

**CHAMPAIGN COUNTY BOARD
HIGHWAY & TRANSPORTATION COMMITTEE
Friday – August 9, 2013 – 9:00 a.m.**

Highway Building
1605 East Main Street, Urbana

Committee Members:

Lorraine Cowart – Chair
Lloyd Carter – Vice-Chair
Christopher Alix
John Jay

Jim McGuire
Diane Michaels
Max Mitchell
Michael Richards

AGENDA

- I. Call to
- II. Roll Call
- III. Approval of Agenda/Addendum
- IV. Public Participation
- V. Approval of Minutes – June 7, 2013 1-4
- VI. County & Township Motor Fuel Tax Claims – June 2013 & July 2013 5-6
- VII. Bid Results for Colfax #12-05989-00-BR
(To be let on Aug 7, Will be distributed at the meeting)
- VIII. Highway Federal Aid Matching Budget Discussion 7-13
- IX. Tolono Township Bridge Petition and Resolution 14-15
- X. Designation of Items to be Placed on Consent Agenda
- XI. Other Business
- XII. Adjournment

CHAMPAIGN COUNTY
Highway & Transportation Committee Minutes

Friday, June 7, 2013 – 9:00 am
Highway Building Conference Room
1605 E. Main St. St., Urbana, IL

MEMBERS PRESENT: Christopher Alix, Lloyd Carter, Lorraine Cowart, John Jay, Jim McGuire, Max Mitchell, Michael Richards

MEMBERS ABSENT: Diane Michaels

OTHERS PRESENT: Jeff Blue (County Engineer), Deb Busey (County Administrator), Eileen Sierra (Regional Planning Commission), Linda Lane (Recording Secretary)

CALL TO ORDER

Chair Cowart called the meeting to order at 9:03 am.

ROLL CALL

Secretary called roll and the following members were present: Carter, Cowart, Jay, McGuire, and Mitchell. The chair declared a quorum and proceeded with the meeting.

APPROVAL OF AGENDA

Chair Cowart asked for approval of agenda for meeting. **MOTION** by Mitchell to approve agenda; **seconded** by Carter. Cowart opened the floor for discussion. **MOTION APPROVED UNANIMOUSLY.**

PUBLIC PARTICIPATION

None

APPROVAL OF MINUTES

Chair Cowart asked for approval of minutes from the May 10, 2013 meeting. **MOTION** by Carter; **seconded** by Mitchell. **MOTION APPROVED UNANIMOUSLY.**

COUNTY & TOWNSHIP MOTOR FUEL TAX CLAIMS – MAY 2013

MOTION by Jay to receive and place on file the County & Township Motor Fuel Tax claims for May 2013; **seconded** by Carter. **MOTION APPROVED UNANIMOUSLY.**

Alix and Richards entered the meeting.

RESOLUTION AWARDING CONTRACT FOR 2013 PAVEMENT STRIPING

Blue explained the resolution was to award the contract for 2013 pavement striping. He stated that there was a bid letting on June 6 for the annual pavement striping contract. He

stated there was a single bidder this year and the bid was less than last year. He said it was also less than the engineers estimates. **Motion** by Mitchell to approve; **seconded** by Carter. Cowart asked how many other companies do striping. Blue said that it's pretty localized because of costs to transport paint, equipment, etc. He said they give a map to the contractor of the roads that need striping and the contractor does them as they have time throughout the summer. He noted that for the seal coat and construction projects, the contractor will come in after completion so that the roads aren't left without striping for more than a day or so. **Motion approved unanimously.**

RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS FOR 2013 CUUATS

Blue explained the resolution appropriating funds to CUUATS. He stated that the money is billed to each entity that is part of CUUATS for their operating costs for the year. **Motion** by Alix to approve; **seconded** by Richards. Jay asked Blue what they receive for their money. Blue stated that one of the biggest things they get is help from RPC putting together highway safety improvement fund projects. He noted that the RPC group has the expertise & models to put together the applications. He stated that they are up a few million dollars of help over previous years. Blue said another thing is that RPC does corridor studies, which now are going out as far as Tolono as part of the metropolitan area. Alix asked if it was a requirement to have that study group in place to receive federal funding. Blue answered yes. Richards asked if there were any areas of concern that they want them to work on next fiscal year. Blue said there is nothing right now but they are working through Olympian Drive and Lincoln Avenue. Blue noted that they also take traffic counts so that Highway doesn't have to hire a part-time person to do it. Jay said it's important for the municipalities to remember how the County has spent a lot of money and worked with them on many projects. **Motion approved unanimously.**

