

**CHAMPAIGN COUNTY BOARD
HIGHWAY & TRANSPORTATION COMMITTEE**
County of Champaign, Urbana, Illinois
Friday – November 6, 2015 – 9:00 a.m.

Highway Building Conference Room
1605 East Main Street, Urbana

Committee Members:

Lorraine Cowart – Chair
Lloyd Carter – Vice-Chair
Christopher Alix
Shana Harrison

John Jay
Jim McGuire
Diane Michaels
Max Mitchell

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes – October 2, 2015 1
- V. Public Participation
- VI. Communications
- VII. County & Township Motor Fuel Tax Claims – October 2015 4
- VIII. Resolution Appropriating County Motor Fuel Tax Funds for the salary and estimated expenses of the County Engineer for the period from December 1, 2015 thru November 30, 2016. 5
- IX. Resolution Appropriating County Motor Fuel Tax Funds for County Roads Maintenance for the period from January 1, 2016 thru December 31, 2016. Section #16-00000-00-GM. 9
- X. Petition and Resolution for Raymond Township, Section #15-21024-00-BR 12
- XI. Olympian Drive Update
- XII. Dewey Fisher Road Update
- XIII. Other Business
- XIV. Chair’s Report
- XV. Designation of Items to be Placed on the Consent Agenda
- XVI. Adjournment

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**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, October 2, 2015
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main, Urbana, IL

Committee Members

Present	Absent
Lorraine Cowart (Chair)	
	Lloyd Carter (Vice Chair)
Christopher Alix	
Shana Harrison	
	John Jay
Jim McGuire	
Diane Michaels	
	Max Mitchell

County Staff: Jeff Blue (County Engineer), Linda Lane (Recording Secretary)

Others Present: Patti Petrie (County Board Chair)

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:05 a.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Mr. Alix to approve the agenda; seconded by Ms. Harrison. Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes September 4, 2015

MOTION by Mr. Alix to approve the minutes of the September 4, 2015 meeting; seconded by Mr. McGuire. Upon vote, the **MOTION CARRIED unanimously.**

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims – September 2015

MOTION by Ms. Michaels to receive and place on file the County and Township Motor Fuel Tax Claims for September 2015; seconded by Ms. Harrison. Upon vote, the **MOTION CARRIED unanimously.**

38 **VIII. Ogden Township #14-17016-00-BR – Bid Review**

39 Mr. Blue reminded everyone that he was given authority to award a contract for the bridge project in
40 Ogden Township, about a mile east of Royal. He stated the engineer’s estimate is \$472,000 and said all
41 the bids were tight, with Newell Construction being the low bidder at \$465,323.45. Mr. Blue said the job
42 will start in April of 2016, and should be completed before harvest. He said it will take the majority of the
43 summer to do the project.

44 Mr. Maxwell asked where exactly this is located. Mr. Blue replied that it is on old County Road 20 out of
45 Royal to the east, about ¼ mile from the county line.

46 **IX. Other Business**

47 Mr. Blue passed out an invitation to an IDOT public outreach meeting. He said it has nothing to do with
48 Highway’s program for next year, but they will probably talk about the I57/I74 interchange and other
49 projects coming up in the next five years. He thought this would be more of a question and answer type
50 meeting.

51 Mr. Blue said that as a county engineer in Champaign County, and being a county engineer in the state of
52 Illinois, he is a member of the National Association of County Engineers. He said the Illinois delegation has
53 nominated him to be the North-Central Regional Vice-President of the National Association of County
54 Engineers for the next two years. He stated that if it was alright with the Committee he would like to
55 accept that nomination. Mr. Blue said the position would be representing Illinois, Wisconsin, Minnesota,
56 Wyoming, Montana, North Dakota, and South Dakota. He stated it would require more travel, which NAC
57 would pay for. He explained that it is a time commitment but is something that he would like to run for.
58 Mr. Maxwell thought it was a great idea and would be a value to Mr. Blue and the County. Mr. McGuire
59 thanked Mr. Blue for putting his time into these extra things to represent the County. Ms. Petrie asked
60 the time frame. Mr. Blue said it would begin immediately and go to April 2017.

