



**CHAMPAIGN COUNTY BOARD  
HIGHWAY COMMITTEE AGENDA**

**County of Champaign, Urbana, Illinois**  
Friday, November 3, 2017 – 9:00 a.m.  
Highway Building Conference Room  
1605 E Main St., Urbana

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**Committee Members:**

Lorraine Cowart – Chair  
Max Mitchell – Vice-Chair  
Brad Clemmons  
Jim McGuire

Diane Michaels  
Chris Stohr  
Steve Summers  
C. Pius Weibel

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes – September 8, 2017 1-3
- V. Public Participation
- VI. Communications
- VII. County & Township Motor Fuel Tax Claims – September & October 2017 4-5
- VIII. Petition requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Newcomb Township, #17-16044-00-BR 6-8
- IX. Petition requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Compromise Township, #17-06045-00-BR 9-11
- X. Resolution Appropriating County Motor Fuel Tax Funds for County Roads Maintenance Section #18-00000-00-GM 12-14
- XI. Resolution Appropriating County Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County Engineer for January 1, 2018 thru December 31, 2018 15-18
- XII. Other Business
  - A. December Highway Committee Meeting
- XIII. Chair's Report
- XIV. Designation of Items to be Placed on the Consent Agenda
- XV. Adjournment

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**Champaign County Board  
Highway & Transportation Committee  
County of Champaign, Urbana, Illinois**

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**MINUTES – SUBJECT TO REVIEW AND APPROVAL**

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DATE: Friday, September 08, 2017  
TIME: 9:00 a.m.  
PLACE: Highway Building Conference Room  
1605 East Main, Urbana, IL

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**Committee Members**

**Present:** Chris Alix, Lorraine Cowart (Chair), Brad Clemmons, Jim McGuire, Diane Michaels, Max Mitchell, Steve Summers, C. Pius Weibel  
**Absent:**

**County Staff:** Rick Snider (County Administrator), Jeff Blue (County Engineer), Michelle Carter (Recording Secretary), Lori Morgan (RPC), Harshala Sardar (RPC), Ashlee McLaughlin (RPC), Rita Morocoima-Black (RPC)

**Others Present:**

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**MINUTES**

- I. Call to Order**  
Committee Chair Cowart called the meeting to order at 9:00 a.m.
- II. Roll Call**  
A verbal roll call was taken and a quorum was declared present.
- III. Approval of Agenda/Addendum**  
**MOTION** by Ms. Michaels to approve the agenda; seconded by Mr. Summers. Upon vote, the **MOTION CARRIED unanimously.**
- IV. Approval of Minutes – August 11, 2017**  
**MOTION** by Ms. Michaels to approve the minutes of the August 11, 2017 meeting; seconded by Mr. Clemmons. Upon vote, the **MOTION CARRIED unanimously.**
- V. Public Participation**  
None
- VI. Communications**  
The committee discussed Hurricane Irma.
- VII. County & Township Motor Fuel Tax Claims – August 2017**  
**MOTION** by Mr. Alix to receive and place on file the County and Township Motor Fuel Tax Claims for August 2017; seconded by Ms. Michaels. Upon vote, the **MOTION CARRIED unanimously.**  
Mr. Weibel joined the meeting at 9:10 a.m.
- VIII. Newcomb Township Bridge-Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Section #17-16043-00-BR.**  
Mr. Blue informed the committee he sends a letter request to the Township Road Commissioners each year for projects they would like to complete. Brett Cox, Newcomb Township Road Commissioner, contacted Mr. Blue requesting assistance with replacing a box culvert in his township. Mr. Blue stated the

45 current culvert is too small. The replacement will double the size of the culvert. Ms. Michaels asked about  
46 funding for the project. Mr. Blue stated we have received the Township Bridge Project Funds for FY 2018.  
47 The Township Bridge Funds cover 80% of the construction costs and Champaign County Bridge Fund and  
48 Newcomb Township will split the preliminary engineering and each pay 10% of the construction costs.  
49 Mr. Alix asked about any issues downstream; making sure, we are not exacerbating the problem. Mr. Blue  
50 said that currently the water flows that direction it just runs over the road.

