



CHAMPAIGN COUNTY BOARD  
COMMITTEE AGENDA

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**HIGHWAY & TRANSPORTATION**

Friday, June 5, 2009 – 9:00 a.m.

Meeting Room – Highway Department Building

1605 East Main – Urbana

\*NOTE LOCATION\*

**CHAIR:** Cowart

**MEMBERS:** Beckett, Bensyl, Carter, Jay, Knott, Kurtz, Langenheim, O'Connor

<u>AGENDA ITEM</u>	<u>PAGE NO.</u>
1. <u>Call to Order</u>	
2. <u>Approval of Agenda/Addendum</u>	
3. <u>Approval of Minutes</u> - May 9, 2009	1-4
4. <u>Public Participation</u>	
5. <u>Monthly Reports</u>	
A. County & Township Motor Fuel Tax Claims – May 2009	5
6. <u>County Engineer</u>	
A. Resolution for Contract Award Authority for 2009 Pavement Striping (Letting to be held June 18 <sup>th</sup> )	6
B. Resolution Appropriating Motor Fuel Tax Funds for Windsor Road Section #06-00390-01-WR	7-8
C. CR20 Project – Illinois Emergency Repair Program	
7. <u>Other Business</u>	
A. Approval of Closed Session Minutes – April 17, 2009	
B. Cancellation of July Committee Meeting	
8. <u>Determination of Consent Agenda Items</u>	
9. <u>Adjournment</u>	

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**Champaign County Board  
Committee Minutes**

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**Highway & Transportation Committee  
Friday, May 8, 2009 – 9:00 a.m.  
Highway Department Building Meeting Room**

**MEMBERS PRESENT:** Cowart (Chair), Bensyl, Beckett, Carter, Jay, Kurtz,  
Langenheim, O'Connor

**MEMBERS ABSENT:** Knott

**OTHERS PRESENT:** Jeff Blue, John Cooper, Debby Wagner, Pius Weibel,  
Susan McGrath,

**Agenda Item**

**Call to Order**

Chair Cowart called the meeting to order at 9:02 a.m. A roll call confirmed a quorum present.

**Approval of Agenda/Addendum**

**MOTION** by Carter to approve the agenda; seconded by Kurtz. There was no addendum for the meeting. **Motion carried.**

**Approval of Minutes – April 17, 2009**

**MOTION** by Jay to approve the minutes of April 17, 2009 as presented; seconded by Carter. **Motion carried.**

**Public Participation**

There was no public participation

**Monthly Reports**

**County & Township Motor Fuel Tax Claims**

**MOTION** by Beckett to receive and place on file the County & Township Motor Fuel Tax Claims for April 2009; seconded by Carter. **Motion carried.**

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7 **County Engineer**  
8 **Approval of Greenway & Trails Guidelines**  
9

10 Rita Morocaima-Black explained, in 2004, a Greenways & Trails plan was  
11 approved for the County. RPC developed the plan and after it was approved and in  
12 place they were asked to complete three tasks. The first was to create sign  
13 guidelines which is a list of all the standards that need to be used when building  
14 facilities for bikes and pedestrians. They did research and prepared a document that  
15 was approved about a year ago, and then a request was made by the committee to  
16 approve each document so there would be consistency with standards everywhere  
17 in the County. Along with the guidelines, they were asked to create logos and  
18 signage so anyone using the trails and bike lanes will know where they are and all  
19 entities will have the same dimensions and information on the signs. The third task  
20 was to find funding sources on federal, national and local levels. All this was  
21 completed and today she is asking for approval of the guidelines and logos and  
22 signage.  
23

24 Mr. Blue stated he didn't print out the 40 page design guidelines but they  
25 are available on the website. The total amount for completing all the tasks was  
26 about \$30,000 and there is still some money left. When asked about using the  
27 guidelines in the future he explained it is similar to having IDOT standards for  
28 building roads so there are expectations for the roadways, this is what was done for  
29 trails so there is an expectation to be followed.  
30

31 Mr. Langenheim asked if we are authorizing any expenditure and Mr. Blue  
32 stated we are not.  
33

34 When asked about areas that already have signs posted, Ms. Morocaima-  
35 Black explained there were members of the Forest Preserve District on their  
36 committee, they have approved the guidelines and when it comes to signs, they  
37 could remove the current signage and add the new ones.  
38

39 Mr. Beckett stated if we are going to have a trail system we have to start  
40 with standards but that doesn't mean they are approving spending money. We are  
41 only obligating ourselves to anything if we build a trail in the future; these are the  
42 guidelines we will follow.  
43