61 Ms. Harrison asked Mr. Blue how many people weren’t working because of the State budget issue. Mr.
62 Blue replied they are still doing everything they planned to do. He commented that the Townships and
63 the County usually set up their programs for next year about this time of year. He explained that all the
64 seal coating work and maintenance work on the Township and County Roads would have a plan that
65 would be sent to IDOT for approval so they could have lettings in November for the aggregate hauling.
66 He stated that in April they usually have their oil letting. Mr. Blue said the major seal coat contractor in
67 town won’t have much, if any, work next year, affecting about a dozen employees. Mr. Blue said they
68 aren’t putting together a road construction plan for next year due to the uncertainty of how much money
69 they will have. He felt it would be about \$5-6 million worth of work that contractors and employees won’t
70 have next year. Mr. Blue said they have no plans for layoffs because our employees are funded through
71 the highway fund instead of the MFT fund. He stated that if the money comes in January or February it
72 will be too late to put a program together, meaning they will skip a year of construction and maintenance,
73 which is never good. Ms. Harrison asked about the program for 2017. Mr. Blue answered that presumably
74 it would be larger if they get all the money they should, but it will be affected by supply and demand.

75 Ms. Petrie commented that they could pool funds to make sure there is work next year so the price
76 variability doesn’t come into play. She said there would need to be an intergovernmental agreement to
77 do it, but would be a way to counter what Mr. Blue described. Mr. Blue said there will be a significant
78 amount of construction work in Champaign because of the MFCORE project. Ms. Petrie said she was
79 thinking of the price factor the various governmental entities are going to have to eat. Mr. Alix asked how
80 much of a price drop they could expect to see for next year in terms of contractors. Ms. Petrie asked if he
81 was thinking of borrowing. Mr. Alix answered yes. Ms. Michaels asked if they meant bonding for the short
82 term. Mr. Alix said he meant bonding. Mr. Maxwell stated that counties have been able to bond on MFT
83 but felt people won’t buy the bonds due to the uncertainty of the MFT receipts. He thinks it’s a serious
84 concern because they’ve swept funds before. Mr. McGuire felt they would keep that money and say
85 you’ve done so fine without it, and use it to pay the \$3 billion they haven’t had to borrow. Ms. Harrison
86 suggested that county engineers at the national level could influence legislators. Ms. Petrie asked if this

87 was worth having a more serious conversation about and getting more information on these possibilities.
88 Mr. Alix said he will look into it and has to talk with our bond council next week. Ms. Petrie said this is an
89 exploratory conversation but if they could figure a way to level the 2016-2017 years it might save money
90 in the end. Mr. McGuire said the only other possibility is to sue them for it. Mr. Alix stated that is another
91 option. Mr. Blue wondered if they could force us to pay our bills. He said that Dewey-Fisher is state-
92 funded, where the State sends us a bill for our portion. Mr. Alix said they've discussed doing that with
93 Health Alliance for the money they owe us for the Nursing Home and said it isn't outside the realm of
94 possibility.

95 Mr. Blue briefly explained the route they would be taking for the tour of current and future projects. He
96 said the engineer for the East Olympian Drive project will meet them. He said they are paving Dewey-
97 Fisher today. Mr. Blue said the engineer will be at the West Olympian Drive project as well. He said they
98 will also go by the intersection project at Cardinal and Rising that will be done next year.

99 **X. Chair's Report**
100 None

101 **XI. Designation of Items to be placed on consent agenda**
102 None

103 **XII. Adjournment**
104 There being no further business, Ms. Cowart adjourned the meeting at 9:28 am.

