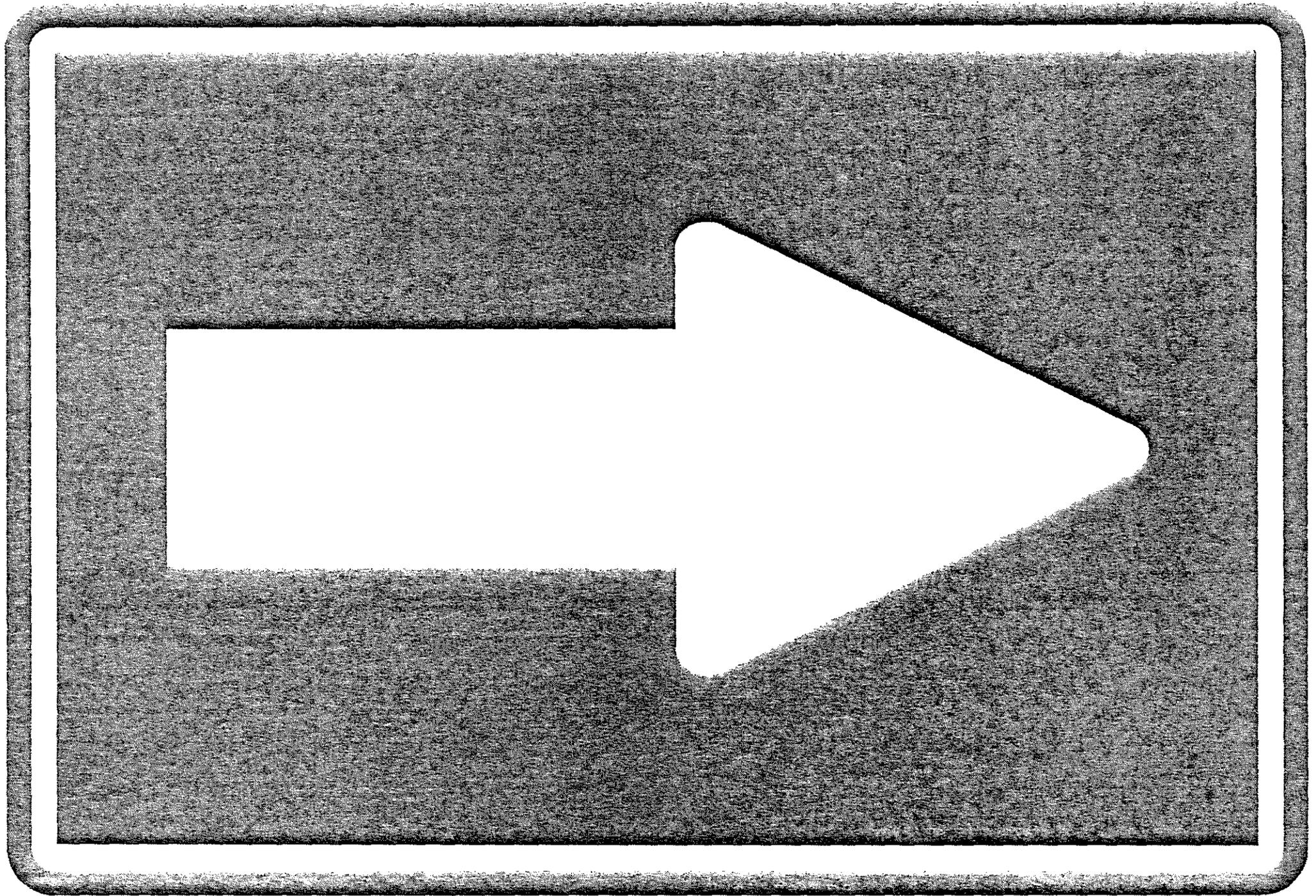
Something interesting about the site. This could be historical facts, statistics, useful information, etc... qwerty qwerty qwerty qwerty qwerty qwerty qwerty qwerty qwerty
qwerty qwerty qwerty qwerty qwerty qwerty qwerty qwerty qwerty qwerty
qwerty qwerty qwerty qwerty qwerty qwerty

A stylized, grayscale illustration of a tree branch with several leaves, positioned diagonally across the left side of the text.