RESULTS FO THE COUNTY HIGHWAY 22 BID LETTING

Blue discussed the results of the Highway 22 recycling job that the committee gave award authority for at the last meeting. He noted that the engineering estimate was \$1,253,000.00. He stated that Open Roads was the low bidder at \$1,095,000. He said that the bids were very competitive with only \$16,000 separating them. Blue said Dunn Company is the subcontractor for the recycling and the oil will come from Emulsicoat. He said they are getting good local companies to do the work. Blue said the work is due to start June 17. Alix asked if the same subcontractor was part of both bids. Blue answered yes. Jay asked if there was anyone other than Dunn. Blue said there was a company out of Minnesota but that they didn't bid or weren't the low bidder.

Blue suggested they move to addendum items because of required action to be taken.

OTHER BUSINESS ADDENDUM

A. Discussion Regarding FY2013 Budget

Blue discussed a budget amendment and a budget transfer. He noted that they had received a final payment request from the City of Urbana for the Windsor Road project. He stated they didn't budget for it because they don't know when those requests are going to come. He said they still haven't received a request for the Curtis Road final payment and that job has been done for 3-4 years. Blue said final cost of the project for the County was \$1,886,000.00 and that they had originally appropriated \$2,000,000. Blue said they are requesting payment of \$712,859.56 and he is requesting an amendment for \$712,860 from reserves. **Motion** by Jay to

approve; **seconded** by Carter. Jay asked if this was the end. Blue said it was for the Windsor Road project, but there is still around \$600,000 left for the Curtis Road project. Jay asked which project already had issues with maintenance. Blue said that it was the old part of Windsor Road from Philo to Lincoln. He briefly explained the issue causing the problem.

Blue said there is a budget transfer also. He explained that the original scope of the Highway 22 project was \$800,000. They originally thought it would be a cold in-place recycling job with a seal coat. He stated that further in the planning process they weren't comfortable with that and added a lift of asphalt to the project. He said the \$350,000 they are transferring from right of way to road is improvements is the cost to put the asphalt treatment on Highway 22. **Motion** by Jay to approve; **seconded** by Mitchell. **Motions approved unanimously.**

B. Memo Regarding FY2014 Rural Public Transportation Continued Operating Assistance & FY2013 Consolidated Vehicle Procurement (CVP) Grant Applications

Blue turned to Eileen Sierra of RPC for an explanation of the resolutions regarding rural public transit. Sierra stated that the first resolution is to continue the operating funds and has to be done every year. She noted that the Federal amount is the same and there is a 10% increase for the State. She stated that the service is growing to be county wide and is now operational until 5:00pm. She said the second resolution, the Special Warranty, is required by DOL every year. She explained the requirement is they have to send notice to private transportation service providers and any drivers put out of work receive priority in the application process. Sierra stated that the last resolution is for the purchase of a new 14-passenger super medium duty accessible vehicle and a 6-passenger van with a ramp. She stated they recently received funding for a deviated fixed route from IDOT, but the contract didn't include capital. She said that demand is outpacing capital. She also noted that Vermillion County has 3 times the number of vehicles as Champaign County but Champaign County has twice the rural population, so they would like to catch up on the vehicles. She did note that Vermillion County has been operating for 30 years and Champaign County has only been operating since 2011.

Omnibus motion by Mitchell to approve; **seconded** by Richards. Jay asked where most of the new business is coming from. Sierra stated mostly Mahomet and St. Joe but they have had some requests from Philo and Tolono. She stated that they require 48-hour advance reservations and they have a 30-minute window, 15 minutes before and 15 minutes after to be able to group trips together. McGuire asked if the State has been sending money. Sierra said that they did get payments caught up for last year and are now typically running two quarters behind. McGuire asked how the federal sequester affected the program. Sierra stated it hasn't been affected because they run one year behind so they can see the cuts coming well in advance. **Omnibus Motion approved unanimously.**

C. Determination on Whether to Cancel July 5, 2013 Committee Meeting

Cowart asked if there were any objections to cancelling the July meeting. Blue stated that there was nothing pressing that would need to be brought to committee. He stated if something came up, he could take it to the full board. There were no other objections to cancelling. Cowart stated that the July 5 meeting will be cancelled.