105
106 ***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800

URBANA, ILLINOIS 61802

FAX (217) 328-5148

November 6, 2015

COUNTY MOTOR FUEL TAX CLAIMS FOR OCTOBER

Req No.	Payee	Description	Amount
66	Illiana Construction	5586gl HFP for job in Gifford	13,792.42
67	Illiana Construction	HFP for portion of Gifford Relief	39,494.80
68	Open Road Asphalt	4.77 tons cold mix	572.40
69	Open Road Asphalt	2.14 tons cold mix	256.80
70	Newman Traffic Signs	Various Signs	1,810.00
71	City of Urbana	Lincoln Ave Enginnering Fees	7,773.58
72	Compass Minerals	308.19tons deicing salt	25,243.85
73	Varsity Striping	41749 liner feet striping removal	20,874.50
74	Tuscola Stone	22.32tons rip rap	429.66
75	City of Urbana	Lincoln Ave Enginnering Fees	3,215.05
76	Open Road Asphalt	4.09 tons cold mix	490.80
77	Open Road Asphalt	2.45 tons cold mix	294.00
78	Lehigh Hanson	77.22 Tons CM110	1,092.68
79	Champaign Co. Tres. FUND 83	September Equipment Rental	12,973.97
80	Blue, Jeff	Reimburse lodging IACE meeting Oct 7-9	264.42
			<hr/> \$ 128,578.93 <hr/>

TOWSHIP MOTOR FUEL TAX CLAIMS FOR OCTOBER

Req No.	Payee	Description	Amount
86	Emulsicoat, Inc	Compromise Twp HFP/SC3000 FOB	82,680.09
		Compromise Twp 33305gl oil spread/rock spread	
87	Illinana Construction		11,461.15
88	Illinana Construction	Harwood Twp 32213.40gl HFE-90	71,513.75
89	Illinana Construction	Hensley Twp 10869.93gl HFE-90	24,131.26
90	Emulsicoat, Inc	Rantoul Twp 39068.51gl HFP FOB	82,043.88
91	Illinana Construction	Sidney Twp 43303.82gl HFE-90	96,134.50
93	Illinana Construction	Compromise Twp 1438.27gl HFP/Rock spread	8,998.14
			<hr/> \$376,962.77 <hr/>

RESOLUTION NO.

RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS
FOR THE SALARY AND ESTIMATED EXPENSES
OF THE COUNTY ENGINEER FOR
THE PERIOD FROM DECEMBER 1, 2015 THRU NOVEMBER 30, 2016

WHEREAS, Legislation enacted by the 58th General Assembly amending the law with reference to County Engineers permitting the payment of salary and expenses for the County Engineer out of any general or highway funds of the County; and

WHEREAS, Motor Fuel Tax funds allotted to the County, are considered as highway funds; and

WHEREAS, The County has sufficient Surface Transportation Program funds available and desires to use a portion of said funds to pay a portion of the County Engineer's salary;

NOW, THEREFORE, BE IT RESOLVED, By the County Board of Champaign County, Illinois, the sum of One Hundred Forty-one Thousand Five Hundred Twenty-two Dollars and Nine Cents (\$141,522.09) for Salary from December 1, 2015 thru November 30, 2016. Also, the sum of Twenty Thousand Nine Hundred Fifty-two Dollars and Sixteen Cents (\$20,952.16) for Estimated Expenses of the County Engineer, which are approved by the Champaign County Highway and Transportation Committee in accordance with the Champaign County Personnel Policy, be and it is hereby appropriated as follows:

From Motor Fuel Tax Funds: One Hundred Sixty-two Thousand Four Hundred Seventy-four Dollars and Twenty-five Cents (\$162,474.25) for the period from December 1, 2015 thru November 30, 2016; and

BE IT FURTHER RESOLVED, That the County hereby authorizes the sum of Seventy Thousand Seven Hundred Sixty-one Dollars and Four Cents (\$70,761.04) of their Surface Transportation Program Funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State Funds. The State funds shall not exceed Fifty Percent (50%) of the County Engineer's annual salary; and

Resolution No.

BE IT FURTHER RESOLVED, By the County Board of Champaign County, Illinois that the Department of Transportation, Division of Highways of the State of Illinois, be and they are hereby requested to forward a certification, covering the above appropriation to the County Treasurer, as soon as possible; and

BE IT FURTHER RESOLVED, That the County Board of Champaign County authorizes the County Board Chair to sign the Illinois Department of Transportation Agreement for the County Engineer's Salary; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to Mr. Kensil Garnett, District Engineer, Illinois Department of Transportation, Paris, Illinois, for approval.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 19th day of November A.D., 2015.