44 **MOTION** to approve the Greenways & Trails Guidelines and Logos and  
45 Signage; second to the motion. **Motion carried.**  
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6 **Conveyance of Curtis Road Right of Ways to Village of Savoy**  
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8 Mr. Blue explained the jurisdiction was never properly transferred from the  
9 township to the city and the township has now put up roadblocks to the  
10 construction even though it has been bid and is on-going. They have allowed all  
11 contractors to work in the Village of Savoy limits and there are a few weeks of  
12 work left within that area before they will have to move to the area that is  
13 township jurisdiction. We don't want to have interest in Curtis once it has been  
14 constructed and the thought is that it would become the jurisdiction of Champaign  
15 and Savoy and they would have the maintenance on it for its life. They are asking  
16 to move up the time table for the conveyance of that right of way to Savoy so they  
17 can move ahead with their annexation of that piece so construction can continue.  
18

19 Ms. McGrath stated this would normally occur at the end of the project and  
20 we are moving it up in order to allow construction to continue. This started eight  
21 years ago with the construction improvement and at that time a timetable had to be  
22 set out and approved by all to receive any federal money; its not only important  
23 for construction to begin to keep with the timetable but it is also important for  
24 keeping the funding.  
25

26 **MOTION** by Beckett to recommend County Board approval of the  
27 Conveyance of Curtis Road Right of Ways to Village of Savoy; seconded by  
28 Langenheim.  
29

30 Mr. Beckett asked if by doing this now means that the City of Champaign  
31 and the Village of Savoy have agreed to whatever result the annexation is. Mr. Blue  
32 stated the City of Champaign and Savoy have an annexation agreement between  
33 them that draws lines.  
34

35 Ms. McGrath stated the township cannot file suit to stop a conveyance or  
36 annexation, the village has a right to do this because it will be in their jurisdiction.  
37

38 Mr. Blue stated he talked to Dick Helton about this and they have been in  
39 negotiation with the Lo family to annex the entire area and he feels as good as you  
40 could that they are going to be able to get this done at their May 20<sup>th</sup> board  
41 meeting.  
42

43 **Motion carried.**  
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6 **June Highway Committee Meeting Date**

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8 Mr. Blue explained he will be out of town for the June 5<sup>th</sup> meeting but he  
9 could be present if the committee moved the date to the 12<sup>th</sup>. Committee  
10 consensus to keep the June meeting on the 5<sup>th</sup> with Mr. Cooper presenting the  
11 Engineers Report.

12  
13 **Other Business**

14 **Semi-Annual Review of Closed Session Minutes**

15  
16 **MOTION** by Beckett to concur with the recommendation of the State's  
17 Attorney's office and maintain all closed session minutes as closed; seconded by  
18 Kurtz. **Motion carried.**

19  
20 Mr. Kurtz congratulated Mr. Blue for being awarded a national award by his  
21 peers and stated he brings a great sense of expertise to his position

22  
23 **Determination of Consent Agenda Items**

24  
25 No action items will be placed on the County Board Consent Agenda.

26  
27 **Adjournment**

28  
29 Chair Cowart declared the meeting adjourned at 9:27 a.m.

30  
31 Respectfully Submitted,

32  
33 Tiffany Talbott  
34 Administrative Secretary

# CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE  
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800  
FAX (217) 328-5148

URBANA, ILLINOIS 61802

June 5, 2009

## COUNTY MOTOR FUEL TAX CLAIMS FOR MAY

Req No.	Payee	Description	Amount
39	Vulcan, Inc.	Delineator Posts & Signs	2,084.76
40	Vulcan, Inc.	Delineators	340.00
41	Sherwin Industries, Inc.	Cracksealer	2,483.50
42	Sodemann & Associates, Inc.	Engineering Fees - CH. 18 (Monticello Rd) Section #07-00419-00-RS	3,160.98
43	City of Urbana	Engineering Fees - Windsor Road Section #06-00390-01-WR	85,328.14
44	State of Illinois Treasurer	Final Payment - CH. 17 (Sadorus Road) Section #08-00420-00-RS	98,948.51
45	Hanson Aggregates, Inc.	214.33 T. CA-6/10	1,832.53
46	Central Illinois Tile Company	Pay Estimate #1 & Final - CH. 17 (Sadorus Road) - Section #08-00420-00-DR	14,911.04
			<u><u>\$ 209,089.46</u></u>

## TOWNSHIP MOTOR FUEL TAX CLAIMS MAY

Req No.	Payee	Description	Amount
29	Osterbur Trucking	Condit- 542.06 TN CA-15 F&D	9,101.19
30	Tuscola Stone Company	Newcomb- 601.49 TN CA-11 F&D	9,587.81
31	Tuscola Stone Company	Somer- 120.13 TN CA-15 F&D	1,840.40
			<u><u>\$20,529.40</u></u>