CONSENT AGENDA

Item VII, VIII and XI (B; i, ii, & iii) are to be placed on the consent agenda.

OTHER BUSINESS

Blue stated that the bridge on Lake of the Woods Road was on the June 14 IDOT letting. He stated it will take a few months to get the contracts in place and said the bridge will probably be closed for the winter.

McGuire noted that the governor was in the news regarding IDOT funding. He asked where the County stood on that. Blue stated that Kurtz sent a letter to the other county board chairs. Busey stated that Kurtz is waiting on a response from one or two counties. Blue stated that as of now the program for District 5 hasn't changed. McGuire asked when anything regarding the funding would be decided on. Blue stated it's in the State budget and that if anything were to change it would be year from now. He said they are starting to get more traction as is a topic in many organizations. He stated the idea isn't to blame District 5, but say that do a good job with the money that they are given, but we would like to see them receive more funds.

Mitchell stated that CRIS might want to consider clean diesel as their new vehicle. Blue said he thought that fell under the State bid process and the vehicles were then purchased from the State. He stated that Tier 4, the cleanest burning diesel, is coming out next year but comes with a \$20,000 markup.

ADJOURNMENT

Meeting declared adjourned at 9:34 am.

Respectfully submitted,

Linda Lane
Administrative Assistant

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

August 9, 2013

COUNTY MOTOR FUEL TAX CLAIMS FOR JUNE

<u>Req. No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
40	Emulsicoat, Inc.	407 Gal. HFE-90	1,017.50
41	Hall Signs, Inc.	Date Sitckers for Traffic Signs	259.25
42	Vulcan, Inc.	Stop Signs	946.25
43	Lehigh Hanson	70.84 T. CA-6/10	701.31
44	Lehigh Hanson	49.63 T. CA-16	734.53
45	Emulsicoat, Inc.	576 Gal. HFE-90	1,440.00
46	Champaign County Treasurer	County Equipment Rental – April & May	30,556.28
47	Fehr Graham Engineering	Engineering Fees – CH. 1(Dewey-Fisher Rd) Section #12-00432-00-RS	26,201.50
48	Emulsicoat, Inc.	626 Gal. HFE-90	1,565.00
49	Open Road Paving	Pay Estimate #4 & Final – CHS. 8 & 30 Section #11-00431-00-RS	99,678.03
			<u>\$163,099.65</u>

TOWNSHIP MOTOR FUEL TAX CLAIMS FOR JUNE

<u>Req. No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
25	Illiana Construction Company	Tolono – 2,840 Gal. CM-300	9,996.80
26	Tuscola Stone Company	Brown – 1,125.87 T. CA-15	20,321.97
27	Tuscola Stone Company	Harwood – 555.49 T. CA-16	9,582.29
28	Tuscola Stone Company	Hensley – 369.10 T. CA-16	5,665.67
29	Tuscola Stone Company	Ogden – 494.55 T. CA-16	7,591.33
30	Tuscola Stone Company	Philo – 2,110.24 T. CA-15	31,442.58
31	Tuscola Stone Company	Raymond – 1,006.28 T. CA-16	13,987.31
32	Tuscola Stone Company	Somer – 578.99 T. CA-15 & 502.62 T. CA-16	17,081.19
33	Tuscola Stone Company	Urbana – 296.59 T. CA-15	4,478.51
34	Tuscola Stone Company	East Bend – 1,440.23 T. CA-16	23,735.14
35	Tuscola Stone Company	Somer – 182.13 T. CA-15	2,977.83
36	Tuscola Stone Company	Urbana – 23.31 T. CA-15	351.98
			<u>\$147,212.60</u>