Greenways & Trails of Champaign County

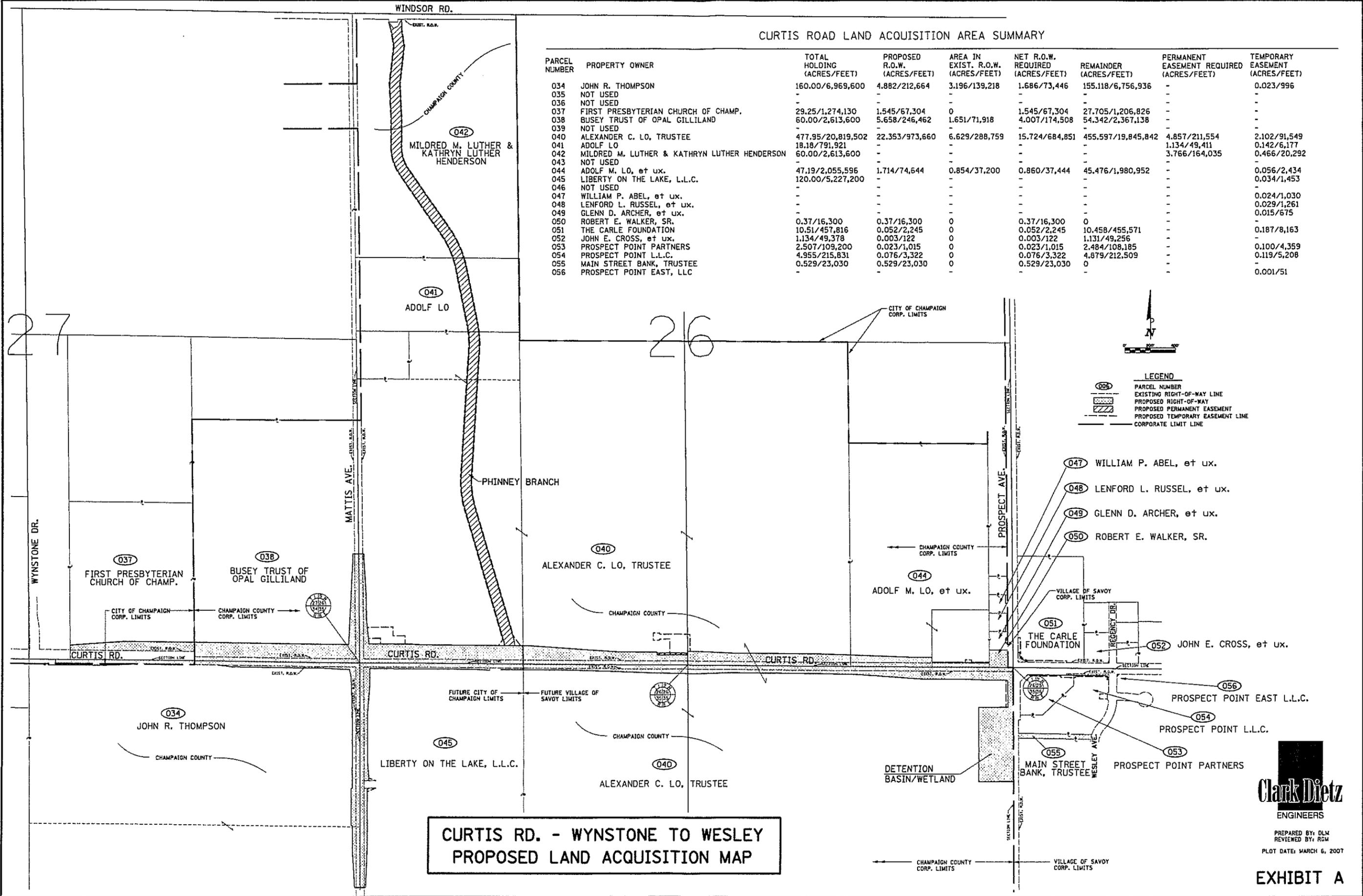






CURTIS ROAD LAND ACQUISITION AREA SUMMARY

PARCEL NUMBER	PROPERTY OWNER	TOTAL HOLDING (ACRES/FEET)	PROPOSED R.O.W. (ACRES/FEET)	AREA IN EXIST. R.O.W. (ACRES/FEET)	NET R.O.W. REQUIRED (ACRES/FEET)	REMAINDER (ACRES/FEET)	PERMANENT EASEMENT REQUIRED (ACRES/FEET)	TEMPORARY EASEMENT (ACRES/FEET)
034	JOHN R. THOMPSON	160.00/6,969,600	4.882/212,664	3.196/139,218	1.686/73,446	155.118/6,756,936	-	0.023/996
035	NOT USED	-	-	-	-	-	-	-
036	NOT USED	-	-	-	-	-	-	-
037	FIRST PRESBYTERIAN CHURCH OF CHAMP.	29.25/1,274,130	1.545/67,304	0	1.545/67,304	27.705/1,206,826	-	-
038	BUSEY TRUST OF OPAL GILLILAND	60.00/2,613,600	5.658/246,462	1.651/71,918	4.007/174,508	54.342/2,367,138	-	-
039	NOT USED	-	-	-	-	-	-	-
040	ALEXANDER C. LO, TRUSTEE	477.95/20,819,502	22.353/973,660	6.629/288,759	15.724/684,851	455.597/19,845,842	4.857/211,554	2.102/91,549
041	ADOLF LO	18.18/791,921	-	-	-	-	1.134/49,411	0.142/6,177
042	MILDRED M. LUTHER & KATHRYN LUTHER HENDERSON	60.00/2,613,600	-	-	-	-	3.766/164,035	0.466/20,292