RESOLUTION NO. \_\_\_\_\_

RESOLUTION FOR CONTRACT AWARD AUTHORITY

WHEREAS, sealed bids will be received in the office of the County Engineer until 10:00 a.m. June 18, 2009, for the Pavement Striping of various County Highways in Champaign County, Section # 09-00000-01-GM, and at that time will be publicly opened and read, and

WHEREAS, it is in the best interest of Champaign County to award the contract as early as possible, and

WHEREAS, the Champaign County Board agrees to allow Jeff Blue, P.E., Champaign County Engineer to accept the low bid for Pavement Striping of various County Highways on behalf of Champaign County, if the low bid is within 10% of the engineer's estimate.

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board that the above will be accepted to expedite the contract with the low bidder.

PRESENTED, ADOPTED, APPROVED, and RECORDED this 18<sup>th</sup> day of June A.D., 2009.

\_\_\_\_\_  
C. Pius Weibel, Chair  
County Board of the County of  
Champaign, Illinois

ATTEST: \_\_\_\_\_  
Mark Sheldon, County Clerk and  
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue  
County Engineer

RESOLUTION NO.

RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO SIGN  
AMENDMENT #1 TO AN INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE CITY OF URBANA AND THE COUNTY OF CHAMPAIGN CONCERNING  
THE FUNDING FOR THE CONSTRUCTION OF WINDSOR ROAD AND  
APPROPRIATING \$2,000,000 FROM THE COUNTY'S MOTOR FUEL TAX FUNDS  
SECTION # 00-00361-00-PV

WHEREAS, Champaign County and the City of Urbana have entered into an agreement on January 18, 2009 outlining the responsibilities of each entity in the construction of Windsor Road from High Cross Road to Philo Road; and

WHEREAS, Champaign County and the City of Urbana are desirous to amend the aforementioned agreement.

NOW THEREFORE BE IT RESOLVED, that the Chair of the County Board of Champaign is hereby authorized to sign Amendment #1 of the aforementioned agreement on behalf of Champaign County, and bind Champaign County to the terms contained therein; and

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of Two Million Dollars (\$2,000,000) from the County's Motor Fuel Tax Funds for the County's share of the amended agreement; and

BE IT FURTHER RESOLVED, that the County Clerk be and is hereby directed to transmit three (3) copies of this resolution to Mr. Joseph Crowe, District Engineer, Illinois Department of Transportation, Paris, Illinois.

PRESENTED, ADOPTED, APPROVED and RECORDED this 18<sup>th</sup> day of June, 2009.

\_\_\_\_\_  
C. Pius Weibel, Champaign County Board Chair

ATTEST: \_\_\_\_\_  
Mark Sheldon, County Clerk and  
ex-Officio Clerk of the County Board

Prepared By: Jeff Blue, County Engineer

**Amendment #1 to An Intergovernmental Agreement between the City of Urbana and the County of Champaign Concerning the Funding for the Construction of Windsor Road**

WHEREAS, Champaign County and the City of Urbana have entered into an agreement on January 18<sup>th</sup>, 2008 outlining the responsibilities of each entity in the construction of Windsor Road from High Cross Road to Philo Road; and

WHEREAS, the section of Windsor Road between Philo Road and Boulder Drive has been constructed; and

WHEREAS, the section of Windsor Road between Boulder Drive and High Cross Road has been awarded to the lowest responsible bidder.

NOW, THEREFORE, the City and County agree to amend Section 2 of the Intergovernmental Agreement to read as follows:

**Section 2.     Project Funding**

The County share of the of the costs for right-of-way and easement acquisition, utility relocation, construction engineering, and construction (Project Costs) for the project between Boulder Drive and High Cross Road shall be \$715,661.56 plus 50% of the local match for this project. The City share of the local match shall be 50% of the local match for this project minus \$715,661.56. Total local match is estimated at approximately \$2,500,000.

**IN WITNESS WHEREOF, The parties have executed this Amendment.**

**City of Urbana, Illinois**

**County of Champaign**

By: \_\_\_\_\_  
      **Mayor**

By: \_\_\_\_\_  
      **County Board Chair**

Attest: \_\_\_\_\_  
      **City Clerk**

Attest: \_\_\_\_\_  
      **County Clerk**

**Approved As To Form**

**Approved As To Form:**

\_\_\_\_\_  
**City Attorney**

\_\_\_\_\_  
**Senior Assistant States Attorney**

**Date of City Approval** \_\_\_\_\_

**Date of County Approval** \_\_\_\_\_