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

August 9, 2013

COUNTY MOTOR FUEL TAX CLAIMS FOR JULY

<u>Req. No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
50	Emulsicoat, Inc.	1,088 Gal. HFE-90	2,720.00
51	Lehigh Hanson	252.28T. CA-6/10	2,497.59
52	Open Road Paving	Pay Estimate #1 – CH. 22 (Penfield Rd) Section #13-00433-00-RS	502,717.73
53	Champaign County Treasurer	FY-13 CUUATS Fees	27,598.00
54	Newman Traffic Signs	Sign Stands	355.05
55	Vulcan Signs	Sign Material	219.20
56	Fehr Graham	Engineering Fees – CH. 1 (Dewey-Fisher Road)	15,845.75
57	Open Road Asphalt Company	3.97 T. Cold Mix	397.00
58	Lehigh Hanson	119.46 T. CA-6/10	1,182.65
59	Champaign County Treasurer	County Equipment Rental – June	18,295.96
60	Illiana Construction Company	General Maintenance – CHS. 6 & 19	92,938.57
61	Emulsicoat, Inc.	400 Gal. HFE-90	1,000.00
62	Lehigh Hanson	77.27 T. CA-6/10	764.98
63	Open Road Paving	Pay Estimate #2 – CH. 22 (Penfield Rd) Section #13-00433-00-RS	542,809.28
			<u>\$1,209,341.76</u>

TOWNSHIP MOTOR FUEL TAX CLAIMS FOR JULY

<u>Req. No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
37	Grosso Trucking, Inc.	Compromise – 390.49 T. Turkey Grit	4,311.01
38	Tuscola Stone Company	Crittenden – 642.14 T. CA-14	8,623.94
39	Illiana Construction Company	Crittenden – 5,848 Gal. HFP; 34,653 Gal. HFE-90; 1,400 Gal. MC-30	102,326.98
40	Illiana Construction Company	Pesotum – 28,985 Gal. HFE-90 & Spread 870 T. Aggregate	70,913.40
41	Illiana Construction Company	Philo – 20,051.78 Gal. HFP	55,543.41
42	Illiana Construction Company	Sadorus – 35,020 Gal. HFE-90 & Spread 1,050 T. Aggregate	85,674.30
43	Tuscola Stone Company	Somer – 247.22 T. CA-15	4,042.05
44	Illiana Construction Company	Tolono – 20,197.85 Gal. HFP	55,947.95
45	Tuscola Stone Company	Urbana – 66.95 T. CA-15	1,010.95
46	Illiana Construction Company	Brown – 25,077.37 Gal. HFE-90	58,681.03
47	Illiana Construction Company	Colfax – 30,893.61 Gal. HFE-90	72,291.04
48	Illiana Construction Company	Mahomet – 18,117 Gal. CM-300	63,771.84
49	Illiana Construction Company	Newcomb – 30,746.26 Gal. HFE-90	71,946.25
50	Illiana Construction Company	Ogden – 11,896 Gal. HFE-90	<u>27,836.64</u>
			<u>\$682,920.79</u>