043	NOT USED	-	-	-	-	-	-	-
044	ADOLF M. LO, et ux.	47.19/2,055,596	1.714/74,644	0.854/37,200	0.860/37,444	45.476/1,980,952	-	0.056/2,434
045	LIBERTY ON THE LAKE, L.L.C.	120.00/5,227,200	-	-	-	-	-	0.034/1,453
046	NOT USED	-	-	-	-	-	-	-
047	WILLIAM P. ABEL, et ux.	-	-	-	-	-	-	0.024/1,030
048	LENFORD L. RUSSEL, et ux.	-	-	-	-	-	-	0.029/1,261
049	GLENN D. ARCHER, et ux.	-	-	-	-	-	-	0.015/675
050	ROBERT E. WALKER, SR.	0.37/16,300	0.37/16,300	0	0.37/16,300	0	-	-
051	THE CARLE FOUNDATION	10.51/457,816	0.052/2,245	0	0.052/2,245	10.458/455,571	-	0.187/8,163
052	JOHN E. CROSS, et ux.	1.134/49,378	0.003/122	0	0.003/122	1.131/49,256	-	-
053	PROSPECT POINT PARTNERS	2.507/109,200	0.023/1,015	0	0.023/1,015	2.484/108,185	-	0.100/4,359
054	PROSPECT POINT L.L.C.	4.955/215,831	0.076/3,322	0	0.076/3,322	4.879/212,509	-	0.119/5,208
055	MAIN STREET BANK, TRUSTEE	0.529/23,030	0.529/23,030	0	0.529/23,030	0	-	-
056	PROSPECT POINT EAST, LLC	-	-	-	-	-	-	0.001/51



CURTIS RD. - WYNSTONE TO WESLEY
PROPOSED LAND ACQUISITION MAP

Clark Dietz
ENGINEERS

PREPARED BY: DLM
REVIEWED BY: RGM
PLOT DATE: MARCH 6, 2007

EXHIBIT A