

**CHAMPAIGN COUNTY**  
**Highway & Transportation Committee Minutes**

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*Friday, June 7, 2013 – 9:00 am*  
*Highway Building Conference Room*  
*1605 E. Main St. St., Urbana, IL*

**MEMBERS PRESENT:** Christopher Alix, Lloyd Carter, Lorraine Cowart, John Jay, Jim McGuire, Max Mitchell, Michael Richards

**MEMBERS ABSENT:** Diane Michaels

**OTHERS PRESENT:** Jeff Blue (County Engineer), Deb Busey (County Administrator), Eileen Sierra (Regional Planning Commission), Linda Lane (Recording Secretary)

**CALL TO ORDER**

Chair Cowart called the meeting to order at 9:03 am.

**ROLL CALL**

Secretary called roll and the following members were present: Carter, Cowart, Jay, McGuire, and Mitchell. The chair declared a quorum and proceeded with the meeting.

**APPROVAL OF AGENDA**

Chair Cowart asked for approval of agenda for meeting. **MOTION** by Mitchell to approve agenda; **seconded** by Carter. Cowart opened the floor for discussion. **MOTION APPROVED UNANIMOUSLY.**

**PUBLIC PARTICIPATION**

None

**APPROVAL OF MINUTES**

Chair Cowart asked for approval of minutes from the May 10, 2013 meeting. **MOTION** by Carter; **seconded** by Mitchell. **MOTION APPROVED UNANIMOUSLY.**

**COUNTY & TOWNSHIP MOTOR FUEL TAX CLAIMS – MAY 2013**

**MOTION** by Jay to receive and place on file the County & Township Motor Fuel Tax claims for May 2013; **seconded** by Carter. **MOTION APPROVED UNANIMOUSLY.**

**Alix and Richards entered the meeting.**

**RESOLUTION AWARDING CONTRACT FOR 2013 PAVEMENT STRIPING**

Blue explained the resolution was to award the contract for 2013 pavement striping. He stated that there was a bid letting on June 6 for the annual pavement striping contract. He

stated there was a single bidder this year and the bid was less than last year. He said it was also less than the engineers estimates. **Motion** by Mitchell to approve; **seconded** by Carter. Cowart asked how many other companies do striping. Blue said that it's pretty localized because of costs to transport paint, equipment, etc. He said they give a map to the contractor of the roads that need striping and the contractor does them as they have time throughout the summer. He noted that for the seal coat and construction projects, the contractor will come in after completion so that the roads aren't left without striping for more than a day or so. **Motion approved unanimously.**

### **RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS FOR 2013 CUUATS**

Blue explained the resolution appropriating funds to CUUATS. He stated that the money is billed to each entity that is part of CUUATS for their operating costs for the year. **Motion** by Alix to approve; **seconded** by Richards. Jay asked Blue what they receive for their money. Blue stated that one of the biggest things they get is help from RPC putting together highway safety improvement fund projects. He noted that the RPC group has the expertise & models to put together the applications. He stated that they are up a few million dollars of help over previous years. Blue said another thing is that RPC does corridor studies, which now are going out as far as Tolono as part of the metropolitan area. Alix asked if it was a requirement to have that study group in place to receive federal funding. Blue answered yes. Richards asked if there were any areas of concern that they want them to work on next fiscal year. Blue said there is nothing right now but they are working through Olympian Drive and Lincoln Avenue. Blue noted that they also take traffic counts so that Highway doesn't have to hire a part-time person to do it. Jay said it's important for the municipalities to remember how the County has spent a lot of money and worked with them on many projects. **Motion approved unanimously.**

### **RESULTS FO THE COUNTY HIGHWAY 22 BID LETTING**

Blue discussed the results of the Highway 22 recycling job that the committee gave award authority for at the last meeting. He noted that the engineering estimate was \$1,253,000.00. He stated that Open Roads was the low bidder at \$1,095,000. He said that the bids were very competitive with only \$16,000 separating them. Blue said Dunn Company is the subcontractor for the recycling and the oil will come from Emulsicoat. He said they are getting good local companies to do the work. Blue said the work is due to start June 17. Alix asked if the same subcontractor was part of both bids. Blue answered yes. Jay asked if there was anyone other than Dunn. Blue said there was a company out of Minnesota but that they didn't bid or weren't the low bidder.

Blue suggested they move to addendum items because of required action to be taken.