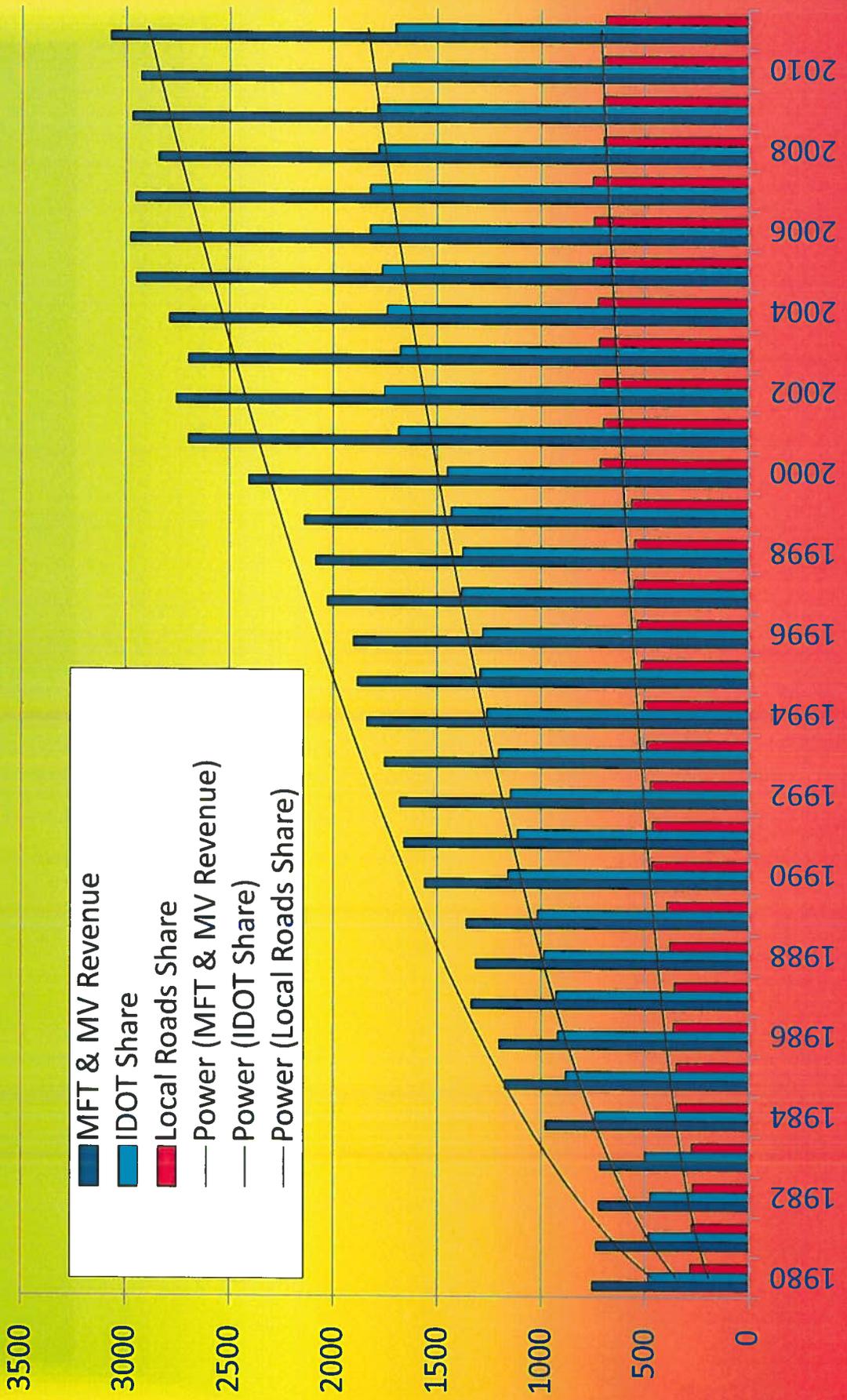
(605 ILCS 5/5-603) (from Ch. 121, par. 5-603)

Sec. 5-603. For the purpose of providing funds to pay the expenses for engineering and right-of-way costs, utility relocations and its proportionate share of construction or maintenance of highways in the federal aid network or county highway network and costs incurred incident to transportation planning studies conducted in cooperation, and by formal agreement, with the Department of Transportation or its predecessor, the Department of Public Works and Buildings and the designated authority of the United States Government the county board except in counties having a population in excess of 1,000,000 inhabitants has the power to levy an annual tax to be known as the matching tax. Such tax shall be in addition to the maximum of all other county taxes which the county is now or may hereafter be authorized by statute to levy upon the aggregate valuation of all taxable property within the county. Such matching tax shall not be extended at a rate exceeding .05% of the value of all taxable property within the county, as equalized or assessed by the Department of Revenue. On ascertaining the rate per cent that will produce the amount of any tax levied in any such county under this section, the county clerk shall not add to such tax or rate any sum or amount to cover the loss or cost of collecting such tax. All moneys derived from the matching tax shall be placed in a separate fund to be known as the matching fund and shall be used for no other purposes. The county board shall from time to time adopt resolutions appropriating matching funds for specific federal aid projects and motor fuel tax sections or for transportation planning studies conducted in cooperation, and by formal agreement, with the Department of Transportation or its predecessor, the Department of Public Works and Buildings and the designated authority of the United States Government and no moneys shall be disbursed from this fund unless so appropriated by the county board. After the end of the fiscal year, if there is still an unappropriated balance it shall operate to reduce, in like amount, any subsequent levy.

(Source: P.A. 86-616.)

