



Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois

MINUTES – APPROVED MAY 11, 2018

DATE: Friday, April 6, 2018
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main, Urbana, IL

Committee Members

Present: Lorraine Cowart (Chair), Brad Clemmons, John Clifford, Jim McGuire, Max Mitchell, Chris Stohr, Steve Summers, C. Pius Weibel

Absent: None

County Staff: Jeff Blue (County Engineer), Michelle Carter (Recording Secretary), Tracy Wingler (Highway Maintenance Supervisor), Rita-Morocoima-Black (CCRPC/CUUATS Planning and Community Development Director), Kristen Gisondi (Champaign County Program Compliance and Oversight Monitor (PCOM))

Others Present: Drew Bargmann (CU MTD), Marvin Johnson (Compromise Road Commissioner), Chris Doenitz (Mahomet Road Commissioner), Danny Sage (Rantoul Road Commissioner)

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:03 a.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Mr. McGuire to approve the agenda; seconded by Mr. Summers. Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes – March 9, 2018

MOTION by Mr. Summers to approve the minutes of the March 9, 2018 meeting; seconded by Mr. Clifford. Upon vote, the **MOTION CARRIED unanimously.**

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims – March 2018

MOTION by Mr. Mitchell to receive and place on file the County and Township Motor Fuel Tax Claims for March 2018; seconded by Mr. Stohr. Upon vote, the **MOTION CARRIED unanimously.**

VIII. Updated Intergovernmental Agreement between Champaign County and Champaign Urbana Mass Transit District for FY 2018-2020

Ms. Gisondi explained the Amendment to the Intergovernmental Agreement between Champaign County and the Champaign Urbana Mass Transit District. The following changes were discussed:

- 1) *Exhibit A: The FY2018 Audited Fully Allocated Cost per Hour has been changed from FY2018 to FY2019, with the fully allocated cost per hour changing from \$122.42 to \$121.97.*
- 2) *Exhibit B: All line items in Exhibit B have been changed from "March 1, 2017 through June 30, 2018" to "July 1, 2018 through June 30, 2019."*
- 3) *Exhibit B: "\$11,170 March 1, 2017 through June 30, 2018 only or \$698.13/month for office furniture (inventory attached)" has been removed since the furniture has been paid off.*
- 4) *The monthly rent total has changed from "March 1, 2017 through June 30, 2018 totals \$43,186.80 or \$2,699.18/month" to "July 1, 2018 through June 30, 2019 totals \$24,012.60 or \$2,001.05/month."*

MOTION by Mr. McGuire to approve the resolution; seconded by Mr. Stohr. Upon vote, the **MOTION CARRIED unanimously.**

Mr. Weibel joined the meeting at 9:06 AM.

IX. Revised Bylaws of the Champaign County Rural Transit Advisory Group (RTAG)

Ms. Gisondi discussed the following changes to the Bylaws of the Champaign County Rural Transit Advisory Group:

Number and Qualifications (Article III, Section 2): The current Bylaws state that the members of the RTAG do not appoint alternate members. This has been changed to allow RTAG members the option to appoint an alternate member for their term. Alternates can vote when the regular member is not physically present at the meeting.

Quorum (Article IV, Section 6): The current Bylaws state that a simple majority of the RTAG shall constitute a quorum for the transaction of business at any meeting of the RTAG. This has been changed to allow alternates to constitute a majority when the regular member cannot physically attend the meeting.

MOTION by Mr. Weibel to approve the resolution; seconded by Mr. Stohr. Upon vote, the **MOTION CARRIED unanimously.**

X. Resolution Approving the Updated Title VI for Champaign County Rural Public Transportation

Ms. Gisondi explained the purpose of the Title VI for Champaign County Rural Public Transportation is to ensure the County of Champaign provides public transportation in rural Champaign County without regard to race, color, sex, or national origin in accordance with the Title VI of the Civil Rights Act. Below are the listed changes from the 2014 version to the 2018 update:

- 1) *"Champaign County Rural Mass Transit District" is now "C-CARTS (Champaign County Area Rural Transit Service)."*
- 2) *"CRIS Rural Mass Transit District" is now ""C-CARTS."*
- 3) *CUMTD is now the operator for C-CARTS, not CRIS.*
- 4) *The following language was added to Title VI Complaint Procedures: "(and including "sex" under FHWA regulations)."*
- 5) *Citizens were notified that they can directly file complaints with the FTA.*
- 6) *The Champaign County ACS 5-Year Estimate Data Table was updated to reflect 2016 data.*

7) *Exhibit V was updated to include a contact person for Title VI at the Champaign County Regional Planning Commission, in addition to a phone number, address, website, and email address.*

8) *The Service Area Map and transit fares were updated.*

MOTION by Mr. Mitchell to approve the resolution; seconded by Mr. Weibel. Upon vote, the **MOTION CARRIED unanimously.**

XI. Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement, Public Transportation Applicant Ordinance, and Acceptance of the Special Warranty

Ms. Gisondi explained the Section 5311 Grant funding. The State of Illinois through the Department of Transportation is able to help offset certain operating deficits and administrative expenses of a system providing public transit service to non-urbanized areas.

MOTION by Mr. Mitchell to approve the resolution; seconded by Mr. McGuire. Upon vote, the **MOTION CARRIED unanimously.**

XII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund Pursuant to 605 ILCS 5/5-501, Harwood Township #18-11050-00-BR

Mr. Blue discussed a culvert needing replaced in Harwood Township. The estimated cost for a new 12' x 4' box culvert is \$22,000.00.