51 **MOTION** by Ms. Michaels to approve the resolution; seconded by Mr. Clemmons. Upon vote, the **MOTION**  
52 **CARRIED unanimously.**

53 **IX. Resolution Authorizing the Champaign County Engineer to Sign Joint Agreements with the Illinois**  
54 **Department of Transportation**

55 Mr. Blue explained when the County constructs Federal Aid projects and/or TARP projects a joint  
56 agreement is signed with the State of Illinois. The Illinois Department of Transportation's policy regarding  
57 signed joint agreements recently changed. He stated that IDOT now requires a signed agreement on a  
58 specific date. The agreement must be signed 3 weeks before the bidding of a project. Mr. Blue requested  
59 authorization for the County Engineer to sign joint agreements with IDOT to avoid any timeline issues  
60 resulting in loss of federal funding. Mr. Blue said he would continue to bring any signed joint agreements  
61 to the Highway Committee on the next agenda.

62 **MOTION** by Mr. Alix to approve the resolution; seconded by Ms. Michaels. Upon vote, the **MOTION**  
63 **CARRIED unanimously.**

64 **X. Curtis Road Corridor Study Presentation**

65 Ashlee McLaughlin from RPC gave a power-point presentation on the Curtis Road Corridor Study. The  
66 Curtis Road Corridor Study includes 4.6 miles of Curtis Road on the southern edge of the Champaign-  
67 Urbana Urbanized Area (population 147,838) in Champaign County, Illinois. The boundaries of the study  
68 area are Windsor Road to the north, IL 130/High Cross Road to the east, Old Church Road to the south,  
69 and US 45/Dunlap Avenue to the west, with Curtis Road running east/west through the center. The goal  
70 of this corridor study is to identify infrastructure that facilitates safe mobility within and between the  
71 surrounding jurisdictions as well as supports and protects the disparate surrounding land uses, including  
72 the University of Illinois. Ms. McLaughlin explained the corridor goals: Roadway Deficiencies, Agricultural  
73 Preservation, Modal Interrelationships, Environmental Protection, and System Linkages. Next, she  
74 presented the "Preferred" scenarios for 2030, 2040, and after 2040. The Curtis Road Corridor Study is  
75 currently in the 30-day Public Comment Period, final approval will be October 25, 2017.

76 **XI. Champaign-Urbana Freight Plan Study Presentation**

77 Rita Morocoima-Black from RPC provided a presentation on the Champaign-Urbana Freight Plan Study.  
78 Ms. Black informed the committee in January 2017 an agreement was signed with the Illinois Department  
79 of Transportation; however due to funding, the actual study began July 2017. Ms. Black outlined the  
80 timeline for the study and discussed how the data will be collected, organized, and developed for a final  
81 report.

82 **XII. Other Business**

83 **A. Semi-Annual Review of Closed Session Minutes**

84 **MOTION** by Mr. Alix to accept the recommendation of the State's Attorney from September 1, 2017  
85 indicating that none of the closed session minutes are ripe for review; seconded by Mr. Mitchell. Upon  
86 vote, the **MOTION CARRIED unanimously.**

87 **B. October Meeting Date**

88 October Meeting Date Changed to October 13, 2017  
89

90 **I. Chair's Report**

91 None

92 **II. Designation of Items to be Placed on Consent Agenda**

93 Ms. Cowart stated that items VIII and IX are to be placed on the consent agenda.

94 **III. Adjournment**

95 There being no further business, Ms. Cowart adjourned the meeting at 10:20 am.

96 *\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

# CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE  
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800  
FAX (217) 328-5148

URBANA, ILLINOIS 61802

October 13, 2017

## COUNTY MOTOR FUEL TAX CLAIMS FOR SEPTEMBER

Req No.	Payee	Description	Amount
	UofI - Civil/Environment		
93	Engineer	Registration for Oct Safety Conf-Jeff Blue	150.00
94	Lehigh Hanson	126.31 tons CA6/10 FOB	1,389.41
95	Open Road Paving	Pay Est #4 Dewey-Elliott 14-00438-00-RS	1,372,409.31
96	The Traffic Sign Stop	Street Name Sign	39.85
97	City of Urbana	Construction Services Lincoln Ave	20,961.07
98	City of Urbana	Construction Engineering Lincoln Ave	3,907.95
99	State of Illinois	Dewey Fisher Construction Fees	1,164,708.32
100	City of Urbana	Legal Fees Lincoln Ave ROW	160.00
			<hr/> <b>\$ 2,563,725.91</b> <hr/>