Pattsi Petrie, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

This agreement, by and between the DEPARTMENT OF TRANSPORTATION, State of Illinois, hereinafter called the DEPARTMENT, and the COUNTY OF Champaign, of the State of Illinois, hereinafter called the COUNTY.

WHEREAS, the COUNTY has elected to use the Illinois Association of County Engineer's / Illinois Department of Transportation's recommended salary schedule to determine the County Engineer's annual salary and has agreed that the minimum salary shall be at least ninety-five (95%) of the recommended salary:

WHEREAS, the COUNTY desires to transfer Surface Transportation Program funds to the DEPARTMENT in return for State funds to be used by the COUNTY to pay a portion of the County Engineer's salary, an amount not to exceed fifty percent (50%) of the County Engineer's annual salary:

NOW THEREFORE, for and in consideration of the covenants and agreements herein contained, the parties agree as follows:

THE COUNTY AGREES:

1. That it will provide the DEPARTMENT with a resolution passed by the County Board authorizing the transfer of the COUNTY's Surface Transportation Program Funds to the State for an equal amount of State Funds.
2. That it will deposit the State funds in the COUNTY's Motor Fuel Tax account.
3. An annual resolution appropriating funds for the payment of the County Engineer's annual salary shall be submitted to the DEPARTMENT along with the resolution authorizing the amount of Surface Transportation Program funds to be transferred.
4. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review by the DEPARTMENT and/or Auditor General and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the STATE for the recovery of funds paid by the STATE under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.

THE DEPARTMENT AGREES:

1. To accept the COUNTY's Surface Transportation Program funds and make an equal amount of State funds available to the COUNTY for deposit in the COUNTY's Motor Fuel Tax account.
2. That payment of the State funds to the COUNTY will be made each year upon receipt of the COUNTY's resolution transferring their Surface Transportation Program funds and appropriating their Motor Fuel Tax or other funds for payment of their County Engineer's salary.

RESOLUTION NO. _____

RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS
FOR COUNTY ROADS MAINTENANCE
FOR THE PERIOD FROM
JANUARY 1, 2016 THRU DECEMBER 31, 2016
SECTION #16-00000-00-GM

BE IT RESOLVED, The County Board of Champaign, that there is hereby appropriated the sum of Seven Hundred Forty-seven Thousand Three Hundred Dollars (\$747,300.00) from the County's Motor Fuel Tax allocations for County Roads Maintenance and meeting the requirements of the Illinois Highway Code; and

BE IT FURTHER RESOLVED, That the above designated County Roads be maintained under the provisions of said Illinois Highway Code during the year ending December 31, 2016; and

BE IT FURTHER RESOLVED, That the County Engineer shall, as soon as practicable after the close of the period as given above, submit to the Illinois Department of Transportation, Division of Highways, on forms furnished by said Department, a certified statement showing expenditures from the balances remaining in the appropriation; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to the Illinois Department of Transportation, Division of Highways, Springfield, Illinois, through its District Engineer.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 19th day of November A.D., 2015.

Patti Petrie, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

Resolution No.

I, Gordy Hulten, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its county Board Meeting held at Urbana, Illinois, on November 19, 2015.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this _____ day of _____ A.D., 2015.

(SEAL) _____ County Clerk

APPROVED

Date

Department of Transportation

District Engineer

PETITION

Petitioner, William "Hank" Lewis, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Raymond Road District, Champaign County, Illinois; and
2. There is a culvert located between Section 1 & Section 2, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$18,000.00, which will be more than .02% of the value of all the taxable property in the Raymond Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Raymond Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Raymond Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,



Commissioner of Highways of
Raymond Road District,
Champaign County, Illinois

RESOLUTION NO.

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

WHEREAS, the County Board finds that based on the representations in the attached Petition, it required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

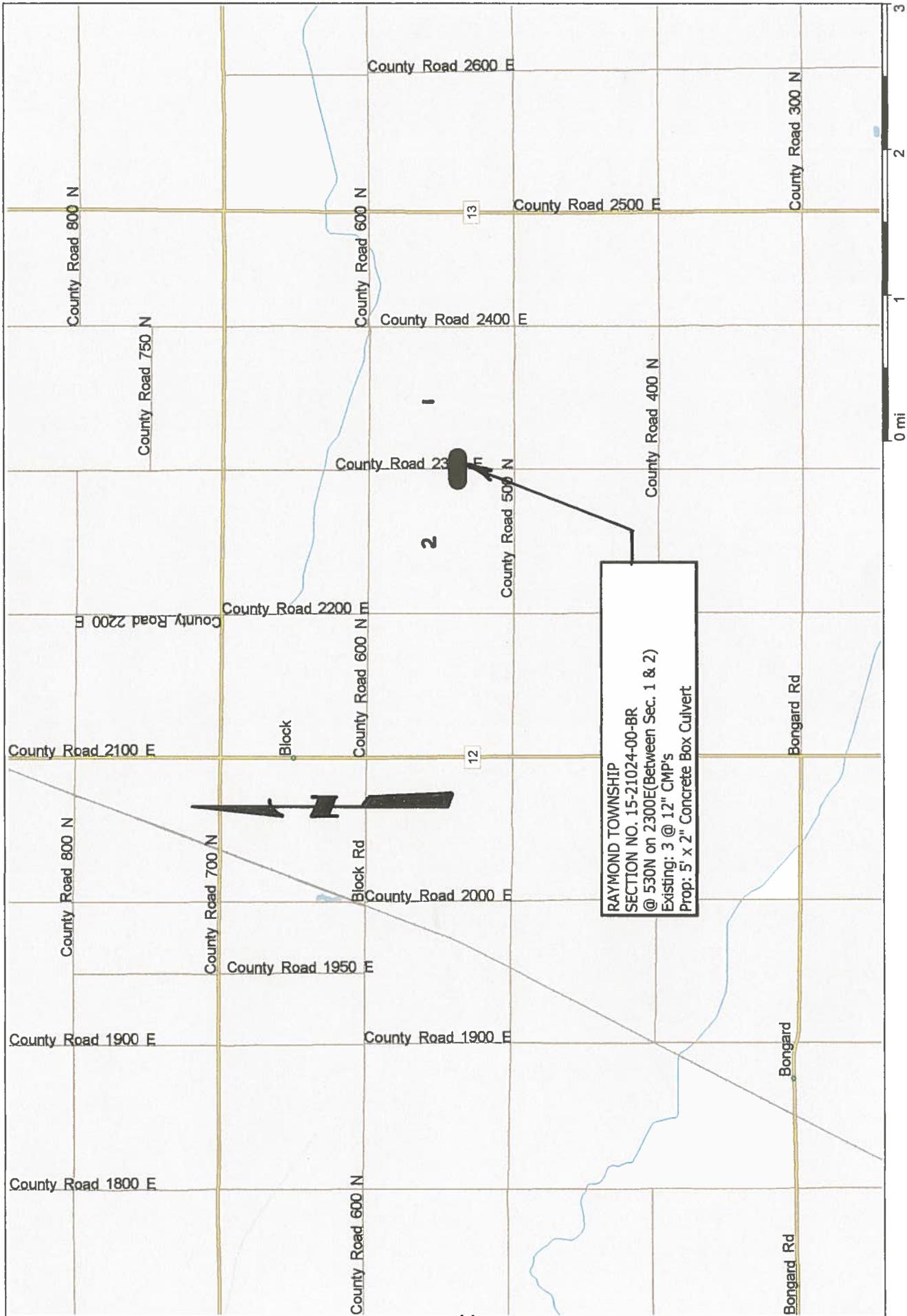
1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure on the aforesaid petition to cover the cost of materials.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department doing the work.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements, and shall show the division of cost between the County and the Raymond Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Raymond Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of November, 2015.

Patsi Petrie, Chair
County Board
Champaign County, Illinois

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RAYMOND TOWNSHIP BOX CULVERT SEC 15-21024-00-BR



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