MOTION by Mr. Stohr to approve the resolution; seconded by Mr. Weibel. Upon vote, the **MOTION CARRIED unanimously.**

XIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund Pursuant to 605 ILCS 5/5-501, Urbana Township #18-30051-00-BR

Mr. Blue explained the need for an immediate bridge repair on Perkins Road in Urbana Township. A recent bridge inspection showed severe deterioration to the H-piling. Quotes will be received until next Friday.

MOTION by Mr. Weibel to approve the resolution; seconded by Mr. McGuire. Upon vote, the **MOTION CARRIED** unanimously.

XIV. Resolution Appropriating County Highway Funds for the Installation of Stop Signs in Champaign County, #18-00447-00-SP

Mr. Blue discussed the funding for the local Highway Safety Improvement Program which includes the installation of stop signs at rural, uncontrolled intersections throughout Champaign County. The federal funding commitment for this project is ninety percent. Champaign County will sign a Joint Agreement with the Illinois Department of Transportation for (10%) funding from the County Highway Fund.

MOTION by Mr. Weibel to approve the resolution; seconded by Mr. Mitchell.

Mr. Stohr asked who maintains the signs after the installation. Mr. Blue responded the Road Commissioners maintain the signs. Mr. Blue said that about 300 intersections will have signs installed where there is currently no stop control. Mr. Clemmons discussed the financial burden to townships for the future maintenance and replacement of the signs.

Motion carried by roll call vote of 6 to 2; Cowart, Mitchell, McGuire, Stohr, Summers and Weibel voted in favor of the motion. Clemmons and Clifford voting no.

XV. Resolution Appropriating County Highway Funds for the Improvement of County Highway 25 (Staley Rd), #18-00448-00-SP

Mr. Blue discussed the \$1,041,000.00 received in 2017 from Ameren for damage done to various County roads. Mr. Blue said Staley Road was one of the roads damaged and in need of repair. The project will begin at Monticello Road and extend north to Curtis Road at an estimated expense of \$900,000.00. The

project will be a hot in place recycling with an asphalt overlay. Mr. Mitchell asked about the annexation of the road. Mr. Blue explained that if in the future the City of Champaign does wish to annex the road, the County is responsible for bringing the road up to a certain level of service. Mr. Weibel asked about the shoulders along the road. Mr. Blue responded the road currently has 6' shoulders. Mr. Stohr asked if the funds were in the general fund. Mr. Blue stated the funds were deposited into the Highway Fund in 2017 and he would be attending the next Finance Committee meeting if anyone had questions regarding the budget amendment or the funding for this project.

MOTION by Mr. Mitchell to approve the resolution; seconded by Mr. Weibel. Upon vote, the **MOTION CARRIED unanimously.**

XVI. Resolution for Contract Award Authority, CH 11 #17-00041-00-BR and #17-00042-00-BR

Mr. Blue discussed the fluctuations in the steel industry and said he would like to have award authority for the two bridge replacements on County Highway 11. Resolutions appropriating the funding from County Bridge Funds were approved in June 2017.

MOTION by Mr. Weibel to approve the resolution; seconded by Mr. McGuire. Upon vote, the **MOTION CARRIED unanimously.**

XVII. Resolution Awarding of Contract for the Furnish of Bituminous Material from the Plant for the 2018 Maintenance of Various Road Districts in Champaign County

Mr. Blue discussed the oil prices from last year to this year. Emulsicoat from Urbana Illinois had the low bid of \$205,304.06 for FOB in 2018. Mr. Mitchell asked if the oil could be standardized for the townships. Mr. Blue said the townships use the oil for different projects requiring different oil.

MOTION by Mr. Mitchell to approve the resolution; seconded by Mr. Stohr. Upon vote, the **MOTION CARRIED.**

XVIII. Resolution Awarding of Contract for the Furnish and Spread on the Road of Bituminous Material for the Various County and Township Roads in Champaign County

Mr. Blue stated that Illiana from Urbana, Illinois had the low bid of \$1,545,784.49 for Furnish and Spread on the road in 2018.

MOTION by Mr. Weibel to approve the resolution; seconded by Mr. Mitchell. Upon vote, the **MOTION CARRIED.**

XIX. Resolution Awarding of Contract for 2018 Pavement Striping of Various County Highways, Section #18-00000-00-GM

Mr. Blue informed the committee that two bids were received for the striping on various county highways. However, one of the companies, Precision did not submit a proposal security. Varsity Striping from Champaign, Illinois was the low bid at \$81,575.71 in 2018.

MOTION by Mr. Summers to approve the resolution; seconded by Mr. Weibel. Upon vote, the **MOTION CARRIED** unanimously.

XX. Other Business

Mr. Blue informed the committee a May 1st letting is planned for several County and Township projects. The results will be available for the May 11, 2018 Highway Committee Meeting

XXI. Chair's Report

None

XXII. Designation of Items to be Placed on Consent Agenda

Ms. Cowart stated that items VIII, IX, X, XI, XII, XIII, XV, XVI, XVII, XVIII, and XIX are to be placed on the consent agenda.

XXIII. Adjournment

There being no further business, Ms. Cowart adjourned the meeting at 9:56 am.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*