



**CHAMPAIGN COUNTY BOARD
HIGHWAY COMMITTEE AGENDA**

County of Champaign, Urbana, Illinois
Friday, November 9, 2018 – 9:00 a.m.
Highway Building Conference Room
1605 E Main St., Urbana

Committee Members:

Lorraine Cowart – Chair
Max Mitchell – Vice-Chair
Brad Clemmons
John Clifford

Jim McGuire
Chris Stohr
Steve Summers
C. Pius Weibel

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|-------|--|-------|
| I. | Call to Order | |
| II. | Roll Call | |
| III. | Approval of Agenda/Addenda | |
| IV. | Approval of Minutes – September 7, 2018 | 1-3 |
| V. | Public Participation | |
| VI. | Communications | |
| VII. | County & Township Motor Fuel Tax Claims – September & October 2018 | 4-5 |
| VIII. | Resolution Appropriating County Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County Engineer for the Period of January 1, 2019 thru December 31, 2019 | 6-7 |
| IX. | Agreement for County Engineer’s Salary | 8 |
| X. | County Estimate of Maintenance Cost | 9 |
| XI. | Resolution Appropriating County Motor Fuel Tax Funds for County Roads Maintenance Section #19-00000-00-GM | 10-11 |
| XII. | Resolution Appropriating Additional County Motor Fuel Tax Funds for CH 23 (Dewey Elliott Road) Section #14-00438-00-RS | 12-13 |
| XIII. | Other Business | |
| XIV. | Chair’s Report | |
| XV. | Designation of Items to be Placed on the Consent Agenda | |
| XVI. | Adjournment | |

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion. Please call 217-384-3776 to request special accommodations at least two business days in advance.



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

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MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, September 7, 2018
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main, Urbana, IL

Committee Members

- Present:** Lorraine Cowart (Chair), Brad Clemmons, John Clifford, Jim McGuire, Max Mitchell, Steve Summers, C. Pius Weibel
Absent: Chris Stohr
County Staff: Jeff Blue (County Engineer), Michelle Carter (Recording Secretary)
Others Present:
-

MINUTES

- I. Call to Order**
Committee Chair Cowart called the meeting to order at 9:00 a.m.
- II. Roll Call**
A verbal roll call was taken and a quorum was declared present.
- III. Approval of Agenda/Addendum**
MOTION by Mr. Clemmons to approve the agenda; seconded by Mr. Mitchell. Upon vote, the **MOTION CARRIED unanimously.**
- IV. Approval of Minutes – August 10, 2018**
MOTION by Mr. Clifford to approve the minutes of the August 10, 2018 meeting; seconded by Mr. Clemmons. Upon vote, the **MOTION CARRIED unanimously.**
- V. Public Participation**
None
- VI. Communications**
None
- VII. County & Township Motor Fuel Tax Claims – August 2018**
MOTION by Mr. Weibel to receive and place on file the County and Township Motor Fuel Tax Claims for August 2018; seconded by Mr. Mitchell. Upon vote, the **MOTION CARRIED unanimously.**
- VIII. Raymond Township Bid Tab Results, Section #15-21440-00-SP**
Mr. Blue informed the committee the bid results for the Raymond Township Railroad Project were below the engineer estimate. He stated Stark Excavating was the low bid; he is hopeful it will be done this year.
- IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund for Mahomet Township, Section #18-15063-00-BR**
Mr. Blue discussed a petition from Chris Doenitz, Mahomet Road Commissioner. He is requesting a bridge replacement in Mahomet Township estimated at \$600,000.00. The resolution appropriates from the County Bridge Fund a sum to meet 50% of the cost of engineering and 10% of the cost of construction to replace the structure.
MOTION by Mr. Weibel to approve the resolution; seconded by Mr. Clemmons. Upon vote, the **MOTION CARRIED unanimously.**