### **OTHER BUSINESS ADDENDUM**

#### **A. Discussion Regarding FY2013 Budget**

Blue discussed a budget amendment and a budget transfer. He noted that they had received a final payment request from the City of Urbana for the Windsor Road project. He stated they didn't budget for it because they don't know when those requests are going to come. He said they still haven't received a request for the Curtis Road final payment and that job has been done for 3-4 years. Blue said final cost of the project for the County was \$1,886,000.00 and that they had originally appropriated \$2,000,000. Blue said they are requesting payment of \$712,859.56 and he is requesting an amendment for \$712,860 from reserves. **Motion** by Jay to approve; **seconded** by Carter. Jay asked if this was the end. Blue said it was for the Windsor

Road project, but there is still around \$600,000 left for the Curtis Road project. Jay asked which project already had issues with maintenance. Blue said that it was the old part of Windsor Road from Philo to Lincoln. He briefly explained the issue causing the problem.

Blue said there is a budget transfer also. He explained that the original scope of the Highway 22 project was \$800,000. They originally thought it would be a cold in-place recycling job with a seal coat. He stated that further in the planning process they weren't comfortable with that and added a lift of asphalt to the project. He said the \$350,000 they are transferring from right of way to road is improvements is the cost to put the asphalt treatment on Highway 22. **Motion** by Jay to approve; **seconded** by Mitchell. **Motions approved unanimously.**

**B. Memo Regarding FY2014 Rural Public Transportation Continued Operating Assistance & FY2013 Consolidated Vehicle Procurement (CVP) Grant Applications**

Blue turned to Eileen Sierra of RPC for an explanation of the resolutions regarding rural public transit. Sierra stated that the first resolution is to continue the operating funds and has to be done every year. She noted that the Federal amount is the same and there is a 10% increase for the State. She stated that the service is growing to be county wide and is now operational until 5:00pm. She said the second resolution, the Special Warranty, is required by DOL every year. She explained the requirement is they have to send notice to private transportation service providers and any drivers put out of work receive priority in the application process. Sierra stated that the last resolution is for the purchase of a new 14-passenger super medium duty accessible vehicle and a 6-passenger van with a ramp. She stated they recently received funding for a deviated fixed route from IDOT, but the contract didn't include capital. She said that demand is outpacing capital. She also noted that Vermillion County has 3 times the number of vehicles as Champaign County but Champaign County has twice the rural population, so they would like to catch up on the vehicles. She did note that Vermillion County has been operating for 30 years and Champaign County has only been operating since 2011.

**Omnibus motion** by Mitchell to approve; **seconded** by Richards. Jay asked where most of the new business is coming from. Sierra stated mostly Mahomet and St. Joe but they have had some requests from Philo and Tolono. She stated that they require 48-hour advance reservations and they have a 30-minute window, 15 minutes before and 15 minutes after to be able to group trips together. McGuire asked if the State has been sending money. Sierra said that they did get payments caught up for last year and are now typically running two quarters behind. McGuire asked how the federal sequester affected the program. Sierra stated it hasn't been affected because they run one year behind so they can see the cuts coming well in advance. **Omnibus Motion approved unanimously.**

**C. Determination on Whether to Cancel July 5, 2013 Committee Meeting**

Cowart asked if there were any objections to cancelling the July meeting. Blue stated that there was nothing pressing that would need to be brought to committee. He stated if something came up, he could take it to the full board. There were no other objections to cancelling. Cowart stated that the July 5 meeting will be cancelled.

**CONSENT AGENDA**

Item VII, VIII and XI (B; i, ii, & iii) are to be placed on the consent agenda.

**OTHER BUSINESS**

Blue stated that the bridge on Lake of the Woods Road was on the June 14 IDOT letting. He stated it will take a few months to get the contracts in place and said the bridge will probably be closed for the winter.

McGuire noted that the governor was in the news regarding IDOT funding. He asked where the County stood on that. Blue stated that Kurtz sent a letter to the other county board chairs. Busey stated that Kurtz is waiting on a response from one or two counties. Blue stated that as of now the program for District 5 hasn't changed. McGuire asked when anything regarding the funding would be decided on. Blue stated it's in the State budget and that if anything were to change it would be year from now. He said they are starting to get more traction as is a topic in many organizations. He stated the idea isn't to blame District 5, but say that do a good job with the money that they are given, but we would like to see them receive more funds.

Mitchell stated that CRIS might want to consider clean diesel as their new vehicle. Blue said he thought that fell under the State bid process and the vehicles were then purchased from the State. He stated that Tier 4, the cleanest burning diesel, is coming out next year but comes with a \$20,000 markup.

### **ADJOURNMENT**

Meeting declared adjourned at 9:34 am.

Respectfully submitted,

Linda Lane  
Administrative Assistant