Champaign County Motor Fuel Tax Revenues			
Year	MFT Revenue	IJN Revenue	Total Revenue
2004	\$ 2,757,003.00		\$ 2,759,007.00
2005	\$ 2,810,170.00		\$ 2,812,175.00
2006	\$ 2,850,120.00		\$ 2,852,126.00
2007	\$ 2,799,065.00		\$ 2,801,072.00
2008	\$ 2,607,797.00		\$ 2,609,805.00
2009	\$ 2,594,521.00		\$ 2,596,530.00
2010	\$ 2,401,336.00	\$ 357,472.00	\$ 2,758,808.00
2011	\$ 2,378,336.00	\$ 357,472.00	\$ 2,735,808.00
2012	\$ 2,398,460.00	\$ 357,472.00	\$ 2,755,932.00
2013	\$ 2,392,528.00	\$ 357,472.00	\$ 2,750,000.00
2014	\$ 2,392,528.00	\$ 357,472.00	\$ 2,750,000.00
2015	\$ 2,392,528.00	\$ -	\$ 2,392,528.00

State of Illinois – Highway User Fees Returned to Roads (Revenue Stream, No Bond Proceeds) [\$ Millions]



Champaign County Federal Funds For Roads			
Year	Road	Federal Revenue	
2007	CR 22	\$ 125,419.00	
2007	CR 9	\$ 981,239.00	
2008	CR 17	\$ 2,113,874.00	
2009	Curtis	\$ 1,000,000.00	
2010	CR 18	\$ 1,940,000.00	
2011	CR 11 & 32	\$ 3,100,000.00	
2012	CR 8 & 30	\$ 1,600,000.00	
2015	CR 1	\$ 3,065,000.00	
Total		\$ 13,925,532.00	

Local Match is a 20% Minimum

Minimum Match for these Projects = \$3,481,383

Champaign County Federal Funds For Bridges				
Year	Road	Federal Revenue		
2009	CR 22	\$ 960,000.00		
2010	Lincoln	\$ 985,000.00		
2012	CR 11	\$ 610,000.00		
2011	CR 55	\$ 1,020,000.00		
2013	CR 16	\$ 1,161,000.00		
2015	CR 55	\$ 1,040,000.00		
Total		\$ 5,776,000.00		

Local Match is a 20% Minimum

Minimum Match for these Projects = \$1,444,000

Highway Federal Aid Match Levy History

FY1991	\$465,000.00
FY1992	\$400,000.00
FY1993	\$0.00
FY1994	\$250,000.00
FY1995	\$250,000.00
FY1996	\$250,000.00
FY1997	\$250,000.00
FY1998	\$250,000.00 November 1998 - Tax Caps Adopted
FY1999	\$125,000.00
FY2000	\$125,000.00
FY2001	\$125,000.00
FY2002	\$7,375.00 *Balance of Levy appropriated by County Board to Public Health initiatives
FY2003	\$6,930.00
FY2004	\$5,185.00
FY2005	\$6,151.00
FY2006	\$6,522.00
FY2007	\$6,905.00
FY2008	\$6,987.00
FY2009	\$7,964.00
FY2010	\$7,887.00
FY2011	\$8,165.00
FY2012	\$7,093.00
FY2013	\$7,390.00

*If the Levy had remained at \$125,000 in November 2001 for FY2002, and if the standard PTELL calculation had been applied to the levy each year, the projected levy for FY2014 would be \$223,029, based on annual growth in all levies under the PTELL formula.