- 51 **X. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund for**
52 **Brown Township, Section #18-02064-00-BR**
53 Mr. Blue stated there is a culvert that needs replaced in Brown Township on 3200N. The resolution
54 appropriates 50% of the cost of the replacement from the County Bridge Fund. The estimated cost is
55 \$6,100.00.
56 **MOTION** by Mr. Weibel to approve the resolution; seconded by Mr. Clifford. Upon vote, the **MOTION**
57 **CARRIED unanimously.**
- 58 Jim McGuire entered the meeting at 9:10 AM.
59
- 60 **XI. Resolution Appropriating \$1,050,000.00 from County Bridge Funds for the Replacement of Structure**
61 **#010-0119 on CH 18, Section 18-00060-00-BR**
62 Mr. Blue said he is trying to get the bridges done on the roads between Route 45 and 130 and from 130
63 on over to Sidney then over to Homer. He hopes to do the roadwork in the next 5 years with Safety
64 Funds. The resolution appropriates \$1,050,000.00 from the County Bridge Fund for the replacement of a
65 bridge on CH 18.
66 **MOTION** by Mr. Weibel to approve the resolution; seconded by Mr. Mitchell. Upon vote, the **MOTION**
67 **CARRIED unanimously.**
- 68 **XII. Resolution Appropriating \$400,000.00 from County Bridge Funds for the Replacement of Structure**
69 **#010-0122 CH 17, Section 18-00061-00-BR**
70 Mr. Blue explained there is a large bridge southwest of Sadorus that needs replaced. The project is
71 classified as a Major Bridge Program. Mr. Blue has submitted an application requesting federal dollars
72 for the project. The resolution appropriating \$400,000.00 from the County Bridge Fund will be the
73 County's share of the project.
74 **MOTION** by Mr. Weibel to approve the resolution; seconded by Mr. Mitchell. Upon vote, the **MOTION**
75 **CARRIED unanimously.**
- 76 **XIII. Resolution Appropriating \$800,000.00 from County Bridge Funds for the Replacement of Structure**
77 **#010-0080 on CH 15, Section 18-00062-00-BR**
78 Mr. Blue discussed a bridge located on County Highway 15 west of Homer that needs replaced. Mr. Blue
79 said he hopes to complete the bridge in 2019. The resolution is appropriating \$800,000.00 from the
80 County Bridge Fund.
81 **MOTION** by Mr. Summers to approve the resolution; seconded by Mr. Clifford. Upon vote, the **MOTION**
82 **CARRIED unanimously.**
- 83 **XIV. Other Business**
84 Mr. Blue stated the double stop signs have been installed at the intersection of the Philo Slab and First
85 Street. The lighting equipment has been received and will take a while to get it installed. Mr. Blue
86 contacted Mr. Clemmons, Tolono Township Road Commissioner and Mr. Meharry, Philo Township Road
87 Commissioner regarding the paving of the intersection 300' each direction. The County will have Varsity
88 Striping install the rumble strips.
89 Mr. Blue said he contacted IDOT regarding the installation of traffic signals at the intersection of the
90 Philo Slab and Route 45. At this time, there are no warrants met for the addition of signals.
91
92 A. Semi Annual Review of Closed Session Minutes.
93 Pursuant to the statutory requirement to conduct a semi-annual review of all closed meeting minutes,
94 **MOTION** by Mr. Mitchell that the closed meeting minutes of the Highway Committee be maintained as
95 closed to protect the public interest or the privacy of individuals, with the exception of the minutes from:
96 January 8, 2016 and February 5, 2016 which were already opened in March of 2017; and December 20,
97 1989; January 16, 1991; January 22, 1992, November 20, 1992, April 5, 1994, September 17, 1996; which
98 may now be determined as open session minutes; seconded by Mr. Weibel. Upon vote, the **MOTION**
99 **CARRIED unanimously.**

100

101 **XV. Designation of Items to be Placed on Consent Agenda**

102 Ms. Cowart stated that items IX thru XIII are to be placed on the consent agenda.

103 **XVI. Adjournment**

104 There being no further business, Ms. Cowart adjourned the meeting at 9:22 am.

105 ***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

November 9, 2018

COUNTY MOTOR FUEL TAX CLAIMS FOR SEPTEMBER

Req No.	Payee	Description	Amount
53	Lehigh Hanson	36.85 tons CA6/10	331.65
54	Varsity Striping	Striping FY 2018 misc. County Highways	51,841.89
55	Cummins Engineering	July 2018 fees for Guardrail Project 16-00444-00-SP	1,300.26
56	City of Springfield	862.76 tons boiler slag	17,255.20
57	VOUCHER VOID		0.00
58	Trueline Fire & Safety	Double Spring Signs	2,171.55
59	Lehigh Hanson	24.69 tons CA6/10	222.21
60	Illiana Construction	18208.62gl HFP	47,836.48
61	Tuscola Stone	26.70tons CA-15 FOB	347.10
			<hr/> \$ 121,306.34 <hr/>

TOWNSHIP MOTOR FUEL TAX CLAIMS FOR SEPTEMBER

Req No.	Payee	Description	Amount
71	Emulsicoat	Compromise Township 185.45gl HFE-90 FOB	287.45
72	Emulsicoat	East Bend Township 234.91gl HFE-90 FOB	364.11
73	Emulsicoat	Rantoul Township HFP, HFE-90 and HFE-150 FOB	29,161.90
74	Illiana Construction	Sidney Township 35668.34gl HFE-90 F&S	70,980.00
75	Illiana Construction	South Homer 20180.20gl HFE-90 F&S	40,158.60
76	Emulsicoat	Compromise Township 221.55gl HFE-90 FOB	343.40
77	Illiana Construction	East Bend Township 42045.88gl HFE-90 FOB	83,671.31
78	Illiana Construction	Ludlow Township 8303.73gl HFE-90	17,616.40
79	Illiana Construction	Raymond Township 21775.47gl HFE-90	43,333.18
80	Illiana Construction	Tolono Township 3924.12gl HFE-90	7,909.00
81	Emulsicoat	Compromise Township 397.25 HFE-90 FOB	615.91
82	Illiana Construction	Ludlow Township 26612.90gl HFE-90	52,959.68
83	Emulsicoat	Mahomet Township 19856gl HFP FOB	33,159.53
84	Lehigh Hanson	Somer 24.55 tons Aggregate FOB	392.80
85	Illiana Construction	Philo Township 27508.66gl HFP	62,169.59
86	Illiana Construction	Kerr Township 12465.72gl HFE-90	24,806.80
87	Illiana Construction	Rantoul Township 33263.89 HFE-90	66,195.16
88	Illiana Construction	Somer Township 15569.47gl HFE-90	40,380.80
			<hr/> \$574,505.62 <hr/>

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

November 9, 2018

COUNTY MOTOR FUEL TAX CLAIMS FOR OCTOBER

Req No.	Payee	Description	Amount
62	City of Urbana	Construction Services 11-00334-01-PV	1,345.78
63	Open Road Paving	2.74 tons Cold Mix	328.80
64	NCUTD	Jeff Blue registration for conf. for NCUTD	145.00
65	Jeff Blue	IACE fall meeting Peoria, IL	326.52
66	Lehigh Hanson	24.62 tons CA6/10	221.58
67	City of Urbana	Construction Services 11-00334-01-PV	1,046.78
68	Champaign County Treasurer	County Engineering Services	39,026.01
			<hr/> \$ 42,440.47 <hr/>

TOWNSHIP MOTOR FUEL TAX CLAIMS FOR OCTOBER

Req No.	Payee	Description	Amount
89	Emulsicoat, Inc	Compromise Twp HFE-90 FOB	603.51
			<hr/> \$603.51 <hr/>

RESOLUTION NO.

**RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS
FOR THE SALARY AND ESTIMATED EXPENSES
OF THE COUNTY ENGINEER FOR
THE PERIOD FROM JANUARY 1, 2019 THRU DECEMBER 31, 2019**

WHEREAS, Legislation enacted by the 58th General Assembly amending the law with reference to County Engineers permitting the payment of salary and expenses for the County Engineer out of any general or highway funds of the County; and

WHEREAS, Motor Fuel Tax funds allotted to the County, are considered as highway funds; and

WHEREAS, The County has sufficient Surface Transportation Program funds available and desires to use a portion of said funds to pay a portion of the County Engineer's salary;

NOW, THEREFORE, BE IT RESOLVED, By the County Board of Champaign County, Illinois, the sum of One Hundred Fifty Thousand Nine Hundred Twenty Dollars (\$150,920.00) for Salary from January 1, 2019 thru December 31, 2019. Also, the sum of Twenty Thousand Nine Hundred Fifty-Two Dollars (\$20,952.00) for Estimated Expenses of the County Engineer, which are approved by the Champaign County Highway and Transportation Committee in accordance with the Champaign County Personnel Policy, be and is hereby appropriated as follows:

From Motor Fuel Tax Funds: One Hundred Seventy- One Thousand Eight Hundred Seventy-Two Dollars (\$171,872.00) for the period from January 1, 2019 thru December 31, 2019; and

BE IT FURTHER RESOLVED, That the County hereby authorizes the sum of Seventy-Five Thousand Four Hundred Sixty Dollars (\$75,460.00) of their Surface Transportation Program Funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State Funds. The State funds shall not exceed Fifty Percent (50%) of the County Engineer's annual salary; and

BE IT FURTHER RESOLVED, By the County Board of Champaign County, Illinois that the Department of Transportation, Division of Highways of the State of Illinois, be and they are hereby requested to forward a certification, covering the above appropriation to the County Treasurer, as soon as possible; and

BE IT FURTHER RESOLVED, That the County Board of Champaign County authorizes the County Board Chair to sign the Illinois Department of Transportation Agreement for the County Engineer's Salary; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to Mr. Kensil Garnett, District Engineer, Illinois Department of Transportation, Paris, Illinois, for approval.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 20th Day of November, A.D., 2018.

C. Pius Weibel, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer



This agreement, by and between the DEPARTMENT OF TRANSPORTATION, State of Illinois, hereinafter called the DEPARTMENT, and the COUNTY OF Champaign, of the State of Illinois, hereinafter called the COUNTY,
Name of County

WHEREAS, the COUNTY has elected to use the Illinois Department of Transportation's recommended salary schedule to determine the County Engineer's annual salary and has agreed that the minimum salary shall be at least ninety-five (95) percent of the recommended salary;

WHEREAS, the COUNTY desires to transfer Federal Surface Transportation Program Funds to the DEPARTMENT in return for State funds to be used by the COUNTY to pay a portion of the County Engineer's salary, an amount not to exceed fifty (50) percent of the County Engineer's annual salary;

NOW THEREFORE, for and in consideration of the covenants and agreements herein contained, the parties agree as follows:

THE COUNTY AGREES:

1. That it will provide the DEPARTMENT with a resolution passed by the County Board authorizing the transfer of the COUNTY's Federal Surface Transportation Program Funds to the State for an equal amount of State Funds.
2. That it will deposit the State Funds in the County's Motor Fuel Tax account.
3. That an annual resolution appropriating funds for the payment of the County Engineer's annual salary shall be submitted to the DEPARTMENT along with the resolution authorizing the amount of Federal Surface Transportation Program funds to be transferred.
4. That it will maintain, for a minimum of 3 years after the completion of the agreement, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the agreement; that the agreement and all books, records and supporting documents related to the agreement shall be available for review by the DEPARTMENT and/or Auditor General and that it will provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for recover of funds paid by the DEPARTMENT under the agreement for which adequate books, records and supporting documentation are not available to support their purported disbursement.

THE DEPARTMENT AGREES:

1. That it will accept the COUNTY's Federal Surface Transportation Program funds and make an equal amount of State funds available to the COUNTY for deposit in the County's Motor Fuel Tax account.
2. That payment of that State Funds to the COUNTY will be made each year upon receipt of the COUNTY's resolution transferring their Federal Surface Transportation Program funds and appropriating their Motor Fuel Tax or other funds for payment of their County Engineer's salary.

IT IS MUTUALLY AGREED:

1. That this agreement shall remain in full force and effect for a period of six years from the date of execution unless terminated by either party upon 30 days written notification by either party. The agreement may be temporarily suspended during any period that COUNTY does not have sufficient Federal Surface Transportation Program funds available to be transferred.
2. That the obligations of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the purpose contemplated herein.

Executed by the COUNTY this 20th day of November, 2018, Champaign County, State of Illinois,
Day Month, Year County
 acting by and through its County Board.

BY: Chairperson of the County Board

Date

Typed Name of Chairperson

Executed by the DEPARTMENT this _____ day of _____, _____
Day Month, Year

APPROVED

STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION

Randall S Blakenhorn
 Secretary of Transportation

Date

BY: Priscilla A Tobias
 Director, Office of Program Development

Date



County or Township Estimate of Maintenance Cost



Submittal Type Original

Road District	County	Section	Maintenance Period	
	Champaign	19-00000-00-GM	Beginning 01/01/19	Ending 12/31/19

	MFT Funds	Other Funds	Estimated Costs
Maintenance			
Day Labor/Labor & Equipment (Equipment <input checked="" type="checkbox"/> Labor <input right;"="" text-align:="" type="checkbox/>)</td> <td style="/> \$225,000.00		\$225,000.00	
Day Labor Materials*	\$699,150.00		\$699,150.00
Contract			
Estimated Maintenance Total	\$924,150.00		\$924,150.00

Maintenance Engineering			
Maintenance Engineering			
Material Testing			
Advertising			
Bridge Inspection Engineering			
Estimated Maintenance Engineering Total			

Totals \$924,150.00 \$924,150.00

Day Labor Operations
*List Materials for Day Labor Maintenance Operations

Maintenance Operation	Maint. Eng. Group No.	Material				
		Material Categories/Point of Delivery	Unit	Quantity	Estimated Unit Price	Cost
General Maintenance	IIA	Boiler Slag	Ton	2,000	\$20.00	\$40,000.00
General Maintenance	I	Sodium Chloride	Ton	3,000	\$58.00	\$174,000.00
General Maintenance	I	Calcium Chloride	Gallon	8,000	\$0.80	\$6,400.00
General Maintenance	IIA	Crack Sealer	Lbs	15,000	\$0.75	\$11,250.00
General Maintenance	III	Aggregate	Ton	10,000	\$11.00	\$110,000.00
General Maintenance	IIA	Signs With Hardware	Each	500	\$50.00	\$25,000.00
General Maintenance	IIA	Sign Posts	Each	500	\$25.00	\$12,500.00
General Maintenance	IIA	Culverts	LF	800	\$25.00	\$20,000.00
General Maintenance	IIB	Pavement Striping	LF	1,200,000	\$0.05	\$60,000.00
General Maintenance	IIB	Pavement Striping Removal	LF	30,000	\$0.50	\$15,000.00
General Maintenance	IIB	Bituminous Material	Gallon	75,000	\$3.00	\$225,000.00
Total Day Labor Material Cost						\$699,150.00

Add Row

Highway Commissioner	Date
County Engineer/Superintendent of Highways	Date

APPROVED

Regional Engineer Department of Transportation	Date

RESOLUTION NO. _____

RESOLUTION APPROPRIATING COUNTY
MOTOR FUEL TAX FUNDS
FOR COUNTY ROADS MAINTENANCE
SECTION #19-00000-00-GM

BE IT RESOLVED, by the County Board of Champaign County, that Nine Hundred Twenty-Four Thousand One Hundred Fifty Dollars (\$924,150.00) is appropriated from the Motor Fuel Tax allotment for the maintenance on county highways and meeting the requirements of the Illinois Highway Code; and

BE IT FURTHER RESOLVED, that maintenance sections or patrols be maintained under the provision of said Illinois Highway Code beginning January 1, 2019 and ending December 31, 2019; and

BE IT FURTHER RESOLVED, that the County Engineer shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure by said Department under this appropriation; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 20th day of November, A.D., 2018.

C. Pius Weibel, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

Resolution No.

I, Gordy Hulten, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its county Board Meeting held at Urbana, Illinois, on November 20, 2018.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this day of _____
A.D., 2018.

(SEAL) _____ County Clerk

APPROVED

Date

Department of Transportation

Regional Engineer

RESOLUTION NO.

RESOLUTION APPROPRIATING AN ADDITIONAL \$132,806.19
FROM COUNTY MOTOR FUEL TAX FUNDS FOR
COUNTY HIGHWAY 23
SECTION #14-00438-00-RS

WHEREAS, The Champaign County Board has adopted Resolution No. 9855 appropriating the sum of \$2,400,000.00, for the improvement of County Highway 23 (Dewey-Elliott Road); and

WHEREAS, It is necessary that an additional appropriation of \$132,806.19 is required for the improvement;

NOW, THEREFORE, BE IT RESOLVED, That there is hereby appropriated the sum of One Hundred Thirty-Two Thousand Eight Hundred Six Dollars and Nineteen Cents (\$132,806.19) for the improvement of the above mentioned section; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit three (3) certified copies of this resolution to the Illinois Department of Transportation, District Engineer, Paris, Illinois.

PRESENTED, ADOPTED, APPROVED and RECORDED this 20th day of November A.D., 2018.

C. Pius Weibel, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

Resolution No.

I, Gordy Hulten, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its County Board Meeting held at Urbana, Illinois, on November 20, 2018.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this _____ day of _____ A.D., 2018.

(SEAL) _____ County Clerk

APPROVED

Date

Department of Transportation

District Engineer