



**CHAMPAIGN COUNTY BOARD
HIGHWAY & TRANSPORTATION COMMITTEE**

County of Champaign, Urbana, Illinois
Friday, February 5, 2016 9:00 a.m.

Highway Building Conference Room
1605 E Main St, Urbana

Committee Members:

Lorraine Cowart – Chair
Lloyd Carter – Vice-Chair
Chris Alix
Shana Harrison

John Jay
Jim McGuire
Diane Michaels
Max Mitchell

AGENDA

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**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, January 8, 2016
 TIME: 9:00 a.m.
 PLACE: Highway Building Conference Room
 1605 East Main, Urbana, IL

Committee Members

Present	Absent
Lorraine Cowart (Chair)	
	Lloyd Carter (Vice Chair)
Christopher Alix	
Shana Harrison	
John Jay	
Jim McGuire	
	Diane Michaels
Max Mitchell	

County Staff: Jeff Blue (County Engineer), Deb Busey (County Administrator), Tracy Wingle (Highway), Linda Lane (Recording Secretary)

Others Present: Pattsi Petrie (County Board Chair), Ryan Gorham (R.S. Gorham & Company)

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:08 a.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Mr. Mitchell to approve the agenda; seconded by Mr. Alix. Mr. Blue asked that item XII be moved up the agenda. **Motion** by Mr. Mitchell to amend the agenda; seconded by Ms. Harrison. Upon vote, the **MOTION as amended CARRIED unanimously.**

IV. Approval of Minutes November 6, 2015

MOTION by Mr. Jay to approve the minutes of the November 6, 2015 meeting; seconded by Mr. Alix. Upon vote, the **MOTION CARRIED unanimously.**

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims – November and December 2015

MOTION by Mr. Alix to receive and place on file the County and Township Motor Fuel Tax Claims for November and December 2015; seconded by Mr. Jay. Upon vote, the **MOTION CARRIED unanimously.**

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VIII. Final Bridge Report

Mr. Blue said that many of the items on the report are small structures and box culverts, but because of the original resolution, the County Engineer is required to report final costs for all bridge projects to the Committee. He commented that the vast majority of projects were within the original estimates. Ms. Cowart asked if the County paid for all the projects. Mr. Blue replied that some were township bridges, which are 80% state, 10% county, and 10% township. He noted that some of the projects were 50% county and 50% township and were mostly the smaller projects. He said that bridges over 20' qualify for the Township Bridge Program because they are bridges that have to be inspected and go into the state system, and are typically under \$20,000.

IX. Township Aggregate Award Resolution (distributed at meeting)

Mr. Blue explained that not a lot of townships participate due to the fact if the overall cost for the hauling and aggregate doesn't exceed \$20,000 there is a mandate to have to bid it in the MFT laws. He said the total of the contract is about \$155,000. Mr. Blue said this isn't something the County participates in and that it's for Township MFT. He noted that this bid is later than normal due to the State budget issues. **MOTION** by Mr. Mitchell to approve; seconded by Ms. Harrison.

Mr. Alix asked if all the aggregate comes from Tuscola. Mr. Blue replied that some comes from Fairmont. He noted that the crushed gravel for Compromise Township is more expensive due to the length of the haul, but that is what they prefer to use. Ms. Cowart asked about the difference in costs. Mr. Blue explained it varies because the haul distance is reflected in the price. He noted that they no longer get a better deal if they purchase more and that everyone pays board price. Upon vote, the **MOTION CARRIED unanimously**.

X. Resolution Appropriating Funds for Lincoln Avenue

Mr. Blue commented that this project has been ongoing for a number of years. He said they are getting ready to do the right-of-way negotiations. He stated they would like the bids to go out this spring and possibly start construction in the summer. He said this resolution is to appropriate money for utility relocation, right-of-way acquisition, and construction. Mr. Blue said there is an intergovernmental agreement in place for up to \$1.1 million, but he has worked with Bill Gray from the City of Urbana, IDOT, and CUUATS to reduce the local costs. He felt the prior resolution of \$150,000 plus this resolution of \$450,000 should be enough to cover the County's local share. He said the City of Urbana will have the same costs as the County and the remainder is being appropriated through CUUATS from the federal aid bill. Mr. Blue felt the need for a closed session to discuss.