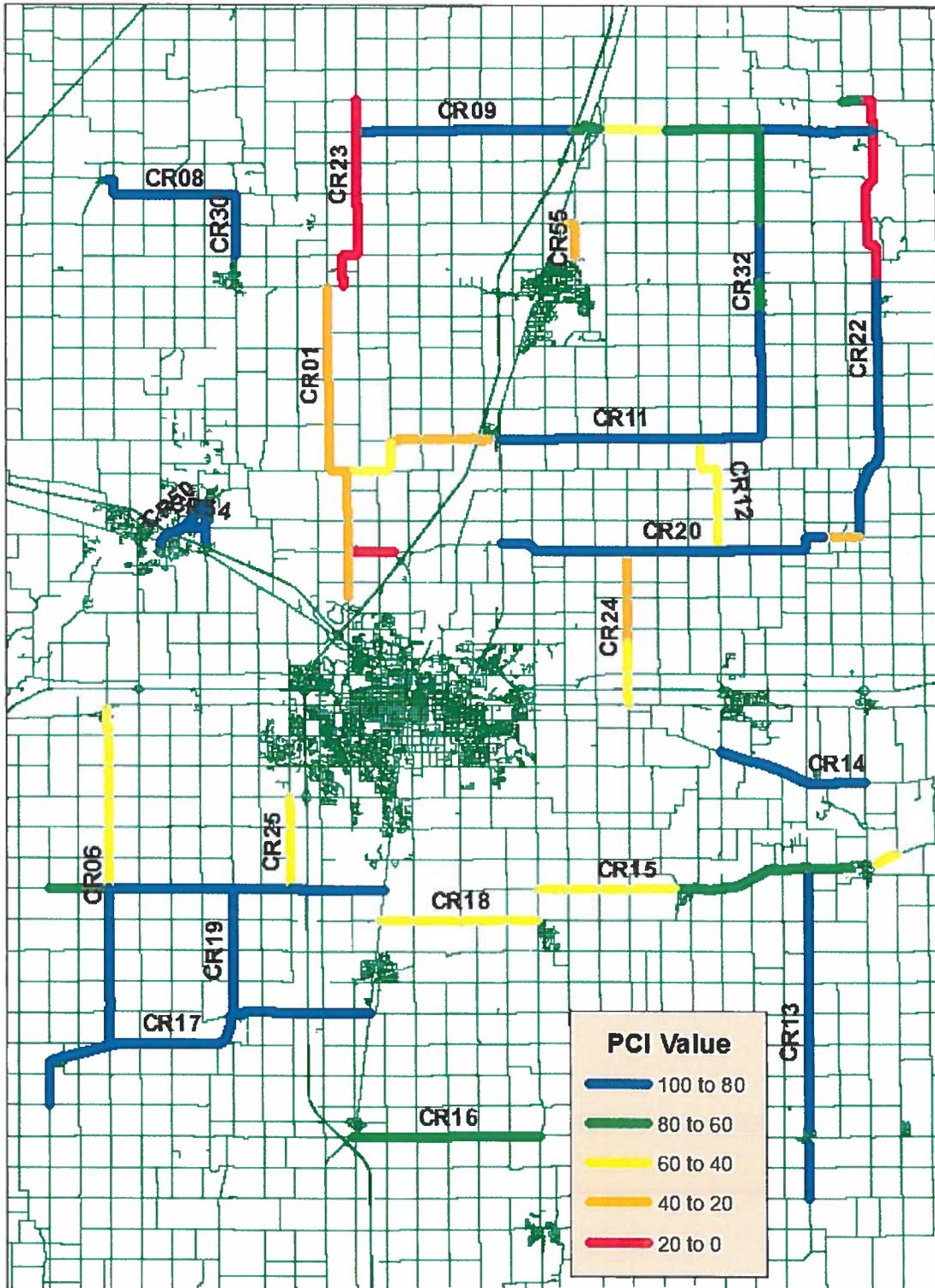


Figure 3. 2012 PCI ratings (end of year projection).

PETITION

Petitioner, Brad Clemons, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Tolono Road District, Champaign County, Illinois; and
2. There is a bridge located between Sections 27 & 28, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$250,000.00, which will be more than .02% of the value of all the taxable property in the Tolono Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Tolono Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Tolono Road District is prepared to pay 10% of the construction cost plus 50% of the engineering cost associated with the replacement of said structure.

Respectfully submitted,

Brad Clemons
Commissioner of Highways of
Tolono Road District,
Champaign County, Illinois

RESOLUTION NO.

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

WHEREAS, the County Board finds that based on the representations in the attached Petition, it required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