## TOWNSHIP MOTOR FUEL TAX CLAIMS FOR SEPTEMBER

Req No.	Payee	Description	Amount
76	Illiana Construction	Hensley Twp 37.92 Tons HFE F&S, Rock Spread	18,599.64
77	Illiana Construction	East Bend Twp .95 tons HFE-90 FOB	334.88
78	Illiana Construction	Sidney Twp 149.10 tons HFE_90 F&S Rock Spread	73,225.95
79	Illiana Construction	Raymond Twp 98.29 tons HFE-90 F&S	53,572.81
80	Tuscola Stone	Crittenden Twp 310.79 tons CA-14 F&D	5,255.47
81	Illiana Construction	Crittenden Twp 131..22 tons HFE-90 F&S	59,641.61
82	Illiana Construction	East Bend Twp 157.14 tons HFE-90 F&S	76,470.63
83	Illiana Construction	Harwood Twp 98.98 tons HFE-90 F&S	52,986.41
84	Illiana Construction	Philo Twp 89.63 tons HFE-90 F&S	40,735.50
			<hr/> <b>\$380,822.90</b> <hr/>

# CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE  
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800  
FAX (217) 328-5148

URBANA, ILLINOIS 61802

November 3, 2017

## COUNTY MOTOR FUEL TAX CLAIMS FOR OCTOBER

Req No.	Payee	Description	Amount
101	Lyle Signs Inc.	Miles to Champaign/Dewey Sign	120.00
102	The Traffic Sign Store	Bus Stop/30MPH sign	336.45
103	Lehigh Hanson	103.19 tons CA6/10	1,135.09
104	Jeff Blue	Reimburse travel to IACE meeting	483.66
105	NCUTCD	Registration for conference Jan 3-5, 2018	170.00
			<hr/> <b>\$ 2,245.20</b> <hr/>

## TOWNSHIP MOTOR FUEL TAX CLAIMS FOR OCTOBER

Req No.	Payee	Description	Amount
85	Pro Agr Inc.	Kerr Township 798.25 Tons CA-16 F&D	17,235.98
86	Illinana Construction	Mahomet Twp 18.73 tons HFP F&S	13,285.95
87	Illinana Construction	Ludlow Twp 68.28 tons HFE-90 F&S	32,520.64
88	Emulsicoat, Inc	Mahomet Twp 18.73 tons HFP FOB	7,702.71
89	Emulsicoat, Inc	East Bend Twp .48 tons HFE-90 FOB	169.20
90	Emulsicoat, Inc	East Bend Twp 2.59 tons HFE-90 FOB	915.31
			<hr/> <b>\$71,829.79</b> <hr/>

PETITION

Petitioner, Brett Cox, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Newcomb Road District, Champaign County, Illinois; and
2. There is a culvert located between Section 27 & 34, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$9,000.00, which will be more than .02% of the value of all the taxable property in the Newcomb Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Newcomb Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Newcomb Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

*Brett Cox*  
Commissioner of Highways of  
Newcomb Road District,  
Champaign County, Illinois

RESOLUTION NO.

PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

WHEREAS, the County Board finds that based on the representations in the attached Petition, it required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

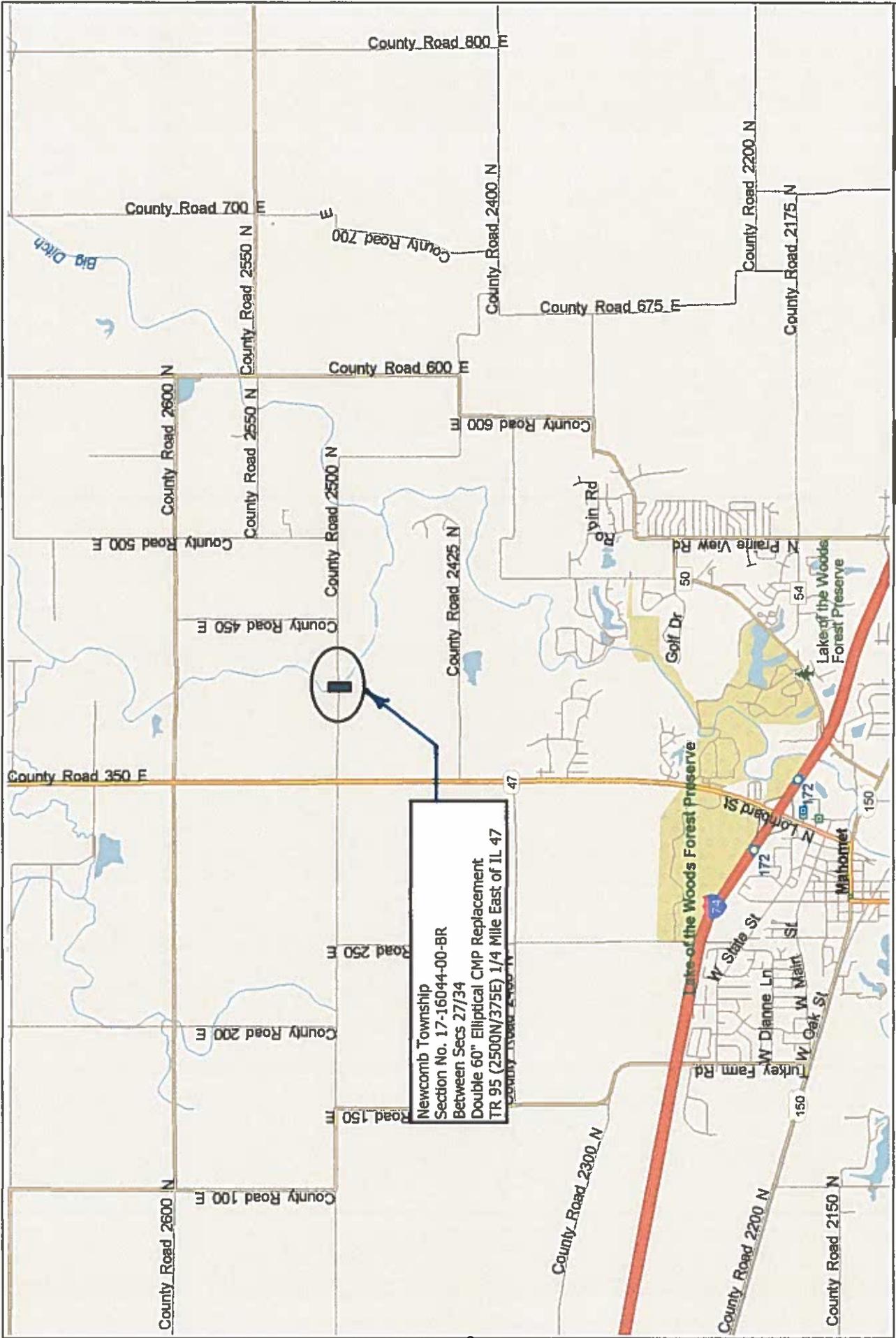
1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure on the aforesaid petition to cover the cost of materials.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department doing the work.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement, and shall show the division of cost between the County and the Newcomb Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Newcomb Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21<sup>st</sup> day of November 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
County Board  
Champaign County, Illinois

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

# NEWCOMB TOWNSHIP CULVERT REPLACEMENT TR95 (2500N/375E)



Newcomb Township  
 Section No. 17-16044-00-BR  
 Between Secs 27/34  
 Double 60" Elliptical CMP Replacement  
 TR 95 (2500N/375E) 1/4 Mile East of IL 47



## LOCATION MAP

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PETITION

Petitioner, Marvin Johnson, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Compromise Road District, Champaign County, Illinois; and

2. There is a culvert located between Section 21 & 28, which is in poor condition and is inadequate to serve the needs of the traveling public; and

3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and

4. The cost of replacing the aforesaid structure is estimated to be \$9,800.00, which will be more than .02% of the value of all the taxable property in the Compromise Road District, as equalized or assessed by the Department of Revenue; and

5. The tax rate for road purposes in the Compromise Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and

6. The Compromise Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

Marvin Johnson  
Commissioner of Highways of  
Compromise Road District,  
Champaign County, Illinois

RESOLUTION NO.

PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

WHEREAS, the County Board finds that based on the representations in the attached Petition, it required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

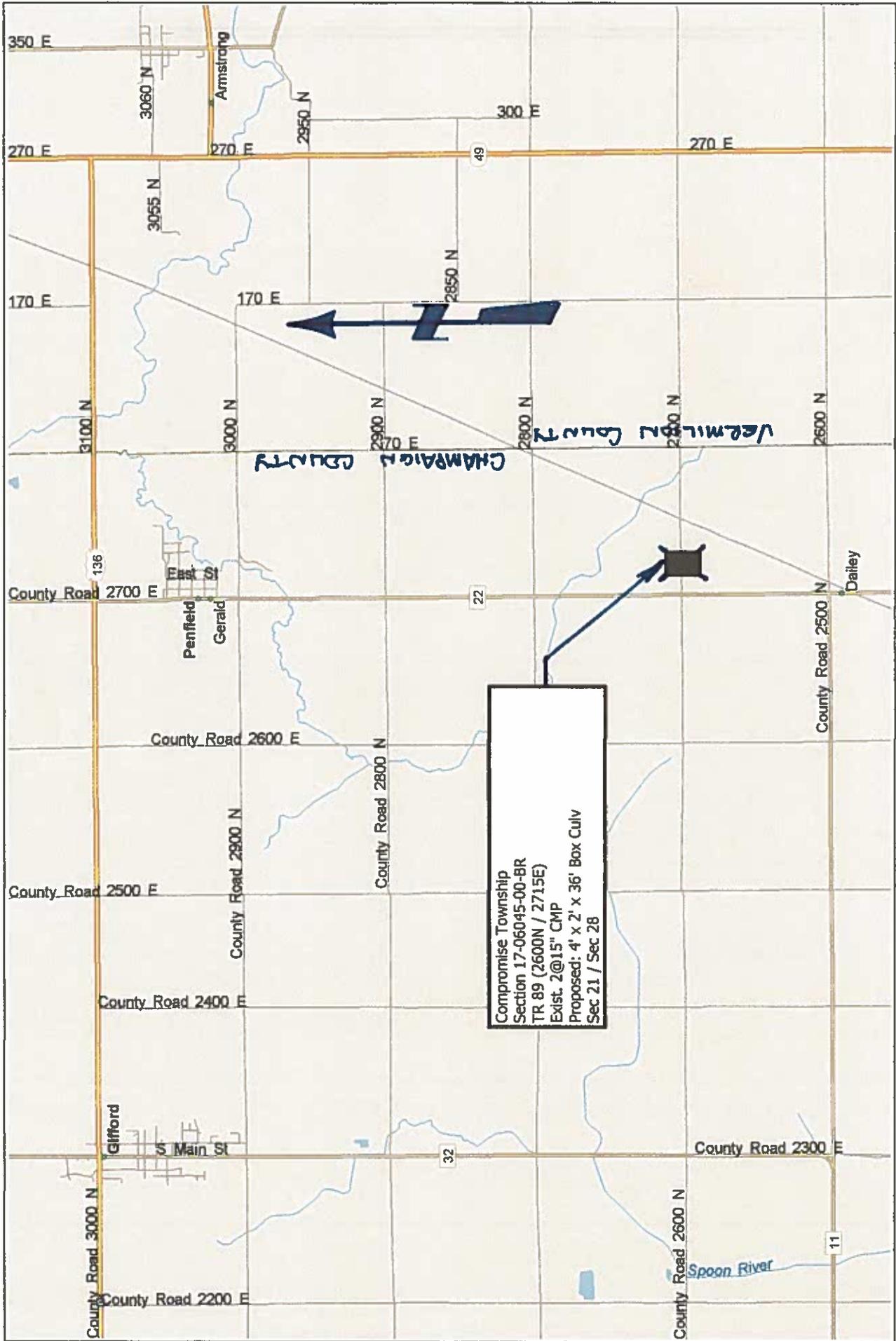
1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure on the aforesaid petition to cover the cost of materials.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department doing the work.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement, and shall show the division of cost between the County and the Compromise Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Compromise Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of November 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
County Board  
Champaign County, Illinois

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

COMPROMISE TOWNSHIP SEC. 17-06045-00-BR



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LOCATION MAP

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RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROPRIATING COUNTY  
MOTOR FUEL TAX FUNDS  
FOR COUNTY ROADS MAINTENANCE  
SECTION #18-00000-00-GM

BE IT RESOLVED, by the County Board of Champaign County, that Seven Hundred Forty Eight Thousand Four Hundred Twenty-Five Dollars (\$748,425.00) is appropriated from the Motor Fuel Tax allotment for the maintenance on county highways and meeting the requirements of the Illinois Highway Code; and

BE IT FURTHER RESOLVED, that maintenance sections or patrols be maintained under the provision of said Illinois Highway Code beginning January 1, 2018 and ending December 31, 2018; and

BE IT FURTHER RESOLVED, that the County Engineer shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure by said Department under this appropriation; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 21<sup>st</sup> day of November, A.D., 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
County Board of the County of  
Champaign, Illinois

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk and  
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue  
County Engineer

Resolution No.

I, Gordy Hulten, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its county Board Meeting held at Urbana, Illinois, on November 21, 2017.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this day of \_\_\_\_\_  
A.D., 2017.

(SEAL) \_\_\_\_\_ County Clerk

APPROVED

\_\_\_\_\_  
Date

Department of Transportation

\_\_\_\_\_  
Regional Engineer

RESOLUTION NO.

**RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS  
FOR THE SALARY AND ESTIMATED EXPENSES  
OF THE COUNTY ENGINEER FOR  
THE PERIOD FROM JANUARY 1, 2018 THRU DECEMBER 31, 2018**

WHEREAS, Legislation enacted by the 58<sup>th</sup> General Assembly amending the law with reference to County Engineers permitting the payment of salary and expenses for the County Engineer out of any general or highway funds of the County; and

WHEREAS, Motor Fuel Tax funds allotted to the County, are considered as highway funds; and

WHEREAS, The County has sufficient Surface Transportation Program funds available and desires to use a portion of said funds to pay a portion of the County Engineer's salary;

NOW, THEREFORE, BE IT RESOLVED, By the County Board of Champaign County, Illinois, the sum of One Hundred Forty-Seven Thousand Two Hundred Thirty-Nine Dollars (\$147,239.00) for Salary from January 1, 2018 thru December 31, 2018. Also, the sum of Twenty Thousand Nine Hundred Fifty-two Dollars (\$20,952.00) for Estimated Expenses of the County Engineer, which are approved by the Champaign County Highway and Transportation Committee in accordance with the Champaign County Personnel Policy, be and is hereby appropriated as follows:

From Motor Fuel Tax Funds: One Hundred Sixty- Eight Thousand One Hundred Ninety-One Dollars (\$169,191.00) for the period from January 1, 2018 thru December 31, 2018; and

BE IT FURTHER RESOLVED, That the County hereby authorizes the sum of Seventy-Three Thousand Six Hundred Nineteen Dollars and Fifty Cents (\$73,619.50) of their Surface Transportation Program Funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State Funds. The State funds shall not exceed Fifty Percent (50%) of the County Engineer's annual salary; and

BE IT FURTHER RESOLVED, By the County Board of Champaign County, Illinois that the Department of Transportation, Division of Highways of the State of Illinois, be and they are hereby requested to forward a certification, covering the above appropriation to the County Treasurer, as soon as possible; and

BE IT FURTHER RESOLVED, That the County Board of Champaign County authorizes the County Board Chair to sign the Illinois Department of Transportation Agreement for the County Engineer's Salary; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to Mr. Kensil Garnett, District Engineer, Illinois Department of Transportation, Paris, Illinois, for approval.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 21<sup>st</sup> Day of November, A.D., 2017.