MOTION by Mr. Jay at 9:38 a.m. to enter into executive session pursuant to 5 ILCS 120/2 (c) (5) to consider the purchase of real property for use by Champaign County. He further moved that the following individuals remain present: County Engineer, County Administrator, and Recording Secretary; seconded by Mr. Alix. **MOTION CARRIED by roll call vote with Mitchell, McGuire, Jay, Harrison, Alix, and Cowart voting yes.**

The meeting returned to open session at 10:16 am. Mr. Blue asked for approval of the resolution. **MOTION** by Mr. Mitchell to approve; seconded by Mr. McGuire. Upon vote, the **MOTION CARRIED unanimously**.

XI. MFT Appropriation Discussion

Mr. Blue reported that the State approved the release of MFT funds. He said they received the money very quickly, and have received all of the 2015 funds totaling \$2,441,000, which is similar to what they expected. He noted that they lost some money since the Illinois Jobs Now money is no longer available.

XII. Tuskegee Airmen Signs

Mr. Blue noted that there was a presentation made by Ryan Gorham at the Full County Board meeting regarding putting Tuskegee Airmen signs on roads at the County lines. He said he talked to IDOT in Paris and was told they don't typically allow private individuals or organizations to make the applications to put signs on state highways. He said IDOT would allow the County to be the representative to make the application. He stated that signs can only be placed on interstates if there is a State legislative bill passed,

85 but they can be placed on the 2-lane roads. Mr. Blue noted that the County would be responsible for
86 maintaining the signs. He said there are 12 locations where the signs could be placed; five on the
87 interstates and seven on non-interstate roads. He said the goal is to place them on the same posts the
88 County signs are on. He explained that if the Highway Committee and the County Board want to pursue
89 this, he will need to make the application to IDOT.

90 Mr. Mitchell wanted to know if all the signs would be uniform so they appear under the Champaign County
91 signs. Mr. Blue replied they will be uniform. Mr. Mitchell asked if they will be reflective. Mr. Blue answered
92 that they have to be retro-reflective. He said the cost would be about \$35 each. Mr. Gorham said many
93 veterans groups have volunteered to pay for the signs. Mr. Blue said they would get the signs through
94 their current sign company to keep the costs down, and forward the bill to Mr. Gorham. Ms. Busey felt
95 that if the committee directs Mr. Blue to proceed it doesn't need to go to the Full Board. Mr. Mitchell
96 asked how difficult it would be to have a third party pay for the signs and to put in a resolution. Ms. Busey
97 replied she doesn't think they need a resolution. She also said the simplest thing if there are contributors
98 who want to pay for the signs is to have them write a check to the County.

99 Ms. Cowart asked how often the signs needed to be replaced. Mr. Blue responded every 10 years unless
100 they are vandalized or run over.

101 Ms. Harrison wanted to know if the resolution with the General Assembly needed to be resolution or a
102 bill. Mr. Blue replied that our State legislators would have to pass a resolution. Ms. Harrison asked if any
103 Governor approval was needed since it's a resolution. Mr. Blue replied he'd have to ask IDOT. Mr. Blue
104 said the costs for the interstate signs would be higher because they need to be larger.

105 Mr. Gorham said they tried to do this for the Tuskegee Airmen during their 70th anniversary, and said a
106 sign did appear on I57 near Kankakee. He said the Tuskegee Airmen originated in Champaign County and
107 that putting these signs up speaks volumes for Champaign County. Mr. McGuire suggested sending a letter
108 to legislators to pass a resolution for signs to be placed on interstates. Ms. Harrison asked if the State
109 representative and senator would have to do an application to IDOT. Mr. Blue thought so once a resolution
110 is passed, but explained that once it gets to the interstate system it goes to Springfield. Mr. Gorham said
111 he has talked to four congressional representatives, and feels it's important this remain with the County.

112 Mr. Mitchell recommended Mr. Blue work towards facilitating the permitting and the transmittal letter
113 to the State and elected officials. Ms. Busey felt for the non-interstate signs the Committee can direct Mr.
114 Blue to do it completely. She suggested a resolution be sent to the Full Board requesting this go to
115 legislature indicating the County Board's request that the legislators approve this. Mr. Alix felt the request
116 should be specific enough to indicate that they are asking them to be placed on the signs identifying
117 Champaign County. **MOTION** by Mr. Mitchell to approve resolution to request State Legislators to pass a
118 resolution to have Tuskegee Airmen signs placed on the Champaign County signs along the interstates;
119 seconded by Mr. Jay. Upon vote, the **MOTION CARRIED unanimously** and Mr. Alix requested it be placed
120 on the consent agenda. Ms. Busey stated that she and Mr. Blue will put a resolution together that will be
121 sent out with the County Board packet.