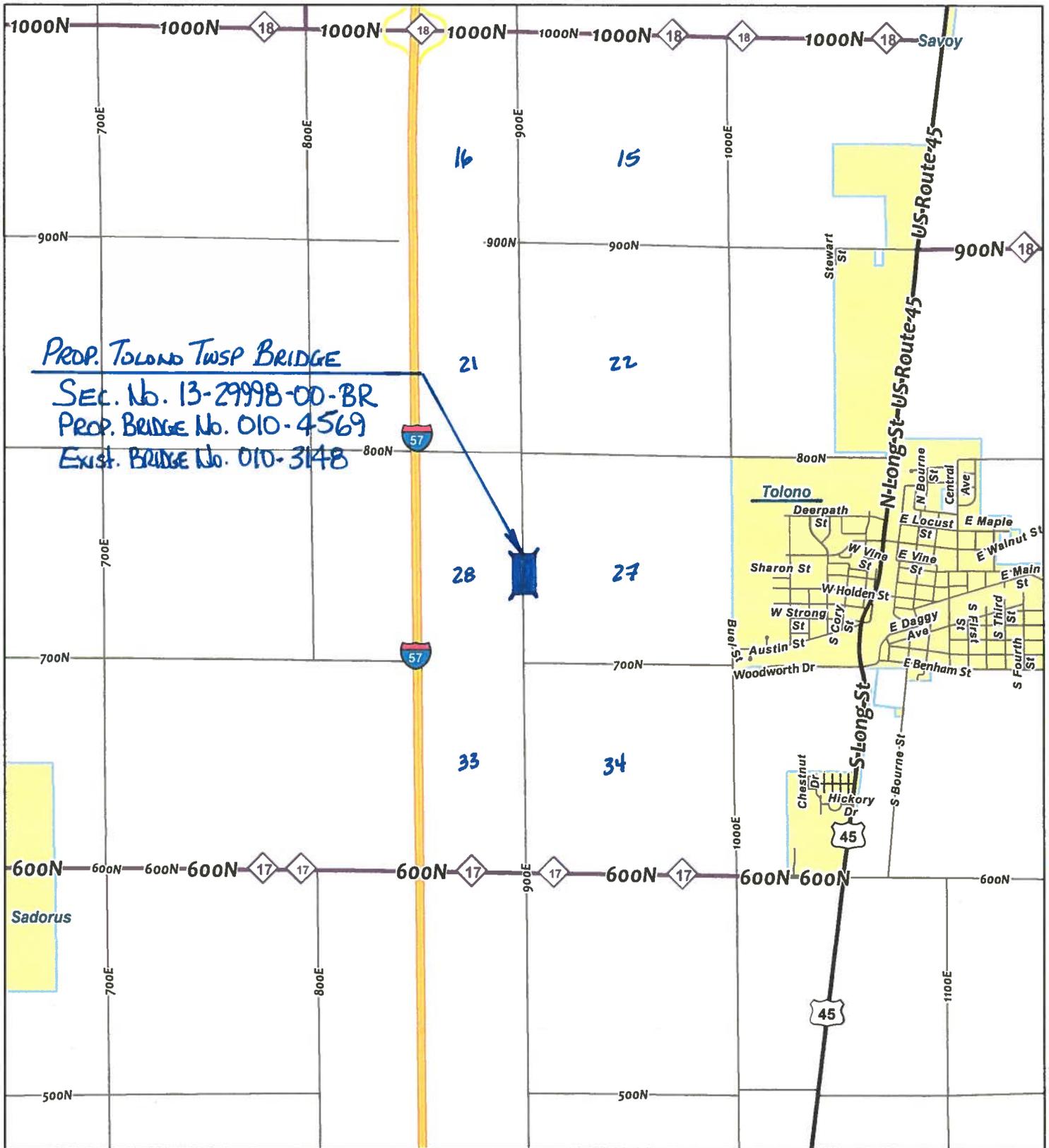
NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of engineering and replacement of the aforesaid structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department doing the work.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement, and shall show the division of cost between the County and the Tolono Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Tolono Road District.
6. This Resolution shall become effective upon its adoption.

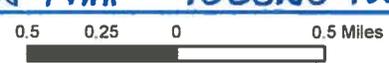
PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of August, 2013.

Alan Kurtz, Chair
County Board
Champaign County, Illinois

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board



LOCATION MAP - TOLONO TWP



DISCLAIMER:

This map was prepared by the Champaign County GIS Consortium (CCGIS) using the best available parcel and tax data. This map and its underlying data is intended to be used as a general index to land related information and is not intended for detailed, site-specific analysis. CCGIS does not warranty or guarantee the accuracy of this information for any purpose. The aerial photography in this map was taken in April of 2008.

For questions, regarding availability of geo-data or the CCGIS, or to report a mapping error, please contact CCGIS at: