



**Champaign County Board  
Highway & Transportation Committee  
County of Champaign, Urbana, Illinois**

**MINUTES – APPROVED JANUARY 4, 2019**

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DATE: Friday, November 09, 2018  
TIME: 9:00 a.m.  
PLACE: Highway Building Conference Room  
1605 East Main, Urbana, IL

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**Committee Members**

**Present:** Lorraine Cowart (Chair), Brad Clemmons, John Clifford, Jim McGuire, Max Mitchell, Chris Stohr, Steve Summers, C. Pius Weibel

**Absent:** None

**County Staff:** Jeff Blue (County Engineer), Michelle Carter (Recording Secretary), Rita-Morocoima-Black (CCRPC/CUUATS Planning and Community Development Director)

**Others Present:** Drew Bargmann (CUMTD)

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**MINUTES**

**I. Call to Order**

Committee Chair Cowart called the meeting to order at 9:00 a.m.

**II. Roll Call**

A verbal roll call was taken and a quorum was declared present.

**III. Approval of Agenda/Addendum**

Mr. Blue suggested changing the order of the agenda and having agenda item XIII presented before agenda item VIII on the agenda.

**MOTION** by Mr. Stohr to approve the agenda with the change; seconded by Mr. Mitchell. Upon vote, the **MOTION CARRIED unanimously.**

**IV. Approval of Minutes – September 7, 2018**

Mr. Stohr requested line 78 read as follows: Mr. Blue discussed a bridge located on County Highway 15 west of Homer that needs to be replaced.

**MOTION** by Mr. Mitchell to approve the September 7, 2018 minutes as changed; seconded by Mr. Clifford. Upon vote, the **MOTION CARRIED unanimously.**

**V. Public Participation**

None

**VI. Communications**

Mr. Weibel stated this would be the last committee meeting for himself and Mr. Mitchell as members. Mr. Weibel said he has enjoyed it and Mr. Mitchell said he has appreciated being Ms. Cowart's Vice Chair.

**VII. County & Township Motor Fuel Tax Claims – September & October 2018**

**MOTION** by Mr. Weibel to receive and place on file the County and Township Motor Fuel Tax Claims for September and October 2018; seconded by Mr. Summers. Upon vote, the **MOTION CARRIED unanimously.**

Jim McGuire entered the meeting at 9:10 AM.

**VIII. Resolution Appropriating County Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County Engineer for the period of January 1, 2019 thru December 31, 2019.**

Mr. Blue presented a resolution appropriating Motor Fuel Tax dollars for his salary for fiscal year 2019 and authorizing Mr. Weibel to sign an agreement with IDOT for his salary.

**MOTION** by Mr. Mitchell to approve the resolution; seconded by Mr. Clemmons. Upon vote, the **MOTION CARRIED unanimously.**

**IX. Agreement for County Engineer's Salary**

Mr. Blue explained the agreement authorizes the County to transfer Federal Surface Transportation Program Funds to IDOT in return for state funds to be used by the County to pay a portion of the County Engineer's salary. Mr. Summers questioned the large gap between Mr. Blue's salary and the Assistant County Engineer's salary. Mr. Summers said he does not know the process for looking at the Assistant County Engineer's salary. Mr. Blue said the Assistant County Engineer's position would have to be re-evaluated. Mr. Blue said when the Assistant County Engineer and Maintenance supervisor retire; his intent is to have the positions re-aligned. Mr. Blue said he could have the Assistant County Engineers salary re-ranked but he does not know that it would change. Usually responsibilities have to change for the ranking to increase. Mr. Blue explained that the Assistant County Engineer is paid at a salary band higher than the ranking of his position based on a market comparison. Mr. Mitchell asked if the IMRF is in addition to the County Engineer's salary. Mr. Blue answered yes.

**X. County Estimate of Maintenance Cost**

Mr. Blue discussed the estimated road maintenance costs for the 2019 fiscal year. The County's Motor Fuel Tax estimated cost is \$924,150.00. The equipment expense of \$225,000.00 is for the use of the county vehicles and equipment.

**XI. Resolution Appropriating County Motor Fuel Tax Funds for County Roads Maintenance Section #19-00000-00-GM.**

**MOTION** by Mr. Weibel to approve the resolution; seconded by Mr. Summers. Upon vote, the **MOTION CARRIED unanimously.**

**XII. Resolution Appropriating Additional County Motor Fuel Tax Funds for CH 23 (Dewey Elliott Road) Section #14-00438-00-RS**

Mr. Blue explained the need for an additional appropriation of funds for CH 23. The Dewey Elliott Road project is complete. The resolution is for an additional \$132,806.19. The additional funds were used for ROW and engineering costs.

**MOTION** by Mr. Weibel to approve the resolution; seconded by Mr. Clifford. Upon vote, the **MOTION CARRIED unanimously.**

**XIII. Other Business**

Mrs. Morocoima-Black presented information for the FY 2019 Downstate Operating Assistance Program Grant Agreement. The amount of the grant agreement is \$589,692.00. The resolution authorizes Champaign County to enter into a Downstate Public Transportation Operating Assistance Agreement with the State of Illinois in order to obtain grant assistance.

**MOTION** by Mr. Mitchell to approve the resolution; seconded by Mr. Clemmons. Upon vote, the **MOTION CARRIED unanimously.**

Next, Mrs. Morocoima-Black presented the Annual Rural Transit Service Report for Fiscal Year 2018. The report covers the last completed IDOT grant year, July 1, 2017 to June 30, 2018. The total registered riders had an increase of 9% and the Total Rides for FY 18 had a 20% increase from FY 17. The report includes ridership and statistics for areas served in FY 18. The committee discussed the trip type, average trips, accessibility, denials and a breakdown of the funding. Mr. Stohr asked about complaints received for services not provided on holidays. Mrs. Morocoima-Black replied the complaint is usually for not providing service on the weekend. Mr. McGuire asked about support across the state of Illinois. Mr. Morocoima-Black stated that since Champaign County's program is fairly new, getting funding has been difficult.

**MOTION** by Mr. Weibel to accept and place on the file the Annual Rural Transit Service Report for Fiscal Year 2018; seconded by Mr. Mitchell. Upon vote, the **MOTION CARRIED unanimously.**

Mr. Blue invited the committee members to an Employee Appreciation luncheon for the Highway Department on December 13<sup>th</sup> from 11:30-12:30.

Mr. Blue said that the Township dinner is most likely December 6<sup>th</sup> in Gifford. He will notify the committee on the exact date.

Mr. Clemmons asked about the contract talks and whether Tracy Wingler would be a part of the negotiations. Mr. Blue said that Deb Busey and Barb Mann contacted him regarding the use of outside council for the negotiations.

**XIV. Designation of Items to be Placed on Consent Agenda**

Ms. Cowart stated that items VIII thru XIII are to be placed on the consent agenda.

**XV. Adjournment**

There being no further business, Ms. Cowart adjourned the meeting at 9:57 am.

*\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*