122 **XIII. Approval of Truck Purchases for 2016**

123 Mr. Blue stated there are a number of vehicles in the budget for 2016. He said they would like to get three
124 that are all on the State of Illinois joint purchasing contract through CMS. He said they are looking at a
125 pickup truck for the maintenance department, a service truck for the mechanics, and a smaller flatbed
126 dump truck, which they haven't had for years. Mr. Blue noted the total for all vehicles is about \$200,000
127 and they have \$335,000 in their budget for vehicles. He said they need a pickup for one of the engineers,
128 but it isn't on the State of Illinois joint purchasing contract right now for the size they need. He said
129 probably after March there will be a bid for those. Mr. Blue didn't think any formal approval is needed
130 since the money is already in the budget. He said he just wanted to let the Committee know what they
131 were doing.

132 Ms. Cowart asked if they would trade in the current vehicles. Mr. Blue said they will if they can get a good
133 value, otherwise they will put them on eBay or in an auction.

134 **XIV. Other Business**

135 Mr. Blue reported that the joints on the building have not been completed due to the weather, but that
136 they will be completed in the spring. He said the cracks were repaired.

137 Mr. Blue said they had an issue with the 8" sanitary sewer line collapsing. He said it's the old sewer, from
138 the old nursing home, that they tapped into when they build their building. He stated they will have a
139 company come in and line the sewer. Mr. Alix asked if that will add strength or just prevent leaks. Mr.
140 Blue replied that it will keep the lines from collapsing. He said they will put in an asphalt coating that's
141 supposed to provide some structure as well as prevent leaks. He said the City of Urbana came out and
142 cleaned the lines and put a camera through. He pointed out that the City of Urbana has a sewer-lining
143 contract with a contractor out of Peoria that the County was able to hook on to. He also stated that
144 Facilities will be paying for the repairs.

145 **XV. Chair's Report**

146 None

147 **XVI. Designation of Items to be Placed on Consent Agenda**

148 Ms. Cowart stated that items IX, X, and XII are to be placed on the consent agenda

149 **XVII. Adjournment**

150 There being no further business, Ms. Cowart adjourned the meeting at 10:30 am.

151 ***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800

FAX (217) 328-5148

URBANA, ILLINOIS 61802

February 5, 2016

COUNTY MOTOR FUEL TAX CLAIMS FOR JANUARY

Req No.	Payee	Description	Amount
1	University of Illinois Open Road Asphalt	Registration 102nd Trans/Hwy Confernece	140.00
2	Company	4.52 Tons Cold Mix	542.40
3	Sicalco Ltd	3989 Gallons Calcium Chloride	2,832.19
			<hr/> \$ 3,514.59 <hr/>

TOWNSHIP MOTOR FUEL TAX CLAIMS FOR JANUARY

Req No.	Payee	Description	Amount
95	Hanson Materials Koenig Body and	427.21 tons CA-16 Furnished and Delivered	6,771.28
1	Equipment	January Snow Equipment Rental	3,500.00
			<hr/> \$10,271.28 <hr/>

RESOLUTION NO. _____

RESOLUTION APPROPRIATING ADDITIONAL COUNTY
MOTOR FUEL TAX FUNDS
FOR COUNTY ROADS MAINTENANCE
SECTION #15-00000-00-GM

WHEREAS, Champaign County estimated maintenance costs for 2015 were \$756,780.00; and

WHEREAS, actual maintenance costs for 2015 were \$821,240.00 due to the higher than expected costs of de-icing salt and seal coating operations; and

WHEREAS, Champaign County has submitted a revised Estimate of Maintenance Costs to the Illinois Department of Transportation; and

WHEREAS, in order for IDOT to authorize and release the additional funds to Champaign County, the revised Estimate of Costs must match the appropriation amount in the county resolution.

NOW THEREFORE BE IT RESOLVED, By the County Board of Champaign County, that there is hereby appropriated the sum of Sixty Four Thousand Four Hundred and Sixty Dollars (\$64,460.00) from the County's Motor Fuel Tax allocations for County Roads Maintenance; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to the Illinois Department of Transportation, Division of Highways, Springfield, Illinois, through its District Engineer.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 18th day of February A.D., 2016.

Patti Petrie, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

Resolution No.

I, Gordy Hulten, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its county Board Meeting held at Urbana, Illinois, on February 18, 2016.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this _____ day of _____ A.D., 2016.

(SEAL) _____ County Clerk

APPROVED

Date

Department of Transportation

District Engineer