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C. Pius Weibel, Chair  
County Board of the County of  
Champaign, Illinois

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk and  
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue  
County Engineer



# Agreement for County Engineer's Salary



This agreement, by and between the DEPARTMENT OF TRANSPORTATION, State of Illinois, hereinafter called the DEPARTMENT, and the COUNTY OF Champaign, of the State of Illinois, hereinafter called the COUNTY,  
Name of County

WHEREAS, the COUNTY has elected to use the Illinois Department of Transportation's recommended salary schedule to determine the County Engineer's annual salary and has agreed that the minimum salary shall be at least ninety-five (95) percent of the recommended salary;

WHEREAS, the COUNTY desires to transfer Federal Surface Transportation Program Funds to the DEPARTMENT in return for State funds to be used by the COUNTY to pay a portion of the County Engineer's salary, an amount not to exceed fifty (50) percent of the County Engineer's annual salary;

NOW THEREFORE, for and in consideration of the covenants and agreements herein contained, the parties agree as follows:

**THE COUNTY AGREES:**

1. That it will provide the DEPARTMENT with a resolution passed by the County Board authorizing the transfer of the COUNTY's Federal Surface Transportation Program Funds to the State for an equal amount of State Funds.
2. That it will deposit the State Funds in the County's Motor Fuel Tax account.
3. That an annual resolution appropriating funds for the payment of the County Engineer's annual salary shall be submitted to the DEPARTMENT along with the resolution authorizing the amount of Federal Surface Transportation Program funds to be transferred.
4. That it will maintain, for a minimum of 3 years after the completion of the agreement, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the agreement; that the agreement and all books, records and supporting documents related to the agreement shall be available for review by the DEPARTMENT and/or Auditor General and that it will provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for recover of funds paid by the DEPARTMENT under the agreement for which adequate books, records and supporting documentation are not available to support their purported disbursement.

**THE DEPARTMENT AGREES:**

1. That it will accept the COUNTY's Federal Surface Transportation Program funds and make an equal amount of State funds available to the COUNTY for deposit in the County's Motor Fuel Tax account.
2. That payment of that State Funds to the COUNTY will be made each year upon receipt of the COUNTY's resolution transferring their Federal Surface Transportation Program funds and appropriating their Motor Fuel Tax or other funds for payment of their County Engineer's salary.

**IT IS MUTUALLY AGREED:**

1. That this agreement shall remain in full force and effect for a period of six years from the date of execution unless terminated by either party upon 30 days written notification by either party. The agreement may be temporarily suspended during any period that COUNTY does not have sufficient Federal Surface Transportation Program funds available to be transferred.
2. That the obligations of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the purpose contemplated herein.

Executed by the COUNTY this 21st day of November, 2017, Champaign County, State of Illinois,  
Day Month, Year County  
acting by and through its County Board.

BY: Chairperson of the County Board	Date	Typed Name of Chairperson
<input type="text"/>	<input type="text"/>	C. Pius Weibel

Executed by the DEPARTMENT this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
Day Month, Year

**APPROVED**  
STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION

Randall S Blakenhorn Secretary of Transportation	Date	BY: Priscilla A Tobias Director, Office of Program Development	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### Instructions for BLR 09220

This form is used when a County agrees to pay their County Engineer's a salary that is at least 95% of the Illinois Department of Transportation's recommended salary schedule. This agreement allows for the County to transfer Federal Surface Transportation Program funds to the Illinois Department of Transportation (DEPARTMENT) in return for State funds to be used to pay a portion of the County Engineer's salary. This County Engineer Salary program is for the salary only and does not include expenses.

For more information refer to the Bureau of Local Roads and Streets Manual(BLRS) Chapter 9. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Name of County	Select the county name from the drop down or insert name if completing by hand.
Day	Insert the day the County executed the agreement.
Month and Year	Insert the month and year the County executed the agreement.
County	Insert the name of the County.
Chairperson of the County Board	County Board Chairperson shall sign and date here.
Typed Name of Chairperson	Please type the name of the chairperson signing this form
Day	Insert the day the State executed the agreement.
Month, Year	Insert the month and year the State executed the agreement.
Department of Transportation	Department of Transportation official(s) shall sign and date here upon approval.

**A minimum of five(5) certified signed originals must be submitted to the Regional Engineer's District office.**

Following approval by the Department distribution will be as follows:

- County Engineer
- County Clerk
- County Treasurer
- District
- Bureau of Local Roads and Streets Central Office File