



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED AUGUST 11, 2017

DATE: Friday, June 9, 2017
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main, Urbana, IL

Committee Members

Present: Lorraine Cowart (Chair), Chris Alix, Brad Clemmons, Diane Michaels, Steve Summers, C. Pius Weibel

Absent: Jim McGuire, Max Mitchell

County Staff: Rick Snider (County Administrator), Jeff Blue (County Engineer), Zoe Keller (RPC), Michelle Carter (Recording Secretary)

Others Present: Pattsy Petrie (County Board Member), Drew Bargmann

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:00 a.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Mr. Weibel to approve the agenda; seconded by Mr. Summers. Upon vote, the **MOTION CARRIED unanimously**.

IV. Approval of Minutes – May 5, 2017

MOTION by Mr. Weibel to approve the minutes of the May 5, 2017 meeting; seconded by Mr. Alix. Upon vote, the **MOTION CARRIED unanimously**.

V. Public Participation

Ms. Petrie discussed concerns regarding stop signs and the line of sight at rural intersections. She suggested involving the Champaign County Farm Bureau and has asked for this to be a topic of the Farm Bureau's Land Use meeting. Ms. Petrie would like to get the thoughts and input from the Farm Bureau regarding the issue. Ms. Petrie also discussed the crossing and protection at the intersection of the new walking/bike trail. She said that many identifying signs will be installed and the Forest Preserve has agreed to keep the line of sight clear. Mr. Blue stated the county applied for a grant and most likely in the summer of 2018, stop signs will be installed making all intersections at least a 2-way stop. Mr. Blue discussed the amount of setback needed to increase the line of sight at intersections.

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims – May 2017

MOTION by Mr. Alix to receive and place on file the County and Township Motor Fuel Tax Claims for May 2017; seconded by Mr. Weibel. Upon vote, the **MOTION CARRIED unanimously**.

VIII. Intergovernmental Agreement between the CUMTD and Champaign County

Ms. Keller reviewed the following changes to the revised Intergovernmental Agreement between Champaign County and Champaign Urbana Mass Transit District for FY2018-FY2020:

- 1) Illinois Department of Transportation – Division of Public and Intermodal Transportation (“IDOT-DPIT”) is now “IDOT-OIPI” (Office of Intermodal Project Implementation);
- 2) The State (DOAP) and Federal (Section 5311) grant application responsibilities are separate, as the applications are no longer combined;
- 3) Tasks for each grant application are updated to reflect the new format;
- 4) Responsibilities for quarterly and year-end reporting are included;
- 5) Language regarding observed holidays has been changed from “federal holidays” to a list of the six days C-CARTS does not operate, to avoid confusion with the federal holidays that County offices are closed;
- 6) “RPC staff” replaces “Champaign County staff” as the party responsible for working with CUMTD to seek service contracts;
- 7) Language has been added to reflect the new lease agreement for C-CARTS office space and parking;
- 8) The lease agreement for C-CARTS office space is included as Exhibit B in the IGA;
- 9) Maintenance rates are updated to reflect the hourly rates for FY2018 through FY2020;
- 10) CUMTD will no longer charge a monthly administrative fee (previously \$250);
- 11) Uninsured/Underinsured Coverage is no longer a required element of liability insurance;
- 12) CUMTD’s Managing Director will sign the IGA rather than the CUMTD Board Chair.

Mr. Summers asked if the agreement had adequate liability insurance. Mr. Bargmann said he believes the amounts listed are minimums. Ms. Keller said she would find out and provide the actual amounts to the committee. The CUMTD approved the agreement in May 2017.

MOTION by Mr. Alix to approve the Intergovernmental Agreement; seconded by Mr. Weibel. Upon vote, the **MOTION CARRIED unanimously**.

IX. Vehicle Lease Agreement between CUMTD and Champaign County

Ms. Keller reviewed the following changes to the revised Vehicle Lease Agreement between Champaign County and Champaign Urbana Mass Transit District for FY2018-FY2020:

13) SECTION 1 Vehicles Leased:

- a. C55 and C69 are no longer part of the fleet;
 - b. C70 is expected for delivery in summer/fall 2017 (VIN will be added upon receipt of vehicle);
 - c. Inclusion of “common name” for each vehicle;
 - d. Vehicles are listed in chronological order;
 - e. Grant agreements are now listed individually with corresponding vehicles (contract and grant numbers for C70 will be added upon receipt of contract).
- 14) Illinois Department of Transportation – Division of Public and Intermodal Transportation (“IDOT-DPIT”) is now “IDOT-OIPI” (Office of Intermodal Project Implementation).
- 15) Uninsured/Underinsured Coverage is no longer a required element of liability insurance.

Mr. Alix asked about the older C55 vehicle. Ms. Keller said it was an older vehicle disposed of and transferred to Vermilion County. The Vehicle Lease Agreement was approved by CUMTD in May 2017. **MOTION** by Mr. Weibel to approve the Vehicle Lease Agreement; seconded by Mr. Alix. Upon vote, the **MOTION CARRIED unanimously.**

Ms. Michaels entered the meeting at 9:20 am.

X. Approve CY 2017 Consolidated Vehicle Procurement (CVP) Grant Application

Ms. Keller requested approval of the CY 2017 Consolidated Vehicle Procurement (CVP) grant application. She explained the vehicles are funded completely by Federal and State dollars, Champaign County does not contribute to the purchase.

MOTION by Mr. Weibel to approve the Grant Application; seconded by Mr. Alix. Upon vote, the **MOTION CARRIED unanimously.**

XI. Resolution Appropriating County Bridge Funds, County Highway 11, #17-00041-00-BR

Mr. Blue discussed the original construction and the deteriorating condition of two bridges on County Highway 11. He recommended appropriating \$700,000.00 of County Bridge Funds for each bridge replacement. Mr. Weibel asked if the \$700,000.00 covered engineering and construction. Mr. Blue said yes and that he will provide future updates to the committee regarding the cost. Ms. Michaels asked if this was all County funds. Mr. Blue answered yes and explained the project was not large enough to qualify for additional funding.

MOTION by Ms. Michaels to approve the resolution; seconded by Mr. Clemmons. Upon vote, the **MOTION CARRIED unanimously.**

XII. Resolution Appropriating County Bridge Funds, County Highway 11, #17-00042-00-BR

MOTION by Ms. Michaels to approve the resolution; seconded by Mr. Weibel. Upon vote, the **MOTION CARRIED unanimously.**

XIII. Five Year Pavement Management Plan

Mr. Blue provided copies of the Champaign County Pavement Management Plan for FY 2017-2021 prepared by Applied Research Associates. The Pavement Management Plan optimizes the expenditure of construction funds over the long-term by choosing the most appropriate treatment and timing for road improvements. Mr. Blue discussed the Pavement Condition Index for Champaign County roads. The use of Cold-Inplace Recycling is doing very well; applying earlier seal coats leads to asphalt preservation. The projected end of year 2016 overall network PCI value was 75.3, corresponding to a good condition rating. The Maintenance and Rehabilitation Plan for the next five years includes:

- Major Rehabilitation of CH 23 in 2017
- Major Rehabilitation of CH 13 and CH 16 in 2018
- Rehabilitation of portions of CH 9, 15, and 25 in 2019
- Rehabilitation of portions of CH 9, 15, 18 in 2020
- Rehabilitation of portions of CH 9 and rehabilitation of CH 12 in 2021

Mr. Blue explained that 2017 and 2018 are funded and will be constructed as planned. 2019 and beyond could likely change. Mr. Alix asked about CH 23. Mr. Blue said the project is going great. Open Road Paving is doing the work. Ms. Petrie asked about the County's obligation regarding the shifting of boundaries. Mr. Blue said most of the County Highways are far enough out not to be affected.

XIV. Wing Wall Emergency Repair County Highway 11

Mr. Blue discussed the ongoing emergency repair of the Wing Wall on CH 11. The original bid for emergency repair was \$163,958.00 submitted by Stark Excavating. However, the slope is failing and two lines of sheet piling will be installed increasing the overall cost of repair.

XV. July 7, 2017 Highway Committee Meeting

MOTION by Mr. Alix to cancel the July 7, 2017 Highway Committee Meeting; seconded by Ms. Michaels. Upon vote, the **MOTION CARRIED unanimously**.

XVI. Other Business

Mr. Blue informed the committee that Monticello Road would be closed for bridge construction beginning June 19, 2017.

XVII. Chair's Report

XVIII. Designation of Items to be Placed on Consent Agenda

Ms. Cowart stated that items VIII, IX, X, XI, and XII are to be placed on the consent agenda.

XIX. Adjournment

There being no further business, Ms. Cowart adjourned the meeting at 9:54 am.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*